

Central Georgia Technical College

Local Board of Directors Meeting

AGENDA

Wednesday, September 6, 2023

Monroe County Center

10:30 a.m. – 12:00 p.m.

Call to Order

Dr. Avis Williams

Invocation and Pledge of Allegiance

Approval of Minutes

Dr. Avis Williams

Division Reports

- Academic Affairs
- Administrative Services
- Adult Education
- Economic Development
- Executive Vice President
 - Enrollment/Marketing/PR
 - Facilities/Satellite Operations
 - VECTR Center
- Information Technology
- Institutional Advancement
- Student Affairs

Ms. DeAnn Nester

Dr. Michelle Siniard

Ms. Brenda Brown

Ms. Andrea Griner

Dr. Janet Kelly

Mr. Jeff Scruggs

Col. Don Layne

Dr. Brian Snelgrove

Ms. Tonya McClure

Dr. Craig Jackson

President's Report

Dr. Ivan Allen

Old Business

Dr. Avis Williams

New Business

Dr. Avis Williams

Adjourn

Central Georgia Technical College Board of Directors
Local Board Meeting
Wednesday, August 9, 2023
10:30 a.m. – 12:00 p.m.
Macon Campus Board Room

In Attendance

Allen, Ivan
Bell, Devona
Briscoe, Charles (electronic)
Brown, Brenda
Burks, Deborah
Early, Marcus
Ellis, Rick
Harmon, Alvin
Griner, Andrea
Gunn, Kim
Hart, Sam
Jackson, Craig
Jackson, Tatrabian
Kelly, Janet
Lambert, Karen

Layne, Don
McClure, Tonya
Nester, DeAnn
O'Neal, Kathy
Redding-Andrews, Karla
Rivera-Thompson, JoBen
Rumney, Cindy
Scruggs, Jeff
Siniard, Michelle
Snelgrove, Brian
Steele, Danielle
Williams, Avis
Wilson, Eric
Wynne, Patty

I. Call to Order

Dr. Williams called the meeting to order at 10:32 a.m.

II. Approval of Minutes

The June meeting minutes were approved.

III. Division Reports

Ms. DeAnn Nester presented four new programs for approval. Those programs were an AAS in Business Technology, Diploma in Business Technology, Healthcare Professional TCC, Dept. of Corrections TCC for an Environmental Horticulture Technician located at Muscogee County Youth Development Center, and a TCC for Film and Video Editor. The Board unanimously approved the new program/location requests.

IV. President's Report

Dr. Allen provided an update on the College, including his evaluation, the Atrium Health Agreement, and an overview of the pathway for students to attend Trinity School of Medicine.

V. Meeting Adjourned

The Board of Directors meeting was adjourned at 12:11 p.m.

Program Expansion Requests, New Designated Approvals, Instructor Certifications, Programmatic Accreditations, and General Information

Report Date: September 1, 2023

Meeting Date: September 6, 2023

Prepared By: DeAnn Nester, Vice President for Academic Affairs

Program Expansion Requests

Banking and Finance (BAF3) Associate of Applied Science

Banking and Finance (BAF2) Diploma

Banking and Finance (BC71) Technical Certificate

Requesting expansion of all three programs to the Warner Robins campus.

New Designated Approvals

NSA CAE Designation Approval – Computer Information Systems Technology (CIST) Department

ABA Approved Program – Paralegal Studies (PARA) Department

Instructor Certifications

CDL Third Party Examiner Certification – Commercial Truck Driving (CTDL) Department

FANUC Instructor Certification – AI Robotics

Federal Aviation Administration DME Certification

Programmatic Accreditations (Upcoming)

JRCERT – Joint Review Committee on Education in Radiologic Technology

ASHP – American Society of Health System Pharmacists

ACEN – Accreditation Committee for Education in Nursing

CODA – Commission on Dental Accreditation

ASE – Automobile Service Excellence

General Information

Military Round-table – Aerospace, Trade, & Industry (ATI) Department

Aviation Listening Session – Aerospace, Trade, & Industry (ATI) Department

PROGRAM EXPANSION REQUEST

BANKING AND FINANCE (BAF3)

Associate of Applied Science Degree

Proposed Expanded Location: Warner Robins Campus

Proposed Date of Implementation: Spring Semester 202414

Statement of Need for Program in the Service Area: The Bureau of Labor Statistics projects that banking and finance employment will grow by 7% from 2021-2031. Unlike more general degrees, like business administration, finance teaches you in-demand skills in areas including data analytics, risk management, capital allocation, and investment strategy.

Program Description: The Banking and Finance Program prepares students for employment in a variety of positions in today's banking, insurance, mortgage, and financial services industries. The program provides learning opportunities that assist and reinforce industry needs. The program emphasizes a combination of advanced Banking and Finance theory and the practical application necessary for successful employment. The program is designed for new, current, or returning students for skill and knowledge enhancement.

Program Curriculum

| BANKING AND FINANCE ASSOCIATE DEGREE | | | | |
|--|------|---------------------------------------|---|-----|
| GENERAL EDUCATION CORE | | | | 15 |
| Area I – Language Arts/Communication | | | | |
| ENGL | 1101 | Composition & Rhetoric | | 3 |
| Area II – Social/Behavioral Science | | | | |
| Choose one ECON course | | | | |
| ECON | 1101 | Principles of Economics | | 3 |
| ECON | 2105 | Macroeconomics | | (3) |
| ECON | 2106 | Microeconomics | | (3) |
| Area III – Natural Science/Mathematics | | | | |
| Choose one MATH course | | | | |
| MATH | 1101 | Mathematical Modeling | | 3 |
| MATH | 1103 | Quantitative Skills & Reasoning | | (3) |
| MATH | 1111 | College Algebra | | (3) |
| Area IV – Humanities/Fine Arts | | | | |
| XXXX | xxxx | Humanities/Fine Arts Elective | | 3 |
| Area V – Additional Program Requirements | | | | |
| XXXX | xxxx | General Education Core (Areas I – IV) | | 3 |
| Occupational Courses | | | | 49 |
| COMP | 1000 | Introduction to Computer Literacy | | 3 |
| ACCT | 1100 | Financial Accounting I | 4 | 4 |

| | | | |
|----------------------------|------|---------------------------------------|-----------|
| ACCT | 1105 | Financial Accounting II | 4 |
| ACCT | 1120 | Spreadsheet Applications | 4 |
| BAFN | 1100 | Introduction to Banking and Finance | 3 |
| BAFN | 1105 | Bank Business and Information Systems | 3 |
| BAFN | 1110 | Money and Banking | 3 |
| BAFN | 1115 | Personal Financial Planning | 3 |
| or | | | |
| ACCT | 2145 | Personal Finance | (3) |
| BAFN | 2200 | Finance | 3 |
| BAFN | 2205 | Real Estate Finance | 3 |
| BAFN | 2210 | Contemporary Bank Management | 3 |
| BAFN | 2215 | Investments | 3 |
| BUSN | 1440 | Document Production | 4 |
| MKTG | 1130 | Business Regulations and Compliance | 3 |
| XXXX | xxxx | Occupationally-related Electives | 3 |
| MINIMUM TOTAL HOURS | | | 64 |

Admission Requirements: Placement measures in accordance with TCSG standards

PROGRAM EXPANSION REQUEST

BANKING AND FINANCE (BAF2)

Diploma

Proposed Expanded Location: Warner Robins Campus

Proposed Date of Implementation: Spring Semester 202414

Statement of Need for Program in the Service Area: The Bureau of Labor Statistics projects that banking and finance employment will grow by 7% from 2021-2031. Unlike more general degrees, like business administration, finance teaches you in-demand skills in areas including data analytics, risk management, capital allocation, and investment strategy.

Program Description: The Banking and Finance Program prepares students for employment in a variety of positions in today's banking, insurance, mortgage, and financial services industries. The program provides learning opportunities that assist and reinforce industry needs. The program emphasizes a combination of advanced Banking and Finance theory and the practical application necessary for successful employment. The program is designed for new, current, or returning students for skill and knowledge enhancement.

