

# Central Georgia Technical College

## Local Board of Directors Meeting

# AGENDA

Wednesday, August 11, 2021

VECTR Center – Rooms 144/145

10:30 a.m. – 12:00 p.m.

### Call to Order

Mr. Mike Couch

### Invocation and Pledge of Allegiance

### Approval of Minutes

Mr. Mike Couch

### Division Reports

- Academic Affairs
- Administrative Services
- Adult Education
- Economic Development
- Executive Vice President
  - Enrollment/Marketing/PR
  - Facilities/Satellite Operations
  - VECTR Center
- Institutional Advancement
- Institutional Effectiveness
- Student Affairs

Dr. Amy Holloway

Dr. Michelle Siniard

Ms. Brenda Brown

Ms. Andrea Griner

Dr. Janet Kelly

Mr. Jeff Scruggs

Mr. Jeff Scruggs

Dr. Michelle Siniard

Ms. Deborah Burks

Dr. Craig Jackson

### President's Report

Dr. Ivan Allen

### Old Business

Mr. Mike Couch

### New Business

Mr. Mike Couch

### Adjourn

**Central Georgia Technical College Board of Directors**

**Local Board Meeting**

Friday, June 4, 2021

11:00 a.m. – 12:00 p.m.

A Building Board Room – Macon Campus

***In Attendance***

Allen, Ivan

Brown, Brenda

Burks, Deborah

Couch, Mike (electronic)

Early, Marcus

Foster, Bruce

Griner, Andrea

Hart, Sr., Sam

Holloway, Amy

Jackson, Craig

Jennings, Manse

Kelly, Janet

McClure, Tonya

Nester, DeAnn

O’Neal, Kathy

Redding-Andrews, Karla

Ross, Trish

Scruggs, Jeff

Siniard, Michelle

Steele, Danielle

Williams, Avis

Wilson, Eric

**I. Call to Order**

*Dr. Avis Williams called the meeting to order at 10:48 a.m.*

**II. Approval of Minutes**

*The April meeting minutes were approved.*

**III. Division Reports**

*Dr. Amy Holloway presented a new Computer Engineering Technology TCC to the Board. The Board approved the new TCC.*

*Dr. Michelle Siniard provided a financial update and presented the proposed FY2022 budget for the College, and the Board unanimously agreed to affirm the budget.*

**IV. President’s Report**

*Dr. Allen provided an update on the College and gave a housing update to the Board.*

**V. Meeting Adjourned**

*The Board of Directors meeting was adjourned at 12:07 p.m.*



# Academic Affairs Update

## CGTC Board of Directors Meeting

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**Report Date:** July 26, 2021

**Meeting Date:** August 11, 2021

**Prepared By:** Dr. Amy Holloway, Vice President for Academic Affairs

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### PROGRAM TERMINATIONS

#### PERTINENT FACTS:

We request the following programs be inactivated effective 202212. No teach-out plan is necessary as the few remaining students enrolled in other majors.

<u>Major Code</u>	<u>Program Name</u>
CA13	Cabinetmaking Associate Degree
CA12	Cabinetmaking Diploma

#### RECOMMENDATION:

That the above programs of study be referred to the State Board of the Technical College System of Georgia for inactivation.

## PROGRAM EXPANSION REQUEST

### ASSOCIATE OF SCIENCE IN NURSING (AN43)

**Proposed Expanded Location:** Milledgeville Campus

**Proposed Date of Implementation:** Fall Semester 202312 (August 2022)

**Program Description:** The two-year associate level nursing program is a sequence of courses designed to prepare students for positions in the nursing profession. The curriculum is designed to produce highly trained, technically advanced, competent and caring individuals who are prepared to practice professional nursing in a variety of healthcare settings. The purpose of the program is to provide the learner with the necessary knowledge, skills, and attitudes to practice competently and safely as a beginning nurse generalist in a variety of acute and long-term care settings. Program graduates receive an Associate of Science in Nursing (ASN) degree. Program graduates who meet exit requirements will be eligible to apply to the Georgia Board of Nursing to write the national licensure examination (NCLEX) to become registered nurses (RNs).

**Statement of Need for Program in the Service Area:** CGTC currently offers the ASN program in Warner Robins, with consistently more qualified applicants than available spaces.

Clinical partners in the Macon-Bibb and Baldwin counties have demanded expanding the current ASN program to meet the demand for licensed RNs in these areas. The Division of Nursing Advisory committee, confirmed the need for nurses and approved the expansion to the Milledgeville campus. They are willing to support the addition with clinical space, clinical instructors, and part-time/guest lecturers.

According to the GA Department of Labor, employment of RNs is expected to grow much faster than the average, resulting in a large number of new jobs. As of July 19, 2021, there are 98 open positions for new RNs at Atrium Health spanning Peach, Baldwin, and Macon Georgia, specifically 20 in Milledgeville and 75 in Macon. There are 318 open positions within the Piedmont hospital system and 65 open positions at Houston Healthcare. The average hourly RN rate in central Georgia is \$28.

**Recommendation:** That the above program of study be approved for expansion to the Milledgeville Campus.

## NEW PROGRAM REQUEST

### IOS APP DEVELOPMENT IN SWIFT (IAD1)

Technical Certificate of Credit

**Proposed Date of Implementation: Spring Semester 202214**

**Location:** Online

**Program Description:** The iOS App Development in Swift Technical Certificate of Credit prepares students for positions in app development for the Apple iPad, iPhone, and Apple Watch series. The program emphasizes the knowledge and skills required to design, develop, test, and document structured and object-oriented programs utilizing Swift and Xcode.

**Statement of Need for Program in the Service Area:** Employment of web developers is projected to grow 8% and software developers 22% from 2019 to 2029, both much faster than the average for all occupations. The main reason for the rapid growth in both applications developers and systems developers is a large increase in the demand for computer software. The need for new applications on mobile devices will help increase the demand for application software developers.

#### Program Curriculum

iOS App Development in Swift TCC			
CIST	1306	Programming Foundations – Swift	3
CIST	2301	Application Development in Swift I	4
CIST	2302	Application Development in Swift II	4
<b>TOTAL</b>			<b>11</b>

**Admission Requirements:** Placement measures in accordance with TCSG standards

## ***Information Items***

### ***Engineering Technology***

Nine CGTC students successfully completed paid summer internship experiences with the following companies: Frito Lay/Gilmer Packaging, Baxley Electrical, BASF, YKK, Graphic Packaging, RAFB (Robotics Lab, Electrical Lab), Daikin Lab.

### ***Cosmetology***

All three campuses had a combined 88% combined pass rate for FY2021. Of the 40 students who tested, 35 students successfully passed both required sections (written and practicum) .

### ***Dental Hygiene***

To date, the Class of 2021 graduates for both campuses currently have a licensure pass rate of 80%.

Also, both campuses participated in the Farm Workers Family Health Program in Moultrie this summer. They were able to apply fluoride and sealants for the children at Cox Elementary School. Students applied 313 sealants for children who are at a high cavity risk and who would not receive the services elsewhere. This is a multi-school/multi-disciplinary collaboration with Emory University done each June (with the exception of last summer due to COVID). Other schools participating this summer included the University of Georgia, Georgia State University, and Brenau University. Other services provided for the children and adult farm workers were nursing, physical therapy, hearing and eye screenings, psychological services, etc.

### ***Orthopedic Technology***

Three graduating students that will be able to sit for their licensure exam in October. Each student has been offered and accepted a job in Orthopedic Technology at local private office and Hospital.

### ***Nursing***

30 of 31 graduating students have taken the NCLEX licensure exam. Of those 30, 26 passed on the first attempt (86.7% pass rate). ACEN accreditation requires a first time pass rate of at least 80%.

