



**Dr. Ivan H. Allen,
President**

CGTC Main Campus

80 Cohen Walker Drive
Warner Robins, GA 31088
(478) 988-6800

Inside this issue:

TEAMS Outreach Center	2
REACH	2
CGTC Academy Pathways.....	2
TCSG/CGTC Policies/Procedures ...	2
Assessment and Planning.....	2
Professional Development	2

**Special points of
interest:**

IE Resources Spotlight

- [Institutional Effectiveness Department Links](#)
- [IE Training Presentation Recordings](#)
- [Closing the Loop One-Stop Shop](#)
- [Program and Curriculum Reviews](#)

THE REVIEW

CGTC Institutional Outcomes: 3 Year Trend

		2022	2023	2024
TOTAL CREDIT ENROLLMENT		12,783	13,457	15,080
• Unduplicated count of students enrolled for credit during the academic year (AY).				
GRADUATES		3,715	3,838	5,238
• Count of unduplicated graduates in an academic year. Includes Technical Certificates of Credit (TCCs), Diplomas, and Degrees.				
AWARDS		6,170	6,211	8,112
• Total awards conferred in an academic year. Includes Technical Certificates of Credit (TCCs), Diplomas, and Degrees.				
DUAL ENROLLMENT COUNT		4,677	5,179	6,028
• Unduplicated count of students who were coded Student Type "High School (H)" in at least one term of the reporting year. Includes all dual and joint enrolled students as well as Dual Achievement Program students enrolled in credit courses.				
GRADUATES (DUAL ENROLLED)		1,110	1,453	2,611
• Unduplicated count of students who were coded Student Type "High School (H)" in at least one term of the reporting year. Includes all dual and joint enrolled students as well as Dual Achievement Program students enrolled in credit courses. Includes Technical Certificates of Credit (TCCs), Diplomas, and Degrees.				
AWARDS (DUAL ENROLLED)		1,505	1,995	3,569
• Of all awards earned during an academic year, the number of awards earned by students that were ever student type 'H' at that college. Includes dual and joint enrolled students as well as Dual Achievement Program students enrolled in credit courses. Includes Technical Certificates of Credit (TCCs), Diplomas, and Degrees.				
ENROLLMENT (FTE)		5,221	5,485	6,232
• Full-Time Equivalent (FTE) is the sum of all credit hours for the academic year (Fall, Spring, and Summer semesters) divided by 30 and rounded down to a whole number.				
RETENTION RATE (OVERALL)		60.8%	64.6%	63.9%
• A fall cohort is tracked through the following academic year for retained or graduated students. Students in a cohort are retained if they enrolled in any postsecondary institution included in the National Student Clearinghouse (NSC) during the following academic year or graduated from any such institution during the two-year period. The fall cohort (denominator) includes first-time students (full-time or part-time) at that college during the fall or summer semester, excluding prior high school dual enrollment. Students must be regular admits only (not provisional, developmental, or special admit) and may not be high school or transient student type. All major codes are included, including students who are not enrolled in an award program, e.g. IA00.				
JOB PLACEMENT (OVERALL)		100.0%	100.0%	100.0%
• The placement rate tracks a cohort of graduates through September 15 of the following year and uses the latest employment status entry for each student. The rate is calculated as follows: Numerator: Employed in Field + Military+Employed in Related Field + Employed in Unrelated Field + Employed in Field & Continuing Education + Employed in Related Field & Continuing Education + Employed in Unrelated Field & Continuing Education + Continuing Education. Denominator: Numerator + Not Employed.				
JOB PLACEMENT (IN-FIELD)		95.1%	95.3%	95.4%
• The in-field placement rate tracks a cohort of graduates through September 15 of the following year to show the percentage who employed in a field related to their award program. The rate is calculated as follows: Numerator: Employed in Field + Military + Employed in Related Field + Employed in Field & Continuing Education + Employed in Related Field & Continuing Education. Denominator: Total Grads - (Continuing Education & Employed in Unrelated Field + Continuing Education + Unavailable).				
ADULT EDUCATION (ABE/AESL/ESL)		1,591	1,859	2,091
• Total enrollment of ABE/ASE/ESL students. Enrollment calculation is based on the National Reporting System (NRS) definitions and is a count of the students in the fiscal year (July 1 through June 30) who attended 12 or more hours in an adult education program and are assessed at entry educational functioning levels (EFL) of ABE 1 - 4 = Grade Levels 0.0 - 8.9, ABE 5 - 6 = Grade Levels 9.0 - 12.9, and ESL Levels 1 - 6.				
MEASURABLE SKILL GAINS (ABE/AESL/ESL)		776	892	1,122
• Count of Periods of Participation with Measurable Skill Gains (MSG) for participants with more than 12 hours of attendance and initially assessed at ABE Levels 1-4, ABE Levels 5-6, and ESL Levels 1-6. A participant achieves a MSG by gaining at least one educational functioning level after comparing the participant's pre- and post-test levels or exiting the program and entering postsecondary, attaining a high school equivalency diploma, or achieving a measurable skill gain as a participant in a IET or Workplace Literacy program within the fiscal year.				
CUSTOMIZED CONTRACT TRAINING: TRAINING HOURS (CCT)		4,711,487	5,604,184	7,296,705
• Total number of hours trained through the college's customized contract training during the fiscal year. Training hours are calculated by multiplying the number of trainees times the length of the course.				
CUSTOMIZED CONTRACT TRAINING: COMPANIES TRAINED (CCT)		256	267	278
• Unduplicated count of companies that received customized contract training (CCT) from the college during the fiscal year. CCT is training in which one or more companies request and pay for, or arrange for payment of, the training of their employees. Courses may include customized or standard curricula, depending on the type of training requested by the company.				