Program Curriculum

| BANKING AND FINANCE DIPLOMA | | | |
|-----------------------------|------|---|-----|
| GENERAL EDUCATION CORE | | | 8 |
| ENGL | 1010 | Fundamentals of English I | 3 |
| or | | | |
| ENGL | 1101 | Composition & Rhetoric | (3) |
| Choose one MATH course | | | |
| MATH | 1011 | Business Math | 3 |
| MATH | 1101 | Mathematical Modeling | (3) |
| MATH | 1103 | Quantitative Skills and Reasoning | (3) |
| MATH | 1111 | College Algebra | (3) |
| Choose one PSYC course | | | |
| EMPL | 1000 | Interpersonal Relations and Professional Dev. | 2 |
| or | | | |
| PSYC | 1010 | Basic Psychology | (3) |
| OCCUPATIONAL COURSES | | | 43 |
| COMP | 1000 | Introduction to Computer Literacy | 3 |
| ACCT | 1100 | Financial Accounting I | 4 |
| ACCT | 1105 | Financial Accounting II | 4 |
| ACCT | 1120 | Spreadsheet Applications | 4 |
| BAFN | 1100 | Introduction to Banking and Finance | 3 |
| BAFN | 1105 | Bank Business and Information Systems | 3 |

| | | | |
|----------------------------|------|-------------------------------------|-----------|
| BAFN | 1110 | Money and Banking | 3 |
| BAFN | 1115 | Personal Financial Planning | 3 |
| or | | | |
| ACCT | 2145 | Personal Finance | (3) |
| BAFN | 2200 | Finance | 3 |
| BUSN | 1440 | Document Production | 4 |
| MKTG | 1130 | Business Regulations and Compliance | 3 |
| MKTG | 1160 | Professional Selling | 3 |
| XXXX | xxxx | Occupationally-related Electives | 3 |
| MINIMUM TOTAL HOURS | | | 51 |

Admission Requirements: Placement measures in accordance with TCSG standards

PROGRAM EXPANSION REQUEST
BANKING AND FINANCE SPECIALIST (BC71)

Technical Certificate

Proposed Expanded Location: Warner Robins Campus

Proposed Date of Implementation: Spring Semester 202414

Statement of Need for Program in the Service Area: The Bureau of Labor Statistics projects that banking and finance employment will grow by 7% from 2021-2031. Unlike more general degrees, like business administration, finance teaches you in-demand skills in areas including data analytics, risk management, capital allocation, and investment strategy.

Program Description: The Banking and Finance Specialist technical certificate program introduces the concepts and skills necessary to be productive within the banking and financial service industry.

Program Curriculum

| BANKING AND FINANCE SPECIALIST TCC | | | |
|---|------|-------------------------------------|-----------|
| COMP | 1000 | Introduction to Computer Literacy | 3 |
| ACCT | 1100 | Financial Accounting I | 4 |
| BAFN | 1100 | Introduction to Banking and Finance | 3 |
| BAFN | 1110 | Money and Banking | 3 |
| BAFN | 1115 | Personal Financial Planning | 3 |
| MINIMUM TOTAL HOURS | | | 16 |

Admission Requirements: Placement measures in accordance with TCSG standards

New Designated Approvals

NSA CAE Designation Approval - Computer Information Systems Technology (CIST) Department

On August 24, 2023, CGTC and the CIST department received notification from the National Security Agency (NSA) that Central Georgia Technical College has been designated as a National Center of Academic Excellence in Cyber Defense (CAE-CD) for the validated programs of study through academic year 2028. Central Georgia Technical College will be listed as a CAE-CD on the [CAE Institution Map](#). The National Cyber Strategy addresses the critical shortage of professionals with cybersecurity skills and highlights the importance of higher education as a solution to defending America's cyberspace. A highly skilled cybersecurity workforce is a strategic national security advantage. The NSA letter of designation states that "the United States Government will continue to invest in and enhance programs that build the domestic talent pipeline, from primary through postsecondary education. Education is the key to promoting these ideals." Felicia Everidge, instructor, was the point of contact for Part I (Program of Study Approval), with Bridget Willis, Division Head, as the alternate POC. Ms. Willis was the POC for Part II (CAE-CD) designation. Other faculty lending support of this process (data collection/teaching) were Jackie Farms, Program Chair and Cyber Club Advisor, and instructors Jim Pund, Alesia Sikes, and Lori Harnist (retired). David VanLandingham, Director of Research and Compliance, was very instrumental throughout this process as well. This has been added to the CGTC website.

<https://www.centralgatech.edu/about-cgtc/accreditation>

<https://www.centralgatech.edu/center-for-cybersecurity>

ABA Approved Program - Paralegal Studies (PARA) Department

On August 15, 2023, CGTC and the Paralegal Studies department, led by Jacqueline Hightower (Program Chair), received official notification that the House of Delegates of the American Bar Association granted initial approval to the Paralegal Studies Program at Central Georgia Technical College for a period of seven years, beginning August 2023 and ending August 2030.

Instructor Certifications

CDL Third Party Examiner Certification - Commercial Truck Driving (CTDL) Department

Central Georgia Technical College (CGTC) is a third-party testing site for the Georgia Department of Drivers Services (DDS), with multiple faculty members serving as examiners. This allows CGTC to provide examination services for all classes of Commercial Driver's License (CDL), creating a seamless training experience for students enrolled in the Commercial Truck Driving Program (CTDL). Additionally, the ability to offer third-party examination services has proven to be an invaluable resource for industry partners such as Robins Air Force Base, Macon Water Authority, and the Georgia Forestry Commission, who have relied upon CGTC for both training and examination services. Two faculty members, **George Ireland** and **Jonathan Rogers**, earned their CDL Third Party Examiner Certification last month to join two others who already hold this certification, **Tim English** and **Sharoko Farley**.

FANUC Instructor Certification - AI Robotics

Deryk Stoops passed exams to earn the designation of FANUC Certified Robot Operator Instructor and FANUC Certified Applied Robot Operator Instructor. The new program, AI Enhanced Robotic Manufacturing Specialist TCC, will begin in October 2023.

Federal Aviation Administration, Designated Mechanic Examiner (DME) Certification

Mike Pace has been selected to be a Designated Mechanic Examiner (DME) for the Federal Aviation Administration. This is a phenomenal achievement and honor for our college to have its own DME to not only service our students, but students from across the region on both the credit and non-credit areas of the college. These are coveted positions of

which there are only a handful in the state, and it has taken many years for the college to get our own DME. Having an in-house DME can only enhance our standing with the FAA and the communities that we serve.

Upcoming Programmatic Accreditations

JRCERT – Joint Review Committee on Education in Radiologic Technology

The Radiologic Technology Department on the Warner Robins campus, led by Jennifer Dugan (Program Chair), is preparing a self-study which is due October 1, 2023.

ASHP – American Society of Health System Pharmacists

The Pharmacy Technology Department, led by Sean Bailey (Program Chair), is preparing for a virtual site visit scheduled for October 13, 2023.

ACEN – Accreditation Committee for Education in Nursing

The Nursing Department, led by Jessica Willcox (Program Director), will be attending a self-study workshop in Atlanta on October 24-26, 2023.

CODA – Commission on Dental Accreditation

The Dental Hygiene Department, led by Kelly Scruggs (Program Chair), is preparing for a site visit by the Commission on Dental Accreditation scheduled for November 14-15, 2023 for both Macon and Warner Robins campuses and the Rehoboth Volunteer Dental Clinic.

ASE – Automobile Service Excellence

The Automotive Department, led by Steve Waters (Program Chair), is preparing for the renewal of their ASE program accreditation. The program currently appears on the ASE Education Foundation website as accredited through 4/1/2024.

General Information

Military Round-table - Aerospace, Trade, & Industry (ATI) Department

On August 31, 2023, CGTC hosted the 2023 Military Affairs Round-table Discussion at its Aerospace Training and Sustainment Center in partnership with the Greater Macon Chamber of Commerce. This event provided an incredible opportunity for business owners and community leaders to learn more about the missions at Robins AFB, understand its workforce needs, and how the community and Robins AFB can best support one another. Panelist included: Brigadier General John Kubinec (retired), President and CEO of the 21st Century Partnership, Brigadier General Jon Eberlan, Commander of the Warner Robins Air Logistics Complex, Colonel Deedrick Reese, Installation and 78th Air Base Wing Commander, and Colonel Christopher Dunlap, Commander of the 116th Air Control Wing.

