

Central Georgia Technical College

Local Board of Directors Meeting

AGENDA

Wednesday, October 6, 2021

Robins North Facility – Former Boeing Building

10:30 a.m. – 12:00 p.m.

Call to Order

Mr. Eric Wilson

Invocation and Pledge of Allegiance

Approval of Minutes

Mr. Eric Wilson

Division Reports

- Academic Affairs Ms. DeAnn Nester
- Administrative Services Dr. Michelle Siniard
- Adult Education Ms. Brenda Brown
- Economic Development Ms. Andrea Griner
- Executive Vice President
 - Enrollment/Marketing/PR Dr. Janet Kelly
 - Facilities/Satellite Operations Mr. Jeff Scruggs
 - VECTR Center Col. Trish Ross
- Institutional Advancement Ms. Tonya McClure
- Institutional Effectiveness Ms. Deborah Burks
- Student Affairs Dr. Craig Jackson

President's Report

Dr. Ivan Allen

Old Business

Mr. Eric Wilson

New Business

Mr. Eric Wilson

Adjourn

Central Georgia Technical College Board of Directors

Local Board Meeting

Wednesday, September 8, 2021

10:30 a.m. – 12:00 p.m.

A Building Board Room – Macon Campus

In Attendance

Allen, Ivan	Lambert, Karen
Brown, Brenda	Makupson, Amyre (electronic)
Burks, Deborah	McClure, Tonya
Couch, Mike	Nester, DeAnn
Dominy, Carol	O’Neal, Kathy
Early, Marcus	Ross, Trish
Foster, Bruce	Scruggs, Jeff (electronic)
Griner, Andrea	Simmons-Lee, Tonja
Hart, Sr., Sam (electronic)	Siniard, Michelle
Jackson, Craig	Snelgrove, Brian (electronic)
Jackson, Tatrabian	Steele, Danielle
Jennings, Manse (electronic)	Williams, Avis
Kelly, Janet (electronic)	Wilson, Eric

I. Call to Order

Mr. Mike Couch called the meeting to order at 10:30 a.m.

II. Approval of Minutes

The August meeting minutes were approved.

III. Division Reports

Ms. DeAnn Nester gave an update on Academic Affairs, to include the accreditation statuses of several programs, a Rush Trucking donation of engines to the Diesel Equipment program via the CGTC Foundation, and the data trends for competitive selection in our healthcare programs.

IV. President’s Report

Dr. Allen provided an update on the College and discussed the receipt and disbursement/use of government relief funds. An update on expenditures will be provided before the end of the year.

V. Meeting Adjourned

The Board of Directors meeting was adjourned at 11:47 a.m.

Central Georgia Technical College
FY 2022 YTD Analysis
as of September 30, 2021

	Annual Budget	Current Year Revenue	Current Year Receivables	Current Year Expenditures	Net Amount
01932	State Appropriation	22,422,113	5,605,527	4,896,818	708,709
01935	Economic Development Grant			894	0
01938	Adult Ed State Funds	913,500	228,374	264,679	(36,305)
18000	CMVOST - CDL Grant	49,618		93	0
19100	RSI - Student Success	172,290	136,876	43,131	180,007
2416W	Apprenticeship-AAI	12,000	12,000		12,000
2421B	Federal Work Study Funds	283,638	23,530		23,530
24999	OSHA Susan Harwood Grant	40,343	19,457	9,210	28,667
2621A	FY21 Adult Ed Federal Funds		92,446		95,991
2622A	Adult Ed Federal Funds	1,398,550	92,400		237,317
26425	CARES Act Institution Relief	13,617,711	40,384		40,384
26436	CARES Strengthening Inst.	1,097,584	175,830		175,830
26991	VBOC Grant	410,285	32,271	68,472	100,743
28128	DOE-Enhancing Capacity Plan	449,856	53,411	332	53,743
30143	SNAP	149,335	33,337		33,337
3231B	FY22 Carl Perkins	1,559,497	179,593	152,407	332,000
33421	Ag Vets/NIFA - USDA Grant	244,674	28,272	12,934	41,206
35315	CCampus Grant	37,523	35,863	2,662	38,525
3551A	FY22 WIOA Adult	456,607	7,699	64,560	72,259
3551D	FY22 WIOA Dislocated Worker	373,586	3,855	25,026	28,881
3551Y	FY22 WIOA Youth	384,366	36,222	21,380	57,602
55002	Live Work - Cosmetology	19,000	2,500		4,425
55004	Live Work - Auto Tech	18,000	2,908		729
55011	Live Work - Child Dev Ctr	250,000	90,709		120,717
55024	Live Work - Dental Hygiene	42,000	6,947		1,491
55029	Live Work - Diesel Mechanic	2,197			
60001	Tuition	15,649,134	4,606,602	2,326,779	5,399,153
60005	GED Testing	65,000	4,316		41,753
60015	Miscellaneous	1,000,000	53,824		122,904
60030	Testing Center	90,000	28,913		763
60133	Misc Income Registration Fees	910,000	296,573	20,713	64,392
60134	Misc Income Application Fees	70,000	25		
60135	Student Technology Fee	1,575,000	497,529	34,323	298,576
60136	Misc Student Fees	1,000,000	515,107	27,098	145,132
61001	Continuing Education	250,000	33,767		61,759
61003	Business & Industry General	865,000	184,252		152,201
61125	DAU	43,430	43,430		43,430
61127	CLCP	16,000	4,474		4,474
61143	FAA	40,000	2,150		
61158	CDL Testing	8,500	2,000		
61161	American Heart CTC	40,000	5,021		7,396
61272	GDC Occupational Skills	1,282,540	207,460		330,533
61295	EOC Head Start	60,000		17,224	17,224
61335	A/E Miscellaneous				142,936
61337	Jones County A/L	20,000			
62007	Concession Sales	105,000	10,491		25,446
90115	FY22 GA Dept of Corrections	100,000	10,500		10,500
90140	CJCC Law Enforcement Grant	45,450		44,931	44,931
90360	Child & Adult Care Food Prog	35,000	12,791		9,928
90391	Bright from Start PreK Funds	226,753	48,971		43,567
91014	FY22 Defense Community	60,000	2,350		2,350
94358	DJJ Grant	240,000	24,592		24,592
95358	FY2020 Equipment Refresh	295,021	41,567		41,567
95367	FY2021 MRR Bond	803,040	109,724		109,724
95373	FY2022 MRR Bond	968,911			
95374	FY2022 Equipment Refresh	612,150			
96222	FY22 DHS/DFCS Training Grant	91,313	20,147	7,858	28,005
Grand Total	70,971,515	13,706,987	2,880,027	13,936,582	2,650,432

