

Central Georgia Technical College

Local Board of Directors Meeting

AGENDA

Wednesday, February 9, 2022

A Building Board Room – Macon Campus

10:30 a.m. – 12:00 p.m.

Call to Order

Dr. Avis Williams

Invocation and Pledge of Allegiance

Approval of Minutes

Dr. Avis Williams

Special Presentation – CGTC GOAL/RPA/EAGLE Winners

Division Reports

- Academic Affairs Dr. Amy Holloway
- Administrative Services Dr. Michelle Siniard
- Adult Education Ms. Brenda Brown
- Economic Development Ms. Andrea Griner
- Executive Vice President
 - Enrollment/Marketing/PR Dr. Janet Kelly
 - Facilities/Satellite Operations Mr. Jeff Scruggs
 - VECTR Center Mr. Jeff Scruggs
- Institutional Advancement Ms. Tonya McClure
- Institutional Effectiveness Ms. Deborah Burks
- Student Affairs Dr. Craig Jackson

President's Report

Dr. Ivan Allen

Old Business

Dr. Avis Williams

New Business

Dr. Avis Williams

Adjourn

**Central Georgia Technical College Board of Directors and Board of Trustees
Joint Board Meeting**

Tuesday, December 14, 2021

11:30 a.m. – 12:00 p.m.

Larry Walker Arena – Warner Robins Campus

In Attendance

Allen, Ivan	Jackson, Craig
Bailey, Karen (electronic)	Logan, Jason*
Barbee, Ed*	McClarnon, Diana*
Brown, Brenda	McClure, Tonya
Burks, Deborah	Nester, DeAnn
Buzzell, Marsha*	O’Hara, Mike*
Collins, Brad*	O’Neal, Kathy
Couch, Mike	Redding-Andrews, Karla
Griffeth, Hank*	Scruggs, Jeff
Griner, Andrea	Siniard, Michelle
Hart, Sr., Sam	Steele, Danielle
Hawthorne, Sarah*	Williams, Avis
Holloway, Amy	Williams, Steve*

I. Call to Order – Central Georgia Technical College Foundation Board of Trustees Meeting

Mr. Steve Williams called the meeting to order at 11:37 a.m.

II. Approval of Minutes

The August meeting minutes were approved, with a motion from Mr. Griffeth and a second by Ms. Buzzell.

III. Financial Report

Mr. Hank Griffeth provided a financial update since last quarter, with motions to approve from Ms. Buzzell and Dr. Hawthorne.

IV. Final Report

Ms. Tonya McClure informed the Board that the first gift from Atrium Health Navicent’s three-year commitment has been received.

V. Meeting Adjourned

The Board of Trustees meeting was adjourned at 11:42 a.m.

VI. Call to Order – Central Georgia Technical College Board of Directors Meeting

Mr. Mike Couch called the meeting to order at 11:42 a.m.

VII. Approval of Minutes

The October 25, 2021 meeting minutes were approved.

VIII. Division Reports

Dr. Amy Holloway presented two new TCC's to the Board for approval. The TCC's are for Travel and Tourism Associate and Basic Electronics Technician. The Board unanimously approved both TCCs.

Dr. Michelle Siniard gave a financial update, and Mr. Jeff Scruggs provided information on current facilities projects and enrollment services.

IX. President's Report

Dr. Allen provided an update on the College and expanded on the facility projects the College is currently working on.

X. Meeting Adjourned

The Board of Directors meeting was adjourned at 11:59 a.m.



Academic Affairs Update

CGTC Board of Directors Meeting

Report Date: January 31, 2022

Meeting Date: February 9, 2022

Prepared By: Dr. Amy Holloway, Vice President for Academic Affairs

Academic Affairs

Hemodialysis instructor and program chair Sonia Wynne was selected as CGTC's 2002 Rick Perkins Award for Excellence (Instructor of the Year) winner. Ms. Wynne has been at CGTC since 2004, when she developed the college and TCSG's first Hemodialysis program. She serves the Board of Directors of the National Kidney Foundation and the Southeastern Kidney Council, as well the state's ESRD Advisory Council to the Governor. In addition, she is actively involved in several professional organizations, including the American Nephrology Nurses Association and National Association of Nephrology Technicians.

Engineering Technology

CGTC has started an engineering apprentice program with Perdue, with the first student selected from the Mechanical Engineering specialization.

Paramedicine

Program Chair Richard Ellis was appointed as a member to the Region V EMS Advisory Council. Council covers EMS activities and issues for Baldwin, Bibb, Bleckley, Crawford, Dodge, Hancock, Houston, Jasper, Johnson, Jones, Laurens, Monroe, Montgomery, Peach, Pulaski, Putnam, Telfair, Treutlen, Twiggs, Washington, Wheeler, Wilcox, and Wilkinson counties.

CGTC Instructor Ms. Kimberly Coleman was selected as the Region V EMS Educator of the Year.

The Paramedicine program is assisting the Region V Trauma Advisory Committee with teaching of Tactical Emergency Casualty Care and Tactical Emergency Casualty Care for Law Enforcement and First Responders. These classes teach medical, fire and law enforcement to take care of patients of trauma during Active Shooter/Hostile Events (ASHE). The course dates are January 28 - 29, February 25-26 and March 24-25.

CGTC is also hosting a trauma skills workshop on February 25-26, which will allow medical personnel (including students) to learn critical life-saving skills that are high risk/low use. This class is in conjunction with the Georgia Trauma Commission and the Georgia EMS Association.

Physical Therapist Assistant

PTA licensure pass rates surpassed the two-year benchmark established by the Commission on Accreditation in Physical Therapy Education (CAPTE). Currently, CGTC's program two-year pass rate average is at 90%.

Radiologic Technology

Macon RADT Dec. 2021 graduates (AY2022) made CGTC Macon RADT history with a 93.33% pass rate on 1st attempt (14/15). All 15 graduates are gainfully employed in field.