**Central Georgia Technical College**  
**FY 2021 YTD Analysis**  
as of June 30, 2021

		<b>Annual Budget</b>	<b>Current Year Revenue</b>	<b>Receivables</b>	<b>Current Year Expenditures</b>	<b>Net Amount</b>
01932	State Appropriation	21,779,410	21,779,410		21,779,410	0
01935	Economic Development Grant	28,000	28,000		28,000	0
01938	Adult Ed State Funds	913,500	913,500		913,500	0
18000	CMVOST - CDL Grant	55,221	55,221		55,221	0
19100	RSI - Student Success	639,115	632,442	6,673	639,115	0
2416W	Apprenticeship-AAI	27,170	15,170		15,170	0
2421A	Federal Work Study Funds	156,436	156,436		156,436	0
24999	OSHA Susan Harwood Grant	134,199	134,176	23	134,199	0
2620A	Adult Ed Federal Funds	106,556	106,556		106,556	0
2621A	Adult Ed Federal Funds	1,341,000	1,239,699		1,239,699	0
26425	CARES Act Institution Relief	2,495,848	2,495,848		2,495,848	0
26436	CARES Strengthening Inst.	972,839	972,839		972,839	0
26991	VBOC Grant	377,055	381,243		377,055	4,188
28128	DOE-Enhancing Capacity Plan	183,232	183,232		183,232	0
30142	SNAP	149,335	146,882		146,882	0
3230B	FY21 Carl Perkins	1,682,771	1,682,771		1,682,771	0
33421	Ag Vets/NIFA - USDA Grant	116,977	116,977		116,977	0
35315	CCampus Grant	140,018	126,518	13,500	140,018	0
3550A	FY21 WIOA Adult	315,532	315,532		315,532	0
3550D	FY10 WIOA Dislocated Worker	369,157	369,157		369,157	0
3550Y	FY21 WIOA Youth	213,681	213,681		213,681	0
36201	ECLC Quality Rated Grant	24,633	24,633		24,633	0
48015	TCSG Foundation - Truist	20,500	20,250		20,250	0
55002	Live Work - Cosmetology	19,000	3,999		11,120	(7,121)
55004	Live Work - Auto Tech	18,000	8,696		4,426	4,270
55011	Live Work - Child Dev Ctr	430,790	426,020		430,790	(4,770)
55024	Live Work - Dental Hygiene	32,341	29,357		32,341	(2,984)
55029	Live Work - Diesel Mechanic	2,197	1,564		2,197	(633)
60001	Tuition	15,649,134	13,977,844		17,167,727	(3,189,883)
60005	GED Testing	34,312	34,312		34,312	0
60015	Miscellaneous	1,329,633	1,328,508		1,270,501	58,007
60030	Testing Center	102,853	102,853		102,853	0
60133	Misc Income Registration Fees	910,000	815,396		248,510	566,886
60134	Misc Income Application Fees	70,000	785			785
60135	Student Technology Fee	2,415,779	1,398,908		573,621	825,287
60136	Misc Student Fees	1,000,000	1,466,977		343,226	1,123,751
61001	Continuing Education	225,348	223,947		225,348	(1,401)
61003	Business & Industry General	865,000	548,903		538,920	9,983
61125	DAU	260,580	259,730			259,730
61127	CLCP	16,380	16,380		16,380	0
61143	FAA	40,000	27,379		14,026	13,353
61158	CDL Testing	8,500	11,470		699	10,771
61161	American Heart CTC	40,000	25,438		16,525	8,913
61272	GDC Occupational Skills	1,373,158	1,183,991		1,125,389	58,602
61295	EOC Head Start	60,000	30,875		30,875	0
61335	A/E Miscellaneous				688,656	(688,656)

61337	Jones County A/L	20,000	20,000	20,000	0
62007	Concession Sales	105,000	24,343	24,343	0
90114	FY21 GA Dept of Corrections	16,500	16,500	16,500	0
90360	Child & Adult Care Food Prog	35,000	34,121	34,121	0
90391	Bright from Start PreK Funds	260,824	271,944	271,944	0
91013	FY20 Defense Community	60,000	60,000	60,000	0
94358	DJJ Grant	240,000	187,042	187,042	0
95348	FY2019 MRR Bond	1,230,482	1,230,482	1,230,482	0
95357	FY2020 MRR Bond	529,186	529,186	529,186	0
95358	FY2020 Equipment Refresh	645,727	350,706	350,706	0
95367	FY2021 MRR Bond	971,248	168,208	168,208	0
96221	FY21 DHS/DFCS Training Grant	125,604	120,342	120,342	0
<b>Grand Total</b>		<b>61,384,761</b>	<b>57,046,379</b>	<b>20,196</b>	<b>58,017,497</b>
					<b>(950,922)</b>

	Net to Date	(950,922)
	Prior Year Carry-over	3,684,024
	<i>Net Income, including Prior Yr Carry-over</i>	<u>2,733,102</u>



Central Georgia Technical College  
YTD Analysis - FY2021 vs. FY 2020  
June

	FY2020			FY2021			FY21 vs. FY20	
	Revenue	Expenditures	Net	Revenue	Expenditures	Net	Net Difference	
01932	State Appropriation	25,789,261	25,789,261	0	21,779,410	21,779,410	0	0
01935	Economic Development Grant	-	0	0	28,000	28,000	0	0
01938	Adult Ed State Funds	1,002,820	1,002,820	0	913,500	913,500	0	0
18000	CMVOST - CDL Grant	94,945	94,945	0	55,221	55,221	0	0
19100	RSI - Student Success	896,329	896,329	0	639,115	639,115	0	0
2416W	FY20 GA Apprenticeship Grant	5,671	5,671	0	15,170	15,170	0	0
2421A	Federal Work Study Funds	270,798	270,798	0	156,436	156,436	0	0
24999	OSHA Susan Harwood Grant	157,351	157,351	0	134,199	134,199	0	0
2620A	Adult Ed Federal Funds	-	-	0	106,556	106,556	0	0
2621A	Adult Ed Federal Funds	1,217,372	1,217,372	0	1,239,699	1,239,699	0	0
26425	CARES Act Institution Relief	2,550,144	2,550,144	0	2,495,848	2,495,848	0	0
26436	CARES Strengthening Inst.	-	-	0	972,839	972,839	0	0
26991	VBOC Grant	337,610	337,610	0	381,243	377,055	4,188	4,188
28128	DOE-Enhancing Capacity Plan	-	-	0	183,232	183,232	0	0
30142	SNAP	144,479	144,479	0	146,882	146,882	0	0
3230B	Carl Perkins	1,551,941	1,551,941	0	1,682,771	1,682,771	0	0
33421	Ag Vets/NIFA - USDA Grant	-	-	0	116,977	116,977	0	0
35315	CCampus Grant	132,705	132,705	0	140,018	140,018	0	0
3550A	FY21 WIOA Adult	443,805	443,805	0	315,532	315,532	0	0
3550D	WIOA Dislocated Worker	427,473	427,473	0	369,157	369,157	0	0
3549V	WIOA Vet	87,519	87,519	0	-	-	0	0
3550Y	WIOA Youth	267,790	267,790	0	213,681	213,681	0	0
36201	ECLC Quality Rated Grant	79,428	79,428	0	24,633	24,633	0	0
38190	GA Gear Up	917	917	0	-	-	0	0
3Y999	COVID-19 Relief Funds	8,162	8,162	0	-	-	0	0
48015	TCSG Foundation - Truist	-	-	0	20,250	20,250	0	0
55002	Live Work - Cosmetology	11,041	10,958	83	3,999	11,120	(7,121)	(7,204)
55004	Live Work - Auto Tech	15,787	4,945	10,842	8,696	4,426	4,270	(6,572)
55011	Live Work - Child Dev Ctr	360,329	355,561	4,768	426,020	430,790	(4,770)	(9,538)
55024	Live Work - Dental Hygiene	24,232	31,219	(6,987)	29,357	32,341	(2,984)	4,003
55029	Live Work - Diesel Mechanic	236	55	181	1,564	2,197	(633)	(814)
60001	Tuition	14,546,938	13,545,527	1,001,411	13,977,844	17,167,727	(3,189,883)	(4,191,294)
60005	GED Testing	57,505	170,300	(112,795)	34,312	34,312	0	112,795
60015	Miscellaneous	1,245,437	769,982	475,455	1,328,508	1,270,501	58,007	(417,448)
60030	Testing Center	60,732	60,732	0	102,853	102,853	0	0
60133	Misc Income Registration Fees	770,878	770,878	0	815,396	248,510	566,886	566,886
60134	Misc Income Application Fees	48,155	48,155	0	785	785	0	785
60135	Student Technology Fee	1,319,659	532,091	787,568	1,398,908	573,621	825,287	37,719
60136	Misc Student Fees	1,405,500	1,405,500	0	1,466,977	343,226	1,123,751	1,123,751
61001	Continuing Education	262,468	323,230	(60,762)	223,947	225,348	(1,401)	59,361
61003	Business & Industry General	862,567	674,380	188,187	548,903	538,920	9,983	(178,204)
61125	DAU	266,445	783	265,662	259,730	259,730	0	(5,932)
61127	CLCP	17,332	17,332	0	16,380	16,380	0	0
61143	FAA	12,576	11,206	1,370	27,379	14,026	13,353	11,983
61158	CDL Testing	11,210	-	11,210	11,470	699	10,771	(439)
61161	American Heart CTC	33,746	18,575	15,171	25,438	16,525	8,913	(6,258)
61272	GDC Occupational Skills	1,665,914	1,275,821	390,093	1,183,991	1,125,389	58,602	(331,491)
61295	EOC Head Start	61,750	61,750	0	30,875	30,875	0	0
61335	A/E Miscellaneous	-	286,398	(286,398)	-	688,656	(688,656)	(402,258)
61337	Jones County A/L	20,000	20,000	0	20,000	20,000	0	0
62007	Concession Sales	55,876	77,704	(21,828)	24,343	24,343	0	21,828
90112	Ga Dept of Corrections Testing	21,150	21,150	0	-	-	0	0
90114	FY21 GA Dept of Corrections	-	-	0	16,500	16,500	0	0
90360	Child & Adult Care Food Prog	39,006	39,006	0	34,121	34,121	0	0
90370	Two Gen Innovation Grant	19,858	20,242	(384)	-	-	0	384
90391	Bright from Start PreK Funds	298,696	373,300	(74,604)	271,944	271,944	0	74,604
91013	FY20 Defense Community	-	-	0	60,000	60,000	0	0
94358	DJ Grant	172,232	172,232	0	187,042	187,042	0	0
95348	FY2019 MRR Bond	263,890	263,890	0	1,230,482	1,230,482	0	0
95357	FY2020 Equipment Refresh	573,215	573,215	0	529,186	529,186	0	0
95358	FY2020 MRR Bond	-	-	0	350,706	350,706	0	0
95367	FY2021 MRR Bond	-	-	0	168,208	168,208	0	0
96220	DHS/DFCS Training Grant	183,646	183,646	0	120,342	120,342	0	0
<b>Grand Total</b>		<b>60,174,526</b>	<b>57,586,283</b>	<b>2,588,243</b>	<b>57,066,575</b>	<b>58,017,497</b>	<b>(950,922)</b>	<b>(3,539,165)</b>