Net to Date	2,650,432
Prior Year Carry-over	2,733,102
<i>Net Income, including Prior Yr Carry-over</i>	<u>5,383,533</u>

Central Georgia Technical College
YTD Analysis - FY2022 vs. FY 2021
September

	FY2021			FY2022			FY22 vs. FY21	
	Revenue	Expenditures	Net	Revenue	Expenditures	Net	Net Difference	
01932	State Appropriation	5,284,591	5,100,008	184,583	5,605,527	4,896,818	708,709	524,126
01935	Economic Development Grant	-	0	0	894	894	0	0
01938	Adult Ed State Funds	228,374	247,518	(19,144)	228,374	264,679	(36,305)	(17,161)
18000	CMVOST - CDL Grant	17,849	17,849	0	93	93	0	0
19100	RSI - Student Success	141,905	141,905	0	180,007	180,007	0	0
2416W	Apprenticeship-AAI	-	-	0	12,000	12,000	0	0
2421A	Federal Work Study Funds	37,827	37,827	0	23,530	23,530	0	0
24999	OSHA Susan Harwood Grant	30,277	30,277	0	28,667	28,667	0	0
2622A	Adult Ed Federal Funds	105,213	243,529	(138,316)	184,846	333,308	(148,462)	(10,146)
26425	CARES Act Institution Relief	-	-	0	40,384	40,384	0	0
26436	CARES Strengthening Inst.	-	-	0	175,830	175,830	0	0
26991	VBOC Grant	89,429	89,429	0	100,743	100,743	0	0
28128	DOE-Enhancing Capacity Plan	-	-	0	53,743	53,743	0	0
30143	SNAP	33,351	33,351	0	33,337	33,337	0	0
3230B	Carl Perkins	353,896	353,896	0	332,000	332,000	0	0
33421	Ag Vets/NIFA - USDA Grant	-	-	0	41,206	41,206	0	0
35315	CCampus Grant	27,278	27,278	0	38,525	38,525	0	0
3551A	WIOA Adult	63,982	63,982	0	72,259	72,259	0	0
3551D	WIOA Dislocated Worker	59,796	59,796	0	28,881	28,881	0	0
3551Y	WIOA Youth	46,542	46,542	0	57,602	57,602	0	0
55002	Live Work - Cosmetology	-	2,995	(2,995)	2,500	4,425	(1,925)	1,070
55004	Live Work - Auto Tech	1,317	453	864	2,908	729	2,179	1,315
55011	Live Work - Child Dev Ctr	65,490	87,709	(22,219)	90,709	120,717	(30,008)	(7,789)
55024	Live Work - Dental Hygiene	6,800	6,359	441	6,947	1,491	5,456	5,015
55029	Live Work - Diesel Mechanic	-	-	0	-	-	0	0
60001	Tuition	5,971,707	5,085,746	885,961	6,933,381	5,399,153	1,534,228	648,267
60005	GED Testing	7,356	43,929	(36,573)	4,316	41,753	(37,437)	(864)
60015	Miscellaneous	188,271	95,504	92,767	53,824	122,904	(69,080)	(161,847)
60030	Testing Center	11,398	732	10,666	28,913	763	28,150	17,484
60133	Misc Income Registration Fees	303,430	62,067	241,363	317,286	64,392	252,894	11,531
60134	Misc Income Application Fees	225	-	225	25	-	25	(200)
60135	Student Technology Fee	510,795	283,361	227,434	531,852	298,576	233,276	5,842
60136	Misc Student Fees	584,116	94,297	489,819	542,205	145,132	397,073	(92,746)
61001	Continuing Education	34,181	72,045	(37,864)	33,767	61,759	(27,992)	9,872
61003	Business & Industry General	207,281	138,815	68,466	184,252	152,201	32,051	(36,415)
61125	DAU	64,295	-	64,295	43,430	-	43,430	(20,865)
61127	CLCP	3,378	3,378	0	4,474	4,474	0	0
61143	FAA	7,414	3,990	3,424	2,150	-	2,150	(1,274)
61158	CDL Testing	3,420	-	3,420	2,000	-	2,000	(1,420)
61161	American Heart CTC	4,013	1,571	2,442	5,021	7,396	(2,375)	(4,817)
61272	GDC Occupational Skills	316,014	336,061	(20,047)	207,460	330,533	(123,073)	(103,026)
61295	EOC Head Start	10,292	17,139	(6,847)	17,224	17,224	0	6,847
61335	A/E Miscellaneous	-	134,328	(134,328)	-	142,936	(142,936)	(8,608)
61337	Jones County A/L	-	-	0	-	-	0	0
62007	Concession Sales	3,013	621	2,392	10,491	25,446	(14,955)	(17,347)
90115	Ga Dept of Corrections Testing	-	-	0	10,500	-	10,500	10,500
90140	CJCC Law Enforcement Grant	-	-	0	44,931	44,931	0	0
90360	Child & Adult Care Food Prog	4,173	11,699	(7,526)	12,791	9,931	2,860	10,386
90370	Two Gen Innovation Grant	-	-	0	-	-	0	0
90391	Bright from Start PreK Funds	62,448	97,414	(34,966)	48,971	43,567	5,404	40,370
91014	FY22 Defense Community	-	-	0	2,350	2,350	0	0
94358	DJJ Grant	34,465	-	34,465	24,592	-	24,592	(9,873)
95348	FY2019 MRR Bond	56,870	56,870	0	-	-	0	0
95357	FY2020 MRR Bond	32,923	32,923	0	-	-	0	0
95358	FY2020 Equipment Refresh	-	-	0	41,567	41,567	0	0
95367	FY2021 MRR Bond	-	-	0	109,727	109,724	3	3
96220	DHS/DFCS Training Grant	21,531	21,531	0	28,005	28,005	0	0
Grand Total		15,036,926	13,184,724	1,852,202	16,587,017	13,936,585	2,650,432	798,230