Central Georgia Technical College
FY 2022 YTD Analysis
as of January 31, 2022

	Annual Budget	Current Year Revenue	Current Year Receivables	Current Year Expenditures	Net Amount
01932	State Appropriation	22,422,113	13,154,358	11,596,734	1,557,624
01933	State - Fatherhood Initiative			7,600	0
01935	Economic Development Grant			894	0
01938	Adult Ed State Funds	913,500	458,081	602,557	(144,476)
18000	CMVOST - CDL Grant	49,618	3,723	4,422	0
19100	RSI - Student Success	172,290	172,290	329	0
2416W	Apprenticeship-AAI	12,000	12,000		0
2421B	Federal Work Study Funds	283,638	37,396	3,415	0
24999	OSHA Susan Harwood Grant	159,735	58,261	6,921	0
2621A	FY21 Adult Ed Federal Funds	97,650	97,570	80	0
2622A	Adult Ed Federal Funds	1,398,550	565,590	644,834	(79,244)
26425	CARES Act Institution Relief	13,617,711	2,154,252	60,929	0
26436	CARES Strengthening Inst.	1,097,584	175,830		0
26991	VBOC Grant	410,285	205,866	34,347	0
28128	DOE-Enhancing Capacity Plan	449,856	117,964	38,667	0
2831C	PBI - Project CAFÉ Action for Eq	599,637	32,344	7,753	0
30143	SNAP	149,335	66,639	8,285	0
3231B	FY22 Carl Perkins	1,559,497	533,789	447,830	0
33421	Ag Vets/NIFA - USDA Grant	505,320	80,096	14,075	0
35315	CCampus Grant	171,955	78,753	7,243	0
3551A	FY22 WIOA Adult	456,607	72,958	127,515	0
3551D	FY22 WIOA Dislocated Worker	373,586	100,574		0
3551Y	FY22 WIOA Youth	384,366	102,554	33,835	0
48015	TCSG Foundation - Truist	53,125	13,825		0
55002	Live Work - Cosmetology	19,000	5,198	8,433	(3,235)
55004	Live Work - Auto Tech	18,000	7,260	2,201	5,059
55011	Live Work - Child Dev Ctr	250,000	208,195	271,466	(63,271)
55024	Live Work - Dental Hygiene	42,000	16,200	14,693	1,507
55029	Live Work - Diesel Mechanic	2,197		745	(745)
60001	Tuition	15,649,134	9,047,320	2,517,799	(1,171,185)
60005	GED Testing	65,000	14,493	90,338	(75,845)
60015	Miscellaneous	1,000,000	306,107	159,325	146,782
60030	Testing Center	90,000	61,156	2,395	58,761
60133	Misc Income Registration Fees	910,000	484,236	44,869	378,866
60134	Misc Income Application Fees	70,000	25		25
60135	Student Technology Fee	1,575,000	868,178	28,428	703,279
60136	Misc Student Fees	1,000,000	883,968	50,073	703,029
61001	Continuing Education	250,000	106,344	161,527	(55,183)
61003	Business & Industry General	865,000	389,268	395,616	(6,348)
61125	DAU	43,430	43,430		43,430
61127	CLCP	16,000	8,948	10,500	(1,552)
61143	FAA	40,000	16,490	3,002	13,488
61158	CDL Testing	8,500	6,800	2,724	4,076
61161	American Heart CTC	40,000	12,539	13,387	(848)
61272	GDC Occupational Skills	1,282,540	606,993	776,687	(169,694)
61295	EOC Head Start	60,000		40,193	0

61335	A/E Miscellaneous				376,270	(376,270)
61337	Jones County A/L	20,000				0
62007	Concession Sales	105,000	31,017		54,030	(23,013)
90115	FY22 GA Dept of Corrections	100,000	15,400		15,400	0
90117	STABLE 4ward - Macon	129,792	48,672		23,060	25,612
90118	STABLE 4ward - Warner Robins	189,040	70,893		50,752	20,141
90140	CJCC Law Enforcement Grant	45,450	38,768	6,153	44,921	0
90360	Child & Adult Care Food Prog	35,000	30,264	15,328	48,822	(3,230)
90391	Bright from Start PreK Funds	226,753	146,912		125,202	21,710
91014	FY22 Defense Community	60,000	25,850		25,850	0
94358	DJJ Grant	240,000	73,775			73,775
95358	FY2020 Equipment Refresh	295,021	100,702		100,702	0
95367	FY2021 MRR Bond	803,040	740,432		740,432	0
95373	FY2022 MRR Bond	968,911				0
95374	FY2022 Equipment Refresh	612,150				0
96222	FY22 DHS/DFCS Training Grant	91,313	59,007	7,712	66,719	0
Grand Total		72,555,229	32,769,553	3,510,972	35,207,452	1,073,072

	Net to Date	1,073,072
	Prior Year Carry-over	<u>2,733,102</u>
	<i>Net Income, including Prior Yr Carry-over</i>	<u><u>3,806,174</u></u>

