

Central Georgia Technical College

Local Board of Directors Meeting

AGENDA

Monday, October 21, 2024

Hyatt Regency Savannah – Plimsoll Room

2 W Bay Street, Savannah, GA 31401

5:45 p.m. – 6:00 p.m.

Call to Order

Dr. Avis Williams

Invocation and Pledge of Allegiance

Approval of Minutes

Division Reports (All others stand as written)

- Academic Affairs – ACTION ITEM
- Administrative Services
- Institutional Advancement
- Student Affairs

Ms. DeAnn Nester

Dr. Michelle Siniard

Ms. Tonya McClure

Dr. Craig Jackson

President's Report

Dr. Ivan Allen

Old Business

Dr. Avis Williams

New Business

Dr. Avis Williams

Adjourn

**Central Georgia Technical College Board of Directors
Local Board Meeting**

Wednesday, September 11, 2024

Peach County Workforce Development Center – Room 137

425 James E. Khoury Drive, Fort Valley, GA 31030

10:30 a.m. – 12:00 p.m.

In Attendance

Allen, Ivan

Briscoe, Charles

Brooks, Marsha

Brown, Brenda

Burks, Deborah

Clough, Michael

Dietrich, Carrie

Durham, Shannon

Early, Marcus

Gordon, LaKeitha

Griner, Andrea

Gunn, Kim

Harmon, Al

Jackson, Craig

Jackson, Tatrabian

Jennings, Manse

Johnson, Cathy

Kelly, Janet

Kramer, Jay

Layne, Don

Lucas, Brittany

McClure, Tonya

Nester, DeAnn

O’Neal, Kathy

Pace, Mike

Redding-Andrews, Karla

Repzynski, Allison

Rivera-Thompson, JoBen

Scruggs, Jeff

Simmons-Lee, Tonja

Siniard, Michelle

Snelgrove, Brian

Steele, Danielle

Swann, Sabrina

Turner, Jackie

Williams, Avis

Wynne, Patty

I. Call to Order

Dr. Avis Williams called the meeting to order at 10:36 a.m.

II. Approval of Minutes

The August meeting minutes were approved.

III. Division Reports

Dr. Deborah Burks presented the CGTC Mission Statement to the Board for affirmation. A motion was made by Ms. Karla Redding-Andrews with a second from Mr. Charles Briscoe; the Board unanimously affirmed the College’s mission statement for FY2025.

IV. Adjournment

The Board of Directors meeting was adjourned at 12:09 p.m.

Program Location Request, Programmatic Accreditation Update, General Information

Report Date: October 14, 2024

Meeting Date: October 21, 2024

Prepared By: DeAnn Nester, Vice President for Academic Affairs

Program Location Request

Houston County WIN Academy

Programmatic Accreditations (Update)

JRCERT – Joint Review Committee on Education in Radiologic Technology

ASHP – American Society of Health System Pharmacists

CODA – Commission on Dental Accreditation

ASE – Automobile Service Excellence

ACEN – Accreditation Commission for Education in Nursing

CAPTE – Commission on Accreditation in Physical Therapy Education

JRC-CVT – Joint Review Committee on Education in Cardiovascular Technology

ARC-STSA – Accreditation Review Council on Education in Surgical Technology and Surgical Assisting

General Information

IFCC Chair for Physical Therapist Assistant Program

LPN Faculty Partner with General Education Faculty

PROGRAM LOCATION REQUEST FOR DUAL ENROLLMENT

Date of Implementation: Fall Semester 2025¹² (August 2024)

Program: General Studies Associate Degree (AB73)

Program to New Location:

Houston County WIN Academy
215 Scott Blvd.
Warner Robins, GA 31088

Recommendation: That the above requests be approved for Dual Enrollment offerings.

JRCERT – Joint Review Committee on Education in Radiologic Technology

No updates to report.

ASHP – American Society of Health System Pharmacists

No updates to report.

CODA – Commission on Dental Accreditation

No updates to report.

ASE – Automobile Service Excellence

CGTC's AUTT team and the IE team hosted the ASE Evaluation Team on the Milledgeville campus on October 1, 2024 for a site visit for re-accreditation. The visit went well and there were no negative findings or major deficiencies. A few points that the evaluation team noted:

- Three industry partners who employ CGTC graduates were contacted and all three service managers rated CGTC students "above average" or "excellent" in ever rating category.
- During classroom observations, evaluators noted that Mr. Wilkes' students were fully engaged in learning and seemed to be enthusiastic about the class. They were very impressed with Mr. Wilkes' delivery of the content and knowledge of the subject matter.
- A current student was interviewed and he had nothing but great things to say about the program. This student is very dedicated; he roller blades or cycles to class every day (3 miles each way).

We expect the final report from ASE in a couple of weeks. Warner Robins campus site visit will be next.

A huge thanks to James Wilkes and Steve Waters and Mike Pace. The Academic Affairs team could not successfully complete this task without the tremendous efforts from Bonnie Quinn and Melodi Robinson, along with Dr. Burks. A special thanks to Jackie Turner for assisting in those last-minute needs on the day of the visit.

ACEN – Accreditation Commission for Education in Nursing

The ACEN site visit was a success. On September 26, 2024, the reviewers found CGTC's Nursing Department (both ASN and LPN) in compliance with all five standards. This positive outcome is a direct result of the hard work and dedication of the Nursing Department and the entire college community. The teamwork and collaboration of each department who had a part in this process was evident in the reviewers' comments about the cohesive culture of the College.

Although the site visit went well, it is important to note that the Board of Commissioners will make the final decision regarding our re-accreditation status in April 2025. The Nursing Department will receive an official letter with the Board's decision in May 2025.

A huge thanks to Dr. Patricia Wynne, Jessica Willcox, Cindyann Stegner, Ashleigh Scott and the nursing faculty for working some long days to ensure that the report and documents were ready. The Nursing Department could not successfully complete this task without the tremendous efforts of the IE staff; Dr. Burks, Bonnie Quinn and Melodi Robinson were instrumental in preparing us for this visit. A special thanks to the support staff who worked to provide the essentials for a successful visit. I also want to thank the faculty in the other departments, particularly Gen Ed faculty, who have been very supportive and engaged in assisting nursing students, faculty and the department as a whole. We truly have a team working collaboratively for the success of the students and the College.

CAPTE – Commission on Accreditation in Physical Therapy Education

No updates to report.

JRC-CVT – Joint Review Committee on Education in Cardiovascular Technology

Both CAVT and ECHO teams are working with the IE team to prepare for the October 25, 2024 site visit.

No updates to report.

General Information

IFCC chair:

Dr. Mary Walker, Department Chair for Health Sciences and Program Chair for the Physical Therapist Assistant Program, has been elected to chair the Instructional Faculty Consortium Committee (IFCC) for the Physical Therapist Assistant Program for a two-year term. Dr. Walker will be responsible for chairing the IFCC meetings, monitoring the list serve members and communications, and communicate IFCC consortium information to the appropriate TCSG Curriculum Program Specialist.

LPN Faculty Partner with General Education Faculty:

In an effort to help bridge the gap due to the loss of general education courses in the LPN program, the Gen Ed department faculty are working with the LPN faculty to develop content in the areas of basic math and English skills. These basic math and English skills are important for students to be successful in the program. The math faculty have developed lessons in an online platform that students can access and work through to help bring them up to speed on topics in basic math skills and critical thinking. There are five modules in total that increase in difficulty and will be implemented this semester. The nursing faculty can insert these lessons into their individual courses for students to access. Mr. Brian Wynne has been very instrumental in creating the structure of these assignments and guiding nursing faculty on how to use the free, online platform, My Open Math in the nursing classes.

The English faculty will be working with the nursing faculty to develop lessons focused on basic English skills, specifically reading comprehension. Both math and English faculty will also be available to offer seminars to students on similar topics.

