

# Central Georgia Technical College

Local Board of Directors Meeting

## AGENDA

Friday, May 6, 2022

VIP Room – Macon Coliseum (Graduation)

10:00 a.m. – 10:30 a.m.

**Call to Order**

Mr. Mike Couch

**Invocation and Pledge of Allegiance**

**Approval of Minutes**

Mr. Mike Couch

**Division Reports**

- Academic Affairs Dr. Amy Holloway
- Administrative Services Dr. Michelle Siniard
  - Proposed Budget for FY2023
- Adult Education Ms. Brenda Brown
- Economic Development Ms. Andrea Griner
- Executive Vice President
  - Enrollment, Marketing, and Public Relations Dr. Janet Kelly
  - VECTR Center Col. Don Layne
- Institutional Advancement Ms. Tonya McClure
- Student Affairs Dr. Craig Jackson

**President's Report**

Dr. Ivan Allen

**Old Business**

Mr. Mike Couch

**New Business**

Mr. Mike Couch

**Adjourn**

**Central Georgia Technical College Board of Directors**

**Local Board Meeting**

Wednesday, March 9, 2022

10:30 a.m. – 12:00 p.m.

H Building Quads – Milledgeville Campus

***In Attendance***

Allen, Ivan (electronic)

Brown, Brenda

Burks, Deborah

Early, Marcus

Foster, Bruce

Griner, Andrea

Holloway, Amy

Jackson, Craig

Jackson, Tatrabian

Kelly, Janet

Lambert, Karen (electronic)

McClure, Tonya

Nester, DeAnn

O’Neal, Kathy (electronic)

Redding-Andrews, Karla

Scruggs, Jeff

Snelgrove, Brian

Steele, Danielle

Turner, Jackie

Williams, Avis

Wilson, Eric

**I. Call to Order**

*Dr. Avis Williams called the meeting to order at 10:34 a.m.*

**II. Approval of Minutes**

*The February meeting minutes were approved.*

**III. Division Reports**

*Dr. Amy Holloway presented several action items to the Board, which included a new programs and locations request for the GA Department of Corrections, a new programs and locations request for dual enrollment, a program expansion request for Basic Machining Operator and Lathe Operator, and two new TCCs (Logistics Management Specialist and Supply Chain Specialist). All items were voted on and approved by the Board unanimously.*

*Ms. Tonya McClure mentioned the CGTC Foundation Golf Tournament, which will take place on Tuesday, April 5, 2022.*

*Dr. Craig Jackson stated that graduation will be held on Friday, May 6, 2022, at the Macon Coliseum at 11:00 a.m.*

**IV. President’s Report**

*Dr. Allen provided an update on the College, to include the College’s COGNIA accreditation process and enrollment for Spring 2022.*

**V. Meeting Adjourned**

*The Board of Directors meeting was adjourned at 11:09 a.m.*



## Academic Affairs Update

# CGTC Board of Directors Meeting

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**Report Date:** April 29, 2022

**Meeting Date:** May 6, 2022

**Prepared By:** Dr. Amy Holloway, Vice President for Academic Affairs

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### *Academic Affairs*

Sonia Wynne (Hemodialysis), CGTC's Instructor of the Year, was named a top 9 finalist for the TCSG Rick Perkins Award for Excellence in Technical Education. Ms. Wynne was recognized as one of three central regional finalists to advance to the final round of interviews during the 2022 GOAL and Rick Perkins celebration in Atlanta on April 25-27. She will continue to serve as CGTC's ambassador for technical education for the year.

### *Computer Information Systems*

CGTC instructor Felicia Everidge received the CISCO Instructor Excellence Award for 2021. This award recognizes a CCSI (Certified Cisco Systems Instructor) who provides the highest quality training experience and who demonstrates the best overall instructor performance as measured by the customer satisfaction survey globally. The award emphasizes the instructors' extensive practical experience and expertise in Cisco's technologies and their ability to pass on this knowledge.

### *Nursing*

CGTC signed a new agreement with the University of Phoenix that provides a cost-effective, accelerated pathway for associate degree nursing (ASN) students to begin their bachelor's degree.

CGTC's current RN-BSN bridge agreement with the University of Phoenix allows students who have graduated from Central Georgia Technical College with their Associate Degree in Nursing and earned their nursing license to transfer up to 87 credits toward the Bachelor of Science in Nursing (BSN). Under the new agreement, ASN students can concurrently enroll in the University of Phoenix BSN program to begin and complete the four-year degree on an accelerated timeline. The University of Phoenix will also waive the tuition of every sixth course for all Central Georgia Technical College students who enroll in the RN to BSN degree program. This agreement is strategically timed to the fall opening of student housing, making it possible for CGTC students to complete a four-year degree with a partner institution while still living on campus.

### *Radiologic Technology*

Students are completing their Spring community service project by donating hygiene bags and non-perishable items to Fishers and Loaves ministry.

All 10 of the graduating seniors from the Warner Robins campus have received employment offers in field.

Houston Healthcare donated Mobile X-ray Units to the Warner Robins and Macon campuses.

### ***Physical Therapist Assistant***

The PTA program hosted the second annual evidence-based student platform presentation symposium on May 2. This event was open to the CGTC faculty, staff, and clinical partners.

### ***Paramedicine***

Paramedicine program faculty taught over 50 personnel in law enforcement, fire and nursing in tactical emergency casualty care on March 24-25. Agencies represented in the training included Houston County Sheriff's office, Houston County Fire department, Warner Robins Police department, Warner Robins Fire department, Trinity school of Medicine and CGTC ASN program. The skills learned were utilized and reinforced in the active shooter drill conducted on the Warner Robins campus on March 26, 2022.