Net to Date	1,852,202	2,650,432	
Prior Year Carry-over	3,684,024	2,733,102	
Net Income, including PY Carry-over	<u>5,536,226</u>	<u>5,383,534</u>	<u>(152,692)</u>



Adult Education Update

CGTC Board of Directors Meeting

Report Date: September 27, 2021

Meeting Date: October 6, 2021

Prepared By: Ms. Brenda Brown, Vice President for Adult Education

National Reporting System (NRS) Statistics (WIOA Local) - Students acquiring 12 or more attendance hours (NRS Statistics are unduplicated)

	Total Number Enrolled	Total Attendance Hours	Total Number of Measurable Skill Gains	Percentage Achieving Measurable Skill Gain	GED® Graduates
FY21*	482	16,813	37	8%	57
FY22	621	25,550	153	25%	59

*Total number of Periods of Participation

WIOA Local – Gains and Attendance by EFL – WIOA local totals of the number of students enrolled, total attendance hours, MSG and percentages by entering educational functioning level for all POPs.

Entering Educational Functioning Level	Total Number Enrolled	Total Attendance Hours for all participants	Total number of Measurable Skill Gains	Percentage of Enrollment with Measurable Skill Gains
ABE1 Beginning Literacy	51	2,438	12	24%
ABE2 Beginning Basic Education	233	9,509	48	21%
ABE3 Intermediate Low	183	6,809	43	24%
ABE4 Intermediate High	48	1,153	7	15%
ASE1 Low	7	102	3	43%
ASE2 High	0	0	0	0%
ESL1 Beginning Literacy	9	414	0	22%
ESL2 Low Beginning	23	1,373	8	43%
ESL3 High Beginning	17	871	0	24%
ESL4 Intermediate Low	20	1,377	9	60%
ESL5 Intermediate High	22	1,096	3	36%
ESL6 Advanced	8	410	4	50%
TOTAL	621	25,550	153	25%

Workforce Training – The following programs are offered to all students and students apply to participate in the training based upon their personal career goals.

- Accelerating Opportunities Program
 - 8 students enrolled
- Career Plus HSE
 - 27 students enrolled
- Integrated Education & Training
 - Forklift- 3 participants, 3 certifications
 - Warehouse & Distribution Fundamentals – 3 participants, 9 certifications earned
- Youth Success Academy
 - 261 Approved Out of School Youth Students
 - 11 Work Experience Participants
 - 18 Enrolled in CGTC credit class

AED Updates:

- September 1-30 Literacy Month
- September 7-23 Warehouse & Distribution Fundamentals IET Cohort, Houston County
- September 9 GO! 50:50 Youth Development Workshop: What's Your Plan?
- September 14 Career Literacy Workshop: Tips for Online Learning
- September 20-23 Forklift Only IET Cohort, Bibb & Houston County
- September 24 Celebration of Literacy Recruitment, Job, and Community Information Fair, Charles H. Jones Advanced Technology Center, Macon Campus
- September 19-25 Adult Education and Family Literacy Week
- October 4 First day of Adult Education Fall Semester
- October 12 First day of Career Plus and Accelerating Opportunity Class, Session 2
- October 12 Career Literacy Workshop: Time Management



Economic Development Update

CGTC Board of Directors Meeting

Report Date: September 28, 2021

Meeting Date: October 6, 2021

Prepared By: Ms. Andrea Griner, Vice President for Economic Development

Customized Business and Industry Training:

Business or Organization	Training Delivered	Number Trained	Length of Course	Training Dates
Graphic Packaging - Perry	First Aid, Bloodborne Pathogens, and CPR	2	8 hours	9/2
	Area Lead Leadership Series	5	8 hours	9/3
	Area Lead Leadership Series	5	8 hours	9/10
	Forklift Training	3	8 hours	9/15
	Area Lead Leadership Series	5	8 hours	9/17
	Boom & Scissor Lift Safety	5	5 hours	9/24
WR-ALC	Production Environment Readiness	14	40 hours	9/2 – 9/8
	Production Environment Readiness	28	40 hours	9/16 – 9/22
	General Maintenance Procedures	15	24 hours	9/24 – 9/28
	Depot Work Methods and Standards	10	80 hours	9/27 – 10/8
	Production Environment Readiness	30	40 hours	9/30 – 10/6
Terracon	MSHA Annual Refresher	4	7.5 hours	9/8
Macon Transition Center	Forklift Training	10	8 hours	9/11
Bibb County School District School Nutrition	Forklift Training	2	8 hours	9/14
Macon Transit Authority	Bus Driving Train the Trainer	1	24 hours	9/18 – 10/2
Mercer Engineering Research Center	Forklift Training	4	8 hours	9/21
Macon Transition Center	Forklift Training	11	8 hours	9/25

Continuing Education Courses Delivered:

Training Delivered	Number Trained	Length of Course	Training Dates
Personal Development Classes (Free)	8	Varies	8/1 – 8/31
Applied Technology Assessment (YKK)	7	1 hour	9/1 – 9/24
Online Career Training & Certification (Ed2Go)	1	Varies	9/1 – 9/24
Online Personal & Professional Training (Ed2Go)	9	Varies	9/1 – 9/24
Professional Testing	36	Varies	9/1 – 9/24
Driver's Education	13	36 hours	9/1 – 6/30
Driver Training – Drive Only	1	6 hours	9/1 – 6/30
Forklift Training	2	8 hours	9/16
Forklift Training	3	8 hours	9/21

DHS/DFCS Training Grant:

Training Delivered	Number Trained	Length of Course	Training Dates
FSGV 1020	43	112 hours	9/9 – 9/30
FS 1000V	51	84 hours	9/16 – 10/1

Adult Education - IET (Truist) Grant:

Training Delivered	Number Trained	Length of Course	Training Dates
First Aid CPR AED	3	8 hours	9/13
OSHA 10 Hour for General Industry	3	10 hours	9/14, 9/22, 9/23
Forklift Training	3	8 hours	9/16
Forklift Training	1	6 hours	9/23

U.S. DoL OSHA Susan Hardwood Grant:

Training Delivered	Number Trained	Length of Course	Training Dates
Forklift Training	3	7.5 hours	9/1
Personal Protective Equipment	2 (L.E. Schwartz)	3 hours	9/2
Hand and Power Tools	41 (Collins Manufacturing)	3 hours	9/8
Hazard Communication	6	3 hours	9/10
Forklift Training	4 (1- Select Staffing)	7.5 hours	9/14
Lock Out/Tag Out	5	3 hours	9/14
Electrical Safety	9 (2- L.E. Schwartz)	3 hours	9/14
Forklift Training	4 (2- SS Construction)	7.5 hours	9/18
Workplace Violence Prevention	7 (7 - MTA)	3 hours	9/21
Hazard Communication	36 (Collins Manufacturing)	3 hours	9/21
Workplace Violence Prevention	5 (MTA)	3 hours	9/27
Slips, Trips, & Falls	46 (Collins Manufacturing)	3 hours	9/28
Workplace Violence Prevention	5 (MTA)	3 hours	9/28
Lock Out/Tag Out	8 (General Steel)	3 hours	9/29

Forklift Training	6 (1 -Assist Staffing)	7.5 hours	9/29
Forklift Training	3 (1 – Advantage Solutions)	7.5 hours	9/30

Industry Outreach:

- Collins Manufacturing – Bibb
- Macon Transit Authority – Bibb
- Pruitt Health - Monroe
- Star Snacks – Bibb
- L.E. Schwartz – Bibb
- General Steel – Bibb
- Custom Cable, Inc. – Houston
- Bass Pro – Bibb
- Buzzell Plumbing Heating & AC – Bibb
- Total Comfort Heating & AC – Bibb
- Anderson Walker & Reichert – Bibb
- Richmond County Correctional Institution – Richmond
- Hollingsworth & Vose - Pulaski
- Society for Protective Coatings – Pennsylvania, PA
- Embraer – Bibb

Community Outreach:

- Airman & Family Readiness Center
- Macon-Bibb County Economic Opportunity Council
- Salvation Army
- Houston County Family Connection Meeting
- Perry Area Chamber of Commerce Board Meeting
- Be Pro, Be Proud Georgia Event
- Middle Georgia Innovation Corridor Virtual Launch Event
- Middle Georgia Innovation Corridor Project
- Houston County Development Authority Board Meeting
- Middle Georgia Economic Alliance (MGEA) Works Meeting
- Macon-Bibb County Industrial Authority Board Meeting
- Georgia Economic Developers Association Annual Conference
- WorkSource Macon-Bibb Board Meeting
- Pulaski Archway Meeting
- Live Well Twiggs Collaborative Meeting