General Education Course

Embedded in Nursing Course

Math
English
Anatomy & Physiology
Medical Terminology
Psychology

Pharmacology Course
PN Capstone Course
Adult Health I – IV Courses
All PNSG Courses except Pharmacology and Capstone
Mental Health Nursing Course

FY 2025 YTD Analysis
as of September 30, 2024

		Annual Budget	Current Year Revenue	Receivables	Current Year Expenditures	Net Amount
01932	State Appropriation	30,128,007	7,469,501		6,612,090	857,411
01938	Adult Ed State Funds	1,112,764	278,190		260,460	17,730
18000	CMVOST - CDL Grant	184,416	10,415		10,415	0
20482	IDEAS22-CGTC01	10,903	0		0	0
22018	Hope for Rural Central GA	362,266	80,577	14,104	94,681	0
23021	GA-AIM Phase 2	26,013	19,667		19,667	0
2421E	Federal Work Study Funds	300,000	66,401		66,401	0
2625A	Adult Ed Federal Funds	1,688,750	290,305		401,573	(111,268)
26991	VBOC Grant	423,792	113,210		112,809	401
28012	PBI Formula Grant	190,209		33,588	33,588	0
28128	DOE-Enhancing Capacity Plan	112,051	112,907	14,358	127,265	0
2831C	PBI - Project CAFÉ Action for Eq	132,641	111,368	37	111,405	0
3235B	Carl Perkins	1,595,240	141,203	127,609	268,812	0
35315	CCampus Grant	218,244	99,750	2,941	102,691	0
3555A	WIOA Adult	196,211	21,749	71,210	142,736	(49,777)
3555D	WIOA Dislocated Worker	756,105	46,035		19,071	26,964
3555Y	WIOA Youth	432,620	46,136		23,323	22,813
38177	USDOL Strengthening Community	105,544	72,402		72,402	0
39324	DoD STEM SubAward	46,090	17,681	700	18,381	0
41830	GA-AIM State Match	9,140	6,910		6,910	0
48015	TCSG Foundation - Truist	4,152		1,600	1,600	0
48016	TCSG Foundation - Truist -Reentry	45,660		1,500	1,500	0
55002	Live Work - Cosmotology	19,000	3,302		2,245	1,057
55004	Live Work - Auto Tech	18,000	5,207		3,404	1,803
55011	Live Work - Child Dev Ctr	506,011	142,982		263,137	(120,155)
55024	Live Work - Dental Hygiene	42,000	7,568		16,020	(8,452)
55029	Live Work - Diesel Mechanic	2,197			123	(123)
60001	Tuition	18,030,793	6,678,595	1,987,213	7,191,041	1,474,767
60005	GED Testing	65,000	6,686		71,924	(65,238)
60015	Miscellaneous	1,000,000	280,793		137,181	143,612
60030	Testing Center	90,000	37,340		17,740	19,600
60133	Misc Income Registration Fees	771,711	304,340		113,523	190,817
60134	Misc Income Application Fees	0				0
60135	Student Technology Fee	1,409,602	545,867		357,463	188,404
60136	Misc Student Fees	2,636,788	907,070		311,570	595,500
61001	Continuing Education	250,000	39,663		77,721	(38,058)
61002	Workplace Literacy	0			21,660	(21,660)
61003	Business & Industry General	1,005,000	259,327		196,163	63,164
61127	CLCP	19,200				0
61143	Facility Rentals	122,462	22,905		19,351	3,554
61158	CDL Testing	16,133	3,950			3,950
61161	American Heart CTC	40,000	2,247		2,873	(626)
61272	GDC Occupational Skills	1,239,333	272,136		332,582	(60,446)
61309	Macon EOC				0	0
61335	A/E Miscellaneous				387,007	(387,007)
61337	Jones County A/L	20,000	20,000			20,000
62007	Concession Sales	105,000	63,324		92,826	(29,502)

90360	Child & Adult Care Food Prog	85,258	11,339		385	10,954
90391	Bright from Start PreK Funds	222,425	55,492		64,231	(8,739)
90602	DOL Fatherhood	150	300			300
90831	Nursing Program Expansion	247,436	93,596		93,596	0
95386	FY2023 Aviation Equipment	11,310				0
95388	FY2024 Nursing Renov. Bond	52,824		46,582	46,582	0
95395	FY2023 Equipment Refresh	1,198				0
95401	FY2024 Equipment Refresh	415,392		274,458	274,458	0
95406	FY2024 MRR Bond	9,350	9,350		9,350	0
95412	FY2025 Equipment Refresh	248,864				0
95424	FY2025 MRR Bond	929,207		120,508	120,508	0
96225	DHS/DFCS Training Grant	289,264	58,558		51,835	6,723
Grand Total		68,001,726	18,836,344	2,696,408	18,784,280	2,748,472

Net to Date	2,748,472	
Prior Year Carry-over	<u>874,053</u>	
<i>Net Income, including Prior Yr Carry-over</i>		<u><u>3,622,525</u></u>

Central Georgia Technical College
YTD Analysis - FY2025 vs. FY 2024
September

		FY2024			FY2025			FY24 vs. FY23
		Revenue	Expenditures	Net	Revenue	Expenditures	Net	Net Difference
01932	State Appropriation	7,038,906	6,659,098	379,808	7,469,501	6,612,090	857,411	477,603
01938	Adult Ed State Funds	274,051	264,338	9,713	278,190	260,460	17,730	8,017
18000	CMVOST - CDL Grant	24,520	24,520	0	10,415	10,415	0	0
20482	IDEAS22-CGTC01			0	-	-	0	0
22018	Hope for Rural Central GA	112,861	112,861	0	94,681	94,681	0	0
23021	GA-AIM Phase 2			0	19,667	19,667	0	0
2425A	Federal Work Study Funds	14,836	14,836	0	66,401	66,401	0	0
2625A	Adult Ed Federal Funds	160,834	266,888	(106,054)	290,305	401,573	(111,268)	(5,214)
26991	VBOC Grant	93,967	93,967	0	113,210	112,809	401	401
28012	PBI Formula Grant	79,775	79,775	0	33,588	33,588	0	0
28128	DOE-Enhancing Capacity Plan	88,576	88,576	0	127,265	127,265	0	0
2831C	PBI - Project CAFÉ Action for Eq.	121,059	121,059	0	111,405	111,405	0	0
3232B	Carl Perkins	426,542	426,542	0	268,812	268,812	0	0
33421	Ag Vets/NIFA - USDA Grant	51,427	51,427	0			0	0
35315	CCampus Grant	142,743	142,743	0	102,691	102,691	0	0
3555A	WIOA Adult	27,748	92,481	(64,733)	92,959	142,736	(49,777)	14,956
3555D	WIOA Dislocated Worker	55,529	9,965	45,564	46,035	19,071	26,964	(18,600)
3555Y	WIOA Youth	25,425	6,256	19,169	46,136	23,323	22,813	3,644
38177	USDOL Strengthening Community			0	72,402	72,402	0	0
39324	DoD STEM SubAward			0	18,381	18,381	0	0
41830	GA-AIM State Match			0	6,910	6,910	0	0
48015	TCSG Foundation - Truist	243	243	0	1,600	1,600	0	0
48016	TCSG Foundation - Truist - Reentry			0	1,500	1,500	0	0
55002	Live Work - Cosmotology	4,566	5,447	(881)	3,302	2,245	1,057	1,938
55004	Live Work - Auto Tech	2,793	1,305	1,488	5,207	3,404	1,803	315
55011	Live Work - Child Dev Ctr	128,488	178,167	(49,679)	142,982	263,137	(120,155)	(70,476)
55024	Live Work - Dental Hygiene	7,464	10,057	(2,593)	7,568	16,020	(8,452)	(5,859)
55029	Live Work - Diesel Mechanic		-	0		123	(123)	(123)
60001	Tuition	7,453,281	6,368,389	1,084,892	8,665,808	7,191,041	1,474,767	389,875
60005	GED Testing	6,161	67,478	(61,317)	6,686	71,924	(65,238)	(3,921)
60015	Miscellaneous	750,000	40,747	709,253	280,793	137,181	143,612	(565,641)
60030	Testing Center	25,999		25,999	37,340	17,740	19,600	(6,399)
60133	Misc Income Registration Fees	283,877	85,841	198,036	304,340	113,523	190,817	(7,219)
60134	Misc Income Application Fees			0			0	0
60135	Student Technology Fee	501,247	312,835	188,412	545,867	357,463	188,404	(8)
60136	Misc Student Fees	937,546	418,102	519,444	907,070	311,570	595,500	76,056
61001	Continuing Education	32,172	85,985	(53,813)	39,663	77,721	(38,058)	15,755
61002	Workplace Literacy		24,373	(24,373)		21,660	(21,660)	2,713
61003	Business & Industry General	221,891	101,171	120,720	259,327	196,163	63,164	(57,556)
61127	CLCP			0			0	0
61143	Facility Rentals			0	22,905	19,351	3,554	3,554
61158	CDL Testing	3,200		3,200	3,950		3,950	750
61161	American Heart CTC	3,327	5,543	(2,216)	2,247	2,873	(626)	1,590
61272	GDC Occupational Skills	215,726	357,030	(141,304)	272,136	332,582	(60,446)	80,858
61309	Macon EOC			0		-	0	0
61335	A/E Miscellaneous		236,131	(236,131)		387,007	(387,007)	(150,876)
61337	Jones County A/L	20,000		20,000	20,000		20,000	0
62007	Concession Sales	31,566	29,567	1,999	63,324	92,827	(29,503)	(31,502)
90117	STABLE 4ward - Macon	68,142	36,253	31,889			0	(31,889)
90118	STABLE 4ward - Warner Robins	99,229	55,185	44,044			0	(44,044)
90360	Child & Adult Care Food Prog	9,926	13,807	(3,881)	11,339	385	10,954	14,835
90391	Bright from Start PreK Funds	65,514	65,514	0	55,492	64,231	(8,739)	(8,739)
90602	DOL Fatherhood			0	300		300	300
90831	Nursing Program Expansion	304,736	304,736	0	93,596	93,596	0	0
95367	FY2021 MRR Bond	1,008,283	1,008,283	0			0	0
95373	FY2022 MRR Bond	56,440	56,440	0			0	0
95374	FY2022 Equipment Refresh	4,268	4,268	0			0	0
95386	FY2023 Aviation Equip Bond			0			0	0
95388	FY2024 Nursing Renov. Bond			0	46,582	46,582	0	0
95394	FY2023 MRR Bond	623,435	623,435	0			0	0
95395	FY2023 Equipment Refresh	286,183	286,183	0			0	0
95401	FY2024 Equipment Refresh			0	274,458	274,458	0	0
95406	FY2024 MRR Bond			0	9,350	9,350	0	0
95412	FY2025 Equipment Refresh			0			0	0
95424	FY2025 MRR Bond			0	120,508	120,508	0	0
96220	DHS/DFCS Training Grant	43,029	43,029	0	58,558	51,835	6,723	6,723
Grand Total		21,937,531	19,280,876	2,656,655	21,532,752	18,784,280	2,748,472	91,817