**Central Georgia Technical College**  
**FY 2022 YTD Analysis**  
**as of April 30, 2022**

		<b>Annual Budget</b>	<b>Current Year Revenue</b>	<b>Current Year Receivables</b>	<b>Current Year Expenditures</b>	<b>Net Amount</b>
01932	State Appropriation	24,818,514	21,156,285		17,465,555	3,690,730
01933	State - Fatherhood Initiative			6,840	6,840	0
01935	Economic Development Grant	107,000	106,241		894	105,347
01938	Adult Ed State Funds	1,025,500	798,456		953,916	(155,460)
18000	CMVOST - CDL Grant	49,618	21,828	699	22,527	0
19100	RSI - Student Success	172,290	172,290	178	172,468	0
22018	Hope for Rural Central GA	372,893	31,970	10,922	42,892	0
2416W	Apprenticeship-AAI	12,000	12,000		12,000	0
2421B	Federal Work Study Funds	283,638	64,831		64,831	0
24999	OSHA Susan Harwood Grant	159,735	96,047	1,004	97,051	0
2621A	FY21 Adult Ed Federal Funds	97,570	97,570		97,570	0
2622A	Adult Ed Federal Funds	1,398,550	970,304		1,089,628	(119,324)
26425	CARES Act Institution Relief	13,617,711	6,177,855		4,570,311	1,607,544
26436	CARES Strengthening Inst.	1,097,584	175,830		175,830	0
26991	VBOC Grant	410,285	273,014	60,914	333,928	0
28128	DOE-Enhancing Capacity Plan	449,856	265,575	43,668	309,243	0
2831C	PBI - Project CAFÉ Action for Eq	599,637	161,510	1,768	163,278	0
2920W	ASE-Appreticeship State Expan.	3,600	3,600		3,600	0
30143	SNAP	149,335	100,577	12,970	113,547	0
3231B	FY22 Carl Perkins	1,655,142	880,846	496,942	1,377,788	0
33421	Ag Vets/NIFA - USDA Grant	505,320	121,889	16,996	138,885	0
35315	CCampus Grant	171,955	118,673	1,011	119,684	0
3551A	FY22 WIOA Adult	456,607	102,623	150,445	306,311	(53,243)
3551D	FY22 WIOA Dislocated Worker	373,586	141,441		88,198	53,243
3551Y	FY22 WIOA Youth	384,366	154,573	50,817	205,390	0
38177	USDOL Strengthening Comm.	200,000	80,361		80,361	0
3Y888	COVID-19 Response/FEMA	10,517	10,517		10,517	0
48015	TCSG Foundation - Truist	53,125	18,700		18,700	0
55002	Live Work - Cosmetology	19,000	9,138		8,761	377
55004	Live Work - Auto Tech	18,000	11,384		2,389	8,995
55011	Live Work - Child Dev Ctr	250,000	318,964		345,882	(26,918)
55024	Live Work - Dental Hygiene	42,000	25,962		20,699	5,263
55029	Live Work - Diesel Mechanic	2,197	1,740		973	767
60001	Tuition	15,649,134	12,279,554		16,971,642	(4,692,088)
60005	GED Testing	65,000	24,851		141,458	(116,607)
60015	Miscellaneous	1,000,000	564,122		239,338	324,784
60030	Testing Center	90,000	97,838		3,171	94,667
60133	Misc Income Registration Fees	910,000	588,973		234,957	354,016
60134	Misc Income Application Fees	70,000	25			25
60135	Student Technology Fee	1,575,000	1,018,477		731,630	286,847
60136	Misc Student Fees	1,000,000	1,076,358		387,087	689,271
61001	Continuing Education	250,000	162,447		236,831	(74,384)
61003	Business & Industry General	865,000	576,048		570,639	5,409
61125	DAU	43,430	43,430			43,430
61127	CLCP	16,000	15,248		15,248	0
61143	FAA	40,000	20,635		7,255	13,380

61158	CDL Testing	8,500	10,500		6,588	3,912
61161	American Heart CTC	40,000	17,063		18,398	(1,335)
61272	GDC Occupational Skills	1,282,540	909,960		1,189,671	(279,711)
61295	EOC Head Start	60,000		61,854	61,854	0
61335	A/E Miscellaneous				549,736	(549,736)
61337	Jones County A/L	20,000				0
62007	Concession Sales	105,000	47,616		59,708	(12,092)
90115	FY22 GA Dept of Corrections	100,000	23,450		22,050	1,400
90117	STABLE 4ward - Macon	129,792	97,344		80,638	16,706
90118	STABLE 4ward - Warner Robins	189,040	141,786	6,310	148,096	0
90140	CJCC Law Enforcement Grant	45,450	44,908		44,908	0
90360	Child & Adult Care Food Prog	35,000	40,009		56,939	(16,930)
90391	Bright from Start PreK Funds	226,753	220,368		249,758	(29,390)
90602	FY22 DOL Fatherhood	450	600		600	0
91014	FY22 Defense Community	60,000	29,800		29,800	0
94358	DJJ Grant	240,000	110,662			110,662
95358	FY2020 Equipment Refresh	305,229	305,229		305,229	0
95367	FY2021 MRR Bond	5,701,932	240,529	436,723	677,252	0
95373	FY2022 MRR Bond	1,070,019	18,060	371,495	389,555	0
95374	FY2022 Equipment Refresh	612,150		252,705	252,705	0
96222	FY22 DHS/DFCS Training Grant	124,421	98,002	12,074	110,076	0
<b>Grand Total</b>		<b>80,896,971</b>	<b>51,506,486</b>	<b>1,996,335</b>	<b>52,213,265</b>	<b>1,289,556</b>