Facilities:

- **Over 300 visitors utilized the facilities at the Warner Robins campus** during the month of September including Middle Georgia RESA, The Grove Church, Community Foundation of Central Georgia, American Red Cross, Robins AFB, Houston County Extension Office – 4H Performing Arts Club, Technical College System of Georgia – Office of IT and Data Resources, Retired by Design, Houston County Career Academy, Georgia Tech, Macon State Prison and Dooly State Prison.
- **Over 40 visitors utilized the facilities at the Macon campus** during the month of September including Nichia USA and Department of Corrections.
- **Over 80 visitors utilized the facilities at the Milledgeville campus** during the month of September including American Red Cross, Baldwin County Board of Education, and Milledgeville-Baldwin County Chamber of Commerce.
- Blue Bird has an ongoing facilities agreement for space at the **Peach County Workforce Development Center** for employee onboarding and workforce training.

Enrollment Services, Marketing, and Public Relations Update

Report Date: October 4, 2021

Meeting Date: October 6, 2021

Prepared By: Dr. Janet Kelly, Assistant Vice President for Enrollment Services, Marketing, and Public Relations

Enrollment and Registration

Fall Semester 2021

- A comparison of net registrants for Fall 2020 and Fall 2021 is shown in the chart below as of October 4
- Fall semester registration is ongoing for all student groups
 - Fall Session 2 will begin October 12; the College continues to register students for this term
 - Fall 2020: 734
 - Fall 2021: 602 with one week to go for registration

Net Registration Day to Day comparison as of October 4, 2021

Fall	Overall	Credit	HS	DOC
2020	7772	5451	2283	205
2021	9310	5198	3792	331
Difference	1538	-253	1509	126
	20%	-5%	66%	61%

Source: iNet Day to Day registration comparison

Enrollment Services Highlights

Admissions

- Working to implement the statewide Target X CRM
 - Students will have a better online application interface and student dashboard for easier communication

Dual Enrollment

- As of the end of September, the CGTC DE team had secured by far the highest enrollment in the state in this category
- This one semester enrollment (3,792) is higher than any unduplicated annual enrollment for any college in the system over the past three years

Financial Aid

- The first round of ARP HEERF funds disbursements for Fall 2021 is in process
 - A second round of disbursements will be processed after the no-show period for S2

Marketing and Public Relations/Global Initiatives

- Working on development and implementation of campaigns and materials to support adult ed, economic development, student housing, and general college programming.
- JoBen Rivera-Thompson just returned from a visit to Dublin, Ireland in preparation for the Dual Enrollment Study Abroad program
 - The interest list is currently at over 30 students

VECTR Update

Report Date: September 28, 2021

Meeting Date: October 6, 2021

Prepared By: Col. (Ret.) Patricia Ross, Chief Operating Officer

Statistics: 2 Aug 16 – 28 Sept 21:

- Provided 75,411 requested services to veterans, service members/families
- Career Coaching 3,499
- Community Resources 2,422
- Education-Financing 2,175
- Testing Center 4,693
- Entrepreneurship 5,083
- Department of Labor (DOL) 880
- Education-TCSG 3,052
- Education-USG 691
- United Way - Mission United 989
- WIOA 333
- Veterans Services (VSO) 44,625
- VA Health Enrollment 928
- Other 5,944
- Hosted - Hosted 20,449 more for base training/events

CGTC Classes:

Name	Number Trained	Length of Course (Weeks)	Training Dates
Welding	13	15	6/1-9/24
HVAC	15	15	6/1-9/24
Electrical Construction	14	15	6/1-9-24
Industrial Systems	5	15	6/1-9/24
Cisco Networking	14	15	8/17-12/10
CDL	15	5	8/10-9/13

Workshops conducted:

Name	Organization	Number Trained	Training Dates
Lunch & Learn Intro to Word	VECTR	5	9/14

VBOC:

Events	Location	Number Trained	Training Dates
B2B	MCAS Beaufort	9	9/2
B2B	Fort Jackson	16	9/8
B2B	Reboot- GA Dist. Office	13	9/8
B2B	Fort Benning	7	9/13
B2B	Fort Benning	9	9/15
B2B	Shaw AFB	7	9/15
B2B	Reboot- GA VECTR	3	9/20

Outreach:

Events	Location	Number Trained	Training Dates
CSP	Stewart	47	9/2
Pre-Separation	Robins	23	9/7
CSP	Hunter/Stewart	14/23	9/8-9/9
CSP	Hunter/Stewart	21/61	9/15-9/16
CSP	Stewart	68	9/23
CSP	Fort Gordon	34	9/24
Informed Decision	Robins	22	9/24
Pre-Separation	Robins	26	9/28

Industry/Community Outreach:

- 1 Sep – Urbanis tour (Greg Today)
- 2 Sep – Veterans Service USA (introduction)
- 3 Sep – WR-ALC BGen Hammerstedt tour
- 8-9 Sep – SC Farmer Bootcamp (Project Victory)
- 9 Sep – Congressman Austin Scott Visit
- 11 Sep – Info Fair ANG (Cohen Walker)
- 13 Sep – Georgia State Approving Authority visit
- 18 Sep – Info Fair Macon (Economy Hotel)
- 20 Sep – The Miner Agency
- 21 Sep – Perry Youth Leadership
- 22 Sep – Returning Veterans Task Force
- 29 Sep – Georgia Veterans Service Board