Net to Date	2,656,655	2,748,472	
Prior Year Carry-over	2,865,814	874,053	
Net Income, including PY Carry-over	5,522,469	3,622,525	(1,899,944)



Adult Education Update

CGTC Board of Directors Meeting

Report Date: October 14, 2024

Meeting Date: October 21, 2024

Prepared By: Ms. Brenda Brown, Vice President for Adult Education

National Reporting System (NRS) Statistics (WIOA Local) - Students acquiring 12 or more attendance hours (NRS Statistics are unduplicated)

	Total Number Enrolled	Total Attendance Hours	Total Number of Measurable Skill Gains	Percentage Achieving Measurable Skill Gain	Total HSE Graduates
FY24	995	41,599	290	29%	34
FY25	1,-024	44,448	323	32%	32

WIOA Local – Gains and Attendance by EFL – WIOA local total of students enrolled, total attendance hours, MSG, and percentages by entering educational functioning level for all students acquiring 12 or more attendance hours.

Entering Educational Functioning Level	Total Number Enrolled	Total Attendance Hours for all participants	Total number of Measurable Skill Gains	Percentage of Enrollment with Measurable Skill Gains
ABE1 Beginning Literacy	64	3,416.50	21	33%
ABE2 Beginning Basic Education	407	17,169.50	116	29%
ABE3 Intermediate Low	289	13,541	104	36%
ABE4 Intermediate High	61	1,827.50	26	43%
ASE1 Low	2	41.75	0	0%
ASE2 High	41	1,854.25	9	22%
ESL1 Beginning Literacy	49	2,374.25	15	31%
ESL2 Low Beginning	36	1,512	12	33%
ESL3 High Beginning	33	1,302.25	10	30%
ESL4 Intermediate Low	29	949	5	17%
ESL5 Intermediate High	13	460.25	5	38%
ESL6 Advanced	64	3,416.50	21	33%
TOTAL	1,024	44,448	323	32%

WIOA Local – Gains and Attendance by County – WIOA local total of students enrolled, total attendance hours, MSG, and percentages by County. Duplication may exist in this report.

County	Total Number Enrolled	Attendance Hours	EFL + HSE + IET Gains	% MSG	% of County with less than HSD
Baldwin	95	3,892	47	49%	13.5%
Bibb	437	13,902	159	36%	13.6%
Crawford	8	303	3	38%	16.9%
Dooly*	4	66	0	0%	19.5%
Houston	420	13,670	152	36%	7.4%
Jones	22	1,052	8	36%	8.3%
Monroe	10	407	5	50%	13.2%
Peach	20	1,073	10	50%	15.6%
Pulaski	13	249	4	31%	20.5%
Putnam	29	1,224	23	79%	12.3%
Twiggs	8	236	4	50%	20.4%

*Three students living in Dooly County are enrolled in classes with instructors located in other counties.

Workforce Training—The following programs are offered to all students, and students apply to participate based on their personal career goals.

- COLL 1000- College Success & Survival Skills
 - Next Cohort October 4th
- Career Plus HSE
 - 33 students enrolled
- Integrated Education & Training
 - Forklifting Fundamentals – 42 participants, 17 certifications earned

AED Success Story: Derion Wimbush



Derion dropped out of school to “stay out of trouble” and enrolled in the CGTC Adult Education Program in October 2024. While enrolled, he participated in the Youth Success Academy, which provides incentives for class attendance and HSE attainment. Derion also completed the Spring 2024 Career Compass Academy, where he worked online to develop work readiness skills and resumes. He completed all GED requirements on May 16, 2024. His goal is to become a businessman and an entrepreneur.

AED Updates:

October 3 rd	Summer Term Classes End
October 7 th	AO/CGTC Academy Mini-mester Begins
October 7 th – 11 th	Adult Education Fall Break
October 14 th	Fall Term Classes Begin
October 16 th	EAGLE/Teacher of the Year Competition
October 18 th	Kenyan KDU-K/DEFTEC, CGTC
October 22 nd	MCWIB WIOA
October 24 th	Truist Reentry Impact
November 6 th	CPH Meeting, Southern Crescent Technical College
November 7 th – 9 th	Cognia GA Impact Conference, Peachtree City
November 13 th	GA ESL Adult Education Fall Summit
November 15 th	Perkins State and Local Plans Stakeholders Meeting, CGTC



Economic Development Update

CGTC Board of Directors Meeting

Report Date: October 14, 2024

Meeting Date: October 21, 2024

Prepared By: Ms. Andrea Griner, Vice President for Economic Development

Customized Business and Industry Training:

Business or Organization	Training Delivered	Number Trained	Length of Course	Training Dates
WR-ALC	Production Environment Readiness	40	32	8/29-9/4
	General Maintenance Procedures	3	24	9/9-9/11
	Production Environment Readiness	44	32	9/12-9/17
	General Maintenance Procedures	12	24	9/20-9/24
	Aircraft Paint Prep Training	20	6	9/5 & 9/6
Cascade Cooperation	Training Requirements in OSHA Standards	8	7.5	9/5
WR-ALC/OBHA	Depot Work Methods and Standards	12	80	9/9 – 9/20
Agitrust of Georgia	Train the Trainer Overview – Forklift and Fall Protection	13	5	9/9
Armstrong World Industries	OSHA 10 for General Industry	14	10	9/10 & 11
Armstrong World Industries	Forklift Training	15	8	9/10 & 11
Cascade Cooperation	Training Requirements in OSHA Standards	9	7.5	9/11
Shubee	Training Requirements in OSHA Standards	2	7.5	9/11
DJJ – Macon Youth Detention Center	Entrepreneurship	5	8	9/17 & 18
American Material Services, Inc.	Basic Excel	1	6	9/17 & 9/19
Houston Healthcare	Basic Excel	2	6	9/17 & 9/19
Buzzell Plumbing, Heating & Air	Basic Excel	2	6	9/17 & 9/19
Cherokee Brick	Basic Excel	1	6	9/17 & 9/19
Cascade Cooperation	OSHA 10 for General Industry	6	10	9/23 & 24
GRESO	OSHA 10 for General Industry	2	10	9/23 & 24