	Net to Date	1,289,556
	Prior Year Carry-over	<u>2,733,102</u>
	<i>Net Income, including Prior Yr Carry-over</i>	<u><u>4,022,658</u></u>

Central Georgia Technical College  
YTD Analysis - FY2022 vs. FY 2021  
April

	FY2021			FY2022			FY22 vs. FY21	
	Revenue	Expenditures	Net	Revenue	Expenditures	Net	Net Difference	
01932	State Appropriation	18,050,883	16,316,635	1,734,248	21,156,285	17,465,555	3,690,730	1,956,482
01933	State - Fatherhood Initiative			0	6,840	6,840	0	0
01935	Economic Development Grant	-	0	0	106,241	894	105,347	105,347
01938	Adult Ed State Funds	761,242	748,699	12,543	798,456	953,916	(155,460)	(168,003)
18000	CMVOST - CDL Grant	39,143	39,143	0	22,527	22,527	0	0
19100	RSI - Student Success	541,411	541,411	0	172,468	172,468	0	0
22018	Hope for Rural Central GA			0	42,892	42,892	0	0
2416W	Apprenticeship-AAI	15,170	15,170	0	12,000	12,000	0	0
2421A	Federal Work Study Funds	137,227	137,227	0	64,831	64,831	0	0
24999	OSHA Susan Harwood Grant	109,978	109,978	0	97,051	97,051	0	0
2622A	Adult Ed Federal Funds	1,078,847	1,181,588	(102,741)	1,067,874	1,187,198	(119,324)	(16,583)
26425	CARES Act Institution Relief	2,327,756	2,327,756	0	6,177,855	4,570,311	1,607,544	1,607,544
26436	CARES Strengthening Inst.	342,742	342,742	0	175,830	175,830	0	0
26991	VBOC Grant	304,348	304,348	0	333,928	333,928	0	0
28128	DOE-Enhancing Capacity Plan	91,051	91,051	0	309,243	309,243	0	0
2831C	PBI - Project CAFÉ Action for Eq.			0	163,278	163,278	0	0
2920W	ASE-Apprenticeship State Expan.			0	3,600	3,600	0	0
30143	SNAP	108,086	108,086	0	113,547	113,547	0	0
3230B	Carl Perkins	1,258,658	1,258,658	0	1,377,788	1,377,788	0	0
33421	Ag Vets/NIFA - USDA Grant	88,519	88,519	0	138,885	138,885	0	0
35315	CCampus Grant	107,839	107,839	0	119,684	119,684	0	0
3551A	WIOA Adult	267,007	267,007	0	253,068	306,311	(53,243)	(53,243)
3551D	WIOA Dislocated Worker	306,093	306,093	0	141,441	88,198	53,243	53,243
3551Y	WIOA Youth	175,250	175,250	0	205,390	205,390	0	0
36201	ECLC Quality Rated Grant	24,633		24,633			0	(24,633)
38177	USDOL Strengthening Comm.			0	80,361	80,361	0	0
3Y888	COVID-19 Response/FEMA			0	10,517	10,517	0	0
48015	TCSG Foundation - Truist	2,250	2,250	0	18,700	18,700	0	0
55002	Live Work - Cosmotology	2,750	11,231	(8,481)	9,138	8,761	377	8,858
55004	Live Work - Auto Tech	3,925	2,477	1,448	11,384	2,389	8,995	7,547
55011	Live Work - Child Dev Ctr	310,853	317,441	(6,588)	318,964	345,882	(26,918)	(20,330)
55024	Live Work - Dental Hygiene	26,997	28,998	(2,001)	25,962	20,699	5,263	7,264
55029	Live Work - Diesel Mechanic	1,564	1,374	190	1,740	973	767	577
60001	Tuition	11,405,501	16,516,507	(5,111,006)	12,279,554	16,971,642	(4,692,088)	418,918
60005	GED Testing	26,617	137,653	(111,036)	24,851	141,458	(116,607)	(5,571)
60015	Miscellaneous	1,123,973	255,000	868,973	564,122	239,338	324,784	(544,189)
60030	Testing Center	71,461	3,304	68,157	97,838	3,171	94,667	26,510
60133	Misc Income Registration Fees	654,716	206,900	447,816	588,973	234,957	354,016	(93,800)
60134	Misc Income Application Fees	665		665	25		25	(640)
60135	Student Technology Fee	1,124,028	702,681	421,347	1,018,477	731,630	286,847	(134,500)
60136	Misc Student Fees	1,159,549	293,002	866,547	1,076,358	387,087	689,271	(177,276)
61001	Continuing Education	141,354	236,349	(94,995)	162,447	236,831	(74,384)	20,611
61003	Business & Industry General	424,509	415,823	8,686	576,048	570,639	5,409	(3,277)
61125	DAU	194,585		194,585	43,430		43,430	(151,155)
61127	CLCP	12,180	14,331	(2,151)	15,248	15,248	0	2,151
61143	FAA	19,524	10,454	9,070	20,635	7,255	13,380	4,310
61158	CDL Testing	9,120	699	8,421	10,500	6,588	3,912	(4,509)
61161	American Heart CTC	22,572	14,393	8,179	17,063	18,398	(1,335)	(9,514)
61272	GDC Occupational Skills	870,490	1,090,808	(220,318)	909,960	1,189,671	(279,711)	(59,393)
61295	EOC Head Start	30,875	57,129	(26,254)	61,854	61,854	0	26,254
61335	A/E Miscellaneous	-	641,090	(641,090)		549,736	(549,736)	91,354
61337	Jones County A/L	20,000		20,000			0	(20,000)
62007	Concession Sales	16,918	33,807	(16,889)	47,616	59,708	(12,092)	4,797
90115	Ga Dept of Corrections Testing			0	23,450	22,050	1,400	1,400
90117	STABLE 4ward - Macon			0	97,344	80,638	16,706	16,706
90118	STABLE 4ward - Warner Robins			0	148,096	148,096	0	0
90140	CJCC Law Enforcement Grant	-	-	0	44,908	44,908	0	0
90360	Child & Adult Care Food Prog	48,321	61,628	(13,307)	40,009	56,940	(16,931)	(3,624)
90391	Bright from Start PreK Funds	248,336	275,936	(27,600)	220,368	249,758	(29,390)	(1,790)
90602	FY22 DOL Fatherhood			0	600	600	0	0
91014	FY22 Defense Community			0	29,800	29,800	0	0
94358	DJJ Grant	155,091	95	154,996	110,662		110,662	(44,334)
95348	FY2019 MRR Bond	1,208,174	1,208,174	0	-	-	0	0
95357	FY2020 MRR Bond	406,285	406,285	0	-	-	0	0
95358	FY2020 Equipment Refresh	161,228	161,228	0	305,229	305,229	0	0
95367	FY2021 MRR Bond	5,777	5,777	0	677,252	677,252	0	0
95373	FY2022 MRR Bond			0	389,555	389,555	0	0
95374	FY2022 Equipment Refresh			0	252,705	252,705	0	0
96220	DHS/DFCS Training Grant	85,101	85,101	0	110,076	110,076	0	0
<b>Grand Total</b>		<b>46,131,172</b>	<b>47,665,125</b>	<b>(1,533,953)</b>	<b>53,502,821</b>	<b>52,213,265</b>	<b>1,289,556</b>	<b>2,823,509</b>

