

Central Georgia Technical College

Local Board of Directors Meeting

AGENDA

Wednesday, October 7, 2020

Monroe County Center

10:30 a.m. – 12:00 p.m.

Call to Order

Mr. Mike Couch

Invocation and Pledge of Allegiance

Approval of Minutes

Mr. Mike Couch

Division Reports

- Academic Affairs Dr. Amy Holloway
- Administrative Services Dr. Michelle Siniard
- Adult Education Ms. Brenda Brown
- Economic Development Ms. Andrea Griner
- Executive Vice President
 - Enrollment/Marketing/PR Dr. Janet Kelly
 - Facilities/Satellite Operations Mr. Jeff Scruggs
 - VECTR Center Col. (Ret.) Patricia Ross
- Institutional Advancement Ms. Tonya McClure
- Institutional Effectiveness Ms. Deborah Burks
- Student Affairs Dr. Craig Jackson

President's Report

Dr. Ivan Allen

Old Business

Mr. Mike Couch

New Business

Mr. Mike Couch

Adjourn

**Central Georgia Technical College Board of Directors
Local Board Meeting**

Wednesday, September 9, 2020

10:30 a.m. – 12:00 p.m.

Georgia VECTR Center – Room 144/145

In Attendance

Allen, Ivan
Bailey, Karen
Brown, Brenda
Burks, Deborah
Couch, Mike
Dominy, Carol
Griner, Andrea
Hart, Sr., Sam
Jackson, Craig
Jackson, Larry
Jennings, Manse
Kelly, Janet
Lambert, Karen

McClure, Tonya
O’Neal, Kathy
Redding-Andrews, Karla
Rivera-Thompson, JoBen
Ross, Trish
Scruggs, Jeff
Siniard, Michelle
Steadman, Cambri
Steele, Danielle
Turner, Jackie
Willcox, Jessica
Williams, Avis
Wilson, Eric

I. Call to Order

Mr. Mike Couch called the meeting to order at 10:34 a.m.

II. Special Presentation

CGTC’s GOAL and RPA winners gave their speeches to the Board. Both Mr. Larry Jackson and Ms. Jessica Willcox are state finalists and will interview on Monday, September 14, for the state competition.

III. Approval of Minutes

The August meeting minutes were approved.

IV. Division Reports

Mr. Jeff Scruggs presented the AWS Cloud Solutions TCC on behalf of Dr. Amy Holloway for the Academic Affairs report. The Board unanimously agreed to approve the new TCC.

V. President’s Report

Dr. Allen provided an update on the College and shared information regarding his evaluation with Commissioner Dozier.

VI. Meeting Adjourned

The Board of Directors meeting was adjourned at 12:11 p.m.



Academic Affairs Update

CGTC Board of Directors Meeting

Report Date: September 29, 2020

Meeting Date: October 7, 2020

Prepared By: Dr. Amy Holloway, Vice President for Academic Affairs

Aviation Maintenance Technology

The Federal Aviation Administration (FAA) conducted its on-site visit August 31-September 3 at the Macon Regional Airport's Boeing building as part of the certification process to teach AVMT at a new instructional site. The program is addressing corrective action and will schedule a return visit once completed for FAA on-site verification follow up.

Computer Information Systems

CGTC is one of three participating colleges in TCSG's e-Campus pilot for this semester. Qualified CGTC students will enroll in the first course of the Amazon Web Services (AWS) Cloud Solutions Specialist TCC taught through Columbus Technical College, with additional courses scheduled spring and summer semesters. Courses are aligned with AWS industry certifications.

TCSG was awarded \$10.4 Million from the Governor's Emergency Education Relief (GEER) funds to implement the eCampus initiative system-wide. Deborah Burks and Amy Holloway are participating on the statewide project task team.

Engineering Technology

CGTC is teaching its first dual enrollment Engineering program at Houston County Career Academy, with 24 students enrolled. The TCC (Engineering Technology Essentials), includes an internship experience and the opportunity to carry credits earned into CGTC's associate degree program for further study.