Net to Date	2,588,243	(950,922)	
Prior Year Carry-over	1,095,781	3,684,024	
<i>Net Income, including PY Carry-over</i>	<u>3,684,024</u>	<u>2,733,102</u>	<u>(950,922)</u>

**Central Georgia Technical College**  
**FY 2022 YTD Analysis**  
as of July 31, 2021

		<b>Annual Budget</b>	<b>Current Year Revenue</b>	<b>Current Year Receivables</b>	<b>Current Year Expenditures</b>	<b>Net Amount</b>
01932	State Appropriation	22,422,113	1,791,777		1,461,369	330,408
01938	Adult Ed State Funds	913,500		76,125	59,080	17,045
18000	CMVOST - CDL Grant	49,618		53	53	0
19100	RSI - Student Success	172,290		48,441	48,441	0
2416W	Apprenticeship-AAI	12,000				0
2421B	Federal Work Study Funds	283,638		8,886	8,886	0
24999	OSHA Susan Harwood Grant	40,343		8,965	8,965	0
2621A	FY21 Adult Ed Federal Funds			11,640	11,640	0
2622A	Adult Ed Federal Funds	1,398,550		54,959	54,959	0
26425	CARES Act Institution Relief	13,617,711				0
26436	CARES Strengthening Inst.	1,097,584				0
26991	VBOC Grant	410,285		29,326	29,326	0
28128	DOE-Enhancing Capacity Plan	449,856		19,033	19,033	0
30143	SNAP	149,335		8,651	8,651	0
3231B	FY22 Carl Perkins	1,559,497		77,070	77,070	0
33421	Ag Vets/NIFA - USDA Grant	244,674		14,983	14,983	0
35315	CCampus Grant	37,523		5,743	5,743	0
3551A	FY22 WIOA Adult	456,607		19,246	19,246	0
3551D	FY22 WIOA Dislocated Worker	373,586		13,119	13,119	0
3551Y	FY22 WIOA Youth	384,366		18,600	18,600	0
55002	Live Work - Cosmetology	19,000	1,284		3,854	(2,570)
55004	Live Work - Auto Tech	18,000	1,260			1,260
55011	Live Work - Child Dev Ctr	250,000	13,458		44,259	(30,801)
55024	Live Work - Dental Hygiene	42,000	1,222		1,169	53
55029	Live Work - Diesel Mechanic	2,197				0
60001	Tuition	15,649,134	107,448		1,841,875	(1,734,427)
60005	GED Testing	65,000	155		13,277	(13,122)
60015	Miscellaneous	1,000,000	16,676		318	16,358
60030	Testing Center	90,000	10,602			10,602
60133	Misc Income Registration Fees	910,000	10,508		21,464	(10,956)
60134	Misc Income Application Fees	70,000	25			25
60135	Student Technology Fee	1,575,000	21,177		94,164	(72,987)
60136	Misc Student Fees	1,000,000	26,197		21,310	4,887
61001	Continuing Education	250,000	13,376		20,494	(7,118)
61003	Business & Industry General	865,000	68,064		44,608	23,456
61125	DAU	43,430		14,477		14,477
61127	CLCP	16,000	1,552		1,552	0
61143	FAA	40,000				0
61158	CDL Testing	8,500	1,200			1,200
61161	American Heart CTC	40,000	1,586		5,360	(3,774)
61272	GDC Occupational Skills	1,282,540		103,779	103,779	0
61295	EOC Head Start	60,000		5,742	5,742	0
61335	A/E Miscellaneous				47,645	(47,645)
61337	Jones County A/L	20,000				0
62007	Concession Sales	105,000	1,103		1,238	(135)
90115	FY22 GA Dept of Corrections	100,000	4,550			4,550

90360	Child & Adult Care Food Prog	35,000			17,005	(17,005)
90391	Bright from Start PreK Funds	226,753			10,188	(10,188)
91014	FY22 Defense Community	60,000				0
94358	DJJ Grant	240,000				0
95348	FY2019 MRR Bond		2,750			2,750
95357	FY2020 MRR Bond		44,094			44,094
95358	FY2020 Equipment Refresh	295,021	20,259		17,432	2,827
95367	FY2021 MRR Bond	803,040	15,332		1,711	13,621
95373	FY2022 MRR Bond	968,911				0
95374	FY2022 Equipment Refresh	612,150				0
96222	FY22 DHS/DFCS Training Grant	91,313		5,578	5,578	0
<b>Grand Total</b>		<b>70,926,065</b>	<b>2,175,655</b>	<b>544,416</b>	<b>4,183,186</b>	<b>(1,463,115)</b>

	Net to Date	(1,463,115)
	Prior Year Carry-over	2,733,102
	<i>Net Income, including Prior Yr Carry-over</i>	<u>1,269,987</u>