Net to Date  
Prior Year Carry-over  
Net Income, including PY Carry-over

(1,533,953)	1,289,556	
3,684,024	2,733,102	
<u>2,150,071</u>	<u>4,022,658</u>	<u>1,872,587</u>

Central Georgia Technical College  
Proposed Annual Budget  
FY 2023

**Expenses:**

Salaries and Benefits	\$ 50,000,000
Liability Insurance	82,094
Unemployment Insurance	13,499
Worker's Compensation	185,130
Strategic Initiatives	675,000
Operating Expenses	<u>8,384,924</u>
 Total Expenses	 <u><u>\$ 59,340,646</u></u>

**Revenue Sources:**

State Appropriation	\$ 27,339,308
Adult Education - State Funds	1,025,500
Adult Education - Federal Funds	1,398,550
CMVOST - CDL Grant	15,000
RSI Student Success	150,000
Hope for Rural Central GA (RPED)	349,393
VBOC Grant	475,000
Strengthening Institutions Program	449,856
PBI Competitive Grant - Project Café	599,637
Federal Work Study	228,000
OSHA Susan Harwood Grant	50,000
Carl Perkins	1,625,612
Workforce Investment Act	800,000
SNAP	149,335
AgVets Grant	137,103
CCampus Grant	67,480
Livework	329,000
Tuition	15,649,134
Fees	3,555,000
B&I Revenue	1,045,000
Continuing Education	250,000
Corrections	1,865,000
Other Local Revenue	1,679,000
DFACS Grant	<u>108,738</u>
	 <u><u>\$ 59,340,646</u></u>



## Adult Education Update CGTC Board of Directors Meeting

**Report Date:** April 29, 2022

**Meeting Date:** May 6, 2022

**Prepared By:** Ms. Brenda Brown, Vice President for Adult Education

**National Reporting System (NRS) Statistics (WIOA Local)** - *Students acquiring 12 or more attendance hours (NRS Statistics are unduplicated)*

	Total Number Enrolled	Total Attendance Hours	Total Number of Measurable Skill Gains	Percentage Achieving Measurable Skill Gain	High School Equivalency Graduates
FY21*	1,311	93,989	465	36%	273*
FY22	1,402	103,264	572	41%	300

\*Total number of Periods of Participation

\*\* FY21 HSE count includes only GED® Tests; FY22 HSE count includes GED® Tests, HiSET Exams®, Career Plus HSE Credentials

**WIOA Local – Gains and Attendance by EFL** - *WIOA local totals of the number of students enrolled, total attendance hours, MSG and percentages by entering educational functioning level.*

Entering Educational Functioning Level	Total Number Enrolled	Total Attendance Hours for all participants	Total number of Measurable Skill Gains	Percentage of Enrollment with Measurable Skill Gains
ABE1 Beginning Literacy	97	8,722	36	37%
ABE2 Beginning Basic Education	566	40,801	184	33%
ABE3 Intermediate Low	401	29,140	159	40%
ABE4 Intermediate High	116	4,596	57	49%
ASE1 Low	13	394	11	85%
ASE2 High	5	226	2	40%
ESL1 Beginning Literacy	43	2,856	21	49%
ESL2 Low Beginning	50	4,880	30	60%
ESL3 High Beginning	37	3,637	25	68%
ESL4 Intermediate Low	29	3,680	21	72%
ESL5 Intermediate High	32	3,235	17	53%
ESL6 Advanced	13	1,097	9	69%
<b>TOTAL</b>	<b>1,402</b>	<b>78,339</b>	<b>572</b>	<b>41%</b>

**Workforce Training** – The following programs are offered to all students and students apply to participate in the training based upon their personal career goals.