Industrial Systems Technology

Two graduates of CGTC's dual enrollment IDSY program have been employed full-time by Perdue Foods. The two graduates, James Jordan of Westside High School and Maurice Woodford of Howard High School, were among the first students to participate in the Industrial Systems Technology (IST) Pathway that launched last summer. Through the partnership between Bibb-Hutchings College and Career Academy, CGTC and Perdue Foods, Bibb and Monroe County students take classes at CGTC and earn Technical Certificates of Credit (TCCs). The partnership includes field trips, job shadowing, mentoring and guest speakers during the program. Additionally, each student who meets the requirements is guaranteed an interview with Perdue Foods upon completion of the program. Currently, 20 students are enrolled fall semester in the dual enrollment program.

The first group of four students in the accelerated Industrial Systems training program at the VECTR Center have been offered full-time employment with Frito Lay.

Central Georgia Technical College
FY 2019 YTD Analysis
as of September 30, 2020

		Annual Budget	Current Year Revenue	Current Year Receivables	Current Year Expenditures	Net Amount
01932	State Appropriation	21,138,380	5,284,591		5,100,008	184,583
01938	Adult Ed State Funds	913,500	228,374		247,518	(19,144)
18000	CMVOST - CDL Grant	69,201	15,441	2,408	17,849	0
19100	RSI - Student Success	196,167	69,327	72,578	141,905	0
2421A	Federal Work Study Funds	298,372	29,983	7,844	37,827	0
24999	OSHA Susan Harwood Grant	40,347	17,515	12,762	30,277	0
2621A	Adult Ed Federal Funds	1,341,000	105,213		243,529	(138,316)
26991	VBOC Grant	410,331	64,051	25,378	89,429	0
30142	SNAP	149,335	33,351		33,351	0
3230B	FY21 Carl Perkins	1,580,829	235,270	118,626	353,896	0
35315	CCampus Grant	45,877		27,278	27,278	0
3550A	FY21 WIOA Adult	499,757	20,957	43,025	63,982	0
3550D	FY10 WIOA Dislocated Worker	446,332	32,311	27,485	59,796	0
3550Y	FY21 WIOA Youth	384,366	16,984	29,558	46,542	0
55002	Live Work - Cosmetology	19,000			2,995	(2,995)
55004	Live Work - Auto Tech	18,000	1,317		453	864
55011	Live Work - Child Dev Ctr	250,000	65,490		87,709	(22,219)
55024	Live Work - Dental Hygiene	42,000	6,800		6,359	441
55029	Live Work - Diesel Mechanic	1,000				0
60001	Tuition	15,649,134	4,716,784	1,254,923	5,085,746	885,961
60005	GED Testing	167,245	7,356		43,929	(36,573)
60015	Miscellaneous	1,000,000	188,271		95,504	92,767
60030	Testing Center	90,000	11,398		732	10,666
60133	Misc Income Registration Fees	910,000	302,648	782	62,067	241,363
60134	Misc Income Application Fees	70,000	225			225
60135	Student Technology Fee	1,575,000	510,795		283,361	227,434
60136	Misc Student Fees	1,000,000	518,805	65,311	94,297	489,819
61001	Continuing Education	250,000	34,181		72,045	(37,864)
61003	Business & Industry General	865,000	207,281		138,815	68,466
61125	DAU	260,580	42,580	21,715		64,295
61127	CLCP	16,000	3,378		3,378	0
61143	FAA	40,000	7,414		3,990	3,424
61158	CDL Testing	8,500	3,420			3,420
61161	American Heart CTC	40,000	4,013		1,571	2,442
61272	GDC Occupational Skills	1,373,158	214,877	101,137	336,061	(20,047)
61295	EOC Head Start	60,000	10,292		17,139	(6,847)
61335	A/E Miscellaneous				134,328	(134,328)
61337	Jones County A/L	20,000				0
62007	Concession Sales	105,000	3,013		621	2,392
90112	FY20 GA Dept of Corrections	100,000				0
90360	Child & Adult Care Food Prog	35,000	1,783	2,390	11,699	(7,526)
90391	Bright from Start PreK Funds	300,578	62,447		97,414	(34,967)
94358	DJJ Grant	240,000	34,465			34,465
95348	FY2019 MRR Bond	89,342	56,870		56,870	0
95357	FY2020 MRR Bond	529,186	32,923		32,923	0
95358	FY2020 Equipment Refresh	10				0
96221	FY21 DHS/DFCS Training Grant	108,738	15,915	5,616	21,531	0
Grand Total		52,746,265	13,218,109	1,818,817	13,184,724	1,852,202