Upcoming:

- 7 Oct – Georgia Senator Butch Miller

Institutional Advancement Update

CGTC Board of Directors Meeting

Report Date: September 28, 2021

Meeting Date: October 6, 2021

Prepared By: Ms. Tonya McClure, Assistant Vice President for Advancement

Events

- TCSG Leadership Conference
 - October 25-27 @ Hyatt Regency Savannah
- Donor Appreciation Event
 - Recognizing donors from the past fiscal year
 - November 1 @ 4:30 pm
 - Building I, Macon campus
- Alumni Network
 - “Alumni Night Out” networking event
 - The Society Garden in Macon
 - Late October
- Student Scholarship Brunch
 - New annual event to honor recipients and donors
 - Postponed until Spring 2022

Special Projects

- Spring Semester Scholarship Awards
 - Opens October 12
- TCFA Role Model Foundation Board Certification
 - CGTC Foundation was approved
- Career Placement
 - Connecting community partners with Career Services to place graduates
- Operational
 - HVAC repairs at the Jones Center
 - Three new units will now be installed



Institutional Effectiveness Update

CGTC Board of Directors Meeting

Report Date: September 27, 2021

Meeting Date: October 6, 2021

Prepared By: Ms. Deborah Burks, Vice President for Institutional Effectiveness

SACSCOC

Submitted the College's Fifth-Year Report and the Quality Enhancement Plan (QEP) Impact Report (September 13, 2021). The Fifth-Year Compliance Report is required for member institutions seeking reaffirmation of accreditation. The Quality Enhancement Plan or QEP is a five-year plan that the College implemented to improve the environment surrounding student learning.

Submitted the compliance reports for an Off-campus Instructional Site. College locations submitted through the SACSCOC Substantive Change requirement, since the College's last decennial review, must have a visiting team on location to review the site(s) for compliance with certain SACSCOC standards. Sites included in the report are as follows: VECTR (Veterans Education Career Transition Resource Center); Central Georgia Aerospace Training and Sustainment Center (ATC); Department of Corrections – Baldwin State Prison; Department of Juvenile Justice – Macon Youth Development Campus and Eastman Youth Development Campus (September 27, 2021). The on-site visit is scheduled for November 8-10, 2021.

DATA

End of Year Data Reports

CGTC led the Technical College System on overall College Scorecard results, ranking first on 36% of all College Scorecard metrics (9 of 25).

Total Enrollment – 11,725

Retention – 66.5%

Graduation Rate – 81.4%

Total Graduates – 3,612

Awards – 6,035 of which 1,234 were Associate Degrees; 594 diplomas and 4,207 certificates

Job Placement Rate – overall rating 99.9% with an in-field rate of 94.9%;

Programmatic Accreditation

IE staff provide technical support and review of documents for programs scheduled for upcoming accreditation, licensure or certification reviews as listed below.

Associate of Science in Nursing – providing technical support for the Associate Degree in Nursing program planned expansions to Milledgeville and Macon campuses.

Automotive Technology – providing support for ASE (Automotive Service Excellence) accreditation review at Houston County College and Career Academy in Fall 2021

Physical Therapy Assistant – assisted in compliance reporting and program chair submitted the required compliance report September 1, 2021 and received notice of an onsite visit to be held November 1, 2021.

Aviation Maintenance Technology – FAA review was held September 8-9, 2021

Cardiovascular Technology – assisting in review of the follow-up report due October 1, 2021

Radiologic Technology – assisting in review of the program’s Annual Report due October 8, 2021

GRANTS

AmeriCorp VISTA

Corporation for National and Community Service \$67,750

- Provides four VISTA positions to build the capacity of the TEAMS Outreach Center by increasing the number of low-income participants served; increasing anti-poverty outcomes among participants, and increasing resources leveraged in support of anti-poverty interventions.
- Onboarding two VISTA positions in Fall - September (Audrey Loisy) and October (Michaela Ford)
- Recruiting for one vacant VISTA position internally via CGTC website and Resource Fairs, as well as externally at recent Middle Georgia State University job fair

CCAMPIS (Child Care Access Means Parents in School) Grant

Dept. of Education \$127,979

- Provides funding for childcare tuition of Pell-eligible CGTC students, personnel, professional development, supplies, family resources, and accreditation expenses
- Received approval for Year 4 budget (\$127,979)
- Received approval for utilizing Year 3 carryover funds for reengaging childcare at the Macon Child Development Center and expanding a classroom for two-year olds at the Warner Robins Child Development Center

CARES Act: Higher Education Emergency Relief Fund (HEERF)

Dept of Education

- Received award notifications for American Rescue Plan (ARP) for Student Aid and Institutional Aid.
- Student Aid \$15,585,019
To provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to the COVID 19 pandemic
- Institutional Aid \$21,034,717
To cover costs associated with significant changes to the delivery of instruction due to the COVID 19 pandemic
- Minority Serving Institution \$2,070,423
Previous Total \$972,839; New Award \$1,097,584
To defray expenses associated with a transition to distance education

Community Development Block Grant

Macon-Bibb County Office of Economic and Community Development \$1,000

- Provides funding for bus passes for economically disadvantaged students residing in Bibb County
- Adult Education student, Cynthia Gordon, approved for three months of bus passes.
- Five students have been assisted with at least three months of bus passes to support continued enrollment in credit or GED classes; all grant funds have been expended.