Aviation Listening Session - Aerospace, Trade, & Industry (ATI) Department

On October 10, 2023, CGTC will host a “TCSG Aviation Listening Session” with representatives from the Technical College System of Georgia (TCSG) and aerospace industry partners from around the region. The purpose of the event is to provide a forum to share emerging trends within the aviation industry, and current efforts underway by TCSG and its Aviation Maintenance Technology Programs to best meet the needs of industry. CGTC is hosting the first of four sessions with the other three sessions to be held October 12th, 19th, and November 2nd at other TCSG technical colleges.

Central Georgia Technical College
FY 2023 YTD Analysis
as of August 31, 2023

| | Annual Budget | Current Year Revenue | Receivables | Current Year Expenditures | Net Amount |
|--------------------|----------------------------------|---------------------------------|--------------------|--------------------------------------|-------------------|
| 01932 | State Appropriation | 28,155,630 | 4,692,604 | 4,313,564 | 379,040 |
| 01938 | Adult Ed State Funds | 1,096,214 | 182,701 | 162,592 | 20,109 |
| 18000 | CMVOST - CDL Grant | 122,542 | | | 0 |
| 22018 | Hope for Rural Central GA | 236,503 | 67,012 | 14,382 | 81,394 |
| 2421D | Federal Work Study Funds | 316,407 | 4,021 | 4,020 | 8,041 |
| 2624A | Adult Ed Federal Funds | 1,592,250 | 55,465 | 160,501 | (105,036) |
| 26991 | VBOC Grant | 431,732 | 31,017 | 29,910 | 60,927 |
| 28012 | PBI Formula Grant | 502,954 | | 18,768 | 18,768 |
| 28128 | DOE-Enhancing Capacity Plan | 167,615 | | 57,395 | 57,395 |
| 2831C | PBI - Project CAFÉ Action for Eq | 234,474 | 40,471 | 36,283 | 76,754 |
| 3234B | Carl Perkins | 1,720,463 | 89,319 | 185,852 | 275,171 |
| 33421 | Ag Vets/NIFA - USDA Grant | 42,652 | 2,432 | 18,783 | 21,215 |
| 35315 | CCampus Grant | 191,024 | 34,089 | 52,634 | 86,722 |
| 3554A | WIOA Adult | 254,070 | 9,208 | 29,038 | 59,063 |
| 3554D | WIOA Dislocated Worker | 422,213 | 15,193 | 4,098 | 11,095 |
| 3554Y | WIOA Youth | 476,484 | 12,757 | 3,035 | 9,722 |
| 41830 | GA-AIM State Match | 128,949 | | | 0 |
| 48015 | TCSG Foundation - Truist | 65,038 | | | 0 |
| 55002 | Live Work - Cosmetology | 19,000 | 1,681 | 5,267 | (3,586) |
| 55004 | Live Work - Auto Tech | 18,000 | 1,349 | 720 | 629 |
| 55011 | Live Work - Child Dev Ctr | 250,000 | 50,600 | 112,656 | (62,056) |
| 55024 | Live Work - Dental Hygiene | 42,000 | 3,774 | 8,560 | (4,786) |
| 55029 | Live Work - Diesel Mechanic | 2,197 | | | 0 |
| 60001 | Tuition | 15,649,134 | 2,001,073 | 2,821,620 | 3,885,993 |
| 60005 | GED Testing | 65,000 | 2,904 | 49,776 | (46,872) |
| 60015 | Miscellaneous | 1,000,000 | | | 0 |
| 60030 | Testing Center | 90,000 | 16,399 | | 16,399 |
| 60133 | Misc Income Registration Fees | 910,000 | 122,229 | 151,580 | 55,710 |
| 60134 | Misc Income Application Fees | 70,000 | | | 218,100 |
| 60135 | Student Technology Fee | 1,575,000 | 220,793 | 261,561 | 202,627 |
| 60136 | Misc Student Fees | 1,000,000 | 240,501 | 309,478 | 143,439 |
| 61001 | Continuing Education | 257,659 | 19,714 | 54,296 | (34,582) |
| 61002 | Workplace Literacy | 280,000 | | 10,830 | (10,830) |
| 61003 | Business & Industry General | 865,000 | 192,047 | 72,447 | 119,600 |
| 61127 | CLCP | 19,200 | | | 0 |
| 61158 | CDL Testing | 8,500 | 1,500 | | 1,500 |
| 61161 | American Heart CTC | 40,000 | 1,482 | 14,335 | (12,853) |
| 61272 | GDC Occupational Skills | 1,239,647 | 101,016 | 239,469 | (138,453) |
| 61295 | EOC Head Start | 60,000 | | | 0 |
| 61335 | A/E Miscellaneous | | | 236,131 | (236,131) |
| 61337 | Jones County A/L | 20,000 | | | 0 |
| 62007 | Concession Sales | 65,000 | 13,701 | 26,932 | (13,231) |
| 90117 | STABLE 4ward - Macon | 68,142 | 45,428 | 26,299 | 19,130 |
| 90118 | STABLE 4ward - Warner Robins | 99,246 | 66,164 | 37,611 | 28,553 |
| 90360 | Child & Adult Care Food Prog | 64,448 | 5,403 | 16,204 | (10,801) |
| 90391 | Bright from Start PreK Funds | 278,009 | 27,960 | 23,361 | 51,321 |
| 90831 | Nursing Program Expansion | 449,569 | 76,521 | 76,521 | 0 |
| 95367 | FY2021 MRR Bond | 1,620,488 | | 25,939 | 25,939 |
| 95373 | FY2022 MRR Bond | 80,803 | | 35,648 | 35,648 |
| 95374 | FY2022 Equipment Refresh | 4,268 | | 4,268 | 0 |
| 95386 | FY2023 Aviation Equipment | 36,565 | | | 0 |
| 95394 | FY2023 MRR Bond | 838,627 | 623,435 | 623,435 | 0 |
| 95395 | FY2023 Equipment Refresh | 332,452 | 32,334 | 68,780 | 101,114 |
| 95401 | FY2024 Equipment Refresh | 554,836 | | | 0 |
| 95406 | FY2024 MRR Bond | 933,018 | | | 0 |
| 96224 | DHS/DFCS Training Grant | 234,025 | 18,643 | 763 | 19,406 |
| Grand Total | 65,297,047 | 9,122,940 | 4,150,063 | 11,526,192 | 1,746,810 |

| | |
|--|------------------|
| Net to Date | 1,746,810 |
| Prior Year Carry-over | 2,865,814 |
| <i>Net Income, including Prior Yr Carry-over</i> | <u>4,612,624</u> |