Continuing Education Courses Delivered:

Training Delivered	Number Trained	Length of Course (Hours)	Training Dates
Ed2Go Online Personal & Professional Training	3	Various	9/1-9/30
Ed2Go Career Training & Certification	0	Various	9/1 – 9/30
Driver's Education	11	36	9/1-9/24
Driver Training – Drive Only	0	6	9/1-9/24
AHA Heartcode BLS Checkoff	2	1	9/6
Forklift Training	3	8	9/4/24
Forklift Training	2	8	9/10
Forklift Training Stand Up	2	4	9/13

DHS/DFCS Training Grant:

Training Delivered	Number Trained	Length of Course	Training Dates
FS 2010	33	84	9/17-10/18
FS 2010	33	84	9/30-10/25
ABDG 3020 ABD Phase I	9	112	9/16-10/4
OCP 805 Fundamentals	12	105	9/30-10/4
OCP 703 IPV	24	16	9/24-9/25

Adult Education - IET:

Training Delivered	Number Trained	Length of Course	Training Dates
Forklift Training	10	8	9/11
Forklift Training	10	8	9/12

Industry Outreach:

- Armstrong World Industries – Bibb
- Cascade – Houston
- Qarbon Aerospace – Baldwin
- Local Bounty – Houston
- DJJ – Bibb
- Trinity School of Medicine – Houston
- First Quality - Bibb
- WRALC- Houston
- U.S. Bankruptcy Court – Bibb
- Solenis – Bibb
- Shu Bee – Bibb
- Vernay - Baldwin

Community Outreach:

- Society of Human Resources Managers Meeting
- Robins Regional Chamber of Commerce – Eggs & Issues
- Houston County Development Authority Board Meeting
- Pulaski County Workforce Summit
- Pulaski County Archway Executive Committee

- Perry Chamber – Morning Brew
- Perry Chamber – Coffee with the CEO
- Dooly County Chamber Event at South Georgia Banking Co.
- Dooly County Chamber Quarterly Meeting
- Twiggs County Family Connection
- Crawford County Chamber of Commerce
- Crawford County High School, CTAE
- Governor’s Workforce Summit

Facilities:

- **Over 700 visitors utilized the facilities at the Warner Robins** campus during the months of September including Educational Technology Summit for Industry and Trade and Healthcare, Governor’s Office of Student Achievement Coordinator Workshop, Trinity School of Medicine, Delta Sigma Theta Sorority Monthly Meeting, AgriTrust of Georgia, WR-ALC/OBH, Middle Georgia RESA Literacy Consortium, DWMS Training, RBI Benefits Training, AmeriCorps Meeting, Resilient Middle Georgia, American Red Cross Blood Drive and International City Optimist Club Raffle.
- **Over 440 visitors utilized the facilities at the Macon** campus during September including the Department of Family and Children Services, Middle Georgia RESA, Early Childhood Care and Education IFCC Meeting, Governor’s School Leadership Academy, Technical College System of Georgia, General Education Deans Peer Group Meeting and Georgia Vibration Institute Seminar.
- **Over 500 visitors utilized the facilities at the Milledgeville** campus during the month of September including Communities in Schools of Georgia, The American Red Cross, Alpha Kappa Alpha Sorority, Inc, Baldwin County Board of Education, Georgia Department of Corrections, Milledgeville-Baldwin County Chamber of Commerce, and Ocmulgee Judicial Court.

Enrollment Services, Marketing, and Public Relations Update

Report Date: October 15, 2024

Meeting Date: October 21, 2024

Prepared By: Dr. Janet Kelly, Associate Vice President for Enrollment Services, Marketing, and Public Relations

Enrollment

Fall Semester 2024

- More than 13,920 applications submitted or in-progress, and more than 8,240 applications accepted
- Fall semester enrollment goal: **11,000** → Actual Fall enrollment as of October 15: **11,324**
 - Dual enrollment registered over 5,000 for fall semester—a new record!
 - DAP/CPH will continue to enroll new students for COLL 1000 through November
 - DOC programs will continue to enroll through the semester

Fall NET	Overall	Credit	HS	DOC	DAP	CPH/AO
2023	10,510	5,118	4,825	310	186	66
2024	11,336	5,786	5,005	267	212	65
Difference	826	668	180	-43	26	-1
Growth/loss	7.9%	13%	4%	-14%	14%	-2%

Fall GROSS	Overall	Credit	HS	DOC	DAP	CPH/AO
2023	12,090	6,497	4,968	315	221	84
2024	12,893	7,110	5,155	267	267	93
Difference	803	613	187	-48	46	9
Growth/loss	6.6%	9%	4%	-15%	21%	11%

Source: CGTC iNet V2 as of October 15, 2024

Enrollment Services Updates

Financial Aid

- Audits and Compliance reports:
 - **A-133**—ongoing
 - Entrance Conference held Sept. 3; Audit team is still collecting information from CGTC departments
 - **GSFC Compliance Program Review**—finalized
 - Final report received on Oct. 16; Monetary liabilities are determined to be \$228 total

Recruitment

- Upcoming Events:
 - **Fall Open House:** Saturday, October 26th—9 a.m. to noon at the Warner Robins campus
 - **Counselor Connect: College Knowledge Session:** Friday, Nov. 1
 - Opportunity to network and learn more about CGTC for area high school counselors



October 16, 2024

Dr. Ivan Allen, President
Central Georgia Technical College
3300 Macon Tech. Drive
Macon, GA 31206

RE: 2024 State Scholarship and Grant Programs Compliance Review
Final Report

Dear President Allen:

On June 18, 2024, the Georgia Student Finance Commission (GSFC) conducted a review of the State Scholarship and Grant Programs for your institution. The results of that review are presented in the enclosed report.

The deadline to respond to this Final Report is November 15, 2024. Included in this email is an upload link to Sharefile. Please remit your Final Report response and all supporting documentation to the Compliance Team using the provided upload link to Sharefile.

Please include the following in the Final Report response, as applicable.

- Documentation to support any awards for findings with which the institution does not concur
- Completed Data Correction Forms or indication of on-line corrections
- Corrective Action Plans

The monetary liabilities based on the Deficiency Report response total \$228.00. **Please do not remit the associated monetary liabilities listed in this Final Report at this time.** Once the institution's Final Report response is reviewed by the Compliance Team and all requested information has been received, a final remittance device to remit any remaining monetary liabilities will be emailed to the institutional officers and president.

If there are findings that remain open after the school submits its Final Report response, a Follow-Up to the Final Report Letter will be issued. The institution will have 15 days to respond to the Follow-Up to the Final Report Letter.

In the event the institution does not concur with any remaining findings on the Follow-Up to the Final Report Letter, and no further documentation can be provided regarding the disputed findings, the institution may appeal the Compliance Team's determination, as described in the Follow-Up to the Final

Report Letter. The remittance for any liability for a finding under appeal may be suspended until a final decision is made through the appeal process.

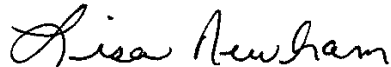
The following is a list of findings from the Compliance Review conducted for your institution, the details of which may be found in the attached Final Report:

- Academic Transcript Missing - 2
- CHECS Reporting Error - 6
- Grade Point Average - 1
- Incorrect Reporting of Data - 1
- Over Award - 2
- Selective Service Registration - 1

We appreciate the effort put forth by your institution in working with us to provide these very valuable scholarship and grant programs to the students of Georgia. We continue to strive to improve our review process and would welcome any comments you may have that would assist us in better serving you and your students.