Central Georgia Technical College
YTD Analysis - FY2022 vs. FY 2021
January

	FY2021			FY2022			FY22 vs. FY21	
	Revenue	Expenditures	Net	Revenue	Expenditures	Net	Net Difference	
01932	State Appropriation	12,330,718	11,926,277	404,441	13,154,358	11,596,734	1,557,624	1,153,183
01933	State - Fatherhood Initiative				7,600	7,600		
01935	Economic Development Grant	-	0	0	894	894	0	0
01938	Adult Ed State Funds	532,870	545,947	(13,077)	458,081	602,557	(144,476)	(131,399)
18000	CMVOST - CDL Grant	29,799	29,799	0	4,422	4,422	0	0
19100	RSI - Student Success	414,811	414,811	0	172,619	172,619	0	0
2416W	Apprenticeship-AAI	-	-	0	12,000	12,000	0	0
2421A	Federal Work Study Funds	97,790	97,790	0	40,811	40,811	0	0
24999	OSHA Susan Harwood Grant	73,363	73,363	0	65,182	65,182	0	0
2622A	Adult Ed Federal Funds	738,091	826,102	(88,011)	663,240	742,484	(79,244)	8,767
26425	CARES Act Institution Relief	342,742	342,742	0	2,215,181	2,215,181	0	0
26436	CARES Strengthening Inst.			0	175,830	175,830	0	0
26991	VBOC Grant	206,347	206,347	0	240,213	240,213	0	0
28128	DOE-Enhancing Capacity Plan	43,342	43,342	0	156,631	156,631	0	0
2831C	PBI - Project CAFÉ Action for Eq.			0	40,097	40,097	0	0
30143	SNAP	74,860	74,860	0	74,924	74,924	0	0
3230B	Carl Perkins	863,395	863,395	0	981,619	981,619	0	0
33421	Ag Vets/NIFA - USDA Grant	33,773	33,773	0	94,171	94,171	0	0
35315	CCampus Grant	66,073	66,073	0	85,996	85,996	0	0
3551A	WIOA Adult	175,077	175,077	0	200,473	200,473	0	0
3551D	WIOA Dislocated Worker	210,106	131,074	79,032	100,574	100,574	0	(79,032)
3551Y	WIOA Youth	108,721	108,721	0	136,389	136,389	0	0
36201	ECLC Quality Rated Grant	24,633		24,633			0	(24,633)
48015	TCSG Foundation - Truist			0	13,825	13,825	0	0
55002	Live Work - Cosmetology	664	7,744	(7,080)	5,198	8,433	(3,235)	3,845
55004	Live Work - Auto Tech	2,352	1,945	407	7,260	2,201	5,059	4,652
55011	Live Work - Child Dev Ctr	188,030	208,192	(20,162)	208,195	271,466	(63,271)	(43,109)
55024	Live Work - Dental Hygiene	16,399	24,086	(7,687)	16,200	14,693	1,507	9,194
55029	Live Work - Diesel Mechanic	1,364	1,352	12		745	(745)	(757)
60001	Tuition	11,035,092	12,205,047	(1,169,955)	11,565,119	12,736,304	(1,171,185)	(1,230)
60005	GED Testing	17,691	96,653	(78,962)	14,493	90,338	(75,845)	3,117
60015	Miscellaneous	333,737	148,650	185,087	306,107	159,325	146,782	(38,305)
60030	Testing Center	36,522	2,164	34,358	61,156	2,395	58,761	24,403
60133	Misc Income Registration Fees	577,827	144,827	433,000	529,105	150,239	378,866	(54,134)
60134	Misc Income Application Fees	575		575	25		25	(550)
60135	Student Technology Fee	974,076	419,170	554,906	896,606	703,279	193,327	(361,579)
60136	Misc Student Fees	1,012,300	174,846	837,454	934,041	231,012	703,029	(134,425)
61001	Continuing Education	64,779	172,627	(107,848)	106,344	161,527	(55,183)	52,665
61003	Business & Industry General	266,727	280,203	(13,476)	389,268	395,616	(6,348)	7,128
61125	DAU	129,440		129,440	43,430		43,430	(86,010)
61127	CLCP	7,816	9,258	(1,442)	8,948	10,500	(1,552)	(110)
61143	FAA	15,224	8,819	6,405	16,490	3,002	13,488	7,083
61158	CDL Testing	7,270	699	6,571	6,800	2,724	4,076	(2,495)
61161	American Heart CTC	11,451	5,501	5,950	12,539	13,387	(848)	(6,798)
61272	GDC Occupational Skills	683,131	767,828	(84,697)	606,993	776,687	(169,694)	(84,997)
61295	EOC Head Start	30,875	39,990	(9,115)	40,193	40,193	0	9,115
61335	A/E Miscellaneous	-	320,590	(320,590)		376,270	(376,270)	(55,680)
61337	Jones County A/L	20,000		20,000			0	(20,000)
62007	Concession Sales	9,973	33,851	(23,878)	31,017	54,030	(23,013)	865
90115	Ga Dept of Corrections Testing			0	15,400	15,400	0	0
90117	STABLE 4ward - Macon			0	48,672	23,060	25,612	25,612
90118	STABLE 4ward - Warner Robins			0	70,893	50,752	20,141	20,141
90140	CJCC Law Enforcement Grant	-	-	0	44,921	44,921	0	0
90360	Child & Adult Care Food Prog	32,187	43,130	(10,943)	45,592	48,822	(3,230)	7,713
90391	Bright from Start PreK Funds	189,879	204,876	(14,997)	146,912	125,202	21,710	36,707
91014	FY22 Defense Community			0	25,850	25,850	0	0
94358	DJJ Grant	120,626		120,626	73,775		73,775	(46,851)
95348	FY2019 MRR Bond	1,201,246	1,201,246	0	-		0	0
95357	FY2020 MRR Bond	207,299	207,299	0	-		0	0
95358	FY2020 Equipment Refresh	25,860	25,860	0	100,702	100,702	0	0
95367	FY2021 MRR Bond	-	-	0	740,432	740,432	0	0
96220	DHS/DFCS Training Grant	54,526	54,526	0	66,719	66,719	0	0
Grand Total		33,641,449	32,770,472	870,977	36,280,525	35,207,452	1,073,073	202,096

Net to Date	870,977	1,073,073	
Prior Year Carry-over	3,684,024	2,733,102	
<i>Net Income, including PY Carry-over</i>	<u>4,555,001</u>	<u>3,806,175</u>	<u>(748,826)</u>

Adult Education Update CGTC Board of Directors Meeting

Report Date: February 1, 2022

Meeting Date: February 9, 2022

Prepared By: Ms. Brenda Brown, Vice President for Adult Education

National Reporting System (NRS) Statistics (WIOA Local) - Students acquiring 12 or more attendance hours (NRS Statistics are unduplicated)

	Total Number Enrolled	Total Attendance Hours	Total Number of Measurable Skill Gains	Percentage Achieving Measurable Skill Gain	GED® Graduates
FY21*	888	52,781	248	28%	160
FY22	1,041	64,447	386	37%	154

*Total number of Periods of Participation

WIOA Local – Gains and Attendance by EFL – WIOA local totals of the number of students enrolled, total attendance hours, MSG and percentages by entering educational functioning level for all POPs.