- Accelerating Opportunities Program
  - 14 students enrolled

- Career Plus HSE
  - 28 students enrolled
  - 6 Graduates
- Integrated Education & Training
  - Warehouse & Distribution Fundamentals – 45 participants, 39 certifications earned
  - Hospitality & Tourism – 106 participants, 92 certifications earned
- Youth Success Academy
  - 266 Approved Out of School Youth Students
  - 11 Work Experience Participants
  - 18 Enrolled in CGTC credit class

### AED Updates:

- April 5            WorkSource Georgia One-Stop Career Fair, Adult Education Career Training Center, Elberta Rd Campus
- April 8            Amazon – CGTC Partnership meeting, Macon Campus
- April 12            COGNIA Steering Committee meeting, Macon Campus

ESL1 Beginning Literacy	43	2,856	21	49%
ESL2 Low Beginning	50	4,880	30	60%
ESL3 High Beginning	37	3,637	25	66%
ESL4 Intermediate Low	29	3,680	21	72%
ESL5 Intermediate High	32	3,235	17	53%
ESL6 Advanced	13	1,097	6	64%
<b>TOTAL</b>	<b>1,402</b>	<b>103,264</b>	<b>572</b>	<b>41%</b>

- April 12            Macon-Bibb WorkSource Advisory Committee Meeting, Virtual
- April 19            WorkSource Middle Georgia Advisory Committee Meeting, Flint Energies Warner Robins
- April 21            Project Achieve, Macon Campus
- April 27            Macon-Bibb Mayor’s Literacy Alliance Meeting, Dr. Robert J. Williams Complex
- April 27            TCSG Leadership Summit, Atlanta

- April 27 Faith Based Recruitment & Retention Collaboration

## Economic Development Update CGTC Board of Directors Meeting

**Report Date:** April 29, 2022

**Meeting Date:** May 6, 2022

**Prepared By:** Ms. Andrea Griner, Vice President for Economic Development

### Customized Business and Industry Training:

Business or Organization	Training Delivered	Number Trained	Length of Course	Training Dates
WR-ALC	Production Environment Readiness	25	40 hrs.	3/3 – 3/9
	General Maintenance Procedures	10	24 hrs.	3/11 – 3/15
	Production Environment Readiness	18	40 hrs.	3/17 – 3/23
	Accident Causation and Human Factors – Level 1	9	32 hrs.	3/21 – 3/24
	General Maintenance Procedures	7	24 hrs.	3/25 – 3/29
	Accident Causation and Human Factors – Level 1	10	32 hrs.	3/28 – 3/31
Macon Water Authority	CDL Driving Instruction	2	32 hrs.	3/5 – 3/26
Graphic Packaging – Perry	Forklift Training	6	8 hrs.	3/9
Multiple Companies (47)	Electrical CE	80	4 hrs.	3/10
Kumho Tire Georgia	Advanced Excel	6	6 hrs.	3/15 & 3/17
Elliott Machine Shop	Advanced Excel	2	6 hrs.	3/15 & 3/17
Atrium Health	Forklift Training	1	8 hrs.	3/16
Goodwill	Forklift Training	6	8 hrs.	3/17
Richmond County Correctional Institution	Forklift Training	10	8 hrs.	3/29
WR-ALC	Production Environment Readiness	22	40 hrs.	4/1 – 4/6
	General Maintenance Procedures	5	24 hrs.	4/8 -4/12
	Production Environment Readiness	24	40 hrs.	4/14 – 4/20
	General Maintenance Procedures	6	24 hrs.	4/22 -4/26
	CompTIA Security+ Bootcamp	1	64 hrs.	4/26 – 5/6

	Production Environment Readiness	25	40 hrs.	4/28 – 5/4
Multiple Companies (28)	Electrical CE	31	4 hrs.	4/5
Graphic Packaging – Perry	Forklift Training	6	8 hrs.	4/6
	Boom & Scissor Lift Training	3	8 hrs.	4/21
Goodwill	Forklift Training	4	8 hrs.	4/15
Macon Transition Center	Forklift Training	10	8 hrs.	4/16
Trinity School of Medicine	EKG Interpretation, BLS, ACLS, and PALS	29	20 hrs.	4/18 – 4/21
Top to Bottom Cleaning	Boom & Scissor Lift Training	6	8 hrs.	4/21
Georgia DJJ	Entrepreneurship	4	8 hrs.	4/18 – 4/19
Georgia DJJ	Interpersonal Skills	4	8 hrs.	4/20 – 4/21
Georgia National Fairgrounds	Forklift Training	6	8 hrs.	4/27

**Continuing Education Courses Delivered:**

Training Delivered	Number Trained	Length of Course	Training Dates
YKK – Applied Technology	5	1	3/1 – 3/31
Professional Testing	29	Varies	3/1 – 3/31
Professional Testing – FAA	16	Varies	3/1 – 3/31
Ed2Go Online Training	5	Various	3/1 – 3/31
Ed2Go Online Personal & Professional Training	3	Various	3/1 – 3/31
JER Online Training	3	Various	3/1 – 3/31
Driver’s Education	21	36 hrs.	3/1 – 3/31
Driver Training – Drive Only	6	6 hrs.	3/1 – 3/31
Electrical CE	9	4 hrs.	3/10
Forklift Training	4	8 hrs.	3/16
Forklift Training	3	8 hrs.	3/24
YKK – Applied Technology	4	1 hrs.	4/1 – 4/30
Professional Testing	24	Various	4/1 – 4/30
Professional Testing – FAA	13	Various	4/1 – 4/30
Ed2Go Online Training	1	180 hrs.	4/1 – 4/30
Ed2Go Online Personal & Professional Training	8	Various	4/1 – 4/30
JER Online Training	2	24 hrs.	4/1 – 4/30
Driver’s Education	13	36 hours	4/1 – 4/30
Driver Training – Drive Only	9	6 hours	4/1 – 4/30
Electrical CE	10	4 hrs.	4/5
American Heart FA/CPR/AED	4	8 hrs.	4/14
Forklift Training	6	8 hrs.	4/20
CompTIA Security+ Bootcamp	3	64 hours	4/26 – 5/6
Forklift Training	3	8 hrs.	4/27