If you have any questions, or if I may be of assistance, please do not hesitate to contact me at 770.724.9136 or lian@gsfc.org.

Sincerely,



Lisa Newham
Senior Manager, Compliance

cc: Institutional Officers

Enclosure

**GEORGIA STUDENT FINANCE COMMISSION
COMPLIANCE REVIEW
FINAL REPORT**

INSTITUTION: Central Georgia Technical College

OE NUMBER: 005763.00

TYPE AND CONTROL: Public

COMPLIANCE OFFICERS: Tiffany Reed, Stacy Johnson, Lisa Newham, Shirlene Smith

CONTACT E-MAIL: ComplianceTeam@GSFC.org

DATE OF REVIEW: June 18, 2024

INSTITUTIONAL OFFICIALS

CONTACTED: Brandi Mitchem, Director for Enrollment Services
Jackie White, Director of Financial Aid
Sonja Jenkins, Registrar
Alaina Bennett, Executive Director Admin Financial Services
Dr. Janet Kelly, Assistant VP for Enrollment Services,
Marketing & Public Relations

REVIEW YEAR: 2024

FINAL REPORT
Central Georgia Technical College
3300 Macon Tech. Drive
Macon, GA 31206

INTRODUCTION

Central Georgia Technical College is a public institution located in Macon, GA. The institution is currently participating in federal and state programs. GSFC records indicate 2,378 HOPE awards, 398 Zell Miller awards, 8 Georgia Completion Grant awards, and 4,512 Dual Enrollment awards for the fiscal year 2023.

SCOPE OF REVIEW

A compliance review was conducted on June 18, 2024, to examine the administration of the state financial aid programs. The focus of the review was to determine Central Georgia Technical College's compliance with the statutes and state regulations as they pertain to the institution's administration of the state financial aid programs. The review included, but was not limited to, an examination of the school's policies and procedures regarding student eligibility.

In order to determine the institution's compliance with the HOPE, Zell Miller, Georgia Completion Grant, and Dual Enrollment program regulations, a sample of 146 student files was identified from the fiscal year 2023. The student files were reviewed in detail, including academic, admissions, financial aid, and fiscal records. During the review, some areas of non-compliance were noted. Any financial liability due to non-compliance with applicable laws, regulations, and policies was identified. Although the review was thorough, due to the limited time available for the review, it cannot be assumed to have been all-inclusive. The absence of statements in the report concerning the institution's specific practices and procedures must not be construed as acceptance, approval, or endorsement of those specific practices and procedures. Accordingly, the specific nature of this report does not lessen or limit the school's obligation to comply fully with all statutory or regulatory provisions governing the state financial aid programs.

This report sets forth the exceptions noted during the compliance review. The report lists the findings in numerical order and is organized into five (5) sections.

- I. FINDINGS
- II. REQUIRED CORRECTIVE ACTION
- III. STUDENT LIABILITY
- IV. AREA OF CONCERN
- V. MANAGEMENT NOTES

I. FINDINGS

Finding 1: Student's Academic Transcripts Were Not Available For Review (Closed)

<u>Name</u>	<u>SSN</u>	<u>Fiscal Year</u>	<u>Award Term</u>	<u>Program</u>	<u>Amount</u>
Aaron Olguin	9744	2023	Fall 2022	HOPE Sch	Relieved

Explanation:

The student's record indicates prior enrollment at Lanier Technical College. This transcript was not available for review in the student's file. A HOPE transient form was not available in the student's file. The student's eligibility for the HOPE Scholarship cannot be determined without all transcripts of postsecondary coursework.

Regulation:

2022-23 HOPE Scholarship Program at Public Institutions Regulations,
Section 105.3. First-Tier Academic Requirements

Requirement:

The institution does not concur with this finding. The institution provided a copy of the student's GVTC transient agreement and Lanier Technical College transcript in their Deficiency Report response to support the student's eligibility. This finding is closed.

Finding 2: Student's Academic Transcripts Were Not Available For Review (Closed)

<u>Name</u>	<u>SSN</u>	<u>Fiscal Year</u>	<u>Award Term</u>	<u>Program</u>	<u>Amount</u>
Skylar Poole	0246	2023	Summer 2022	HOPE Sch	Relieved

Explanation:

The student's record indicates prior enrollment at University of Georgia. This transcript was not available for review in the student's file. A HOPE transient form was not available in the student's file. The student's eligibility for the HOPE Scholarship cannot be determined without all transcripts of postsecondary coursework.

Regulation:

2022-23 HOPE Scholarship Program at Public Institutions Regulations,
Section 105.3. Second-Tier Academic Requirements

Requirement:

The institution does not concur with this finding. The institution provided a copy of the student's transient form and University of Georgia transcript in their Deficiency Report response. This finding is closed.

Finding 3: CHECS Reporting Error (Closed)

<u>Name</u>	<u>SSN</u>	<u>Fiscal Year</u>	<u>Award Term</u>	<u>Program</u>	<u>Amount</u>
Aadia Evans	9785	2023	Summer 2022	HOPE Sch	\$0.00

Explanation:

The institution incorrectly reported Summer 2022 enrollment as Grant courses in CHECS. The student's transcript shows Summer 2022 enrollment as degree courses and the student received HOPE Scholarship funds for the term.

Regulation:

2022-23 HOPE Scholarship Program at Public Institutions Regulations,
Section 109. College HOPE Eligibility Calculation Service (CHECS) Reporting Requirements

Requirement:

The institution concurs with this finding. The institution has made the indicated updates to the student's CHECS record. This finding is closed.

Finding 4: CHECS Reporting Error (Closed)

<u>Name</u>	<u>SSN</u>	<u>Fiscal Year</u>	<u>Award Term</u>	<u>Program</u>	<u>Amount</u>
Zoe Howard	2144	2022	Summer 2021	HOPE Sch	\$0.00

Explanation:

The institution incorrectly reported PSYC 1101 and COMP 1000 as zero credit hour courses in CHECS for the indicated term. The student's transcript shows PSYC 1101 and COMP 1000 as 3 credit hour courses.

Regulation:

2021-22 HOPE Scholarship Program at Public Institutions Regulations,
Section 109. College HOPE Eligibility Calculation Service (CHECS) Reporting Requirements

Requirement:

The institution concurs with this finding. The institution has made the indicated updates to the student's CHECS record. This finding is closed.

Finding 5: CHECS Reporting Error (Closed)

<u>Name</u>	<u>SSN</u>	<u>Fiscal Year</u>	<u>Award Term</u>	<u>Program</u>	<u>Amount</u>
Aubrianna Hunley	9362	2022	Spring 2022	Dual Enrollment	\$0.00

Explanation:

The institution did not report HUMN 1101 for the indicated term to CHECS.

Regulation:

2021-22 Dual Enrollment Program Regulations, Section 1611.1. CHECS

Requirement:

The institution does not concur with this finding. The institution stated in their Deficiency Report Response "Per email from Pennie Strong courses paid out of pocket for DE are not required to be in CHECS. Provided copy of email." This finding is closed.

Finding 6: CHECS Reporting Error (Closed)

<u>Name</u>	<u>SSN</u>	<u>Fiscal Year</u>	<u>Award Term</u>	<u>Program</u>	<u>Amount</u>
Alexander Lewis	6122	2023	Summer 2022	HOPE Sch	\$0.00

Explanation:

The institution did not report coursework for the indicated term to CHECS from Charleston Southern University, an out-of-state postsecondary institution.

Regulation:

2022-23 HOPE Scholarship Program at Public Institutions Regulations,
Section 109. College HOPE Eligibility Calculation Service (CHECS) Reporting Requirements

Requirement:

The institution concurs with this finding. The institution has made the indicated updates to the student's CHECS record. This finding is closed.