Entering Educational Functioning Level	Total Number Enrolled	Total Attendance Hours for all participants	Total number of Measurable Skill Gains	Percentage of Enrollment with Measurable Skill Gains
ABE1 Beginning Literacy	74	5,592	29	39%
ABE2 Beginning Basic Education	409	24,812	129	31%
ABE3 Intermediate Low	315	18,848	106	34%
ABE4 Intermediate High	76	2,768	31	41%
ASE1 Low	8	208	7	88%
ASE2 High	2	101	2	100%
ESL1 Beginning Literacy	23	1,361	10	43%
ESL2 Low Beginning	38	2,778	20	53%
ESL3 High Beginning	27	2,244	15	56%
ESL4 Intermediate Low	28	2,630	16	57%
ESL5 Intermediate High	30	2,364	15	50%
ESL6 Advanced	11	741	6	55%
TOTAL	1,041	64,447	386	37%

Workforce Training – The following programs are offered to all students and students apply to participate in the training based upon their personal career goals.

- Accelerating Opportunities Program
 - 12 students enrolled

- Career Plus HSE
 - 20 students enrolled
 - 6 Graduates

- Integrated Education & Training
 - Warehouse & Distribution Fundamentals – 19 participants, 39 certifications earned
 - Hospitality & Tourism – 35 participants, 38 certifications earned

- Youth Success Academy
 - 262 Approved Out of School Youth Students
 - 11 Work Experience Participants
 - 18 Enrolled in CGTC credit class

AED Updates:

- Fall 2021 First group of Career Plus High School Equivalency students complete pilot program

- January 10 First Day of Spring Semester

- January 31 Career Plus High School Equivalency Advisory Committee Meeting, via WebEx

- February 7-25 IELCE Hospitality IET, Houston County

- February 8 Annual Volunteer Appreciation Luncheon, Sonny Watson Quads Co-Sponsors Centerville Rotary Club and CGTC Adult Education

- February 16 Host COGNIA Engagement Review, via Zoom

- March 14-16 2022 Dinah Culbreath Wayne EAGLE Competition, Grand Hyatt Atlanta

- March 14-16 2022 TCSG Office of Adult Education Outstanding Teacher of the Year Competition, Grand Hyatt Atlanta

- Houston County and Macon-Bibb County CLCP's are in the process of completing the new CLCP certification

Economic Development Update CGTC Board of Directors Meeting

Report Date: February 1, 2022

Meeting Date: February 9, 2022

Prepared By: Ms. Andrea Griner, Vice President for Economic Development

Customized Business and Industry Training:

Business or Organization	Training Delivered	Number Trained	Length of Course	Training Dates
Graphic Packaging - Perry	Area Lead Leadership Series	3	8 hours	12/3
	Area Lead Leadership Series	4	8 hours	12/10
	Forklift Training	1	8 hours	12/15
	Area Lead Leadership Series	5	8 hours	1/7
	Forklift Training	8	8 hours	1/12
	Area Lead Leadership Series	5	8 hours	1/14
	Area Lead Leadership Series	5	8 hours	1/21
	Area Lead Leadership Series	5	8 hours	1/28
WR-ALC	Production Environment Readiness	13	40 hours	12/9 – 12/15
	Production Environment Readiness	11	40 hours	1/6 – 1/12
	General Maintenance Procedures	3	24 hours	1/14 – 1/19
	Production Environment Readiness	15	40 hours	1/21 – 1/27
	General Maintenance Procedures	3	24 hours	1/28 – 2/1
Tractor Supply Company	Advanced Excel	9	6 hours	12/7 & 12/9
Walsh Honda	First Aid/CPR/AED	5	8 hours	12/9
YKK	Shop Safety	24	4	12/13
Trinity School of Medicine	EKG Interpretation with BLS, ACLS, and PALS	28	14 hours	12/13 – 12/16
Pittman Waller Roofing	MSHA New Miner	9	16 hours	1/13 – 1/14
Armstrong	OSHA-10 Hour for General Industry	10	10 hours	1/18 – 1/19
	Forklift Training	10	8 hours	1/18 – 1/19
Pratt & Whitney	FAA A&P Preparation Course	1	56 hours	1/22 – 1/28
Capitol Cycle	Forklift Training	5	8 hours	1/24

Continuing Education Courses Delivered:

Training Delivered	Number Trained	Length of Course	Training Dates
Ed2Go Online Training	3	Varies	12/1 – 1/27
Ed2Go Online Personal & Professional Training	11	Varies	12/1 – 1/27
Applied Technology Assessment (YKK)	8	1 hour	12/1 – 1/31
Professional Testing	44	Varies	12/1 – 1/31
Driver’s Education	31	36 hours	12/1 – 1/31
Driver Training – Drive Only	6	6 hours	12/1 – 1/31
Forklift Training	4	8 hours	12/2
Forklift Training	5	8 hours	12/7
Forklift Training	11	8 hours	12/15
Forklift Training	2	8 hours	12/16
Certified Ethical Hacker	3	72 hours	12/7 – 12/17
Forklift Training	6	8 hours	1/12
FAA A&P Preparation Course	2	56 hours	1/22 – 1/28

DHS/DFCS Training Grant:

Training Delivered	Number Trained	Length of Course	Training Dates
FSGV 1020	44	112 hours	12/6 – 12/29
FS 1000V	37	84 hours	12/27 – 1/12
FS 1021	4	35 hours	12/27 – 1/7
FS 1000V	9	84 hours	1/5 – 1/21
FSGV 1020	37	112 hours	1/13 – 2/7
FS 1000V	32	84 hours	1/14 – 2/1
FSGV 1020	9	112 hours	1/24 – 2/14

Adult Education - IET (Truist Grant):

Training Delivered	Number Trained	Length of Course	Training Dates
FA/CPR/AED	9	8 hours	12/6 – 12/7
ServSafe Food Handler	10	4 hours	12/8
OSHA 10 for General Industry	14	10 hours	12/10 & 12/13
ServSafe Food Handler	2	4 hours	1/24
OSHA 10 for General Industry	6	10 hours	1/26 – 1/27
FA/CPR/AED	6	8 hours	1/27