Enhancing Agricultural Opportunities for Military Veterans grant

Dept. of Agriculture/ Subaward through STAG Vets, Inc. \$750,000 total; \$391,914 subaward

- The Ag Tech to Success Project is intended to provide Georgia’s veterans with the training required to become agricultural technicians, agribusiness entrepreneurs, and/or independent farmers
- Provides funding to develop and offer Sustainable Small Farm and Agriculture Technician TCC at the Milledgeville Campus beginning Spring 2021
- 3 program graduates during Summer Semester

- Full-time Faculty/Program Chair position filled – Joshua Davis will begin October 1, 2021
- Focus Group sessions conducted with current and former students in July 2021 by external evaluator
 - Participants reported overall satisfaction with the quality of instruction, specifically mentioning the internship and assigned reading materials
 - Participants suggestions include bringing back former students as instructors, continuing the co-curricular workshops hosted by STAG Vets, extend coursework throughout the year, seek faculty adjunct with animal husbandry experience, and limit online course offerings

Law Enforcement Training Grant

Georgia Criminal Justice Coordinating Council \$45,450

- Provides funding for supplies to support scenario-based, hands-on training for Campus Police in use of force and de-escalation
- Project Timeline has been updated to align with revised performance period concluding June 30, 2022. Initial training for Campus Police is projected for November 22-23, 2021.
- Requisitions have been initiated for 99% of funding received.

Susan Harwood Capacity Building Grant

Dept. of Labor \$132,658

- Provides funding for CGTC Economic Development to offer free OSHA training to small businesses and targeted populations through the Regional Safety Training Center
- Revised budget to increase Travel for conducting training and Contracted Instructors in response to a significant increase in training sessions during Aug – Sept 2021
- Program Monitoring Review and Fiscal Monitoring Review conducted virtually on July 20, 2021.
Received no corrective actions on the Program Monitoring Review
Received no findings on the Fiscal Monitoring Review

YES (Young, Employed, Successful) Project Grant

America’s Promise Alliance \$20,000

- Provides funding for the CGTC Foundation and the REACH Student Organization to lead collaborative efforts with employer-partners and young professionals of color (credit, dual enrollment, and GED students) to co-design strategies to create inclusive workplace environments
- Employer-partners (Spherion Staffing, Georgia Artisan Furnishings, and City of Milledgeville) provided workplace experience activities for young professionals
- CGTC hosted Action Roundtable event on July 29 and follow-up meeting on September 15 to bring together employer-partners and young professionals for strategy co-design sessions. An additional follow-up meeting is scheduled for mid-October. Dr. Ansley A. Booker, Director of Diversity and Inclusion Initiatives at Mercer University is facilitating the follow-up meetings.
- This project enabled paid internship opportunities for two dual-enrollment young professionals with Spherion Staffing.
- Three CGTC young professionals will participate in additional opportunities through America’s Promise Alliance including speaking at a Grads of Life virtual summit and participating in video interviews.
- Midway Progress and Budget reports submitted and approved.

Grant Applications

- Susan Harwood Training Grant Program, Capacity Building Developmental Follow-on [Dept of Labor]
\$119,392 to support delivery of free OSHA health and safety training through the Regional Safety Training Center for Oct 2021 – Sept 2022
- GEER II Grant [State of Georgia]
\$2,956,142 to support the ASN Nursing Bridge Expansion Project on the Macon campus
Includes funding request of \$2.5M and match of \$456,142 from CGTC, Atrium Health Navicent, and Houston Healthcare

Grant Proposals in Development

Negative Economic Impact (State of Georgia)

Good Jobs Challenge (Economic Development Administration)

Economic Adjustment Assistance (Economic Development Administration)

Student Success

CGTC had the highest number of unduplicated graduates (3,612) and conferred the highest number of awards (6,035) within the Technical College System of Georgia in AY2021. (One graduate can earn multiple awards in an academic year.) Also, CGTC led the state in HOPE Career Grant graduates (1,811) and CGTC was the only college to exceed 6,000 awards conferred. The College conferred 14.1% of all Associate degrees issued within TCSG (1,234 of 8,739).

Additionally, CGTC had the highest number of dual enrollment graduates (937) and awards (1,269), graduating 12.3% of all TCSG dual enrollment completers (7,629). CGTC was the only college to exceed 1,000 dual enrollment graduates.

Five Year Trend - Graduates and Awards

Institution	Unduplicated Enrollment	Graduates (unduplicated)	Awards Conferred (duplicated)			
		Total Graduates	Technical Certificates of Credit	Diplomas	Associate Degrees	Total Awards Conferred
AY2021	11,725	3,612	4,207	594	1,234	6,035
AY2020	11,459	3,900	4,693	597	923	6,213
AY2019	12,048	4,194	5,315	735	800	6,850
AY2018	11,973	3,690	4,703	721	660	6,084
AY2017	11,429	3,474	4,562	800	650	6,012

TEAMS Outreach Center

- In an effort to support enrollment, TEAMS reached out to 300+ students by phone and email to share
 - Enrollment and advisor information for students enrolled, but not registered for an upcoming semester
 - Information about the last day to drop classes with W grade and contact information for financial aid, advisors, and instructors
 - Shared best practices with students about time management