**DHS/DFCS Training Grant:**

<b>Training Delivered</b>	<b>Number Trained</b>	<b>Length of Course</b>	<b>Training Dates</b>
FS 1000V	8	84 hrs.	3/3 – 3/18
FSGV 1020	28	112 hrs.	3/10 – 4/1
FS 1000V	18	84 hrs.	3/15 – 3/30
FSGV 1020	8	112 hrs.	3/21 – 4/12
FS 1000V	7	84 hrs.	3/22 – 4/6
FS 1000V	8	84 hrs.	3/30 – 4/14
FSGV 1020	18	112 hrs.	3/31 – 4/26
FSGV 1020	7	147 hrs.	4/7 – 5/3
FSGV 1020	7	147 hrs.	4/18 – 5/16
FS 1000V	15	77 hrs.	4/21 – 5/5

**Adult Education - IET (Truist) Grant:**

<b>Training Delivered</b>	<b>Number Trained</b>	<b>Length of Course</b>	<b>Training Dates</b>
OSHA 10 – General Industry	15	10 hrs.	3/1 & 3/2
OSHA 10 – General Industry	5	10 hrs.	3/9, 3/10 & 3/14
Forklift Training	5	8 hrs.	3/11
ServSafe	14	4 hrs.	3/14
Heartsaver First Aid CPR AED	15	8 hrs.	3/15 & 3/16
Heartsaver First Aid CPR AED	5	8 hrs.	3/21
ServSafe	14	4 hrs.	4/4
OSHA 10 – General Industry	10	10 hrs.	4/5 – 4/6
Heartsaver First Aid CPR AED	3	8 hrs.	4/7
Heartsaver First Aid CPR AED	8	8 hrs.	4/8
Forklift Training	9	8 hrs.	4/25
OSHA 10 – General Industry	6	10 hrs.	4/25 & 4/26
Heartsaver First Aid CPR AED	6	8 hrs.	4/26
Forklift Training	6	8 hrs.	4/27
OSHA 10 – General Industry	7	10 hrs.	4/27 & 4/28
Heartsaver First Aid CPR AED	5	8 hrs.	4/28

**U.S. DoL OSHA Susan Hardwood Grant:**

<b>Training Delivered</b>	<b>Number Trained</b>	<b>Length of Course</b>	<b>Training Dates</b>
Forklift Training	4 (1-Middle GA Community Food Bank)	7.5 hrs.	3/2
Forklift Training	4	7.5 hrs.	3/16
Forklift Training	6	7.5 hrs.	3/23
Forklift Training	8 (Super Lawn Trucks)	7.5	4/5
Ladder Safety	3 (Booker T Washington Center)	3	4/11
Forklift Training	3	7.5	4/12
Hand & Power Tools	3	3	4/18
Forklift Training	2	7.5	4/19

Focus 4 Hazards in Construction	5 (Booker T Washington Center)	3	4/25
Forklift Training	9 (Food Service Partners)	7.5	4/29

**Defense Community Economic Development Grant (VECTR):**

<b>Training Delivered</b>	<b>Number Trained</b>	<b>Length of Course</b>	<b>Training Dates</b>
Introduction to Project Management	8	12 hrs.	3/8 – 3/9
Customer Service	4	6 hrs.	4/5
Public Speaking	3	6 hrs.	4/12

**Industry Outreach:**

- Robins ALC (Houston)
- Food Service Partners (Baldwin)
- Goodwill (Bibb)
- City of Roberta (Crawford County)
- City of Fort Valley (Peach County)
- City of Perry Georgia (Houston County)
- Collins Manufacturing (Bibb County)
- Timken (Coweta)
- Hickory Springs Manufacturing (Peach)
- Armstrong World Industries (Bibb)
- Kumho Tire Georgia (Bibb)
- MHI Aviation Inc. (Bibb)
- Georgia College & State University (Baldwin)
- Georgia Military College (Baldwin)
- Tyonek (Houston)
- Peach County Board of Education (Peach)
- Georgia Heart Physicians (Bibb)
- Doctor Fredrick Burton (Bibb)
- Ace Electric (Bibb)
- Qarbon (Baldwin)
- Interfor (Houston)
- Macon Transit Authority (Bibb)
- Embraer (Bibb)
- Blue Bird (Peach)
- Clean Control (Houston)

## Community Outreach:

- Georgia Logistics Summit
- Robins Regional Chamber Eggs & Issues
- OneMacon Talent & Education Working Group
- Twiggs Leadership Retreat
- Macon-Bibb County Industrial Authority Partner Luncheon
- Booker T. Washington Community Center
- Vineville Methodist Church Community Outreach Event
- Twiggs County Family Connection
- Baldwin College and Career Academy/Baldwin High School
- Economic Opportunity Council Board Meeting
- Rosa Jackson Community Center
- Robins Works Job Fair
- Georgia Economic Development Association Luncheon
- Macon-Bibb International Summit
- Greater Macon Chamber of Commerce Business After Hours
- Pulaski County Chamber of Commerce Business After hours
- Georgia College & State University New Georgia Economy Presentation
- State of the Base Luncheon
- Crawford County Chamber of Commerce Annual Meeting
- Robins Regional Educational Board of Directors Meeting
- Houston County Family Connection Board of Directors Meeting
- Perry Area Chamber of Commerce Board of Directors Meeting
- Boys & Girls Club Board Meeting
- Salvation Army Board Meeting
- Robins AFB Sustainability Plan Economic and Technical Community Advisory Meeting
- Houston County Be Pro, Be Proud Event
- Macon Bibb County Industrial Authority Board Meeting
- Middle Georgia Economic Alliance Meeting
- STEM Industry Reception – Museum of Aviation
- Georgia Chamber – New Georgia Economy
- WorkSource Macon-Bibb Board Meeting
- Robins Regional Chamber Legislative Appreciation Dinner
- Houston County Development Authority Board Meeting
- Centerville Economic Development Meeting
- Greater Macon Chamber of Commerce State of the Community