U.S. DoL OSHA Susan Hardwood Grant:

Training Delivered	Number Trained	Length of Course	Training Dates
Forklift Training	7	7.5 hours	12/8
Hazard Communication	1	3 hours	12/9
Ladder Safety	1	3 hours	12/13
Forklift Training	2 (1-Pana Print)	7.5 hours	12/20
Forklift Training	4	7.5 hours	1/4
Fall Protection	1	3 hours	1/10
Workplace Violence Prevention	1	3 hours	1/10
Electrical Safety	1	3 hours	1/18
Lock Out/Tag Out	1	3 hours	1/18
Slips, Trips & Falls	1	3 hours	1/19
Hand & Power Tools	1	3 hours	1/25
Machine Guarding	1	3 hours	1/25
Forklift Training	3	7.5 hours	1/26
Forklift Training	8 (2-Advanced Project Consulting; 1-Qualified Staffing; 4-Pete's)	7.5 hours	1/27
Bloodborne Pathogens	1	3 hours	1/31
Personal Protective Equipment	1	3 hours	1/31

Industry Outreach:

- Macon Transit Authority - Bibb
- Star Snacks - Bibb
- Kumho Tires - Bibb
- General Steel - Bibb
- Cosmo Cabinets - Putnam
- Pete's - Peach
- Middle Georgia Community Food Bank – Bibb
- Embraer Aircraft Maintenance Services – Bibb
- Collins Manufacturing – Bibb
- Saia Construction – Sumter
- Armstrong World Industries - Bibb

Community Outreach:

- Houston County Development Authority Board Meeting
- Perry Area Chamber of Commerce Board Meeting
- Economic Opportunity Council Board Meeting
- Boys & Girls Club Board Meeting
- WorkSource Macon-Bibb Board Meeting
- OneMacon Meeting
- Macon-Bibb County Industrial Authority
- Georgia Chamber Eggs & Issues
- OneMacon Talent and Education Working Group
- Houston County Career Academy Board Meeting

Facilities:

- **Over 375 visitors utilized the facilities at the Warner Robins campus** during the months of December and January including Middle Georgia RESA, The Grove Church, American Red Cross, Robins AFB, Houston County Extension Office – 4H Performing Arts Club, Georgia Tech, Central Georgia Athletics, Houston County Volunteer Medical Clinic Board, Rigby’s Entertainment, AKA Sorority, Air Force Sustainment Center, Dooly State Prison, Tyson Foods, Technical College System of Georgia, Trinity School of Medicine, and 402nd Maintenance Support Squadron.
- **Over 500 visitors utilized the facilities at the Macon campus** during the months of December and January including Middle Georgia RESA, Irving Tissue, Georgia Chamber of Commerce, Geico, Macon-Bibb County Fire Department, MGEA Works, Interfor, Kumho Tire, Greater Macon Chamber of Commerce, and Georgia Dental Hygiene Educator Association.
- **Over 165 visitors utilized the facilities at the Milledgeville campus** during the months of December and January including American Red Cross, Milledgeville/Baldwin Chamber of Commerce, Communities in Schools, and Baldwin County Board of Education.
- Blue Bird has an ongoing facilities agreement for space at the **Peach County Workforce Development Center** for employee onboarding and workforce training.

Enrollment Services, Marketing, and Public Relations Update

Report Date: February 7, 2022

Meeting Date: February 9, 2022

Prepared By: Dr. Janet Kelly, Assistant Vice President for Enrollment Services, Marketing, and Public Relations

Enrollment and Registration

Spring Semester 2022

- Spring semester registration is ongoing for Session 2 starting March 7, 2022
 - Still adding DOC and HS students for the term
- A comparison of net registrants for Spring 2021 and 2022 is shown in the chart below as of February 7, 2022

Spring	Overall	Credit	HS	DOC
2021	6,670	4,978	1,526	166
2022	8,221	4,492	3,510	219
Difference	+1,551	-486	+1,984	+53
	23%	10%	130%	32%

Other information items

- Current flexibilities related to admission/placement requirements have been extended through Summer of 2023
- Implemented Target X CRM; provides Enrollment Hub for students/applicants and new online application format
 - Two high school groups will pilot the new system for Dual Enrollment apps in the next few weeks
- The High School Initiatives team hosted two recruitment events
 - Thursday, Feb. 3 – More than Scrubs: Partnership with Houston Healthcare and the Houston Co. Career Academy to showcase healthcare careers of all types with Houston County students (150 students)
 - Friday, Feb. 4 – Aerospace Summit: Hosted at the Aerospace Training Center/Robins North, local area students were able to view the classrooms, labs, and real-world work environments of Robins AFB, H2 Aerospace, and Dean Baldwin (85 students)
 - General Jennifer Hammerstedt, Robins ALC Commander, was the featured guest speaker
- The Marketing and HS Initiatives team collaborated to host enrollment/interest drives at Bibb County high schools during the month of February
- Finalizing plans to host the GOAL/Rick Perkins Award regional competition on the Warner Robins Campus on Feb. 24

VECTR Update

Report Date: February 1, 2022

Meeting Date: February 9, 2022

Prepared By: Mr. Terry Hamilton, Operations Manager, GA VECTR Center

Statistics: 2 Aug 16 – 31 Jan 22:

- Provided services to veterans, service members/families as depicted below:

Service Area	January 2022	AY-2022	Since August 2016
Career Coaching	35	292	3,663
Community Resources	12	198	2,530
Education-Financing	36	223	2,305
Testing Center	113	863	5,267
Entrepreneurship	230	1,174	5,806
Department of Labor (DOL)	0	0	880
Education-TCSG	51	546	3,390
Education-USG	0	0	691
United Way - Mission United	21	163	1,088
WIOA	36	86	391
Veterans Services (VSO)	792	6,973	48,350
VA Health Enrollment	104	677	1,396
Other	454	3,551	8,147
Totals	1,884	14,746	83,904

- Hosted - 20,565-plus attendees for Robins AFB training/events

CGTC Classes:

Name	Number Trained	Length of Course (Weeks)	Training Dates
Welding	13	15	10/11-2/4
HVAC	15	15	10/11-2/4
Electrical Construction	14	15	10/11-2/4