Net to Date	1,852,202
Prior Year Carry-over	3,684,024
<i>Net Income, including Prior Yr Carry-over</i>	<u><u>5,536,226</u></u>

Central Georgia Technical College
YTD Analysis - FY2021 vs. FY 2020
September

		FY2020			FY2021			FY21 vs. FY20
		Revenue	Expenditures	Net	Revenue	Expenditures	Net	Net Difference
01932	State Appropriation	6,173,111	5,719,507	453,604	5,284,591	5,100,008	184,583	(269,021)
01938	Adult Ed State Funds	253,749	240,533	13,216	228,374	247,518	(19,144)	(32,360)
18000	CMVOST - CDL Grant	16,389	16,389	0	17,849	17,849	0	0
19100	RSI - Student Success	222,532	222,532	0	141,905	141,905	0	0
2421A	Federal Work Study Funds	51,461	51,461	0	37,827	37,827	0	0
24999	OSHA Susan Harwood Grant	41,136	41,136	0	30,277	30,277	0	0
2621A	Adult Ed Federal Funds	257,011	355,418	(98,407)	105,213	243,529	(138,316)	(39,909)
26991	VBOC Grant	71,452	71,452	0	89,429	89,429	0	0
30142	SNAP	32,015	32,015	0	33,351	33,351	0	0
3230B	Carl Perkins	488,243	488,243	0	353,896	353,896	0	0
35315	CCampus Grant	19,476	19,476	0	27,278	27,278	0	0
3550A	FY21 WIOA Adult	49,389	49,389	0	63,982	63,982	0	0
3550D	WIOA Dislocated Worker	35,691	35,691	0	59,796	59,796	0	0
3549V	WIOA Vet	36,746	9,204	27,542			0	(27,542)
3550Y	WIOA Youth	55,800	55,800	0	46,542	46,542	0	0
36201	ECLC Quality Rated Grant	14,657		14,657			0	(14,657)
38190	GA Gear Up	917	917	0			0	0
55002	Live Work - Cosmetology	3,797	3,949	(152)		2,995	(2,995)	(2,843)
55004	Live Work - Auto Tech	3,631	1,679	1,952	1,317	453	864	(1,088)
55011	Live Work - Child Dev Ctr	65,249	107,769	(42,520)	65,490	87,709	(22,219)	20,301
55024	Live Work - Dental Hygiene	5,851	15,772	(9,921)	6,800	6,359	441	10,362
55029	Live Work - Diesel Mechanic		36	(36)			0	36
60001	Tuition	7,369,037	4,932,264	2,436,773	5,971,707	5,085,746	885,961	(1,550,812)
60005	GED Testing	12,566	39,367	(26,801)	7,356	43,929	(36,573)	(9,772)
60015	Miscellaneous	90,654	51,205	39,449	188,271	95,504	92,767	53,318
60030	Testing Center	15,322	3,470	11,852	11,398	732	10,666	(1,186)
60133	Misc Income Registration Fees	396,516	62,591	333,925	303,430	62,067	241,363	(92,562)
60134	Misc Income Application Fees	21,640		21,640	225		225	(21,415)
60135	Student Technology Fee	690,914	294,012	396,902	510,795	283,361	227,434	(169,468)
60136	Misc Student Fees	595,270	56,504	538,766	584,116	94,297	489,819	(48,947)
61001	Continuing Education	28,064	87,528	(59,464)	34,181	72,045	(37,864)	21,600
61003	Business & Industry General	309,437	222,748	86,689	207,281	138,815	68,466	(18,223)
61125	DAU	70,335		70,335	64,295		64,295	(6,040)
61127	CLCP	2,830	4,291	(1,461)	3,378	3,378	0	1,461
61143	FAA	9,395	7,405	1,990	7,414	3,990	3,424	1,434
61158	CDL Testing	1,650		1,650	3,420		3,420	1,770
61161	American Heart CTC	6,987	5,266	1,721	4,013	1,571	2,442	721
61272	GDC Occupational Skills	432,521	340,505	92,016	316,014	336,061	(20,047)	(112,063)
61295	EOC Head Start	10,292	17,377	(7,085)	10,292	17,139	(6,847)	238
61335	A/E Miscellaneous		154,626	(154,626)		134,328	(134,328)	20,298
61337	Jones County A/L	20,000		20,000			0	(20,000)
62007	Concession Sales	10,576	18,815	(8,239)	3,013	621	2,392	10,631
90112	Ga Dept of Corrections Testing			0			0	0
90360	Child & Adult Care Food Prog	14,280	14,472	(192)	4,173	11,699	(7,526)	(7,334)
90370	Two Gen Innovation Grant	1,992	1,992	0			0	0
90391	Bright from Start PreK Funds	84,852	87,032	(2,180)	62,448	97,414	(34,966)	(32,786)
94358	DJJ Grant	36,887	21,112	15,775	34,465		34,465	18,690
95348	FY2019 MRR Bond	53,720	53,720	0	56,870	56,870	0	0
95357	FY2020 Equipment Refresh			0	32,923	32,923	0	0
95358	FY2020 MRR Bond	304,975	304,975	0			0	0
96220	DHS/DFCS Training Grant	38,762	38,762	0	21,531	21,531	0	0
Grand Total		18,527,777	14,358,407	4,169,370	15,036,926	13,184,724	1,852,202	(2,317,168)