**Central Georgia Technical College**  
**YTD Analysis - FY2022 vs. FY 2021**  
**July**

		FY2021			FY2022			FY22 vs. FY21
		Revenue	Expenditures	Net	Revenue	Expenditures	Net	Net Difference
01932	State Appropriation	1,760,871	1,659,863	101,008	1,791,777	1,461,369	330,408	229,400
01935	Economic Development Grant	-	0	0			0	0
01938	Adult Ed State Funds	74,795	74,795	0	76,125	59,080	17,045	17,045
18000	CMVOST - CDL Grant	2,233	2,233	0	53	53	0	0
19100	RSI - Student Success	38,943	38,943	0	48,441	48,441	0	0
2416W	Apprenticeship-AAI	-	-	0			0	0
2421A	Federal Work Study Funds	14,059	14,059	0	8,886	8,886	0	0
24999	OSHA Susan Harwood Grant	6,868	6,868	0	8,965	8,965	0	0
2621A	Adult Ed Federal Funds			0	11,640	11,640	0	0
2622A	Adult Ed Federal Funds	13,600	68,608	(55,008)	54,959	54,959	0	55,008
26425	CARES Act Institution Relief			0			0	0
26436	CARES Strengthening Inst.			0			0	0
26991	VBOC Grant	28,043	28,043	0	29,326	29,326	0	0
28128	DOE-Enhancing Capacity Plan	-	-	0	19,033	19,033	0	0
30143	SNAP	8,202	8,202	0	8,651	8,651	0	0
3230B	Carl Perkins	84,794	84,794	0	77,070	77,070	0	0
33421	Ag Vets/NIFA - USDA Grant			0	14,983	14,983	0	0
35315	CCampus Grant	8,802	8,802	0	5,743	5,743	0	0
3551A	WIOA Adult	18,784	18,784	0	19,246	19,246	0	0
3551D	WIOA Dislocated Worker	16,866	16,866	0	13,119	13,119	0	0
3551Y	WIOA Youth	13,087	13,087	0	18,600	18,600	0	0
55002	Live Work - Cosmetology	-	-	0	1,284	3,854	(2,570)	(2,570)
55004	Live Work - Auto Tech	-	169	(169)	1,260		1,260	1,429
55011	Live Work - Child Dev Ctr	19,566	27,773	(8,207)	13,458	44,259	(30,801)	(22,594)
55024	Live Work - Dental Hygiene	120	1,681	(1,561)	1,222	1,169	53	1,614
55029	Live Work - Diesel Mechanic	-	-	0			0	0
60001	Tuition	999,390	1,589,053	(589,663)	107,448	1,841,875	(1,734,427)	(1,144,764)
60005	GED Testing	1,060	13,864	(12,804)	155	13,277	(13,122)	(318)
60015	Miscellaneous	8,867	5,340	3,527	16,676	318	16,358	12,831
60030	Testing Center	3,105		3,105	10,602		10,602	7,497
60133	Misc Income Registration Fees	70,783	20,689	50,094	10,508	21,464	(10,956)	(61,050)
60134	Misc Income Application Fees	50		50	25		25	(25)
60135	Student Technology Fee	124,617	94,622	29,995	21,177	94,164	(72,987)	(102,982)
60136	Misc Student Fees	123,927	8,869	115,058	26,197	21,310	4,887	(110,171)
61001	Continuing Education	11,300	28,787	(17,487)	13,376	20,494	(7,118)	10,369
61003	Business & Industry General	68,731	40,233	28,498	68,064	44,608	23,456	(5,042)
61125	DAU	21,290		21,290	14,477		14,477	(6,813)
61127	CLCP		1,350	(1,350)	1,552	1,552	0	1,350
61143	FAA			0			0	0
61158	CDL Testing	600	-	600	1,200		1,200	600
61161	American Heart CTC	230		230	1,586	5,360	(3,774)	(4,004)
61272	GDC Occupational Skills	107,970	113,036	(5,066)	103,779	103,779	0	5,066
61295	EOC Head Start		5,713	(5,713)	5,742	5,742	0	5,713
61335	A/E Miscellaneous	-	44,773	(44,773)		47,645	(47,645)	(2,872)
61337	Jones County A/L			0			0	0
62007	Concession Sales		364	(364)	1,103	1,238	(135)	229
90115	Ga Dept of Corrections Testing			0	4,550		4,550	4,550
90360	Child & Adult Care Food Prog	2,022	14,989	(12,967)		17,005	(17,005)	(4,038)
90370	Two Gen Innovation Grant			0	-	-	0	0
90391	Bright from Start PreK Funds	30,228	30,228	0		10,188	(10,188)	(10,188)
91014	FY22 Defense Community			0			0	0
94358	DJJ Grant	17,232		17,232			0	(17,232)
95348	FY2019 MRR Bond	17,843	17,843	0	2,750		2,750	2,750
95357	FY2020 Equipment Refresh			0	44,094		44,094	44,094
95358	FY2020 MRR Bond	-	-	0	20,259	17,432	2,827	2,827
95367	FY2021 MRR Bond	-	-	0	15,332	1,711	13,621	13,621
96220	DHS/DFCS Training Grant	6,443	6,443	0	5,578	5,578	0	0
<b>Grand Total</b>		<b>3,725,321</b>	<b>4,109,766</b>	<b>(384,445)</b>	<b>2,720,071</b>	<b>4,183,186</b>	<b>(1,463,115)</b>	<b>(1,078,670)</b>

Net to Date	(384,445)	(1,463,115)	
Prior Year Carry-over	3,684,024	2,733,102	
<b>Net Income, including PY Carry-over</b>	<u>3,299,579</u>	<u>1,269,987</u>	<u>(2,029,592)</u>



# Adult Education Update

## CGTC Board of Directors Meeting

**Report Date:** August 2, 2021

**Meeting Date:** August 11, 2021

**Prepared By:** Ms. Brenda Brown, Vice President for Adult Education

**National Reporting System (NRS) Statistics** - Students acquiring 12 or more attendance hours (NRS Statistics are unduplicated)

	Total Number of PoPs	Enrollment Goal	Total Attendance Hours	Number of MSGs	Percentage Completing Level	Enrollment Difference	GED® Graduates
FY19	2,241	3473	194,101	1,152	51%	-8%	720
FY20	1,630	Waived due to COVID-19	151,693	759	45%	-27%	464
FY21*	1,396	1,345	103,934	425	38%	-14%	314

\*FY21 enrollment goal is based on the NRS enrollment, not PoPs in which FY20 and FY19 enrollment is measured.

**WIOA Local – Gains and Attendance by EFL** – WIOA local totals of the number of students enrolled, total attendance hours, MSG and percentages by entering educational functioning level for all POPs.

Entering Educational Functioning Level (EFL)	Total Number Enrolled	Total Attendance Hours for all Participants	Total Number of Measurable Skill Gains	Percentage of Enrolled Participants with Measurable Skill Gains
ABE1 Beginning Literacy	99	7,202	36	36%
ABE2 Beginning Basic Education	567	40,928	178	31%
ABE3 Intermediate Low	454	26,779	146	32%
ABE4 Intermediate High	96	5,311	48	50%
ASE1 Low	8	296	5	63%
ASE2 High	3	157	2	67%
ESL1 Beginning Literacy	22	2,192	14	64%
ESL2 Low Beginning	41	5,368	25	61%
ESL3 High Beginning	24	3,907	15	63%
ESL4 Intermediate Low	38	5,786	27	71%
ESL5 Intermediate High	30	3,930	20	67%
ESL 6 Advanced	14	2,078	10	71%
<b>TOTAL</b>	<b>1,396</b>	<b>103,934</b>	<b>425</b>	<b>38%</b>

**Workforce Training Statistics** – The following programs are offered to all students and students apply to participate in the training based upon their personal career goals.

- Accelerating Opportunity Program
  - 10 students enrolled
- Career Plus HSE
  - 30 students enrolled
- Integrated Education & Training (IET)
  - Bibb County ABE
    - Warehouse & Distribution Fundamentals- 20 Students
  - Bibb & Houston County IELCE
    - Hospitality & Tourism- 15 Students
    - Warehouse & Distribution Fundamentals- 12 Students
  - Total Certifications Earned
    - CPR/First Aid                    30
    - Forklift                            26
    - OSHA 10 Hour 22
    - ServSafe                            12

Youth Success Academy

- 270 Approved Out of School Youth Students
- 26 Work Experience Participants
- 21 Enrolled in CGTC credit class
- 22 GED® credentials earned
- 3 Enrolled in Career Plus HSE
- 11 Virtual Work Experience Completions

**FY2022 Areas of Focus**

- Increase Adult Education, Accelerating Opportunity, Career Plus HSE, and Integrated Education & Training Enrollment
- Increase Adult Education Career Services activities targeted by career pathway
- Strengthen community partnerships

## AED Updates:

- July 12 Adult Education Opening Session, Macon Campus
- July 13-14 FY22 Program Administrator Operations Meeting, Blackboard Collaborate
- July 14 First day of Adult Education FY22 Summer Semester
- July 20 Hawkinsville Back to School Bash, Pulaski County Campus
- July 20-23 Workforce Reimagined Conference, Orlando, FL
- July 24 Dooly County Back to School Bash, Downtown Vienna
- July 27-29 CTE Inspired Virtual Conference hosted by iCEV
- July 29 FY22 Career Services Specialist Kick Off Meeting, WebEx
- July 30 Bibb County Schools Back to School Bash, Ed Defore Sports Complex, Macon, GA
- August 17 First day of Career Plus and Accelerating Opportunity Class, Fall Semester and Session 1
- Aug 30-Sep 17 Warehouse and Distribution Fundamentals Cohort, Cohen Walker Campus
- October 12 First day of Career Plus and Accelerating Opportunity Class, Session 2



## Economic Development Update CGTC Board of Directors Meeting

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**Report Date:** August 3, 2021

**Meeting Date:** August 11, 2021

**Prepared By:** Ms. Andrea Griner, Vice President for Economic Development

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### Customized Business and Industry Training:

Business or Organization	Training Delivered	Number Trained	Length of Course	Training Dates
DAU	Various Courses - Online	N/A	Varies	6/1 – 6/30
	Various Courses - Online	N/A	Varies	7/1 – 7/31
First Quality	Forklift Train the Trainer	5	8 hours	6/2
Graphic Packaging - Perry	Forklift Recertification	8	1 hours	6/3
	Forklift Recertification	5	1 hours	6/11
	Forklift Training	4	8 hours	6/16
	Leadership Development for Area Leads	5	8 hours	7/9
	Forklift Training	6	8 hours	7/14
	Leadership Development for Area Leads	5	8 hours	7/16
	Leadership Development for Area Leads	5	8 hours	7/23
	Forklift Training	3	8 hours	7/28
	Leadership Development for Area Leads	5	8 hours	7/30
Macon Water Authority	CDL Training	3	32 hours	6/5 – 6/26
Overhead Door Company of Macon	MSHA Annual Refresher	2	8 hours	6/9
Triple Point Engineering	MSHA Annual Refresher	5	8 hours	6/9
Global Parts Distributors	Advanced Excel	3	6 hours	6/9
Ortho Georgia	Advanced Excel	2	6 hours	6/9
Cascade Corporation	Advanced Excel	1	6 hours	6/9