Term-by-Term Comparison – Fall Semester	
Term	#Alerts
202112	627
202212	365 as of Sept 17, 2021

Term-by-Term Comparison – Summer Semester		
Term	#Alerts	Graduation/Reenrollment Rate
202016	363	68%
202116	301	59% (data not final)

Summary of AY2021 Results by Term		
Term	#Alerts	Graduation/Reenrollment Rate
Fall 202112	627	56%

Spring 202114	686	34% (data not final)
Summer 202116	301	59% (data not final)

REACH Student Organization

Hosted virtual REACH bi-weekly sessions during Summer Semester on the following topics:

- Get Resource Ready, all things IT;
- Financial Literacy (Credit vs Debt);
- Candid Conversations with the Counselor;
- Test Prep Strategies to Ace Final Exams,
- Bonus Collaboration Session with Academic Success Center: Can you hear me now?

Recruitment for the REACH Student Organization for Fall Semester included:

- Mailed letters to 200 new male students of color enrolled for fall semester
- Emailed 898 male students of color providing information on the program and session schedule
- Used Remind App to maintain contact with attendees from prior semesters
- Contacted all new faculty in Academic Affairs' welcome emails with program information
- Updated digital and print marketing materials promoting fall semester sessions
- REACH information included in weekly updates from CGTC Library "TitanSmart"

During Fall Semester, students can participate in REACH bi-weekly sessions online or in-person from the Academic Success Center on each campus.

Partnering with Adult Education instructors who are featuring the virtual REACH Sessions bi-weekly on Tue. during their class times

REACH Student Session Dates/Topics

Date	Session #	Session Title:	Session Presenter:
Thursday, August 19	M&G	REACH, Who Are We?	REACH Mentors
Tuesday, August 24	SS#1	Reaching students where they are	REACH Mentors
Tuesday, September 7	SS#2	Resume Building	Courtney Watkins, CGTC Career Advisor
Tuesday, September 21	SS#3	Creating a Work-life Rhythm	Raven M. Harris, CEO & Founder Activate the Dream, LLC
Tuesday, October 5	SS#4	Financial Freedom	Valerie Hicks, Mercer EOC
Tuesday, October 19	SS#5	Transformative Power of Language	Debbie Waugh, ASC Coordinator
Tuesday, November 2	SS#6	TBA	TBA
Tuesday, November 16	SS#7	Understanding the power of networking for success	Antonio McCoy, Master Certified Coach & Business Growth Advisor

Career Connections and Transition

The Career Connections and Transition office strives to enhance employment and training opportunities for eligible SNAP recipients. Through various outreach efforts and case management services, we provide assistance to students as they move forward to reach their career goals.

Outreach/Recruitment:

- Disseminated CCT/SNAP Information
 - Print (Flyers, Emails)
 - In-Person
 - Webex
 - Phone
 - College Resource Fairs - Macon, Milledgeville and Warner Robins campus

Direct Referrals (DFCS): 0

Reverse Referrals (CGTC): 12

SNAP E&T Eligible: 5

Number Enrolled in SNAP E&T: 5

“Connect and Share” Information: (Disseminated to SNAP E&T participants)

- TEAMS Self-Alert Link
- Double Your Food Dollars Information
- CGTC Website/Resources Link
- Library/ASC Workshops
- Healthy Living & Nutrition Tips
- Employment Services Resources
- Career Services Workshops Link
- Self-Empowerment/Inspirational Quotes
- Student Success Guide
- DFCS “Food Talk” Program Information

Wrap-a-Round Service Referrals:

- Admissions - 7
- Financial Aid Education - 1
- Special Pops - 2
- Counseling Services - 1



Student Affairs Update

CGTC Board of Directors Meeting

Report Date: September 27, 2021

Meeting Date: October 6, 2021

Prepared By: Dr. Craig Jackson, Vice President for Student Affairs

Career Services

The office continues to serve students by offering Optimal Resume assistant, Workshops, Career Fairs, Work Study and WIOA (Workforce Innovation and Opportunity Act). Graduated placement rates improved.

	<u>2019</u>	<u>2020</u>
Placed in Field	81.4%	94.5%
Job Placement Rate	94.5%	99.9%

Fall Career Fair: October 20th Macon campus

Campus Life

Fitness classes are being held on Tuesday and Thursday on Warner Robins campus from 5:30-6:30.

Fall Festival Trunk or Treat: October 12th in Milledgeville October 19th, Macon and October 26th, Warner Robins. Prize give-a-ways start in October for students.

Counseling Department

The department continues to conduct Mental Health First Aid training for faculty & staff. Group sessions for males and females are held regularly. Titans Talk Podcast continues to serve as valuable tool for the College community. The latest is on addiction.

Athletics

All student athletics are back on campus and looking forward to a safe and successful season. Cross Country teams continue to compete with quality programs across the country. Both teams competed in the Florida State Open against major universities, Stanford, Furman, Auburn Clemson to name a few. See entire schedule along with results <https://cgtctitans.com/sports/mxc/2021-22/schedule>

Men and Women Basketball kick off their season October 2nd with the Southeast JUCO Jamboree in Albany. Men's schedule: <https://cgtctitans.com/sports/mbkb/2021-22/schedule> Women's schedule: <https://cgtctitans.com/sports/wbkb/2021-22/schedule>