## Facilities:

- **Over 700 visitors utilized the facilities at the Warner Robins campus** during the months of March and April including Middle Georgia RESA, The Grove Church, American Red Cross, Warner Robins Air Logistics/OBHA, RAFB 402 MXSG/MXDE, Warner Robins Area Transportation Study Committee, Houston County Volunteer Medical Clinic Board, Macon State Prison, Dooly State Prison, MHI RJ Aviation, Warner Robins Police Department, EMDR Consulting, AKA Sorority, Inc., Robins Air Force Base, Technical College System of Georgia, Department of Family and Children Services, Houston County High School, and Rainbow House – Children’s Resource Center.
- **Over 940 visitors utilized the facilities at the Macon campus** during the month of March including Nichiha USA, Greater Macon Chamber of Commerce, Irving, GAP, Inc., Middle Georgia Career Academy, Georgia Phi Beta Lambda, Licensed Professional Counselors Association, MidSouth Community Federal Credit Union, Vested Village, Middle Georgia Woodworkers Association, Kumho, Macon Leadership Class 2022, Tractor Supply, and Communities in School.
- **Over 250 visitors utilized the facilities at the Milledgeville campus** during the months of March and April including American Red Cross, Milledgeville/Baldwin Chamber of Commerce, City of Milledgeville, Communities in Schools, Baldwin County Board of Education, Baldwin County Sheriff’s Department and Georgia Department of Juvenile Justice.
- Blue Bird has an ongoing facilities agreement for space at the **Peach County Workforce Development Center** for employee onboarding and workforce training.

## Enrollment Services, Marketing, and Public Relations Update

**Report Date:** May 5, 2022

**Meeting Date:** May 6, 2022

**Prepared By:** Dr. Janet Kelly, Assistant Vice President for Enrollment Services, Marketing, and Public Relations

### Enrollment and Registration

#### Spring Semester 2022

- Spring semester registration for credit and HS students is complete
  - Still adding DOC students for the term
- A comparison of net registrants for Spring 2021 and 2022 is shown in the chart below as of May 5, 2022

Spring	Overall	Credit	HS	DOC
2021	7,241	5,250	1,623	288
2022	8,483	4,502	3,574	400
Difference	1,242	-748	1,951	112
	17%	-14%	120%	39%

#### Summer Semester 2022

- Summer semester registration for credit, DOC, and HS students is ongoing
- A comparison of net registrants for Summer 2021 and 2022 is shown in the chart below as of May 5, 2022

Summer	Overall	Credit	HS	DOC
2021	2,717	2,389	216	112
2022	2,857	2,390	334	129
Difference	140	1	118	17
	5%	0%	55%	15%

## VECTR Update

**Report Date:** April 29, 2022

**Meeting Date:** May 6, 2022

**Prepared By:** Mr. Terry Hamilton, Operations Manager, GA VECTR Center

### Section I - Services Provided at the VECTR Center this Month, Academic Year, and since Opening:

Service Area	April 2022	AY 2022	August 2016 to Present
Career Coaching	53	448	3,819
Community Resources	26	284	2,616
Education-Financing	53	350	2,432
Testing Center	110	1,264	5,668
Entrepreneurship	291	2,277	6,909
Department of Labor (DOL)	0	0	880
Education-CGTC/TCSG	43	691	3,535
Education-USG	0	0	691
United Way - Mission United	9	200	1,125
WIOA	0	87	392
Veterans Service Officers (VSO)	1,011	9,873	51,250
VA Health Enrollment	97	999	1,718
Other	608	5,413	10,009
<b>Totals</b>	<b>2,301</b>	<b>21,886</b>	<b>91,044</b>

### Section II - CGTC Classes Conducted at the VECTR Center this Month:

Name	Number Enrolled	Length of Course (Weeks)	Training Dates
Welding	13	15	2/14 - 5/27
HVAC	13	15	2/14 - 5/27
Industrial Systems Maintenance	13	15	2/14 - 5/27
Electrical Construction	12	15	2/14 - 5/27
CISCO Networking	13	15	1/10 - 5/4
CDL- Spring Cohort 3	8	5	4/11 - 5/16

### Section III - Workshops Conducted at the VECTR Center this Month:

Name	Organization	Number Trained	Training Dates
Navigating Zoom & Other Digital Media	Mercer University	8	4/5

Customer Service Workshop	CGTC Economic Dev	4	4/5
Intermediate Word	Mercer University	7	4/19
Public Speaking Workshop	CGTC Economic Dev	3	4/12