ESG Operations, Inc.	Advanced Excel	1	6 hours	6/9
WR-ALC	Production Environment Readiness	26	40 hours	6/10 – 6/14
	Production Environment Readiness	38	40 hours	6/24 – 7/1
	Production Environment Readiness	40	40 hours	7/9 – 7/16
	General Maintenance Procedures	14	24 hours	7/20 – 7/22
	Production Environment Readiness	33	40 hours	7/22 – 7/29
Clean Control Corporation	Forklift	2	8 hours	6/15
Houston Medical Center	Forklift	1	8 hours	6/15
Tires Plus	Forklift	1	8 hours	6/15
Sandler Nonwoven	Coaching & Mentoring	2	6 hours	6/21
Construction Specialties	Coaching & Mentoring	2	6 hours	6/21
CGTC	First Aid CPR AED	5	8 hours	7/1
CGTC	BLS Instructor	4	16 hours	7/22 – 7/23
Endo Center of Middle Georgia	BLS Instructor	1	16 hours	7/22 – 7/23
Armstrong World Industries	Basic Excel	3	6 hours	7/27 & 7/29
Elliott Machine Shop	Basic Excel	3	6 hours	7/29-30
Middle Georgia Consortium	Basic Excel	1	6 hours	7/27 & 7/29
CGTC	Heartsaver Instructor	2	16 hours	7/29-30
Putnam Co. Head Start	Heartsaver Instructor	1	16 hours	7/29-30

**Continuing Education Courses Delivered:**

<b>Training Delivered</b>	<b>Number Trained</b>	<b>Length of Course</b>	<b>Training Dates</b>
YKK – Applied Technology	3	1 hour	6/1 – 6/30
Professional Testing	14	Various	6/1 – 6/30
Driver’s Education	28	36 hours	6/1 – 6/30
Driver Training – Drive Only	9	6 hours	6/1 – 6/30
Ed2Go Online Training	14	Varies	6/1 – 6/30
Ed2Go Online Personal & Professional Training	2	Varies	6/1 – 6/30
TCSG Free Online Classes	13	Varies	6/1 – 6/30
FSGV 1020	33	112 hours	6/10 – 7/2
FMGA 2016	363	8 hours	6/14 – 6/18
FS 1000V	40	84 hours	6/22 – 7/9
Heartcode BLS	1	1 hours	7/1
Professional Testing	26	Varies	7/1 – 7/31

Ed2Go Online Personal & Professional Training	3	Varies	7/1 – 7/31
Ed2Go Online Training	10	Varies	7/1 – 7/31
Driver's Education	26	36 hours	7/1 – 7/31
Driver Training – Drive Only	3	6 hours	7/1 – 7/31
CompTIA Security+ Bootcamp	2	40 hours	7/7 – 7/16
FS 1000V	21	84 hours	7/9 – 7/26
FSGV 1020	40	112 hours	7/13 – 8/4
BLS	1	4 hours	7/16
FS 1000V	29	84 hours	7/19 – 8/3
FSGV 1020	21	112 hours	7/26 – 8/17

**BB&T Workforce Investment Grant:**

Training Delivered	Number Trained	Length of Course	Training Dates
Forklift Training	3	8 hours	6/8
FA/CPR	3	8 hours	6/10
Forklift Training	1	8 hours	6/15

**U.S. DoL OSHA Susan Hardwood Grant:**

Training Delivered	Number Trained	Length of Course	Training Dates
Workplace Violence Prevention	2 (Macon Transit Authority)	3 hours	6/7
Forklift Training	3 (Addeco Staffing; Believers Cleaners)	7.5 hours	6/8
Bloodborne Pathogens	1 (Desadi P.M.)	3 hours	6/24
Machine Guarding	1 (Desadi P.M.)	3 hours	6/25
Forklift Training	4 (1 Clean Control Corp)	7.5 hours	6/30
Forklift Training	6 (5 Super Lawn Trucks)	7.5 hours	7/7
Hazard Communication	1 (Desadi P.M.)	3 hours	7/9
Forklift Training	1 (Wagner Staffing)	7.5 hours	7/20
Forklift Training	8 (1-Clean Control Corp; 2-Super Lawn Trucks; Dollar General; SIGMA Defense Systems)	7.5 hours	7/27
Lockout/Tag Out	1	3 hours	7/28

**Industry Outreach:**

- Kamin, LLC – Bibb
- Georgia Mining Association – Bibb
- Atlanta Sand & Supply – Crawford
- Lehigh Hanson – Monroe
- Cemex – Houston
- Aggregates USA (Vulcan) – Bibb
- Unimin (Covia) – Bibb
- Argos Cement – Houston
- Cherokee Brick – Bibb
- Bass Pro Shops - Bibb
- Active Minerals International – Bibb
- Perdue Farms - Houston
- Embraer - Bibb
- Dean Baldwin Painting - Bibb
- Graphic Packaging - Houston
- Sandler Nonwoven - Houston
- Gilmer Warehousing - Bibb
- Custom View Exterior – Bibb
- Armstrong World Industries – Bibb
- Clean Control Corporation – Houston
- GIGA – Bibb
- Macon Transit Authority – Bibb
- Georgia Power - Bibb

### Community Outreach:

- Economic Opportunity Council Board of Directors Meeting
- Salvation Army Board of Directors Meeting
- Electronics Technology Program Advisory Committee Meeting
- Houston County Family Connection Board Meeting
- Perry Area Chamber of Commerce Board Meeting
- Pete's Produce Company Ground Breaking in Peach County
- Leadership Macon Class
- Houston County Family Connection Executive Board Meeting
- Forsyth/Monroe County Chamber of Commerce Eggs & Issues
- Booker T. Washington Center
- Motivating Youth Foundation
- Frank Johnson Recreation Center
- Freedom Park Community Center
- South Bibb Community Center
- Black Pages of Middle Georgia
- Macon-Bibb County Office of Small Business Affairs
- OneMacon Monthly Meetings
- WorkSource Macon-Bibb
- Houston County Development Authority Board Meeting
- Truist Community Development Council
- OneMacon Talent and Education Meetings
- State of the Base
- Houston County Career Academy Board Meeting
- Robins Regional Chamber Eggs & Issues

### Facilities:

- **Over 500 visitors utilized the facilities at the Warner Robins campus** during the months of June and July including Trinity School of Medicine, Middle Georgia RESA, Grove Church, Pulaski State Prison, American Red Cross, 21<sup>st</sup> Century Partnership, Community Foundation, FLY STEM Academy, Robins AFB, MGEA Works, S&W Contracting, Perdue Farms, and Macon State Prison.
- **Over 520 visitors utilized the facilities at the Macon campus** during the months of June and July including Middle Georgia RESA, Irving Tissue, Leadership Macon, Technical College System of Georgia – Institutional Advancement, Technical College Foundation Association, Kumho Tire, Georgia High School High Tech, Real IMPACT, International Association of Electrical Inspectors, and Nichiha USA.
- **Over 120 visitors utilized the facilities at the Milledgeville campus** during the months of June and July including American Red Cross, Baldwin County Board of Education, Baldwin County Sheriff's Department, Communities in Schools, CORE, Oconee Center Behavioral Health Service, and Georgia Department of Juvenile Justice.
- Blue Bird has an ongoing facilities agreement for space at the **Peach County Workforce Development Center** for employee onboarding and workforce training.

# Enrollment Services, Marketing, and Public Relations Update

**Report Date:** August 10, 2021

**Meeting Date:** August 11, 2021

**Prepared By:** Dr. Janet Kelly, Assistant Vice President for Enrollment Services, Marketing, and Public Relations

## Enrollment and Registration

### Summer Semester 2021

- An enrollment summary comparing Summer 2020 and 2021 is shown in the chart below as of Aug. 10, 2021
- The End of Semester deadline for Summer Semester is August 17.