Finding 7: CHECS Reporting Error (Closed)

<u>Name</u>	<u>SSN</u>	<u>Fiscal Year</u>	<u>Award Term</u>	<u>Program</u>	<u>Amount</u>
Kylie Snay	4258	2019	Spring 2019	HOPE Sch	\$0.00

Explanation:

The institution incorrectly reported PNSG 2410 in CHECS. The student's transcript does not show enrollment in PNSG 2410 for the indicated term.

<u>Fiscal Year</u>	<u>Award Term</u>	<u>Program</u>	<u>Amount</u>
2020	Summer 2019	HOPE Sch	\$0.00

Explanation:

The institution did not report PNSG 2410 in CHECS. The student's transcript shows enrollment in PNSG 2410 for the indicated term.

Regulation:

2018-19 HOPE Scholarship Program at Public Institutions Regulations,
Section 109. College HOPE Eligibility Calculation Service (CHECS) Reporting Requirements
2019-20 HOPE Scholarship Program at Public Institutions Regulations,
Section 109. College HOPE Eligibility Calculation Service (CHECS) Reporting Requirements

Requirement:

The institution concurs with this finding. The institution has made the indicated updates to the student's CHECS record. This finding is closed.

Finding 8: CHECS Reporting Error (Removed)

<u>Name</u>	<u>SSN</u>	<u>Fiscal Year</u>	<u>Award Term</u>	<u>Program</u>	<u>Amount</u>
Rebekah Vinson	2515	Removed			

Finding 9: CHECS Reporting Error (Closed)

<u>Name</u>	<u>SSN</u>	<u>Fiscal Year</u>	<u>Award Term</u>	<u>Program</u>	<u>Amount</u>
Briana Winkler	3396	2020	Fall 2019	HOPE Sch	\$0.00
		2020	Spring 2020	HOPE Sch	\$0.00

Explanation:

The institution did not resolve a discrepancy in the CHECS information for the prior transcript for Columbus Technical College. The institution did not report diploma coursework accepted for degree credit for the indicated terms to CHECS.

Regulation:

2019-20 HOPE Scholarship Program at Public Institutions Regulations,
Section 109. College HOPE Eligibility Calculation Service (CHECS) Reporting Requirements

Requirement:

The institution concurs with this finding. The institution has made the indicated updates to the student's CHECS record. This finding is closed.

Finding 10: Student Did Not Meet The HOPE or Zell Miller Grade Point Average (GPA) Requirement (Open)

<u>Name</u>	<u>SSN</u>	<u>Fiscal Year</u>	<u>Award Term</u>	<u>Program</u>	<u>Amount</u>
Claudia Guadiana	3319	2023	Summer 2022	HOPE Sch	\$228.00

Explanation:

The student's records indicate that the student did not meet the HOPE Grade Point Average requirement at the End-of-Spring Checkpoint for Spring 2022 to be eligible for HOPE Scholarship funds for the indicated term. The following data demonstrates the student's HOPE Grade Point Average calculation:

End-of-Spring Checkpoint
Spring 2022
Attempted Hours: 28
GPA Hours: 28
GPA: 2.98

Regulation:

2022-23 HOPE Scholarship Program at Public Institutions Regulations,
Section 105.6. First-Tier Academic Checkpoints

Requirement:

The institution concurs with this finding. The institution is required to return the State funds awarded to the student for the indicated term.

Finding 11: Incorrect Reporting Of Data (Partially Open)

<u>Name</u>	<u>SSN</u>	<u>Fiscal Year</u>	<u>Award Term</u>	<u>GSFC</u>	<u>Transcript</u>	<u>Program</u>
11. Nicolle Jimenez	5369	2014	Spring 2014	3 EH	6 EH	HOPE Gr
12. Jasmine James	Removed					
13. Madison Watts	Removed					

PH = Paid-Hours

LS = Learning Support Hours

EH = Enrollment Hours

Explanation:

The institution must report to GSFC the Enrolled-Hours and Learning Support Hours as indicated by the student's transcript and report the Paid-Hours as provided for in the regulations for each program by each student for each term for which payment is requested. State financial aid programs require the institution to reconcile and certify that reported data to GSFC is accurate. According to the students' records the institution incorrectly reported hours for the indicated terms.

Regulation:

2013-14 HOPE Grant Program at Public Institutions Regulations, Section 309. Invoicing Requirements

Requirement:

The institution does not concur with finding 11. The institution stated in their Deficiency Report Response "Student was enrolled in COSM 1010 and COSM 1030 for Fall 2013 and CGTC billed GSFC and received HOPE Grant funding for 6 credit hours for Fall 2013. Student received an in-progress grade in COSM 1010 due to not completing the requirements for the course. Per grading policy (copy provided) students are required to re-register for the course and have one additional term to finish the required assignments so that a course grade can be issued for the subsequent term. The student re-registered in COSM 1010 for Spring 2014 and was also registered for COSM 1040. CGTC billed GSFC and received HOPE Grant funding for 3 credit hours for COSM 1040 only for Spring 2014."

According to the transcript, the student was enrolled in 6 credit hours for Spring 2014. The institution must correct the hours for the finding listed above.

In order to perform the data correction, the institution must complete the attached Data Correction Form and include it in their response to the Compliance Department or make the correction online through SURFER.

Finding 14: Student Was Overawarded (Closed)

<u>Name</u>	<u>SSN</u>	<u>Fiscal Year</u>	<u>Award Term</u>	<u>Program</u>	<u>Amount</u>
Zamuel Jordan Casimiro	5291	2023	Summer 2022	Zell Miller Gr	Relieved

Explanation:

The student's disbursement report shows a Third-Party tuition payment in the amount of \$650.00. The student was also awarded the Zell Miller Grant in the amount of full tuition (\$1,400.00) for the indicated term. Zell Miller Grant regulations state, "A student receiving financial aid from a source other than the Zell Miller Grant and such aid is required by the donor to be applied to the student's Tuition charges, may receive the Zell Miller Grant award and the other aid. The combined Tuition award aid cannot exceed the total standard undergraduate Tuition rate." The combined tuition awards of \$2,050.00 exceeds the cost of tuition, leaving an excess of \$650.00 in tuition aid.

Regulation:

2022-23 Zell Miller Grant Program Regulations, Section 3009.1. Tuition Award

Requirement:

The institution does not concur with this finding, stating in their Deficiency report response, "Third party assistance can be applied to any postsecondary charges. Copy of foundation information provided." The institution provided the following information regarding the Third-Party payments on the student's account. "Both Samuel and Ryan received the Project Achieve Scholarship. This scholarship can be used for any educational related charges (tuition, textbooks, or tools) and is refundable. It appears that Samuel used the scholarship for textbooks and Ryan used the scholarship for tools. Both students met the targeted career pathways by being veteran students and their major: Electronics (Samuel) and Welding (Ryan). Attached you will find the parameters with further detail, if needed." The documentation from the Central Georgia Technical College Foundation provided by the institution states, "Project Achieve intends to provide direct support to eligible students by removing financial barriers and providing opportunities for educational success." This finding is closed.

Finding 15: Student Was Overawarded (Closed)

<u>Name</u>	<u>SSN</u>	<u>Fiscal Year</u>	<u>Award Term</u>	<u>Program</u>	<u>Amount</u>
Ryan Daugherty	7189	2023	Fall 2022	HOPE Gr	Relieved

Explanation:

The student's disbursement report shows a Third-Party tuition payment in the amount of \$449.00. The student was also awarded the HOPE Grant in the amount of \$1,080.00 to be applied to the cost of the \$1,200.00 tuition for the indicated term. HOPE Grant regulations state, "A student receiving financial aid from a source other than the HOPE Grant and such aid is required by the donor to be applied to the student's Tuition charges, may receive the HOPE Grant award and the other aid. The combined Tuition award aid cannot exceed the total standard undergraduate Tuition rate." The combined tuition awards of \$1,529.00 exceeds the cost of tuition, leaving an excess of \$329.00 in tuition aid.

