

Central Georgia Technical College

Local Board of Directors Meeting

AGENDA

Monday, October 28, 2019

Plimsoll Room, Hyatt Regency Savannah – 2019 TCSG Leadership Conference

6:00 p.m.

Call to Order

Mr. Danny Carpenter

Invocation and Pledge of Allegiance

Approval of Minutes

Mr. Danny Carpenter

Division Reports

President's Report

Dr. Ivan Allen

Old Business

Mr. Danny Carpenter

New Business

Mr. Danny Carpenter

Adjourn

**Central Georgia Technical College Board of Directors
Local Board Meeting**

Wednesday, October 2, 2019

10:30 a.m. – 12:00 p.m.

Room 137 – Peach County Regional Workforce Development Center

In Attendance

Allen, Ivan
Brown, Brenda
Burks, Deborah
Carpenter, Danny
Couch, Mike
Danzie, David
Davis, Dana
Early, Marcus
Faircloth, Jimmy
Griner, Andrea
Holloway, Amy
Hutto, Rick
Jennings, Manse

Kelly, Janet
Love, Tunisia
Lucas, Brittany
McClure, Tonya
Ross, Trish
Scruggs, Jeff
Siniard, Michelle
Snelgrove, Brian
Steele, Danielle
Wilbanks, Bob
Williams, Avis
Wilson, Eric

I. Call to Order

Mr. Danny Carpenter called the meeting to order at 10:30 a.m.

II. Invocation & Pledge of Allegiance

Dr. Avis Williams led the invocation, and Mr. Mike Couch led the Pledge of Allegiance.

III. Approval of Minutes

The September meeting minutes were approved.

IV. New Business

In addition to division reports, Chief Bob Wilbanks provided a review of the College's CLERY Report and Dr. Brittany Lucas provided an overview on Re-Entry Services.

V. President's Report

Dr. Allen gave an update on FY2019 operating results.

VI. Meeting Adjourned

The Board of Directors meeting was adjourned at 12:00 p.m.



Adult Education Update

CGTC Board of Directors Meeting

Report Date: October 24, 2019

Meeting Date: October 28, 2019

Prepared By: Ms. Brenda Brown, Vice President for Adult Education

National Reporting System (NRS) Statistics (WIOA Local) - *Students acquiring 12 or more attendance hours (NRS Statistics are unduplicated)*

	Total PoPs	Total Attendance Hours	Total Number of PoPs with MSGs	Percentage Completing Level	GED® Graduates
FY19	1,209	66,169	707	33%	102
FY20	1,005	59,785	341	32%	176

**Total number of Periods of Participation*

WIOA Local – Gains and Attendance by EFL – *WIOA local totals of the number of students enrolled, total attendance hours, MSG and percentages by entering educational functioning level for all POPs.*

Entering Educational Functioning Level	Total number of Periods of Participation	Total Attendance Hours for all participants	Total number of Periods of Participation with Measurable Skill Gains	Percentage of Periods of Participation with measurable Skill Gains
ABE1 Beginning Literacy	104	6,961	32	31%
ABE2 Beginning Basic Education	454	26,651	134	30%
ABE3 Intermediate Low	270	13,558	89	33%
ABE4 Intermediate High	53	2467	14	26%
ASE1 Low	1	22	1	100%
ASE2 High	0	0	0	0%
ESL1 Beginning Literacy	27	1937	14	52%
ESL2 Low Beginning	49	2776	17	35%
ESL3 High Beginning	36	2001	16	44%
ESL4 Intermediate Low	22	1478	11	50%
ESL5 Intermediate High	27	1253	7	26%
ESL6 Advanced	12	683	6	50%
TOTAL	1,055	59,785	341	32%

Workforce Training Statistics – The following programs are offered to all students and students apply to participate in the training based upon their personal career goals.

- Accelerating Opportunity Program
 - 41 students enrolled
- BB&T Workforce Investment Program
 - 22 students completed
 - 36 certifications earned
- Youth Success Academy
 - 199 Approved Out of School Youth Students
 - 15 Work Experience Participants
 - 15 Enrolled in CGTC credit class

Information Items:

- October 7-25 BB&T Workforce Investment Program
Macon Cohort A- 6 Participants
- October 14–
November 1 BB&T Workforce Investment Program
Macon Cohort B- 12 Participants
- October 8 Fall Session Two Begins
- October 8 Professional Development, Atlanta, GA
- October 10 Middle Georgia Regional Commission 2019 Annual Meeting
Anderson Conference Center, Macon, GA

Upcoming Events:

- October 26 Georgia TESOL, Gwinnett, GA
- November 7 Standards Workshop Series Part 3 Workshop (Southern Regional Technical College), Tifton, GA
- November 14 Macon-Bibb County Housing Authority Annual Agency Partners Celebration
Buck Melton Community Center, Macon, GA
- December 4-5 ESL Winter Summit (Gwinnett Technical College), Lawrenceville, GA



Institutional Effectiveness Update

CGTC Board of Directors Meeting

Report Date: October 24, 2019

Meeting Date: October 28, 2019

Prepared By: Ms. Deborah Burks, Vice President for Institutional Effectiveness

INFORMATION ITEMS

CGTC Mission The College's mission statement is made available to the public on the CGTC public website, strategic plan, and online college catalog. The mission stands as written below:

Central Georgia Technical College, a unit of the Technical College System of Georgia, offers credit instruction, adult education, and customized business and industry training through traditional and distance education delivery designed to promote community and workforce development (2019-2023).

IPEDS – Integrated Postsecondary Education Data System is a system of interrelated surveys conducted annually by the U.S. Department of Education's National Center for Education Statistics (NCES). Data is collected from all colleges and universities that participate in Title IV federal student financial aid programs. The Higher Education Act of 1965 (HEA), as amended, requires that institutions that participate in federal student aid programs report data on enrollments, admissions, program completions, graduation rates and outcome measures, faculty and staff, finances, institutional costs, student financial aid, and academic libraries. These data are collected per NCES data formulas that generally calculate data differently than our TCSG data system; meaning the data in KMS is more accurate than most data sets in IPEDS because of the calculations used and the cohorts included or excluded from each data set.

Each year the IE Division has a completion goal for the Institution to meet the scheduled dates for all survey components. The Fall Survey components for CGTC were locked two weeks prior to the due date of October 16, 2019.

Grants

Perkins V – The Technical College System of Georgia is in the process of completing a new Carl D. Perkins State Plan. Several internal and external stakeholder meetings have been held to gather information to complete a comprehensive needs assessment and plan. A public hearing was broadcasted to 14 sites across the state where the public were invited to attend. CGTC's Warner Robins campus was one of the sites. The State Plan is scheduled to be submitted to the Governor in January 2020. TCSG Colleges (CGTC) will submit a Comprehensive Needs Assessment pulled together based on local stakeholder input by February 6, 2020 and a Local Application on or before April 7, 2020. TCSG will disburse an estimated \$18 mill and CGTC is expecting to receive around \$1.3 mill for the 2021 fiscal year budget.

CMVOST (Commercial Motor Vehicle Operator Safety Training) Grant

Dept. of Transportation

- Received notification of award for Sept 2019- Sept 2020 \$136,738
- Provides funding for tuition and fees to support military-affiliated students enrolled in the Commercial Truck Driving program

Susan Harwood Capacity Building Grant

Dept. of Labor

- Received notification of funding for 2019-2020 (Year 2 of the performance period) \$163,781
- During Year 1, an average 14 percentage point increase was documented in the performance of OSHA health and safety training attendees on OSHA approved assessments
 - Pre-Training Assessment Score Average: 75
 - Post-Training Assessment Score Average: 89
 - 90 Day Post-Training Follow-up Assessment Score Average: 87

American Apprenticeship Initiative (AAI) Grant

TCSG/ Dept. of Labor

- Received notification of funding through TCSG for 2019-2020 \$100,000
- Funding will support expansion of DOL Registered Apprenticeship agreements with employers, as well as student apprentice tuition, fees, books and supplies

Two Generation Innovation Grant (TGIG)

GA DECAL

- Piloting evening childcare for Pell-eligible student-parents during Fall and Spring Semesters with activities supporting family engagement
- Project leadership participated in interview with the Center for Adult and Experiential Learning (CAEL) for upcoming national publication on successful initiatives supporting student-parents and their children
- Project Director participated in a panel presentation at the Cobb Collaborative and presented at the 2019 State of the Public's Health Conference

Student Success

TEAMS Outreach Center

Utilization of the early alert system is increasing

- Over 430 alerts to date in Fall Semester 2019, a 128% increase over 188 alerts in Fall 2018
- 30 students have self-alerted to date in Fall Semester 2019, a 200% increase over 10 self-alerts in Fall 2018

R.E.ACH (Raising Expectations of Achievement) Student Organization

- A total of 108 students (duplicated) participated in the first three sessions of the semester
- 25 students participated in the Meal Etiquette session
- The R.E.ACH Student Organization participated in the Fall Festival events on all three campuses