**Section IV - Veterans Business Outreach Center (VBOC) Events this Month:**

Event	Event Type	Location	Number Trained	Training Dates
Reboot	Virtual	GA VECTR Center	25	4/5-4/6
B2B	In-Person	Fort Benning	15	4/12-4/13
B2B	In-Person	Statesboro NG	6	4/14-4/15
B2B	In-Person	Kings Bay NSSB	9	4/14-4/15
B2B	In-Person	Robins AFB @ VECTR Ctr	25	4/14-4/15
B2B	In- Person	Charleston NWS	9	4/20-4/21
Outreach	In-Person	Veteran Entrepreneurship Forum – Atlanta	4	4/20
B2B	In-Person	Fort Stewart	20	4/26-4/27
B2B	In-Person	Hunter AAF	13	
VBOC B2B	In-Person	Fort Gordon	16	4/27-4/28
Outreach	In-Person	Veteran’s Women Entrepreneurship Expo - Atlanta	30	4/30
<b>Total</b>			172	

**Section V - Recruiting Outreaches Conducted by VECTR this Month:**

Event Name	Event Type	Location	Number of Attendees	Dates
CSP Briefing	Virtual	Fort Gordon	15	4/1
Pre-separation Briefing	Virtual	Robins AFB	32	4/5
Education Expo	In Person	Albany MCLB	17	4/12
CSP Briefing	In Person	Hunter/Stewart	24/40	4/13-4/14
CSP Briefing	Virtual	Fort Gordon	22	4/15
Pre- Separation Briefing	Virtual	Robins AFB	27	4/19
Informed Decision Briefing	In Person	Robins AFB	22	4/21
CSP Briefing	In Person	Fort Stewart	37	4/21
CSP Briefing	Virtual	Fort Gordon	16	4/22
CSP Briefing	In Person	Hunter/Stewart	23/58	4/27-4/28
<b>Total</b>			333	

**Section VI - Community Events Held at the VECTR Center this Month:**

- VITA Tax Preparation concluded on 4/12 and served 40 clients in April and 70 in March.
- WR-ALC Hiring Panel conducted candidate interviews on 4/1, 4/11-13, and 4/25-27.
- Hosted CGTC Titan Leadership Institute participants on 4/15.
- Conducted a Career Fair on 4/28 with 30 vendors and 100 to 150 attendees.

## Institutional Advancement Update

### CGTC Board of Directors Meeting

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**Report Date:** May 2, 2022

**Meeting Date:** May 6, 2022

**Prepared By:** Ms. Tonya McClure, Assistant Vice President for Advancement

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#### **Events**

- Annual Golf Tournament
  - Tuesday, May 9 @ noon
  - Houston Lake Country Club
- Coca-Cola Truck Tour (*Delivering the Future*)
  - Wednesday, May 18 @ 11-1 pm (Macon campus)
  - Highlighting CDL programs
  - Recruitment event will have food trucks, music and games for students
  - Sponsored by Coca-Cola
- Annual Giving Campaign
  - June 6 – 17
  - Donation forms will be emailed
- Casino Night Fundraiser
  - August 12, 2022 @ 7 pm
  - Charles H. Jones Advanced Technology Center (Macon Campus)
  - Assistance with securing sponsorships is greatly appreciated

#### **Special Projects**

- Large Gift
  - Coca-Cola Company
    - \$240,000
    - Portion of \$1 million donation designated for five technical colleges in the TCSG
    - Supports three full-time instructor positions for CDL programs in Bibb and Baldwin counties
- Summer Scholarship Awards
  - Textbook/tools scholarship period: 5/9 – 5/23
- Alumni Network
  - Planning spring event during Macon Bacon baseball season
- Operational
  - Facilities
    - Bookstore: continued sewage issue with Applebee's
  - Advancement Staffing Update
    - New Director of Development: JoAnn Roberts



# Student Affairs Update

## CGTC Board of Directors Meeting

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**Report Date:** May 2, 2022

**Meeting Date:** May 6, 2022

**Prepared By:** Dr. Craig Jackson, Vice President for Student Affairs

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### Career Services

The office continues to serve students by offering Optimal Resume assistant, Workshops, Career Fairs, Work Study and WIOA (Workforce Innovation and Opportunity Act). The office is currently hiring for Career Advisors. There are several job fairs being held on campus from local employers.

### Campus Life

A series of events were held during Black History to include speakers Dr. Michelle Johnson from Georgia College & State University and Darlene Williams, owner of SpaTique luxury spa. Interest meeting for Titans Club Cheer squad. Skills USA conference and competition was held in Atlanta. CGTC received 2022 Chapter Excellence Level 1 recipient for Quality Chapter award. CGTC also had three students to place.

Daniel Thompson	Medical Math	Silver
Erin Bowden	Medical Math	Bronze
Roman Alvarez	Job Demo Open	Silver

### Counseling Department

The department continues to conduct Mental Health First Aid training for faculty & staff. The department is currently seeking to hire an Assistant Director for Counseling an Administrative Assistance.

### CGTC Academy Dual Achieve Program (DAP)

CGTC is one of five TCSG institutions that will serve as pilot programs. The purpose of the Academy is to provide an opportunity for individuals to earn a high school and college credential in an effort to prepare them for in-demand careers within our eleven-county service area and throughout the state of Georgia. The College is currently seeking to hire for several positions to operate the program. Ms. LaKeitha Weston is the new Executive Director/Principle that will lead the program

### Athletics

Men and Women Basketball are deep into conference play as they prepare for the Conference Tournament. Men are ranked number #6 in the conference and kicked off tournament play on March 1<sup>st</sup> against #3 South Georgia Tech with a loss. Lady Titans are ranked #5 in the conference and lost in the first round to East Georgia State.

## Graduation

Welcome to the 55<sup>th</sup> Annual Commencement Exercise. We have **453 credit** graduates participating and **110** High School Equivalency graduates participating for a total of **563** graduates to walk across the stage.