Regulation:

2022-23 HOPE Grant Program at Public Institutions Regulations, Section 310.1. Tuition Award

Requirement:

The institution does not concur with this finding, stating in their Deficiency report response, "Third party assistance can be applied to any postsecondary charges. Copy of foundation information provided." The institution provided the following information regarding the Third-Party payments on the student's account. "Both Samuel and Ryan received the Project Achieve Scholarship. This scholarship can be used for any educational related charges (tuition, textbooks, or tools) and is refundable. It appears that Samuel used the scholarship for textbooks and Ryan used the scholarship for tools. Both students met the targeted career pathways by being veteran students and their major: Electronics (Samuel) and Welding (Ryan). Attached you will find the parameters with further detail, if needed." The documentation from the Central Georgia Technical College Foundation provided by the institution states, "Project Achieve intends to provide direct support to eligible students by removing financial barriers and providing opportunities for educational success." This finding is closed.

Finding 16: Student Was Not Registered For Selective Service (Closed)

<u>Name</u>	<u>SSN</u>	<u>Fiscal Year</u>	<u>Award Term</u>	<u>Program</u>	<u>Amount</u>
Kevin Thompson	2961	2023	Fall 2022	HOPE Sch	\$0.00
		2023	Spring 2023	HOPE Sch	\$0.00

Explanation:

The student's records revealed the student was eligible to be registered for Selective Service on 3/4/2022, but did not register for Selective Service until 3/24/2023, after the application deadline for the indicated terms; however, the monetary liability is relieved because the student was registered before the end of the 2023 fiscal year.

Regulation:

2022-23 HOPE Scholarship Program at Public Institutions Regulations,
Section 104.5 Selective Service Registration

Requirement:

The institution concurs with this finding. This finding is closed.

II. REQUIRED CORRECTIVE ACTION

Findings 1-2: Student's Academic Transcripts Were Not Available For Review (Open)

It was noted that the institution's 2 ATM findings for the 2024 Compliance Review year is an increase from the 0 ATM findings for the 2021 Compliance Review year. The institution's ATM Corrective Action plan for 2024 must incorporate reasonable actions to ensure the reduction in the number of ATM findings for the institution's next Compliance Review year scheduled for 2027.

Findings 3-7 and 9: CHECS Reporting Error (Open)

The institution is required to submit a corrective action plan detailing the actions the institution will take to ensure the submission of accurate and complete transcript data to the College HOPE Eligibility

Calculation Service (CHECS). In addition, the institution must specify how the calculated CHECS data is utilized by the institution to prevent ineligible awarding of State funds.

Finding 10: Student Did Not Meet The HOPE Grade Point Average (GPA) Requirements (Open)

The institution is required to submit a corrective action plan detailing the actions the institution will take to ensure student HOPE GPA calculations are performed correctly.

Finding 11: Incorrect Reporting Of Data (Open)

It was noted that the institution's 1 IRD finding for the 2024 Compliance Review year is an increase from the 0 IRD findings for the 2021 Compliance Review year. The institution's IRD Corrective Action plan for 2024 must incorporate reasonable actions to ensure the reduction in the number of IRD findings for the institution's next Compliance Review year scheduled for 2027.

Findings 14-15: Student Was Overawarded (Open)

It was noted that the institution's 2 OAW findings for the 2024 Compliance Review year is an increase from the 0 OAW findings for the 2021 Compliance Review year. The institution's OAW Corrective Action plan for 2024 must incorporate reasonable actions to ensure the reduction in the number of OAW findings for the institution's next Compliance Review year scheduled for 2027.

Finding 16: Student's Selective Service Status Could Not be Verified (Open)

The institution is required to submit a corrective action plan detailing the actions the institution will take to ensure students who are required be registered for Selective Service meet the Selective Service requirement for State programs prior to being awarded State funds.

III. STUDENT LIABILITY

No student liability was noted during this review.

IV. AREA OF CONCERN

No area of concern was noted during this review.

V. MANAGEMENT NOTES

For the 2023 fiscal year, it was noted that the institution had the following number of late invoice requests per term.

Term	Number	Amount
Summer 2022	5	\$2,440.00
Fall 2022	42	\$33,830.00
Spring 2023	82	\$41,950.00
TOTALS	129	\$78,220.00

AND

It was noted in two (2) of the sample students' files that the institution made an error in calculating the students' HOPE Scholarship Attempted-Hours, HOPE Scholarship GPA Hours and HOPE Scholarship GPA for the Snapshot information requested as part of the CHECS program. The information for these students has been forwarded to the CHECS Team.

DATA CORRECTION REQUEST

*One form per student per fiscal year.

TO BE COMPLETED BY INSTITUTION

DATE REQUESTED: _____

INSTITUTION: _____

STUDENT NAME: _____

STUDENT SSN: _____

FISCAL YEAR: _____

IN RESPONSE TO A COMPLIANCE REVIEW? **YES** **NO**
(PLEASE CIRCLE ONE)

PROGRAM: 1) _____

2) _____

INSTITUTIONAL RECORDS:

	SUMMER	FALL	WINTER	SPRING
TIER	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
ENROLLED-HOURS:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
PAID-HOURS:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
LEARNING SUPPORT HOURS:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

TO BE COMPLETED BY COMPLIANCE OFFICER

Compliance Review Date: _____

Finding # _____

Satisfies Finding? Y / N

Compliance Officer: _____
Initials

TO BE COMPLETED BY GSFC FINANCIAL OPERATIONS

Completed By: _____
GSFC Financial Operations

Date Completed: _____

VECTR Update

Report Date: October 14, 2024

Meeting Date: October 21, 2024

Prepared By: Col. Don Layne (Ret.), Chief Operating Officer, GA VECTR Center

Section I - VECTR Center Key Events this month:

- Hosted the first Military Spouse Training Initiative Interest Meeting on 9/4
- Hosted VECTR's Fall Career Fair with over 340 in attendance on 9/5
- Hosted Georgia Department of Economic Development for meeting and tour on 9/12
- Hosted Mercer Educational Opportunity Center for meeting and tour on 9/16
- Hosted Perry Youth Leadership program participants for briefing and tour on 9/17
- Met with Plumbing Heating Cooling Contractors Association (PHCC) to discuss possible partnerships on 9/23
- Met with Jack Link's new Human Resource Manager for briefing and tour on 9/24
- Hosted VECTR's annual Veterans Health Fair with 42 attendees, 19 vendors on 9/25

VECTR Center Key Updates this month:

- Military Spouse Training Initiative
 - Hosted Interest Meeting with 24 attendees on 9/4
 - Interested participants are currently working with the WIOA Career Advisors on their packets
 - First cohort begins 1/6
- New SkillBridge Programs at VECTR
 - Aircraft Assembly and Repair Technician
 - First class began on 10/8 with a total of 8 students
 - Electronics Technician
 - Currently recruiting
 - First class begins on 2/18
 - Logistics Management Specialist
 - Currently recruiting
 - First class begins on 1/8
 - Orthopedic Technology
 - Fully approved and currently recruiting
 - First class begins on 1/8

Section II – Customer Services provided by the VECTR Center:

Service Area	September 2024	AY 2025	August 2016 to Present
Career Coaching	29	89	4,882
Education	644	1,433	17,606
Community Resources	37	98	5,234
Education-Financing	8	30	3,105
Entrepreneurship	565	2,216	19,783
Testing Center	140	474	8,956
VA Health Enrollment	383	1,242	7,567
Veterans Service Officers (VSO)	564	1,920	74,701
WIOA	17	41	637
Other	1219	2,788	35,247
Totals	3,606	10,331	177,718

Section III – VECTR Utilization this month:

Event Name	Organization	Location	Number of Attendees	Dates
VECTR Career Fair	VECTR	VECTR	378	9/5
Weekly Veterans Vocational Rehabilitation Client Meeting (VA VOC REHAB)	Carl Vinson VA	146	4	9/9
Head Quarters Air Force Reserve Command (HQ AFRC) Manpower, Personnel, and Services Symposium	Robins AFB	144/145	70	9/9-9/12
Military & Family Readiness Center (M&FRC) TAPS Workshop	Robins AFB	152	40	9/9-9/11
Air Force Life Cycle Management Center (AFLCMC) Interviews	Robins AFB	104	30	9/11-9/12
Veterans Affairs Supportive Housing (HUDVASH) Monthly Client Meeting	Carl Vinson VA	152	20	9/13
AFLCMC C-130 HERC FMS Shipping and Transportation Training	Robins AFB	144/145	70	9/17
Perry Youth Leadership	Perry Chamber	152	38	9/17
431 Supply Chain Management Squadron (SCMS) Trainee Interviews	Robins AFB	104	30	9/17-9/18
AFLCMC Command & Control, Intelligence, Surveillance and Reconnaissance Division Tech Services Working Group	Robins AFB	152	15	9/18
Air Force Life Cycle Management Center (AFLCMC) Program Manager Training	Robins AFB	152	35	9/19
VA Writers Meet Up	Carl Vinson VA	136	4	9/20
Warner Robins Air Logistics Complex (WRALC) Interviews	Robins AFB	104	30	9/23-9/24
VA VOC REHAB Client Meeting	Carl Vinson VA	136	2	9/24
AFLCMC Pallet Program Industry Market Research	Robins AFB	152	40	9/24
VECTR Health Fair	VECTR	144/145	73	9/25
H4 Interviews	Robins AFB	136	12	9/26
Total			891	

Section IV - CGTC Classes/Workshops conducted at VECTR this month:

Class Name	Number Enrolled	Length of Course (Weeks)	Training Dates
AI Enhanced Robotics Manufacturing	9	15 Weeks	10/8-1/31
Air Conditioning Technology	5	15 Weeks	10/8-1/31
Aircraft Assembly & Repair Technician	8	15 Weeks	10/8-1/31
Electrical Construction	12	15 Weeks	10/8-1/31
Industrial Systems Maintenance	0	15 Weeks	NA
Welding	0	15 Weeks	NA
CDL – Fall Cohort 1	8	6 Weeks	(7/31-8/7) 9/19-10/22
Cisco Networking	9	15 Weeks	8/13-12/6

Workshop Name	Trainer	Number Trained	Training Date
How to go from Renter to Home Owner	Jerrel Joyner	14	9/3
USA Jobs Federal Resume Workshop	Mark Rodriguez	1	9/3
Civilian Resume Workshop	VECTR Success Coaches	2	9/9
Civilian Resume Workshop	VECTR Success Coaches	2	9/16
Is Your Financial House in Order?	Prudential- Bryan Dawson	9	9/17
Credit Scores and Borrowing Basics	SunMark Bank - Breane Knowles	17	9/18
Coffee & Camaraderie	VECTR Success Coaches	11	9/20
Civilian Resume Workshop	VECTR Success Coaches	1	9/23
USA Jobs Federal Resume Workshop	Mark Rodriguez	6	9/24
Total		63	

Section V - Veterans Business Outreach Center (VBOC) events this month:

- **Counseling Sessions: 79**

Event	Event Type	Location	Number Trained	Training Dates
Reboot	Virtual	VECTR	8	9/10
Reboot	In-person	Dobbins ARB	2	9/12-9/13
Boots to Business	In-Person	Fort Moore	13	9/17-9/18
Boots to Business	In-person	Fort Eisenhower	26	9/18-9/19
Customizing eCenter Direct - Neoserra Outreach System	Virtual	VECTR	107	9/19
How to Access Economic Data from the U.S. Census Bureau	Virtual	VECTR	22	9/23
Boots to Business	In-person	Fort Stewart	23	9/24-9/25
SBA & City of Warner Robins Town Hall Small Business "Take Off"	In-person	Warner Robins	122	9/24
SCORE - Building Your Business Plan	Virtual	VECTR	90	9/25
Boots to Business	In-Person	Hunter AAF	8	9/26-9/27
Better Boundaries, Better Business	Virtual	VECTR	17	9/28
Total			438	

Section VI – Student Recruiting Outreach conducted by VECTR this month:

Event Name	Event Type	Location	Number of Attendees	Dates
Pre-Separation Briefing	In-Person	Robins AFB	15	9/3
CSP Briefing	In-Person	Fort Moore	2	9/4
VECTR Career Fair	In-Person	VECTR	310	9/5
CSP Briefing	In-Person	Fort Moore	17	9/11
Pre-Separation Briefing	In-Person	Robins AFB	6	9/17
CSP Briefing	In-Person	Fort Moore	6	9/18
Career Fair	In-Person	Hunter AAF	25	9/18
CSP Briefing	In-Person	Fort Stewart	58	9/19
Pre-Separation Briefing	In-Person	Robins AFB	1	9/24
Career Fair	In-Person	Hunter AAF	11	9/25
Total			451	



Institutional Advancement Update

CGTC Board of Directors Meeting

Report Date: October 14, 2024

Meeting Date: October 21, 2024

Prepared By: Ms. Tonya McClure, Associate Vice President for Institutional Advancement

Special Events

TCSG Role Model Board Initiative

- CGTC Foundation's application approved
- Recognition taking place at the TCSG Leadership Conference

External Corporate Giving Campaign

- September 15 – October 30
- Please consider a donation to support student scholarships

Homecoming Activities

- October 24
 - Meet & Greet with the Team
 - Join us at Walk On's Bistro
 - 6-9 pm
- October 26 (Game Day)
 - Foundation Tailgate
 - Gates open at 9 am
 - Lunch served at 11 am (CGTC Foundation's white tent)

Robins Regional Chamber/Trinity School of Medicine New Resident Reception

- Date TBD
- Warner Robins campus

Large Gifts/Private Grants

Pending Requests

- Central Georgia Medical Care Network/Middle GA Orthopedic/Ortho GA Orthopedic Partnership
 - Student scholarships via gifts from Middle GA Orthopedics and Ortho GA

Notable Gifts

- Community Foundation of Central Georgia
 - Central GA Med Care Network Initiative – \$20,000
- RCI-XL
 - Athletic sponsorship – \$5,000
- Presidential Scholarship for Excellence in Academic Achievement and Leadership

- Student scholarships – \$5,000 (new challenge grant)
- Larry and C'Josette Curtis Foundation
 - Student scholarships – \$2,000

Special Projects

Fall Semester Scholarship Award

- Tuition, textbook & tools – \$88,250

Donor Software

- Current software being deemed obsolete requiring transition to new platform
- 6-9 month process



Student Affairs Update

CGTC Board of Directors Meeting

Report Date: October 15, 2024

Meeting Date: October 21, 2024

Prepared By: Dr. Craig Jackson, Vice President for Student Affairs

Career Services

Career Fairs are scheduled for the fall semester along with workshops to assist regional employers with hiring.

October 15 th	Health Career Fair 10am-12:30pm Warner Robins campus
October 23 rd	All-Industry Career Fair 10am-12:30pm Macon campus

Campus Life

- Fair tickets provided for over 300 students
- Intramural Kickball games
- Clubs and organizations engaged with fundraisers and community services activities
- SGA elect new officers

Counseling/Wellness Department

The month of October is Depression Education Awareness Month. Below are the numbers for those served this fall semester. October 16th is National Bullying Prevention, Unity Day (wear & share orange).

Students served	69	Females	43	Other	15
Faculty/Staff served	1	Males	10		

Warner Robins Campus	38
Macon Campus	27
Milledgeville Campus	3
Monroe Center	2

30% seen are from Health Services with overall cases relate to Depression/Anxiety 84% and Emotional Disturbances 15%.

CGTC Academy Dual Achievement Program (DAP)

The team has entered 245 students for fall semester and continue to grow. The goal for the academic year is 400 students. Continue to show growth in and out of the 11-county service area.

Athletics

Women's soccer last home game (Sophomore Night), October 16th @ 4:00pm, current record 4-8

Men's soccer last home game (Sophomore Night), October 21st @ 3:00pm, current record 2-6-1

Football next home game is October 26th @ 1:00pm, which is **Homecoming**, current record 5-1

Homecoming Week Events:

October 24th @ 6:00pm Meet & Greet Players/Coaches – Walk-Ons Sports Bistreaux

October 25th Red Ribbon Week day party and flag football @ 1:00

October 26th campus opens at 9:00am, car show, food trucks, bouncy houses, tailgate, DJ and more.

CGTC Scholar Athletes Served Bibb and Houston County Schools Teaching and Learning Practices totaling 210 hours.

Basketball teams are gearing up with season openers starting in November.