Central Georgia Technical College
YTD Analysis - FY2024 vs. FY 2023
August

| | | FY2023 | | | FY2024 | | | FY24 vs. FY23 |
|-------------|-----------------------------------|------------|--------------|-----------|------------|--------------|-----------|----------------|
| | | Revenue | Expenditures | Net | Revenue | Expenditures | Net | Net Difference |
| 01932 | State Appropriation | 4,443,800 | 4,027,545 | 416,255 | 4,692,604 | 4,313,564 | 379,040 | (37,215) |
| 01938 | Adult Ed State Funds | 163,328 | 207,159 | (43,831) | 182,701 | 162,592 | 20,109 | 63,940 |
| 18000 | CMVOST - CDL Grant | | | 0 | | | 0 | 0 |
| 22018 | Hope for Rural Central GA | 29,777 | 29,777 | 0 | 81,394 | 81,394 | 0 | 0 |
| 2424A | Federal Work Study Funds | 3,522 | 3,522 | 0 | 8,041 | 8,041 | 0 | 0 |
| 24999 | OSHA Susan Harwood Grant | 20,544 | 20,544 | 0 | | | 0 | 0 |
| 2622A | Adult Ed Federal Funds | 240,509 | 240,509 | 0 | 55,465 | 160,501 | (105,036) | (105,036) |
| 26991 | VBOC Grant | 62,061 | 62,061 | 0 | 60,927 | 60,927 | 0 | 0 |
| 28012 | PBI Formula Grant | 18,100 | 15,917 | 2,183 | 18,768 | 18,768 | 0 | (2,183) |
| 28128 | DOE-Enhancing Capacity Plan | 65,685 | 65,685 | 0 | 57,395 | 57,395 | 0 | 0 |
| 2831C | PBI - Project CAFÉ Action for Eq. | 101,261 | 101,261 | 0 | 76,754 | 76,754 | 0 | 0 |
| 3232B | Carl Perkins | 563,353 | 563,353 | 0 | 275,171 | 275,171 | 0 | 0 |
| 33421 | Ag Vets/NIFA - USDA Grant | 23,296 | 23,296 | 0 | 21,215 | 21,215 | 0 | 0 |
| 35315 | CCampus Grant | 16,514 | 16,514 | 0 | 86,722 | 86,722 | 0 | 0 |
| 3551A | WIOA Adult | 56,272 | 56,272 | 0 | 38,246 | 59,063 | (20,817) | (20,817) |
| 3551D | WIOA Dislocated Worker | 12,199 | 12,199 | 0 | 15,193 | 4,098 | 11,095 | 11,095 |
| 3551Y | WIOA Youth | 22,911 | 22,911 | 0 | 12,757 | 3,035 | 9,722 | 9,722 |
| 48015 | TCSG Foundation - Truist | | | 0 | | | 0 | 0 |
| 55002 | Live Work - Cosmotology | 1,446 | 11,379 | (9,933) | 1,681 | 5,267 | (3,586) | 6,347 |
| 55004 | Live Work - Auto Tech | 499 | 520 | (21) | 1,349 | 720 | 629 | 650 |
| 55011 | Live Work - Child Dev Ctr | 50,156 | 83,517 | (33,361) | 50,600 | 112,656 | (62,056) | (28,695) |
| 55024 | Live Work - Dental Hygiene | 2,930 | 5,083 | (2,153) | 3,774 | 8,560 | (4,786) | (2,633) |
| 55029 | Live Work - Diesel Mechanic | | 126 | (126) | | | 0 | 126 |
| 60001 | Tuition | 4,023,439 | 3,928,039 | 95,400 | 4,822,693 | 3,885,993 | 936,700 | 841,300 |
| 60005 | GED Testing | 2,911 | 38,065 | (35,154) | 2,904 | 49,776 | (46,872) | (11,718) |
| 60015 | Miscellaneous | 298,998 | 15,414 | 283,584 | | | 0 | (283,584) |
| 60030 | Testing Center | 17,752 | | 17,752 | 16,399 | | 16,399 | (1,353) |
| 60133 | Misc Income Registration Fees | 115,131 | 51,455 | 63,676 | 273,810 | 55,710 | 218,100 | 154,424 |
| 60134 | Misc Income Application Fees | | | 0 | | | 0 | 0 |
| 60135 | Student Technology Fee | 428,676 | 193,031 | 235,645 | 482,354 | 202,627 | 279,727 | 44,082 |
| 60136 | Misc Student Fees | 533,297 | 117,703 | 415,594 | 549,979 | 143,439 | 406,540 | (9,054) |
| 61001 | Continuing Education | 25,830 | 40,812 | (14,982) | 19,714 | 54,296 | (34,582) | (19,600) |
| 61002 | Workplace Literacy | 280,000 | 6,250 | 273,750 | | 10,830 | (10,830) | (284,580) |
| 61003 | Business & Industry General | 150,318 | 114,607 | 35,711 | 192,047 | 72,447 | 119,600 | 83,889 |
| 61127 | CLCP | 2,922 | 2,922 | 0 | | | 0 | 0 |
| 61143 | FAA | 45 | 22 | 23 | | | 0 | (23) |
| 61158 | CDL Testing | 4,200 | 4,073 | 127 | 1,500 | | 1,500 | 1,373 |
| 61161 | American Heart CTC | 1,983 | 4,355 | (2,372) | 1,482 | 14,335 | (12,853) | (10,481) |
| 61272 | GDC Occupational Skills | 211,222 | 246,941 | (35,719) | 101,016 | 239,469 | (138,453) | (102,734) |
| 61295 | EOC Head Start | | 6,378 | (6,378) | | | 0 | 6,378 |
| 61335 | A/E Miscellaneous | | 159,938 | (159,938) | | 236,131 | (236,131) | (76,193) |
| 61337 | Jones County A/L | 20,000 | | 20,000 | | | 0 | (20,000) |
| 62007 | Concession Sales | 7,385 | 507 | 6,878 | 13,701 | 26,932 | (13,231) | (20,109) |
| 90116 | Ga Dept of Corrections Testing | 3,150 | | 3,150 | | | 0 | (3,150) |
| 90117 | STABLE 4ward - Macon | 32,448 | 23,482 | 8,966 | 45,428 | 26,299 | 19,129 | 10,163 |
| 90118 | STABLE 4ward - Warner Robins | 52,935 | 52,935 | 0 | 66,164 | 37,611 | 28,553 | 28,553 |
| 90360 | Child & Adult Care Food Prog | 6,383 | 12,272 | (5,889) | 5,403 | 16,203 | (10,800) | (4,911) |
| 90391 | Bright from Start PreK Funds | 48,558 | 51,054 | (2,496) | 51,321 | 51,321 | 0 | 2,496 |
| 90831 | Nursing Program Expansion | | | 0 | 76,521 | 76,521 | 0 | 0 |
| 94358 | DJJ Grant | 20,000 | 1,688 | 18,312 | | | 0 | (18,312) |
| 95367 | FY2021 MRR Bond | 503,702 | 503,702 | 0 | 25,939 | 25,939 | 0 | 0 |
| 95373 | FY2022 MRR Bond | 430,169 | 430,169 | 0 | 35,648 | 35,648 | 0 | 0 |
| 95374 | FY2022 Equipment Refresh | 282,285 | 282,285 | 0 | 4,268 | 4,268 | 0 | 0 |
| 95394 | FY2023 MRR Bond | | | 0 | 623,435 | 623,435 | 0 | 0 |
| 95395 | FY2023 Equipment Refresh | | | 0 | 101,114 | 101,114 | 0 | 0 |
| 96220 | DHS/DFCS Training Grant | 19,486 | 19,486 | 0 | 19,406 | 19,406 | 0 | 0 |
| Grand Total | | 13,421,388 | 11,876,735 | 1,544,653 | 13,273,003 | 11,526,193 | 1,746,810 | 202,157 |

| | | | |
|-------------------------------------|-----------|-----------|---------|
| Net to Date | 1,544,653 | 1,746,810 | |
| Prior Year Carry-over | 2,804,598 | 2,865,814 | |
| Net Income, including PY Carry-over | 4,349,251 | 4,612,624 | 263,373 |

Adult Education Update

CGTC Board of Directors Meeting

Report Date: September 1, 2023

Meeting Date: September 6, 2023

Prepared By: Ms. Brenda Brown, Vice President for Adult Education

National Reporting System (NRS) Statistics (WIOA Local) - Students acquiring 12 or more attendance hours (NRS Statistics are unduplicated)

| | Total Number Enrolled | Total Attendance Hours | Total Number of Measurable Skill Gains | Percentage Achieving Measurable Skill Gain | HSE Graduates |
|------|-----------------------|------------------------|--|--|---------------|
| FY23 | 579 | 16,863 | 96 | 17% | 45 |
| FY24 | 873 | 27,516 | 152 | 17% | 20 |

WIOA Local – Gains and Attendance by EFL – WIOA local totals of the number of students enrolled, total attendance hours, MSG and percentages by entering educational functioning level for all student acquiring 12 or more attendance hours.

| Entering Educational Functioning Level | Total Number Enrolled | Total Attendance Hours for all participants | Total number of Measurable Skill Gains | Percentage of Enrollment with Measurable Skill Gains |
|--|-----------------------|---|--|--|
| ABE1 Beginning Literacy | 62 | 2,327 | 9 | 15% |
| ABE2 Beginning Basic Education | 329 | 10,604 | 59 | 18% |
| ABE3 Intermediate Low | 242 | 7,695 | 44 | 18% |
| ABE4 Intermediate High | 55 | 1,539 | 87 | 22% |
| ASE1 Low | 5 | 111 | 12 | 20% |
| ASE2 High | 0 | 0 | 0 | 0% |
| ESL1 Beginning Literacy | 27 | 1,102 | 7 | 26% |
| ESL2 Low Beginning | 42 | 1,314 | 1 | 2% |
| ESL3 High Beginning | 42 | 1,108 | 9 | 21% |
| ESL4 Intermediate Low | 26 | 570 | 4 | 15% |

| | | | | |
|------------------------|------------|---------------|------------|------------|
| ESL5 Intermediate High | 26 | 700 | 5 | 22% |
| ESL6 Advanced | 17 | 357 | 1 | 6% |
| TOTAL | 873 | 27,516 | 152 | 17% |

WIOA Local – Gains and Attendance by County – WIOA local totals of the number of students enrolled, total attendance hours, MSG and percentages by County. Duplication may exist in this report.

| County | Total Number Enrolled | Attendance Hours | EFL + HSE + IET Gains | % MSG | % of County with less than HSD |
|----------|-----------------------|------------------|-----------------------|-------|--------------------------------|
| Baldwin | 52 | 1,237 | 9 | 17% | 13.5% |
| Bibb | 272 | 7,527 | 50 | 18% | 13.6% |
| Crawford | 13 | 256 | 3 | 23% | 16.9% |
| Dooly | - | - | - | - | 19.5% |
| Houston | 315 | 8,064 | 57 | 18% | 7.4% |
| Jones | 14 | 444 | 1 | 7% | 8.3% |
| Monroe | 6 | 227 | 1 | 17% | 13.2% |
| Peach | 52 | 477 | 21 | 31% | 15.6% |
| Pulaski | 52 | 1,447 | 21 | 40% | 20.5% |
| Putnam | 21 | 613 | 7 | 33% | 12.3% |
| Twiggs | 5 | 70 | 1 | 20% | 20.4% |

Workforce Training – The following programs are offered to all students and students apply to participate in the training based upon their personal career goals.