Workshops conducted:

Name	Organization	Number Trained	Training Dates
Administrative Assistant	CGTC Econ/Dev	8	1/11
Intermediate Word	Mercer University	N/A	Rescheduled to 4/19

VBOC:

Events	Location	Number Trained	Training Dates
Boots-to-Business (B2B)	Fort Jackson SC - In-person	9	1/5-1/6
B2B	Robins AFB GA	20	1/6-1/7
Outreach	Fort Stewart GA - Army Reserve	35	1/8
Reboot	Virtual – GA VECTR	18	1/11-1/12
B2B	Fort Benning—In-person	5	1/11-1/12
B2B	Fort Gordon—Virtual	30	1/12-1/13
B2B	MCAS Beaufort SC—In-person	13	1/13-1/14
B2B	Charleston JB—Virtual	15	1/19-1/20
B2B	Fort Stewart—In-person	21	1/25-1/26
Reboot	Gwinnett Tech—In-person	16	1/25-1/26
Total		182	

Outreach:

Events	Location	Number Trained	Training Dates
Career Skills Program (CSP)	Hunter	9	1/12
CSP	Stewart	46	1/13
Informed Decision Brief	Robins AFB	20	1/13
Pre-separation Briefing	Robins AFB-Virtual	13	1/18
CSP	Stewart	18	1/20
CSP	Gordon-Virtual	38	1/21
CSP	Hunter	11	1/26
CSP	Stewart	27	1/27
CSP	Gordon-Virtual	34	1/28
Total		216	

Community Events:

- Hosted Governor Kemp’s Veterans Roundtable Discussion on 1/27/2022
- Hosted WoVeN (Women Veterans Network) group meetings on 1/10, 1/24 and 1/31
- C.A.R.E.S. Pet Vaccination Clinic rescheduled to 2/19/2022 due to cold weather

Institutional Advancement Update CGTC Board of Directors Meeting

Report Date: January 28, 2022

Meeting Date: February 9, 2022

Prepared By: Ms. Tonya McClure, Assistant Vice President for Advancement

Events

- Alumni Night Out
 - January 24 @ Society Garden
 - Attendees were very complimentary and the plan is to grow these types of events in the future to foster alumni engagement
- Annual Golf Tournament
 - Tuesday, April 5 @ noon
 - Planning underway
 - Assistance with securing sponsorships is greatly appreciated
- Casino Night Fundraiser (*POSTPONED*)
 - August 12, 2022 @ 7 pm
 - Charles H. Jones Advanced Technology Center (Macon Campus)
 - Assistance with securing sponsorships is greatly appreciated
- Large Gifts (Nov 2021 – Jan 2022)
 - Navient Health Foundation
 - \$100,000 (Salary assistance for ASN, Practical Nursing, Acute Healthcare Technician, and Scholarships)
 - TCSG Foundation
 - \$17,656 (Scholarships via Last Mile Fund)
 - R. D. Buchan Trust
 - \$7,750 (Funding for Pulaski county students)
 - Lou Crouch Endowment
 - \$5,000 (Funding for criminal justice scholarships/Houston)
 - Flint Energies Foundation
 - \$4,000 (Funding for Adult Education/GED testing)
- In Kind Gifts (Nov 2021 – Jan 2022)
 - Medical equipment = \$14,000 (Central GA Cancer Care)
 - Cosmetology supplies = \$6,720 (Designing Line)
 - Catering services = \$1,732.50 (Sonny's Real Pit Bar-B-Que)

Special Projects

- Spring Semester Scholarship Awards
 - Tuition: \$27,391 (Foundation and private)
 - Textbook/fees: \$ 18,000

- Board of Trustees Quarterly Board Meeting
 - February 17 @ Macon campus

- Operational
 - Advancement staffing vacancies (2) are in the process of being filled
 - Roof/wall repairs ongoing at the Macon campus bookstore
 - HVAC installation/repairs completed at the Jones Center



Institutional Effectiveness Update

CGTC Board of Directors Meeting

Report Date: January 31, 2022

Meeting Date: February 9, 2022

Prepared By: Ms. Deborah Burks, Vice President for Institutional Effectiveness

Information Items

Accreditation

COGNIA Accreditation – The CGTC Academy

IE staff are coordinating College efforts to gain accreditation under COGNIA’s School within a School standards in support of The CGTC Academy Career Plus High School Equivalency and Dual Achieve Program pathways. The College is on track to gain candidacy and accreditation status in the 2022-2023 academic year. The following activities have taken place as of this report date.

- Held internal Planning Committee meetings
- Attended TCSG planning meetings
- Completed prior year assessment of operational plans
- Created current year operational and student learning outcome goals
- Submitted the required Readiness Diagnostic
- Gained approval for a virtual readiness evaluation date of February 16, 2022
- Participated in planning meetings with the COGNIA assigned Evaluator

Assessment and Planning

Programmatic Accreditation

- Automotive – Acceptance letter received from the National Institute for Automotive Service Excellence (ASE) indicating the CGTC Automotive program at the Houston County Career Academy met the criteria for accreditation renewed. Next accreditation review set for Spring 2027.
- Nursing – Acceptance letter received from the Georgia Board of Nursing acknowledging the College’s sub-change submission notifying the Board of the appointment of new program chairs for both the PN (Dr. Tunisia Love) and ASN (Jennifer Jones-Hunter) programs.

PERKINS V

Received Perkins FY2022 carryover funds in the amount of \$95,645.00 amending the total funds for grant activities from \$1,559,497 to \$1,655,142. An amended budget request was submitted to TCSG Grant staff on January 28, 2022. Revised allocations were sent to VPs responsible for Perkins funded activities.