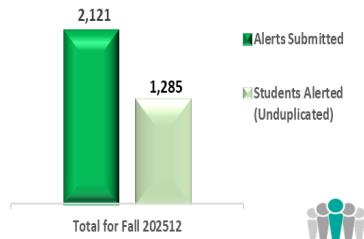
Source: TCSG KMS College Scorecard: All Metric Data Report #MEB0199 as of October 10, 2024



TEAMS OUTREACH CENTER

The TEAMS Outreach Center (TOC) coordinates personalized outreach and wrap around support services to students facing academic barriers or personal hardships. Faculty or staff can submit an alert or students may self-alert. Continued efforts to increase retention are a collaborative effort between faculty, staff, and student support services. The TEAMS Outreach Center tracks data for any gaps in support offerings to ensure that the appropriate resource options are added to the student resources options.

TEAMS Outreach Center Alerts for Fall 202512



Source: TMS3116 as of 12/09/2024

FALL 202512

6	STUDENTS GRADUATED
482	STUDENTS RETAINED
39%	RETENTION - %

Source: TMS3158 as of 12/09/2024 - Data not final

REACH (RAISING EXPECTATIONS OF ACHIEVEMENT) 202512



- 100 unduplicated males of color students served:
 - ⇒ 14 graduates earned 28 awards
- REACH Student achievements in AY2024:
 - ⇒ 82% Class Success Rate
 - ⇒ 62% Re-enrollment Rate
- 18 Student Sessions hosted on academic success, resources, leadership, etc.
- 16 Mentors participated in the REACH Student Organization
- Since Fall 2021 the REACH webpage <http://cgtc.io/reach> has had over 7,970 views or clicks

REACH Student Outcomes

Semester	REACH Students	% Re-enrolled next term	Awards Earned	Maintained or increased GPA from prior term	Other Students Assisted
Fall 202512					

To schedule a classroom visit or become a mentor, contact:

Rolandria Tolbert, Program Specialist,
478-757-3404,
rtolbert@centralgatech.edu



CGTC ACADEMY PATHWAYS - FALL 202512

	Enrollment - Retained/New	Graduates
	202512	202512
Career Plus Pathway (sources: GALIS TEC0430, Navigator GED0072)	45	4
Dual Achievement Program Pathway (source: KMS TEC0280)	259	34

PROFESSIONAL DEVELOPMENT

Just a reminder, each year, faculty are **required** to complete 24 hours of professional development training and staff 20 hours.

The annual training "slideshows" can be found on the web at training.centralgatech.edu.

Once you've entered the Annual Trainings course, you'll see the eleven separate topics that include a slideshow for each topic. After you've opened and reviewed all slideshows, you'll be able to complete the very brief final exam. Upon completion, you'll receive 11 hours professional development credit!

Sam Lester
Professional Development/
Special Projects Director,
478-218-3247,
slester@centralgatech.edu

TCSG/CGTC POLICIES AND PROCEDURES UPDATES

Links to the revised policy/procedure are included below

August 2024

- **POLICY:** 3.1.1. Financial Overview
- **POLICY:** 3.1.8. (II.A.2.e) State Board Audit Resolution Process
- **POLICY:** 5.2.5. Credit-Bearing High School Diploma Programs

September 2024

- **POLICY:** 3.4.1. General Policy on Facilities and Real Estate
- **POLICY:** 3.4.4. Facilities Management and Operations

State Board Policies and TCSG Procedures:
<https://tcsq.edu/about-tcsq/state-board/policy-manual/>

- **POLICY:** 3.4.5. Capital Planning and Construction

- **POLICY:** 5.1.2. General Program and Program Specific Standards

- **POLICY:** 7.1.2. Retiring Law Enforcement Officer Retention of Weapon and Badge

October 2024

- **POLICY:** 2.1.1 Statement of Equal Opportunity
- **POLICY:** 5.1.10. College Campuses
- **POLICY:** 5.2.9. Requirements for Establishing a Credit-Bearing High School Diploma Program

CGTC Local Procedures:
<https://www.centralgatech.edu/faculty-staff/plans-forms-policies/procedures-plans/>

ASSESSMENT AND PLANNING

2024 - All 2024 Operational Plan goals and Student Learning Outcomes should be closed out.

2025 - All 2025 Operational Plan goals and Student Learning Outcomes (minimum of 3 each)

selected from the Overarching SLO Crosswalk list for assessment should be completed. Brief how-to videos, how-to guides, and training materials are available on the IE SharePoint site in the [Closing the Loop One-Stop Shop](#).

For Divisions & Associated Planning Departments Contact:

Kennosha Hawkins,
Executive Director for Institutional Effectiveness
Phone: 478-471-5184 or Cell: 478-297-3239
kdhawkins@centralgatech.edu

For Program Operational Plans and SLO's Contact:

Melodi Robinson,
Director for Research and Compliance
Phone: 478-757-3494 or Cell: 478-258-5922
mrobinson@centralgatech.edu