- COLL 1000- College Success & Survival Skills
 - Next Cohort September 12th
- Career Plus HSE
 - 32 students enrolled
- Integrated Education & Training
 - Warehouse & Distribution Fundamentals – Cohort begins October 16th
 - Food Distribution & Logistics – 18 participants, 18 certifications earned
 - Forklifting Fundamentals – Cohort begins September 11th
 - Nurse Aide- 10 Participants, 1st cohort in progress
 - Welding Fundamentals- 2 Participants, 1st cohort in progress
 - Automotive Electrical Systems- 1 Participant, 1st cohort in progress

AED Success Story: Jennifer Baril

Jennifer came to CGTC to study for her high school equivalency credential. After passing Reading, Science, and Social Studies she studied math for months. She eventually decided to working to dedicate more time to her studies. now has her GED® credential, went back to and is able to financially contribute to her family.

“What motivated me to get my GED was my family. When I started, the instructors and staff me under their wings and pushed me past my self. My daughter Lily was a huge motivating for all. They all helped to push me towards success. My advice to students attending, don't Keep pushing!! No matter what, attend class or in person, study and get help if you need it. your assignment on Aztec and GED flash, they helped me a lot. Never give up! I did it and so you!”



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AED Updates:

- August 15 First day of Career Plus and Accelerating Opportunity Class, Fall Semester
- August 31 Job Fair, Hosted by Middle-Georgia One-Stop, Ft. Valley Campus
- September 1-30 Literacy Month
- September 6 Literacy Month Press Conference, City Hall Commissioners Chambers
- September 11-15 Training on the GO: Forklift Fundamentals IET Cohort, September 18-22 Telepresence
- September 19 Macon-Bibb Mayor's Literacy Alliance Literacy Month Celebration, Bibb County School District Professional Learning Center
- September 25-27 2023 Georgia Adult Education Fall Summit, Crowne Plaza Atlanta Perimeter at Ravinia
- September 28 Job and Resource Fair, Bibb Mount Zion Baptist Church, 10 - 3
- October 10 First day of Career Plus and Accelerating Opportunity Class, Session 2

Economic Development Update

CGTC Board of Directors Meeting

Report Date: September 1, 2023

Meeting Date: September 6, 2023

Prepared By: Ms. Andrea Griner, Vice President for Economic Development

Customized Business and Industry Training:

| Business or Organization | Training Delivered | Number Trained | Length of Course | Training Dates |
|------------------------------|---------------------------------------|----------------|------------------|----------------|
| Walsh Honda | Forklift Training | 4 | 8 | 8/3 |
| WR-ALC | Production Environment Readiness | 33 | 40 | 8/3 – 8/9 |
| | General Maintenance Procedures | 6 | 24 | 8/11 – 8/15 |
| | Production Environment Readiness | 45 | 40 | 8/17 – 8/23 |
| | General Maintenance Procedures | 14 | 24 | 8/25 – 8/29 |
| Graphic Packaging – Perry | Lockout/Tag Out | 6 | 4 | 8/4 |
| | Forklift Training | 2 | 8 | 8/9 |
| | First Aid/CPR/Bloodborne Pathogens | 7 | 8 | 8/22 |
| Armstrong World Industries | ACT Profiling | N/A | N/A | 8/7 & 8/8 |
| | OSHA 10 General Industry | 12 | 10 | 8/17 & 8/18 |
| | Forklift Training | 12 | 8 | 8/17 & 8/18 |
| Cascade | Forklift Training | 1 | 8 | 8/8 |
| Solenis | Forklift Training | 2 | 8 | 8/8 |
| DeLong's Gizzard Equipment | Forklift Training | 3 | 8 | 8/8 |
| Macon Transitional Center | Forklift Training | 10 | 8 | 8/11 |
| | Forklift Training | 9 | 8 | 8/25 |
| Pennington Seed | Forklift Training & Train the Trainer | 1 | 12 | 8/14 & 8/15 |
| Gro Tec | Forklift Training & Train the Trainer | 1 | 12 | 8/14 & 8/15 |
| City of Perry | Basic Excel | 3 | 6 | 8/15 & 8/17 |
| First Quality | Basic Excel | 1 | 6 | 8/15 & 8/17 |
| Macon-Bibb County Government | Basic Excel | 5 | 6 | 8/15 & 8/17 |

| | | | | |
|--|--|---|----|--------------|
| All Crane and Hoist | Basic Excel | 1 | 6 | 8/15 & 8/17 |
| Smith Built Metals | Fundamentals of Supervision & Management | 1 | 24 | 8/16 – 10/16 |
| RAFB USAF Environmental Section 78 th CEG | CDL Class B Training & Testing | 3 | 24 | 8/19 – 9/2 |
| Super Lawn Trucks | Forklift Training | 1 | 8 | 8/24 |

Continuing Education Courses Delivered:

| Training Delivered | Number Trained | Length of Course | Training Dates |
|---|-----------------------|-------------------------|-----------------------|
| Ed2Go Online Training | 1 | Various | 8/1 |
| Ed2Go Online Personal & Professional Training | 11 | Various | 8/1 |
| Driver's Education | 20 | 36 | 8/1 – 8/31 |
| Driver Training – Drive Only | 4 | 6 | 8/1 – 8/31 |
| Reentry Nursing | 1 | 200 | 8/3 |
| Basic Excel | 1 | 6 | 8/15 & 8/17 |
| Forklift Training | 7 | 8 | 8/24 |

DHS/DFCS Training Grant:

| Training Delivered | Number Trained | Length of Course | Training Dates |
|---------------------------|-----------------------|-------------------------|-----------------------|
| FSGV 1020 | 13 | 112 | 8/7 – 8/30 |
| FS 1000V | 13 | 84 | 8/15 – 8/30 |
| FSGV 1021 | 15 | 70 | 8/21 – 9/1 |
| FSGV 1020 | 16 | 112 | 8/31 – 9/15 |

Adult Education - IET (Truist) Grant:

| Training Delivered | Number Trained | Length of Course | Training Dates |
|---------------------------|-----------------------|-------------------------|-----------------------|
| OSHA 10 General Industry | 11 | 10 | 8/7 & 8/8 |
| ServSafe | 18 | 4 | 8/16 |
| OSHA 10 General Industry | 15 | 10 | 8/21 & 8/22 |

Industry Outreach:

- YKK AP – Bibb
- Graphic Packaging – Houston
- Hollingsworth & Vose – Pulaski
- Armstrong World Industries - Bibb
- GDC Macon Transitional Center - Bibb
- DJJ Macon ETC - Bibb
- DJJ Macon YDC - Bibb
- GDC Burruss CTC - Monroe
- GDC Baldwin State Prison - Baldwin
- GDC Fleet Operations – Monroe
- GDC McEver Probation Detention Center – Houston

- Georgia Forestry Commission - Statewide
- Jack Link's - Houston

Community Outreach:

- Hawkinsville-Pulaski County Chamber
- Society for Human Resource Management (SHRM) Meeting
- Macon-Bibb County Industrial Authority Board Meeting
- Congressional Luncheon
- Houston County Development Authority Board Meeting
- Regional Business After Hours (Robins Regional Chamber and Greater Macon Chamber)
- Greater Macon Chamber – Military Roundtable

Facilities:

- **Over 660 visitors utilized the facilities at the Warner Robins** campus during the month of August including WR-ALC/OBHA, American Red Cross, Middle Georgia RESA, Sigma Epsilon Omega, WR-ALC, RBI Benefits, Middle Georgia Medicare, Early Family, Houston County Board of Education, Houston County Volunteer Medical Clinic, Warner Robins Area Transportation Policy Committee, Fund for Houston County, Freedom Church, Robins and Regional Chamber of Commerce.
- **Over 680 visitors utilized the facilities at the Macon** campus during the month of August including Middle Georgia RESA, Technical College System of Georgia, Nichiha, Georgia Collegiate Athletic Association, Georgia Manufacturing Extension Partnership, Communities in School, Middle Georgia Economic Alliance, Macon Violence Prevention Collaborative, Middle Georgia Woodworkers Association, Georgia Black Chambers, and Georgia Family Connection Partnership.
- **Over 400 visitors utilized the facilities at the Milledgeville** campus during the month of August including American Red Cross, Baldwin County Board of Education, City of Milledgeville, Department of Juvenile Justice, Lakewood Capital Group, and Chamber of Commerce.