	Summer Semester 2020	Summer Semester 2021	Percent Change
<b>Total Enrollment</b>	3,749	3,992	6.5%
<b>Credit Hours</b>	26,185	28,701	9.6%
<b>FTE (Full Time Equivalent)</b>	1,745	1,913	9.6%
<b>Full Time Enrollment</b>	539	659	22.3%
<b>Part Time Enrollment</b>	3,210	3,333	3.8%

Source: TCSG KMS Data System, Report TEC0115

### Fall Semester 2021

- A comparison of net registrants for Fall 2020 and Fall 2021 is shown in the chart below as of August 10
- Fall semester registration is ongoing for all student groups
  - Dual enrollment is expected to grow for fall term over the Fall 2020 final number of 2,196
  - Fall Session 2 will begin October 12

### Net Registration Day to Day comparison as of August 10, 2021

Fall	Overall Unduplicated	Credit	High School	Dept Of Corrections
<b>2020</b>	5108	4306	756	46
<b>2021</b>	5844	4740	894	210
<b>Difference</b>	-736	-434	-138	-164
	<b>14%</b>	<b>10%</b>	<b>18%</b>	<b>357%</b>

Source: iNet Day to Day registration comparison

## Financial Aid

- CGTC opted to early implement the Department of Education’s new guidelines effective Fall term
  - No longer required to deny federal aid based on Selective Service registration or Drug Conviction
    - This leniency does not apply to state aid (HOPE) and these items must still be satisfied
  - Leniency in verification process for V1 group for 21-22 aid year (Still required to satisfy conflicting information)

- The College was awarded \$10,484,731 in HEERF 3.0/American Rescue Plan (ARP) funds
- The first ARP student emergency aid grants were distributed to students during Summer 2021 at the end of June totaling \$475,850.

### Summer 2021

Student Type	Summer Enrollment	Grant Award	Total
Pell Eligible	1,717	\$ 150	\$ 257,550
Non-Pell Eligible	1,427	\$ 100	\$ 142,700
Dual Enrollment	464	\$ 100	\$ 46,400
Adult Education	292	\$ 100	\$ 29,200
<b>Total Summer Disbursement</b>			<b>\$ 475,850</b>

- All eligible students will receive Emergency Aid Grants in Fall semester:
  - Pell Eligible: \$325
  - Non-Pell Eligible: \$321
  - Dual Enrollment and Adult Education: \$100
  - Department of Corrections and Transient students are considered ineligible for Emergency Aid Grants

### High School Initiatives

- Teaching academics on the high school campus in Houston, Peach, and Dooly counties
- Hosting orientation sessions for students this week
- Offering welding and criminal justice courses for Jasper County students at Putnam Center
- Expected to exceed Fall 2020 total of 2,196; registration is ongoing and won't be final until mid-September

### Marketing and Public Relations

- New Marketing and Public Relations Director named
  - **Amyre Makupson**—former WGXA evening anchor, News Director for WMUB at Mercer University, and adjunct professor for the Center for Collaborative Journalist at Mercer
- **Other departmental changes**
  - **JoBen Rivera-Thompson**: promoted to Marketing and International Outreach Coordinator
    - Five years with CGTC; will be working to expand and develop international programming and study abroad opportunities
  - New Graphic Designer: **Dhruv Patel**
  - New Marketing Assistant: **Rayven Burks**

## VECTR Update

**Report Date:** August 2, 2021

**Meeting Date:** August 11, 2021

**Prepared By:** Col. (Ret.) Patricia Ross, Chief Operating Officer

Statistics: 2 Aug 16 – 31 July 21:

- Provided 71,497 requested services to veterans, service members/families
- Career Coaching 3,436
- Community Resources 2,358
- Education-Financing 2,114
- Testing Center 4,544
- Entrepreneurship 4,784
- Department of Labor (DOL) 880
- Education-TCSG 2,907
- Education-USG 691
- United Way - Mission United 945
- WIOA 313
- Veterans Services (VSO) 42,578
- VA Health Enrollment 785
- Other 5,162
- Hosted - Hosted 20,435 more for base training/events

### CGTC Classes:

Name	Number Trained	Length of Course (Weeks)	Training Dates
Welding	13	15	6/1-9/24
HVAC	15	15	6/1-9/24
Electrical Construction	14	15	6/1-9-24
Industrial Systems	5	15	6/1-9/24

### Workshops conducted:

Name	Organization	Number Trained	Training Dates
Resume Workshop	VECTR	2	7/13

**VBOC:**

Events	Location	Number Trained	Training Dates
B2B	Ft. Jackson	9	7/7-7/8
B2B	Fort Benning	9	7/13-7/14
B2B	Reboot- Online	19	7/13-7/14
B2B	Robins	24	7/15-7/16
B2B	Reboot Online	6	7/19-7/20
B2B	Charleston- Online	15	7/21-7/22
B2B	Stewart	24	7/27-7/28
B2B	Gordon	14	7/28-7/29

**Outreach:**

Events	Location	Number Trained	Training Dates
CSP	Hunter	27	7/1
CSP	Stewart	20	7/8
CSP	Hunter	23	7/14
CSP	Stewart	38	7/15
CSP	Stewart	41	7/22
CSP	Hunter	22	7/28
CSP	Stewart	29	7/29

**Industry/Community Outreach:**

10 July – Work for Warriors/Southern Co hiring event  
78 ABW Change of Command  
Informed Decision Briefs (Robins AFB)  
Pre-separation Briefs (Robins AFB)  
Booth at Warner Robins 4<sup>th</sup> of July event  
VA presentation – 8,700 COVID shots provided at VECTR  
Robins Regional Chamber – Military Affairs Dinner  
Georgia Joint Defense Commission  
Robins Regional Chamber – Eggs & Issues (Workforce)  
Electronic Warfare Group (Dixie Crows)  
Consolidated referral system (TCSG/GDVS/VECTR) Discussion  
Microsoft LEAP program

**Upcoming:**

2 August – 5<sup>th</sup> Birthday celebration (~200 people)  
5 Aug - Middle Georgia Robins AFB Sustainability Plan



## Institutional Advancement Update

### CGTC Board of Directors Meeting

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**Report Date:** August 2, 2021

**Meeting Date:** August 11, 2021

**Prepared By:** Ms. Tonya McClure, Assistant Vice President for Advancement

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#### ***Events***

- Be a HERO (Helping Everyone Reach Opportunities) Annual Giving Campaign
  - CGTC employees and board members gave \$61,840
  - 63% rate (11% increase over FY2020)
  
- External Giving Campaign
  - August 9-13
  - Soliciting previous donors and other community partners
  
- Student Scholarship Brunch
  - New annual event to honor recipients and donors
  - September 15 @ 10 am
  - Warner Robins Campus

#### ***Special Projects***

- FY2021 Tuition and Textbook Scholarships
  - 501 recipients
  - \$122,491 awarded
  
- Large Gift/Grant Awards
  - TCSG Foundation (Last Mile Scholarship via Woodruff Foundation)
    - \$16,811
  - Northrop Grumman (Econ Dev/VECTR)
    - \$10,500
    - Scholarships
  - Longbine Nursing Scholarship
    - \$10,000
    - Special populations
  - Terracon Foundation
    - \$4,000
    - Scholarship funding for STEM related programs
  
- Operational
  - End of year financial processes underway
  - FY2022 operational planning finalized



# Institutional Effectiveness Update

## CGTC Board of Directors Meeting

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**Report Date:** July 30, 2021

**Meeting Date:** August 11, 2021

**Prepared By:** Ms. Deborah Burks, Vice President for Institutional Effectiveness

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### SACSCOC

Quality Enhancement Plan (QEP) – The QEP Impact Report is being finalized as committees are editing content for final submission. The report will detail the College’s student experience outcomes while implementing the QEP over the last five years.

The College is continuously preparing for the SACSCOC Fifth-Year Report and QEP due September 2021. IE staff are currently in the process of reviewing and editing all required standards.

### DATA

The Institutional Effectiveness publication, *The Review* was distributed college-wide on June 29, 2021. The publication is distributed each semester providing the College community with institutional outcome progress, professional development sessions and participation data, grant updates, accreditation news, as well as student success initiatives.

Consumer information is provided to our public on the CGTC public website at <https://www.centralgatech.edu/ie/consumer-information>. The College is required to disclose certain information as determined by the federal government under the Higher Education Opportunity Act of 2008. Information such as student outcomes, financial aid, FERPA, health and safety, athletics, Violence Against Women Act (VAWA), etc.

Institutional outcomes and programs offered annual performance data are displayed on the College’s website from the IE Publications links. These pages are updated once data are final for the term or end-of-year.

Achieving the Dream - As a member of Achieving the Dream, the College has access to a great number of tools, including the Institutional Capacity Assessment Tool, or ICAT. The ICAT was introduced to College faculty and staff via email on February 25, 2021. There were 275 respondents to the survey.

Analysis can be made of those questions with a higher rate of the least desired Level 1 and Level 2 responses, those questions with a high rate of the desired Level 4, those questions with a high rate of “I Don’t Know, and further, if a particular area of the College (Academic Affairs, Student Affairs, etc.) or if a particular functional role (Administrator, Full Time Faculty, etc.) indicates a greater rate of “I Don’t Know” for a particular question.

### **2021 Results:**

The College results indicate an Exemplary level of capacity in each of the seven dimensions, as we have for each delivery of the ICAT (2019 and 2017 previously).