Surveys

The following departmental surveys were recently developed through collaboration with IE:

- Child Development Center Evaluation
- Counseling Resource Center Exit Survey
- CARE Center Satisfaction Survey
- Evaluation of Faculty Orientation
- Revised Adult Education Student Opinion Survey

Titan Smart Resource Retention Event

During the week of January 4-7, 2022, Institutional Effectiveness and Academic Support partnered to deploy an outreach initiative targeting new and returning students. Staff from both areas manned a Titan Smart resource table on the Macon, Milledgeville, and Warner Robins campuses. Titan Smart resource packets were provided to over 450 students containing information on CGTC student and academic support services. Additional resource events will be held at CGTC locations throughout Spring semester. A student resource video was also developed to promote awareness of resources: cgtc.io/successresources

GRANTS

NEW - Rural Postsecondary Education & Economic Development (RPED) Grant

Dept. of Education \$488,525

- Provides funding to improve outcomes for dual enrolled students from rural high schools
- CGTC was one of only 9 applications funded nationwide making the College part of the first ever cohort under the award. CGTC will assist the Department in developing processes through proven strategies that will inform future proposal requests.
- Completed Orientation training January 2022

AmeriCorp VISTA

Corporation for National and Community Service \$67,750

- Funding used to hire VISTA workers in the TEAMS Outreach Center (TOC)
- Continuation application submitted January 2022 to maintain project funding through April 2023.
- One VISTA Member completed their service in December 2021 (T. Bond), one active VISTA Member (A. Loisy), one completing the CGTC background check process (C. Curtis), one prospective applicant and one additional open VISTA position

CCAMPIS (Child Care Access Means Parents in School) Grant

Dept. of Education \$127,979

- Provides funding for childcare tuition of Pell-eligible CGTC students, personnel, professional development, supplies, family resources, and accreditation expenses
- Awaiting approval on plan for carryover funds from Year 3 from Federal Program Officer
- Annual Performance Report due February 25, 2022

Commercial Motor Vehicle Operator Safety Training (CMVOST) Grant

Dept. of Transportation

- Provides funding for tuition and fees to support military-affiliated students enrolled in the Commercial Truck Driving program
- FY2019 grant \$136,738
Performance Period: September 2019 – September 30, 2021
 - Final Report submitted December 22, 2021
Project performance: Enrollment 110% (50 projected vs 55 actual); Graduates 82% (45 projected vs 37 actual); Employed in Industry 55% (40 projected vs 22 actual). Several graduates are still on active duty, but licensed and ready for employment in the transportation industry after discharge from the military in 2022.
- FY2020 grant \$42,252
Performance Period: September 2020 – September 30, 2022
 - Quarterly Report submitted January 28, 2022
Enrollment data indicates 40% of enrollment goal achieved to date (n=11)

Enhancing Agricultural Opportunities for Military Veterans grant

Dept. of Agriculture/ Subaward through STAG Vets, Inc. \$750,000 total; \$391,914 subaward

- The Ag Tech to Success Project is intended to provide Georgia's veterans with the training required to become agricultural technicians, agribusiness entrepreneurs, and/or independent farmers
- Provides funding to develop and offer Sustainable Small Farm and Agriculture Technician TCC at the Milledgeville Campus
- Project performance to date: 11 students enrolled; 4 graduates

Law Enforcement Training Grant

Georgia Criminal Justice Coordinating Council \$45,450

- Provides funding for supplies to support scenario-based, hands-on training for Campus Police in use of force and de-escalation
- Skill building and scenario-based training for Campus Police projected for March 2021.
- Quarterly performance report submitted January 12, 2022.
- Awaiting approval to adjust grant-funded supplies from CJCC Program Specialist

Predominantly Black Institutions (PBI) Competitive Grant Program

Dept. of Education \$599,637 annually; \$2,998,185 total

Performance Period: October 1, 2021 – September 30, 2026

- Provides funding to improve the outcomes of African American male students through the development of quality digital learning resources, increased access to wraparound student support services, and enhanced educational opportunities in STEM and Health Science programs
- Grant-funded positions filled for faculty (Brittany Evans – Biology and Keila Lockett – Psychology) and Health Science Success Coach (Laura Stefan)
- Digital Learning Resource Committee actively developing digital resources for students and employees

Predominantly Black Institutions (PBI) Formula Grant Program

Dept. of Education \$489,611 annually; \$2,448,055 total

Performance Period: October 1, 2021 – September 30, 2026

- Provides funding to improve the outcomes of Black American students, with a focus on the Early Childhood Care and Education program, and enhancements to wraparound student support services including the Library and Academic Success Center.

- Preparations initiated for advertising grant-funded positions and data collection processes

RSI (Removing Barriers, Setting Benchmarks, & Improving Student Success) [PBI Competitive] Grant

Dept. of Education \$596,148

- Provides funding to increase minority populations access to and success in Engineering Technology educational opportunities leading to high-wage, high-demand careers
- Project Performance Period concluded on September 30, 2021
Preliminary data indicates that during the project period
 - 53 Total Graduates earned at least one Engineering credential, increasing from 2 graduates in AY2016 to 19 graduates in AY2021
 - 76 Total Engineering awards earned, increasing from 3 awards in AY2016 to 22 awards in AY2021

Strengthening Institutions Program (SIP)

Dept of Education \$2,216,705 total

- Provides funding to increase enrollment, retention, and completion rates of CGTC students with an emphasis on at-risk students, veterans, women, and men of color.
- Annual Performance Report due March 2022
- Preliminary data indicates 88 students participated in an internship or apprenticeship during Year 1

Susan Harwood Capacity Building Grant Follow-on

Dept. of Labor \$119,392

Performance Period: October 1, 2021 – September 30, 2022

- Provides funding for CGTC Economic Development to offer free OSHA training to small businesses and targeted populations through the Regional Safety Training Center through September 2022
- Quarterly Report submitted January 2022
 - Achieved 145% of the Trainee goal (80 projected vs 116 actual)
 - Achieved 118% of the Contact Hours goal (420 projected vs 496.50 actual)

Veterans Business Opportunity Center (VBOC)

Small Business Administration \$475,000

- Provides funding for training and counseling veteran small business owners and entrepreneurs
- Quarterly report submitted December 2021