Enrollment Services, Marketing, and Public Relations Update

Report Date: September 1, 2023

Meeting Date: September 6, 2023

Prepared By: Dr. Janet Kelly, Assistant Vice President for Enrollment Services, Marketing, and Public Relations

Enrollment and Registration

Fall Semester 2023

- Current Fall enrollment is trending positively—Day to Day net comparison illustrated below.
- Fall semester full term and S1 began August 15; drop for non-payment process scheduled for Sept. 5.
 - Dual Enrollment and Department of Corrections students are still being registered.
- Registration efforts will continue through Fall Session 2 beginning October 10.

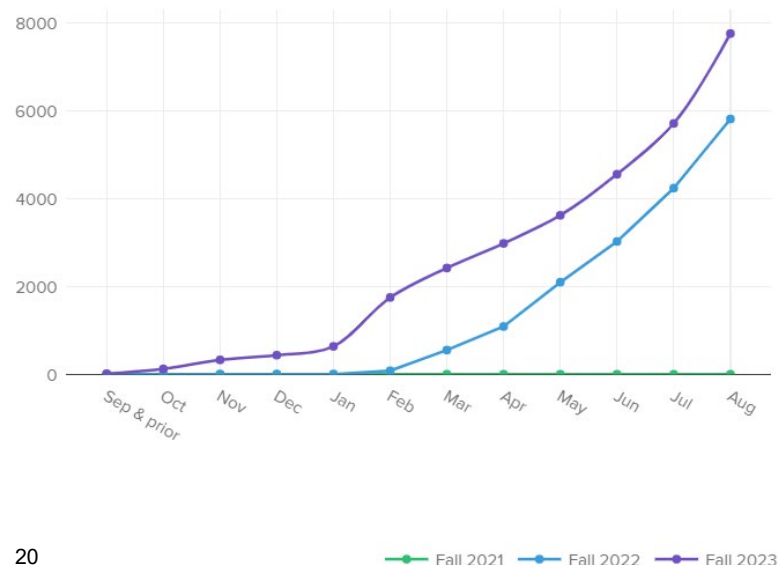
| Fall NET | Overall | Credit | HS | DOC | DAP | CPH/AO |
|-----------------|---------|--------|------|------|------|--------|
| 2022 | 7661 | 4594 | 2786 | 205 | 32 | 20 |
| 2023 | 9817 | 5267 | 4195 | 172 | 154 | 29 |
| Difference | 2156 | 673 | 1409 | -33 | 122 | 9 |
| Growth/loss | 28.1% | 15% | 51% | -16% | 381% | 45% |

| Fall GROSS | Overall | Credit | HS | DOC | DAP | CPH/AO |
|-------------------|---------|--------|------|------|------|--------|
| 2022 | 8698 | 5537 | 2870 | 229 | 37 | 21 |
| 2023 | 10863 | 6133 | 4324 | 172 | 185 | 43 |
| Difference | 2165 | 596 | 1454 | -57 | 148 | 22 |
| Growth/loss | 24.9% | 11% | 51% | -25% | 400% | 105% |

As of report date; DAP, CPH/AO reflects level 50 credit course students only

Admissions Acceptance for Fall Semester 2023

- Close to 6,400 started applications have been submitted for Fall 2023 and 4,144 have been accepted.
 - 1,654 submitted apps are incomplete and require action from the student
- Current Fall Semester acceptance rate is 89%.
- Completed app records increased by 1,948 from Fall 2022 to Fall 2023. (See chart)



| Student Type → | | | | Dual | | | Adult | | Dual | |
|----------------|-------------------------------|-----------|----------|------------|-----------|-----------|----------------------|---------------|---------------------|-------|
| Start Term | Application Status ↑ | Beginning | Transfer | Enrollment | Returning | Transient | Education (CPH / AO) | Special Admit | Achievement Program | Total |
| Fall 2023 | Incomplete | 873 | 323 | 223 | 186 | 0 | 26 | 0 | 16 | 1647 |
| | Reviewed | 232 | 43 | 140 | 56 | 18 | 2 | 0 | 1 | 492 |
| | Complete-Preliminary Decision | 61 | 3 | 4 | 3 | 1 | 0 | 0 | 0 | 72 |
| | Complete - Decision Made | 849 | 501 | 2127 | 539 | 13 | 13 | 3 | 23 | 4068 |
| | Withdrawn | 7 | 8 | 25 | 20 | 0 | 1 | 0 | 3 | 64 |
| | Complete - Pending Review | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 1 | 4 |
| Subtotal | | 2022 | 879 | 2520 | 804 | 32 | 42 | 3 | 44 | 6346 |
| Total | | 2022 | 879 | 2520 | 804 | 32 | 42 | 3 | 44 | 6346 |

Source: Target X CRM data as of September 1, 2023

Additional Updates:

- **Open House and Recruitment events**
 - The Recruitment Team will host evening open house events in October for all campuses and the ATC:
 - Tentative dates are:
 - October 12 in Macon
 - October 19 in Milledgeville
 - October 26 in Warner Robins
 - Date TBD for the Aerospace Training Center
 - The Recruitment Team will also participate in the local PROBE fairs for high school students and the GA Probe Counselors workshop
 - Houston County PROBE Fair: September 21 at Houston County High School
 - Bibb County PROBE Fair: October 24 at Middle GA State University
 - GA PROBE Counselors Workshop: October 23
- **Marketing and International Relations:**
 - Campaigns are focused on Aerospace and AI in Manufacturing (new VECTR program) to recruit students.
 - Housing specific digital campaign was successful in helping fill the Lofts which is nearing 100% capacity in the CGTC building.
 - Hosted brief ribbon cutting event Aug. 29 on the Warner Robins campus in partnership with Atrium Health Navicent to celebrate the opening of the on-campus health clinics.
 - Served as presenting sponsor for the Greater Macon Chamber of Commerce Military Affairs Roundtable held Aug. 31 at the Aerospace Training Center/Robins North.
- **Financial Aid:**
 - Working to finalize student financial aid for fall semester.
 - Staff members are working through high volume verification files as a return of full verification requirements has been implemented following end of COVID waivers.
 - Preparing information to submit the FISAP due at the end of September.
- **Dual Enrollment:**
 - Still working to finalize registration for students.
 - Closing in on surpassing the Fall 2022 enrollment of 4,205 (currently 4,187).
 - “Beyond the Bell” participation high in Bibb County

FY24 Aviation Campaign Highlights:

Central Georgia Technical College

1. Paid Digital Advertisements (May-Current)

Facebook, Instagram, Google, YouTube, and more.

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Partnerships: Robins Air Logistics Complex, Delta, Dean Baldwin, Embraer, and more!

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Aviation Maintenance

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Facebook, Instagram, Twitter, LinkedIn, and More. Re-occurring posts.



Posts [Filters](#)

Central Georgia Technical College
21h · 🌐

Interested in Aviation Maintenance?
Classes start today, but a few seats are still available for the night and day cohorts!
Contact the Admissions office now to get started this semester.
www.centralgategatech.edu/apply

CGTC IS YOUR COLLEGE FOR OUR COMMUNITY

New evening cohorts for Aviation programs begin Fall Semester!