Total Number of Respondents: 275

LEADERSHIP & VISION	DATA & TECHNOLOGY	EQUITY	ENGAGEMENT & COMMUNICATION	TEACHING & LEARNING	STRATEGY & PLANNING	POLICIES & PRACTICES
<b>LEVEL</b> <b>4</b>	<b>LEVEL</b> <b>4</b>	<b>LEVEL</b> <b>4</b>	<b>LEVEL</b> <b>4</b>	<b>LEVEL</b> <b>4</b>	<b>LEVEL</b> <b>4</b>	<b>LEVEL</b> <b>4</b>
AVERAGE RATING <b>3.6</b>	AVERAGE RATING <b>3.5</b>	AVERAGE RATING <b>3.6</b>	AVERAGE RATING <b>3.5</b>	AVERAGE RATING <b>3.5</b>	AVERAGE RATING <b>3.6</b>	AVERAGE RATING <b>3.6</b>

This is the third iteration of the ICAT that has shown positive results; while the previous two results were also all at Level Four, the average rating has decreased slightly. For this iteration of the ICAT, there are further reports disaggregated by campus; Warner Robins, Macon, Milledgeville, and Other.

The table below shows the trending results and the 2021 results for each main campus. Those with \* refer to average results rounding to 3.

	Institution Average Rating			2021 Campus Average Rating			
	2017 (N=183)	2019 (N=223)	2021 (N=275)	Macon (N=99)	Milledgeville (N=30)	Warner Robins (N=115)	Other (N=31)
<b>Leadership &amp; Vision</b>	3.6	3.8	3.6	3.6	3.6	3.7	3.6
<b>Data &amp; Technology</b>	3.6	3.7	3.5	3.6	3.5	3.5	3.5
<b>Equity</b>	3.6	3.7	3.6	3.5	3.5	3.6	3.6
<b>Teaching &amp; Learning</b>	3.5	3.6	3.5	3.5	3.4*	3.6	3.4*
<b>Engagement &amp; Communication</b>	3.6	3.8	3.5	3.5	3.3*	3.5	3.5
<b>Strategy &amp; Planning</b>	3.7	3.8	3.6	3.5	3.5	3.6	3.4*
<b>Policies &amp; Practices</b>	3.6	3.7	3.6	3.5	3.4*	3.7	3.5

## **GRANTS**

### **New Award – Law Enforcement Training Grant**

Georgia Criminal Justice Coordinating Council \$45,450

- Provides funding for supplies to support scenario-based, hands-on training for Campus Police in use of force and de-escalation

### **AmeriCorp VISTA**

Corporation for National and Community Service \$67,750

- Provides four VISTA positions to build the capacity of the TEAMS Outreach Center by increasing the number of low-income participants served; increasing anti-poverty outcomes among participants, and increasing resources leveraged in support of anti-poverty interventions.
- Received approval for Year 2 funding, which includes an increase in the VISTA living allowance rate

### **CCAMPIS (Child Care Access Means Parents in School) Grant**

Dept. of Education \$127,979

- Provides funding for childcare tuition of Pell-eligible CGTC students, personnel, professional development, supplies, family resources, and accreditation expenses
- Received continuation funding for Year 4 (\$127,979)
- Preparing Budget amendment request to utilize Year 3 carryover funds for reengaging childcare at the Macon Child Development Center.

### **CARES Act: Higher Education Emergency Relief Fund (HEERF)**

Dept of Education

- Received award notifications for American Rescue Plan (ARP) for Student Aid and Institutional Aid.
- Student Aid \$15,585,019  
To provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to the COVID 19 pandemic
- Institutional Aid \$21,034,717  
To cover costs associated with significant changes to the delivery of instruction due to the COVID 19 pandemic
- Minority Serving Institution \$972,839  
Previous Total \$335,644; New Award ARP \$630,367  
To defray expenses associated with a transition to distance education
- Posted Quarterly Reports on CGTC website and emailed to ED HEERF Reporting

### **CMVOST (Commercial Motor Vehicle Operator Safety Training) Grant**

Dept. of Transportation FY2019 grant: \$136,738; FY2020 grant: \$42,252

- Provides funding for tuition and fees to support military-affiliated students enrolled in the Commercial Truck Driving program
- Submitted quarterly reports (Apr – Jun 2021) for both FY2019 and FY2020 grants
  - Recruitment: 735 military-affiliated people received program information at in-person and virtual events across the state
  - Enrollment: 2 military-affiliated students were enrolled in CTDL courses
  - Graduates: 2 military-affiliated students completed all coursework and Class A exam

### **Community Development Block Grant**

Macon-Bibb County Office of Economic and Community Development \$1,000

- Provides funding for bus passes for economically disadvantaged students residing in Bibb County
- Four students have been assisted with at least three months of bus passes to support continued enrollment in credit or GED classes
- Received Performance Period extension through December 2021

### **Enhancing Agricultural Opportunities for Military Veterans grant**

Dept. of Agriculture/ Subaward through STAG Vets, Inc. \$750,000 total; \$391,914 subaward

- The Ag Tech to Success Project is intended to provide Georgia’s veterans with the training required to become agricultural technicians, agribusiness entrepreneurs, and/or independent farmers
- Provides funding to develop and offer Sustainable Small Farm and Agriculture Technician TCC at the Milledgeville Campus beginning Spring 2021
- Quarterly report submitted for March – May 2021
  - 5 students enrolled Summer semester; 3 projected to complete TCC during Summer semester

**Susan Harwood Capacity Building Grant**

Dept. of Labor            \$132,658

- Provides funding for CGTC Economic Development to offer free OSHA training to small businesses and targeted populations through the Regional Safety Training Center
- Quarterly report submitted for April – June 2021
  - 15 classes conducted with 44 Trainees and 235.5 Total Training Hours
- Program Monitoring Review and Fiscal Monitoring Review conducted virtually on July 20, 2021. All questions were addressed. Awaiting the official reports.
- Began preparing the application for the Option Year 3 funding (Oct 2021 – Sept 2022)

**SIP Grant**

The Strengthening Institutions Program grant is a 2.2M grant from the Department of Education for “...*eligible institutions of higher education (IHEs) to help them become self-sufficient and expand their capacity to serve low-income students by providing funds to improve and strengthen the institution’s academic quality, institutional management, and fiscal stability.*”

Year One of the grant began on October 2, 2020 and the final budget was approved by the Program Officer in February. To date, the following funds have been applied from this grant:

Salary and Fringe	\$129,805.19
Supplies	\$3,511.16
<u>Contractual</u>	<u>\$26,000.00</u>
YTD	\$159,316.35

The salaries and fringe are applied, in part, to the SIP Project Coordinator, the TEAMS Student Navigator, two General Education faculty members, four part-time tutors, and the VECTR Career Coach. The Supplies are related to required fire safes for sensitive student data. The Contractual amounts refer to costs associated with Economic Modeling, LLC for labor market analysis and IT costs related to CISCO licensing.

## **Veterans Business Opportunity Center (VBOC)**

Small Business Administration           \$475,000

- Provides funding for training and counseling veteran small business owners and entrepreneurs
- Conducted 18 training events throughout Georgia and South Carolina (Apr – Jun 2021) providing entrepreneurship information to 218 transitioning military members

## **YES (Young, Employed, Successful) Project Grant**

America's Promise Alliance       \$20,000

- Provides funding for the CGTC Foundation and the REACH Student Organization to lead collaborative efforts with employer-partners and youth of color to co-design strategies to create inclusive workplace environments
- Employer-partners (Spherion Staffing, Georgia Artisan Furnishings, and City of Milledgeville) provided workplace experience activities for youth of color
- CGTC hosted Action Roundtable on July 29 to bring together employer-partners and youth of color for a strategy co-design session

## **Grant Applications**

- PBI Competitive Grant [Dept of Education]  
\$2,998,185 to support activities to improve the educational outcomes of African American male students
- GEAR UP Bibb [Dept of Education]  
Lead Applicant: Bibb County School System; \$412,506 to support preparation of high school students for college
- Innovation and STEM Education Mini Grant [Georgia Chamber of Commerce]  
\$5,000 to support training supplies for enhancing hands-on training for dual enrollment students in the Engineering program
- PBI Formula Grant [Dept of Education]  
Submitted Phase 1 data for eligibility determination