YES (Young, Employed, Successful) Project Grant

America's Promise Alliance \$20,000

- Provided funding for the CGTC Foundation and the REACH Student Organization to lead collaborative efforts with employer-partners and young professionals of color (credit, dual enrollment, and GED students) to co-design strategies to create inclusive workplace environments
- Employer-partners - Spherion Staffing, Georgia Artisan Furnishings, and City of Milledgeville
- CGTC hosted final event in December to celebrate project successes with the employer-partners and young professionals.
- Two young professionals participated with APA on additional project activities, participating in conference presentations and interviews; Young professional Jordan Tolbert was featured in the APA Youth Leader Spotlight (December 2021)
- Bonnie Quinn, Executive Director for Institutional Effectiveness, and Jordan Tolbert served as panelists in a session on Employer Engagement and Emerging Industries in the National Youth Employment Coalition's 2021 Annual Conference
- Employer partners will continue to engage with YES Young Professionals beyond the project: through participation in the Spherion Staffing internship for youth of color, and in participation with the City of Milledgeville by serving as consultants during the development of the EMBRACE Milledgeville customized training for their employees.
- Final project report submitted December 2022

Student Success

TEAMS Outreach Center:

In an effort to make TEAMS Outreach Center (TOC) services more accessible to all CGTC students, a self-alert submission link and a CGTC student resources direct link have been added to the students' single sign-on dashboard.

- Self-alerts increased 86%, from 23 in January 2021 to 43 in January 2022

TOC staff helped in a collaborated effort to compile and distribute 750 resource information packets to students. A video outlining CGTC student resources was emailed to all students at the beginning of Spring semester.

Approximately 60 recently hired CGTC employees received training in December 2021 and January 2022 to submit alerts or work alerts in the early alert management system. A direct link for easier access to the system has been added to the employee single sign-on dashboard.

Term-to-Term Comparison – Fall Semester

Term	# Alerts	Graduation/Reenrollment
Fall 2020 (202112)	627	56%
Fall 2021 (202212)	595	43% (data not final)

REACH Student Organization

- REACH Participant (male students of color) Outcomes – Fall 2021
65% Class Success Rate (28 successful courses/ 45 total courses)
69% Reenrollment Rate (9 reenrolled or graduated/ 13 participants)
3 Graduates earned 6 awards
- REACH Lending Library expanded to include laptops and webcams.
- The REACH webpage has had over 500 hits since launch in Fall semester and recordings of REACH sessions have had 890 visits.
- Two new REACH Mentors in Spring semester: Andrew Hall, Career Services Specialist (Warner Robins) and Donald Chambliss, Program Specialist – Success Coach (VECTR)

Career Connections and Transition

The Career Connections and Transition office strives to enhance employment and training opportunities for eligible SNAP recipients. Through various outreach efforts and case management services, we provide assistance to students as they move forward to reach their career goals.

During this reporting period our office:

- Received **1** Direct Referrals
- Submitted **21** Reverse Referrals (**12** were SNAP eligible)
- Completed **5** Orientations/Work Assessments
- Enrolled **5** students in SNAP E&T program
- Assisted **9** students through Wrap-a-Round referrals (Student Financial Education, Adult Education/GED, Career Services, Childcare)
- Conducted **4** SNAP E&T presentations (Number in attendance: **62**)
- Conducted **1** “Breaking Barriers” session (Number in attendance: **5**)
- Disseminated resource information to **80** SNAP recipients (duplicated) through our “Connect and Share” communication platform. Resources included: TEAMS Self-Alert Link, Double Your Food Dollars information, CGTC Website/Resources Link, Tyson Career Fair, Library/ASC Workshops, Healthy Living & Nutrition Tips/Recipes, DFCS “Food Talk” Program, Career Services Workshops Link, Counseling Services, Student Success Guide, and Self-Empowerment and Inspirational Quotes

Note: One female student earned the CTD Certificate and is employed in field as of January 26, 2022.

Titan Leadership Institute – Meeting Attendees

Muhammad Samat, Academic Affairs, Program Chair for Social Sciences – WebEx

Abbie Gettys, Academic Affairs, Librarian (Milledgeville) – WebEx

Phillip Hamner, Academic Affairs, Program Chair for English and Humanities – WebEx

Zachary Youmans, Academic Affairs, Program Chair for Mathematics – WebEx

Rachel Jamison, Administrative Services, Accountant

Dawn Hall, Enrollment Services, Admin. Assistant

William Smith, "Drew", Student Affairs, CARE Center Advisor

Tyler Bryant, Foundation, Development Specialist



Student Affairs Update

CGTC Board of Directors Meeting

Report Date: January 31, 2022

Meeting Date: February 9, 2022

Prepared By: Dr. Craig Jackson, Vice President for Student Affairs

Career Services

The office continues to serve students by offering Optimal Resume assistant, Workshops, Career Fairs, Work Study and WIOA (Workforce Innovation and Opportunity Act). The office is currently hiring for Career Advisors. There are several job fairs being held on campus from local employers. Just recently the College has hosted Tyson and Kumho Tires hiring events.

Campus Life

Campus Life kicked off Spring semester with its welcome back students' event (Chick-fil-a biscuits). February we will host "Black History Speaker Series" SGA meeting, Titans Closet Cloths drive and Skills USA conference in Atlanta.

Counseling Department

The department continues to conduct Mental Health First Aid training for faculty & staff. Titans Talk Podcast continues to serve as valuable tool for the College community. The department is currently seeking to hire an Assistant Director for Counseling an Administrative Assistance.

CGTC Academy Dual Achieve Program (DAP)

CGTC is one of five TCSG institutions that will serve as pilot programs. The purpose of the Academy is to provide an opportunity for individuals to earn a high school and college credential in an effort to prepare them for in-demand careers within our eleven-county service area and throughout the state of Georgia. The College is currently seeking to hire for several positions to operate the program.

Athletics

Men and Women Basketball are deep into conference play as they prepare for the Conference Tournament.

Current Standings: Men 12-6 overall and 3-4 conference.

Women 8-10 overall and 3-6 conference.

Men's schedule: <https://cgtctitans.com/sports/mbkb/2021-22/schedule>

Women's schedule: <https://cgtctitans.com/sports/wbkb/2021-22/schedule>