APPLY TODAY!

www.centralgategatech.edu

Boost this post to reach up to 7205 more people if you spend \$98. [Boost post](#)

5 4 shares

3. **Active Billboard (July 1- Current) - Targeting Northern SDA (Putnam, Jones County)**

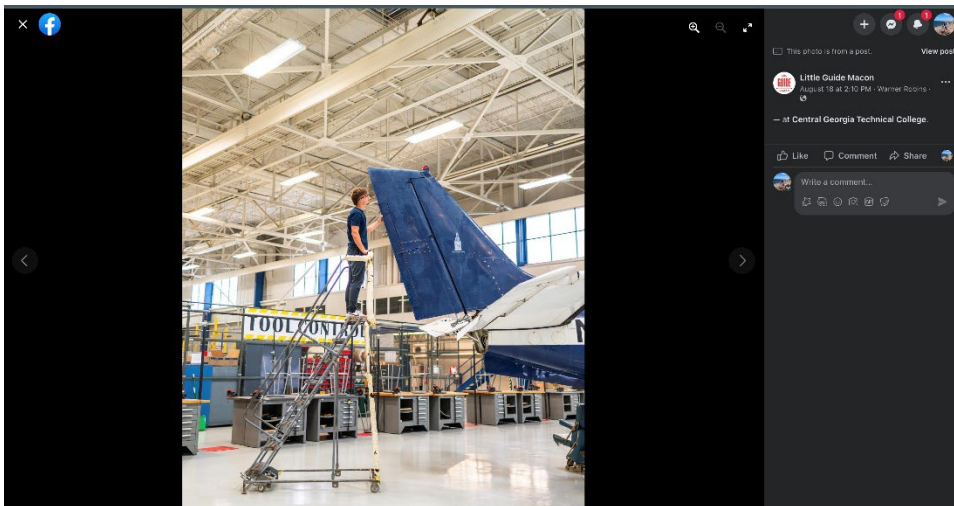


4. **Targeted Email Marketing Campaign (July – Current)**



5. **Print/Digital Feature Space with Little Guides Macon:**

Feature article on the Little Guides Macon website and dedicated social media posts will feature Aviation programs both in terms of program enrollment and recruitment of faculty.



VECTR Update

Report Date: September 1, 2023

Meeting Date: September 6, 2023

Prepared By: Col. Don Layne (Ret.), Chief Operating Officer, GA VECTR Center

Section I - VECTR Center Key Events this month:

- Briefing/Tour for Helms College to discuss partnerships – 8/1
- VECTR attended the Congressional Military Family Caucus Summit in Columbus, GA. Laura Pallini sat on panel discussing Military Spouse Employment/Education – 8/8
- VECTR attended GA Chamber Congressional Luncheon in Atlanta – 8/8
- Meeting with Joshua Herrin from Veterans Curation Program – Archaeologist, US Army Corps of Engineers, out of Augusta to discuss possible partnership – 8/9
- Briefing/Tour for Salvation Army Warner Robins leadership – 8/10
- Briefing/Tour for Chris Gill, Gratitude America. Building retreat site for Veterans in Fort Valley. Discussed partnerships – 8/10
- Meeting with Kristy McClendon, Department of Administrative Services, to discuss partnerships on Georgia Workforce Strategies Initiatives – 8/11
- Briefing/Tour for UGA/GA-AIM Visit – 8/11
- Met with Veterans Vocational Rehabilitation, Veterans Affairs Supportive Housing, and Salvation Army Macon to discuss possible partnership for student recruitment and housing – 8/15
- Meeting with Sierra Martin, SparkMacon, about partnership for VBOC Entrepreneur Clients – 8/15
- Briefing/Tour for Georgia Military College to discuss partnerships – 8/18
- Briefing/Tour for Robins Regional Chamber Adult Leadership Class – 8/22
- Briefing/Tour for Patrick Harris, Georgia Power Regional Director for Macon Region – 8/23
- Briefing/Tour for Nu Steel USA. New industry building in Fort Valley – 8/28
- Walking Briefing/Tour for Robert Cortes, Plant Engineering Manager for Jack Links, and Jack Links leaderships – 8/29
- VECTR attended Military Affairs Round Table event hosted by Robins Regional Chamber – 8/31

Section II – Customer Services provided by the VECTR Center:

*As of FY24 Mission United/United Way number will be counted under Community Resources.

| Service Area | July 2023 | AY 2024 | August 2016 to Present |
|----------------------|-----------|---------|------------------------|
| Career Coaching | 34 | 54 | 4,503 |
| Education | 530 | 974 | 12,339 |
| Community Resources | 48 | 97 | 4,437 |
| Education-Financing | 5 | 16 | 3,016 |
| Entrepreneurship | 586 | 775 | 14,774 |
| Testing Center | 109 | 191 | 7,209 |
| VA Health Enrollment | 277 | 535 | 4,152 |

| | | | |
|---------------------------------|--------------|--------------|----------------|
| Veterans Service Officers (VSO) | 968 | 1,851 | 66,846 |
| WIOA | 13 | 20 | 524 |
| Other | 947 | 1,797 | 24,479 |
| Totals | 3,517 | 6,310 | 142,279 |

Section III – VECTR Utilization this month:

| Event Name | Organization | Location | Number of Attendees | Dates |
|---|----------------|----------|---------------------|-----------|
| Warner Robins Air Logistics Complex (WRALC) OSHA Training | Robins AFB | 152 | 25 | 8/1-8/3 |
| USAF Advanced Medium-Range Air-to-Air Missile (AMRAAM) International ER Quarterly Review Meeting | Robins AFB | 104 | 14 | 8/3 |
| Veterans Vocational Rehabilitation (VA VOC REHAB) Client Meeting | Carl Vinson VA | 136 | 2 | 8/3 |
| 78 th Security Forces Squadron (SFS) Antiterrorism Level II Course | Robins AFB | 152 | 40 | 8/7-8/11 |
| WRALC Interviews | Robins AFB | 104 | 30 | 8/8 |
| Veterans Affairs Supportive Housing (HUDVASH) Client Meeting | Carl Vinson VA | 136 | 2 | 8/10 |
| Integrated Broadcast Service (IBS) Annual Program Management Review (PMR) | Robins AFB | 144/145 | 70 | 8/15-8/16 |
| WRALC Interviews | Robins AFB | 104 | 35 | 8/15-8/17 |
| Air Force Life Cycle Management Center (AFLCMC) Lunch & Learn | Robins AFB | 152 | 14 | 8/16 |
| AFLCMC Purchase Management Training | Robins AFB | 152 | 30 | 8/17 |
| Defense Logistics Agency (DLA) Interviews | Robins AFB | 144 | 6 | 8/17-8/18 |
| 78 th Air Base Wing (ABW) 2023 Strategic Off-site | Robins AFB | 152 | 25 | 8/21 |
| Robins Regional Chamber Adult Leadership Class | Robins Chamber | 144 | 25 | 8/22 |
| Technical Management Services – The Challenge of Leadership | Robins AFB | 152 | 30 | 8/22-8/24 |
| C-17 DePaint/Paint Value Stream Mapping | Robins AFB | 144 | 12 | 8/23 |
| 572 nd Commodities Maintenance Squadron (CMMXS) Value Stream Mapping | Robins AFB | 144 | 35 | 8/24-8/25 |
| C-17 DePaint/Paint Value Stream Mapping | Robins AFB | 144 | 20 | 8/28-8/29 |
| AFLCMC Purchase Management Trainee Interviews | Robins AFB | 104 | 15 | 8/30 |
| DLA Strategic Stand-down | Robins AFB | 144/145 | 40 | 8/30-8/31 |
| C-17 DePaint/Paint Value Stream Mapping | Robins AFB | 152 | 20 | 8/31 |
| WRALC Interviews | Robins AFB | 104 | 20 | 8/31 |
| Total | | | 510 | |

Section IV - CGTC Classes/Workshops conducted at VECTR this month:

| Class Name | Number Enrolled | Length of Course (Weeks) | Training Dates |
|--------------------------------|-----------------|--------------------------|------------------------|
| Welding | 6 | 15 Weeks | 6/12-9/22 |
| HVAC | 14 | 15 Weeks | 6/12-9/22 |
| Industrial Systems Maintenance | 8 | 15 Weeks | 6/12-9/22 |
| Electrical Construction | 6 | 15 Weeks | 6/12-9/22 |
| CDL – Fall Cohort | 8 | 6 Weeks | (7/31-8/8) 8/9-9/12 |
| Cisco Networking | 11 | 15 Weeks | 8/15-12/8 |