## **Grant Proposal in Development**

Susan Harwood Training Grant Program, Capacity Building Developmental Follow-on

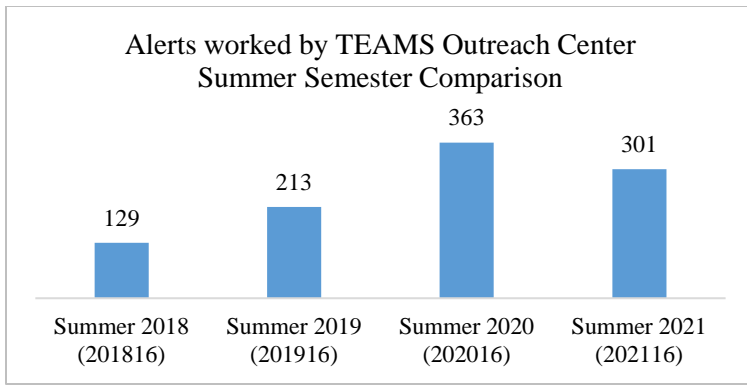
## **Programmatic Accreditation**

- Polysomnography Technology – Annual Report submitted July 2, 2021
- Aviation Maintenance Technology – Conducted student file review July 2, 2021
- Clinical Laboratory Technology – Provided support for NAACLS response about webpage information
- Automotive Technology – Providing support for ASE review at HCCA in Fall 2021

## **Student Success**

### **TEAMS Outreach Center**

- In an effort to support enrollment, TEAMS reached out to 300+ students by phone and email to share
  - Enrollment and advisor information for students enrolled, but not registered for an upcoming semester
  - Information about the last day to drop classes with W grade and contact information for financial aid, advisors, and instructors
  - Shared best practices with students about time management
- The growth in early alerts worked by CGTC's TEAMS Outreach Center (TOC) nearly tripled between Summer 2018 and Summer 2020 from 129 alerts to 363. Alerts continue to be high with a total of 301 alerts for the Summer 2021 semester.



**Professional Development.**

- 6009 total training hours reported in FY2021
- 3690 views of Intranet Slideshows
- 1265 hours during Professional Development Day
- 425 views of recorded WebEx sessions

Intranet slideshows have been sent out to their respective content experts for review. Following the review and editing, they will be made available for FY22 by September.

The success of Professional Development Day in May has been consistent and increased when the format went to a WebEx, multiple session option delivery. The table below shows the satisfaction trend for the past four satisfaction surveys. WebEx delivery began with the May 2020 event.

<b>Survey Results Trend</b>	<b>Feb 2019</b>	<b>May 2020*</b>	<b>Dec 2020*</b>	<b>May 2021*</b>
<i>The goals and objectives for Professional Development Day were accomplished</i>	91.50%	98.00%	94.20%	95.60%
<i>The presenters for Professional Development Day were effective in preparation, style, presentation methods, and rapport.</i>	95.30%	96.10%	94.60%	96.70%
<i>The sessions provided during Professional Development Day provided me with useful ideas that I plan to apply to my own professional/personal situation</i>	88.50%	94.60%	92.10%	94.00%
<i>I will be able to use this training to improve student's experiences (interactions, learning, assistance, etc.) at Central Georgia Technical College.</i>	84.70%	92.10%	92.90%	92.80%

\*Delivered based on WebEx delivery model.

Maintaining the format and structure of Professional Development Day should continue. Topics suggested for future sessions are being applied toward Summer and Fall term professional development planning and will be offered. Constructive and negative comments are also being addressed; these include a greater value placed on the mandatory sessions as being meaningful to all faculty and staff, as these topics regard both updated information on Academic Affairs and Enrollment Management as well as Unit Planning, both of which are important to each member of each unit. Each of the other categories of constructive comments will be considered when planning the next Professional Development Day to include a call for topics for faculty and staff and a more thorough description of the naming convention for the sessions.

Following analysis of these results, sessions were created and/or re-offered during Summer term and more plan to be during Fall term. During Summer term, sessions were held on Financial Aid and Online Instruction as a direct result of the survey. In addition, a series of training sessions were built based on Microsoft Excel based on 15-minute lunchtime schedule. These are also recorded and made available to faculty and staff.

## **Career Connections and Transition**

### **Outreach/Recruitment:**

- Disseminated CCT/SNAP Information
  - Print (Flyers, Emails)
  - In-Person
  - Webex
  - Phone
  - Campus Life Events
- SNAP E&T Group Presentations

**Reverse Referrals (CGTC): 12**

**SNAP E&T Eligible: 8**

**Direct Referrals (DFCS): 0**

### **SNAP E&T Management Evaluation Review:**

- Review Results

On May 5, 2021, DFCS conducted a virtual SNAP Works Program Management Evaluation review. The purpose of the review was to ensure our organization is in compliance with SNAP Works policy and procedures.

It was noted that the Technical College System of Georgia TCSG/CGTC

- Provided great case management for participants
- Staff exemplify strong, trustworthy relationships with participants to resolve barriers that may exist

During this review two recommendations, one deficiency and two findings were noted in the outcomes. A Quality Improvement Plan (QIP) and Corrective Action Plan (CAP) have been submitted.

**“Connect and Share” Information:** (Disseminated to SNAP E&T participants)

- TEAMS Self-Alert Instructions Link
- Double Your Food Dollars
- CGTC Website/Resources Link
- Library/ASC Workshops
- Land to Hand / International City Farmers Market
- Healthy Living & Nutrition Tips
- Self-Empowerment/Inspirational Quotes
- DFCS “Food Talk” Program Information



**Wrap-a-Round Service Referrals:**

- Career Services – 2
- GED – 1
- Special Pops – 1



## Student Affairs Update

### CGTC Board of Directors Meeting

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**Report Date:** August 2, 2021

**Meeting Date:** August 11, 2021

**Prepared By:** Dr. Craig Jackson, Vice President for Student Affairs

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#### **Career Services**

The office continues to serve students by offering Optimal Resume assistant, Workshops, Career Fairs, Work Study and WIOA (Workforce Innovation and Opportunity Act). gMr. Ray Durham retires at the end of the month and Mr. Andrew Hall has joined the team as a Career Evaluator.

#### **Campus Life**

The department is gearing up for fall semester events. Hosted Coach Greg Ruffin to conduct a feasibility study starting club football in fall 2022.

#### **Counseling Department**

The department continues to conduct Mental Health First Aid training for faculty & staff. Group sessions for males and females are held regularly. The department continues to provide Telemental Health Counseling (Distance Counseling).

#### **Global Initiatives**

High School Dual Enrollment Study Abroad experience in Ireland is back. Students will be taking Humanities 1101 Depart Atlanta on June 4, 2022, return on June 15, 2022. Price has not been finalized, but attempting to keep the same total cost of \$2850.

#### **Public Safety**

CGTC Police was awarded a Criminal Justice Coordinating Council Law Enforcement Training Grant in the amount of \$45, 450. Primarily focus on use of force training and equipment.

CGTC Police in conjunction with CGTC Health Sciences, Trinity College of Medicine, Georgia Medical Reserve Corps, Warner Robins Police and Fire Departments, and the 316 Medical Group (Air National Guard), conducted a mass-casualty explosion exercise (you may have seen it aired on 13WMAZ).

<https://www.13wmaz.com/article/news/local/something-theyll-never-forget-disaster-training-at-cgtc-in-warner-robins-prepares-students-for-real-life-events/93-e8498583-2ec3-4e15-a019-339d496d9140>

## **Athletics**

- Women's Basketball Academic Team of the Year | 3.55 GPA  
Second-consecutive year receiving this honor  
Ninth-highest GPA in the NJCAA for women's basketball
- Men's Basketball Academic Team of the Year | 3.57 GPA  
Second-highest GPA in the NJCAA for men's basketball
- Men's Cross-Country Academic Team of the Year | 3.26 GPA  
Tenth-highest GPA in the NJCAA for men's cross country

Sixteen CGTC student-athletes were named to NJCAA All-Academic Teams

### **NJCAA All-Academic First Team**

Shalom Osoba | Freshman | Men's Basketball

Justin Spencer | Freshman | Men's Basketball

### **NJCAA All-Academic Second Team**

Juanisha Black | Sophomore | Women's Basketball

Joshua Flores | Freshman | Men's Cross Country

Avanna Preston | Sophomore | Women's Basketball

Montavious Terrell | Sophomore | Men's Basketball

Mikyla Woods | Sophomore | Women's Basketball

### **NJCAA All-Academic Third Team**

Luis Alvarado | Freshman | Men's Cross Country

Tamira Anderson | Sophomore | Women's Basketball

Brandon Bill | Freshman | Men's Cross Country

Andrew Bos | Sophomore | Men's Cross Country

Dynesha Brown | Sophomore | Women's Basketball

Sadaja Price | Sophomore | Women's Basketball

Truitt Spencer | Sophomore | Men's Basketball

Mark Vance Jr. | Freshman | Men's Basketball

Errol White | Freshman | Men's Basketball

The news story can be found on our website at <https://cgtctitans.com/general/2020-21/releases/202107161758ea>.