VECTR Monthly Report – August 2023

3

| Workshop Name | Trainer | Number Trained | Training Date |
|--|--------------------------|----------------|---------------|
| USAJobs Profile and Resume Workshop | Mark Rodriguez | 1 | 8/1 |
| Planning for the Future: All the Answers to Questions we Didn't know to Ask? | Heart of Georgia Hospice | 15 | 8/8 |
| 5 Keys to Retiring Fearlessly Workshop | Thrivent | 10 | 8/18 |
| USAJobs Profile and Resume Workshop | Mark Rodriguez | 1 | 8/22 |
| USAJobs Profile and Resume Workshop | Mark Rodriguez | 2 | 8/29 |
| Total | | 29 | |

Section V - Veterans Business Outreach Center (VBOC) events this month:

- **Counseling Sessions: 53**

| Event | Event Type | Location | Number Trained | Training Dates |
|---|------------|---------------|----------------|----------------|
| Boots2Business | In-Person | Ft Moore | 17 | 8/8 |
| Boots2Business | In-Person | Moody AFB | 22 | 8/8 |
| Outreach – Society of Evidence-Based Consulting (SEBOC) | Virtual | GA VECTR | 342 | 8/10 |
| Outreach – I Finance Exclusive | Virtual | GA VECTR | 25 | 8/15 |
| Boots2Business | In-Person | NSB Kings Bay | 7 | 8/17 |
| Outreach – I Farm Exclusive | Virtual | GA VECTR | 12 | 8/24 |
| Reboot | Virtual | GA VECTR | 42 | 8/26 |
| Boots2Business Cancelled Due to Hurricane | Cancelled | Ft Stewart | 0 | 8/29 |
| Reboot | In-Person | GA VECTR | 2 | 8/29 |
| Boots2Business | In-Person | Ft Gordon | 18 | 8/30 |
| Total | | | 487 | |

Section VI – Student Recruiting Outreach conducted by VECTR this month:

| Event Name | Event Type | Location | Number of Attendees | Dates |
|---|------------|------------|---------------------|-------|
| CSP Briefing | In-Person | Ft Moore | 7 | 8/2 |
| CSP Briefing | In-Person | Ft Stewart | 42 | 8/3 |
| Pre-Separation Briefing | In-Person | Robins AFB | 20 | 8/7 |
| CSP Briefing | In-Person | Ft Moore | 10 | 8/8 |
| CSP Briefing | In-Person | Hunter AAF | 20 | 8/8 |
| CSP Briefing | In-Person | Ft Stewart | 50 | 8/9 |
| CSP Briefing | In-Person | Ft Moore | 11 | 8/16 |
| CSP Briefing | In-Person | Ft Stewart | 55 | 8/17 |
| Pre-Separation Briefing | In-Person | Robins AFB | 16 | 8/22 |
| CSP Briefing | In-Person | Ft Moore | 10 | 8/23 |
| CSP Briefing | In-Person | Hunter AAF | 18 | 8/23 |
| CSP Briefing | In-Person | Ft Stewart | 37 | 8/24 |
| Informed Decision Briefing | In-Person | Robins AFB | 6 | 8/25 |
| CSP Briefing – Cancelled Due to Hurricane | In-Person | Ft Moore | 0 | 8/30 |
| CSP Briefing – Cancelled Due to Hurricane | In-Person | Ft Stewart | 0 | 8/31 |
| Total | | | 302 | |

Information Technology, Instructional Technology, and Cyber Security Update

Report Date: September 1, 2023

Meeting Date: September 6, 2023

Prepared By: Dr. Brian Snelgrove, Chief Information Officer

Technology Division

The division has recently gone through an organizational restructuring. While most employees continue to have similar responsibilities, individual roles are now more clearly defined. The reorganization is an attempt to align employee responsibilities and supervisory reporting structures with the needs of the college, allowing the department to be more responsive to user needs.

Two jobs are currently being advertised:

- Help Desk Technician for the Warner Robins campus to assist with classroom technology
- General Laborer to backfill a position that was recently vacated

Cyber Security

Virtual Private Network (VPN) access for most users has been revoked. Users needing access to on-campus resources when working remotely are provided virtual desktops that can be accessed using a standard web browser. Virtual desktops provide access while providing more security to the CGTC network.

Special Events, Fundraising, Large Gifts, and Private Grants Update

Report Date: August 29, 2023

Meeting Date: September 6, 2023

Prepared By: Tonya L. McClure

Special Events

Safe Driving Summit

- September 13 @ Macon Campus
- Partnering with Lutzie 43 Foundation and the Department of Transportation
- Hosting 300 Bibb county juniors and seniors

Health & Wellness Complex Field Dedication Ceremony

- September 23 @ 1:30 pm Pre-game ceremony honoring top donors prior to CGTC football game
 - Houston Healthcare
 - Atrium Health Navicent
 - ICB Construction
- Invitations emailed on 09/05
- Please plan to attend

TCSG Leadership Conference/TCFA Delegate Council Meeting

- October 23-25
- Savannah

Large Gifts/Private Grants

Donation

- Men's Basketball Program – \$5,000

Special Projects

Fall Semester Scholarship Awards

- Tuition (Private & Foundation funded) – \$51,050
- Books/Supplies – \$20,000

Friends of the CGTC Foundation *Shades of Ireland* Tour

- Trip Dates: Trip dates: May 8-17, 2024
- Partnering with Collette Travel to support study abroad student scholarships
- 10-day tour of Ireland
- **Open to anyone!**
- 20 spots secured for the CGTCF (deposit required to secure spot)

Report Date: September 4, 2023

Meeting Date: September 6, 2023

Prepared By: Dr. Craig B. Jackson

Career Services

The office continues to host and assist with Career Fairs and workshops to assist regional employers with hiring. The office has several dates providing services to students to include Work Study Fair, Career Inventories, Transfer Tuesday, Resume writing and Interview skills.

Work Study Fair September 13th, 20th & 28th: Career Inventories September 14th.

Campus Life

Club Football kicked off with the Titans sitting at 2-0. Next home game is September 16th @ 1:00 McConnel Stadium.

- Student Resource Expo September 12th Milledgeville, 19th Macon & 26th Warner Robins; 10:00am - 12noon
- Name the mascot contest
- Homecoming T-Shirt Design Contest
- Clubs and organizations regular monthly & bi-monthly meetings

Counseling/Wellness Department

September is Suicide Awareness month with several activities occurring. The department continues to conduct individual and group sessions to assist students and academic programs. In an attempt to expand its brand, the department is teaming up with campus life to include the wellness aspect that focuses on the students' total welfare.

CGTC Academy Dual Achievement Program (DAP)

The team has entered this fall semester currently with 160 students. Also, graduated 36 from the last academic year. Schools system throughout the state have been requesting information; presentation was given last week in Valdosta.

Athletics

Fall sports kick off with men and women Cross Country. Schedule for 2023

<https://cgtctitans.com/sports/mxc/index>

Facilities

Report Date: September 6, 2023

Meeting Date: September 6, 2023

Prepared By: Scruggs

Facilities Projects

- Macon “H” renovation (new RN program) and WR “C” renovation (Trade and Industry): Construction on both campuses is ongoing. The contractor is projecting an earlier-than-expected completion of Macon “H,” and Phase II of WR “C” commenced August 15
- Macon electrical switchgear replacement (\$853K) was completed Labor Day weekend
- Macon ECCE/CDC bid documents have been submitted to TCSG for bid and are currently awaiting DOAS sign-off
- Building WR “G Extension” expansion (\$1.27MM) is complete and occupied
- Sports surface (\$1.69MM) commenced on April 10; projected turf installation began Monday, September 4; asphalt track by September 14; bleachers and press box December
- Access Control System for Milledgeville, Macon, WR, and VECTR (\$1.1MM) is operational and being debugged
- Air quality and controls upgrade project to include needlepoint bipolar ionization in 83 air handling units at Milledgeville, Macon, Warner Robins, and VECTR project is paused (~75%): \$640K; Meeting to include Siemens and TCSG procurement and facilities personnel
- Multiple parking estimates high: \$3.2 (projected)
- Major CO request for FY 24 Macon T and I renovation has been submitted and we are working on requested revisions: ~\$20MM