Net to Date
Prior Year Carry-over
Net Income, including PY Carry-over

4,169,370	1,852,202	
1,095,781	3,684,024	
<u>5,265,151</u>	<u>5,536,226</u>	<u>271,075</u>

Adult Education Update

CGTC Board of Directors Meeting

Report Date: September 29, 2020

Meeting Date: October 7, 2020

Prepared By: Ms. Brenda Brown, Vice President for Adult Education

National Reporting System (NRS) Statistics (WIOA Local) - Students acquiring 12 or more attendance hours (NRS Statistics are unduplicated)

	Total PoPs	Total Attendance Hours	Total Number of PoPs with MSGs	Percentage Completing Level	GED® Graduates
FY20	924	45,353	253	27%	133
FY21	482	16,813	37	7.7%	57

*Total number of Periods of Participation

WIOA Local – Gains and Attendance by EFL – WIOA local totals of the number of students enrolled, total attendance hours, MSG and percentages by entering educational functioning level for all POPs.

Entering Educational Functioning Level	Total number of Periods of Participation	Total Attendance Hours for all participants*	Total number of Periods of Participation with Measurable Skill Gains	Percentage of Periods of Participation with measurable Skill Gains
ABE1 Beginning Literacy	27	741	2	7%
ABE2 Beginning Basic Education	182	5,586	9	5%
ABE3 Intermediate Low	148	4,483	6	4%
ABE4 Intermediate High	35	1,061	4	11%
ASE1 Low	4	13	0	0%
ASE2 High	0	0	0	0%
ESL1 Beginning Literacy	11	533	1	9%
ESL2 Low Beginning	23	1,343	3	13%
ESL3 High Beginning	11	751	3	27%
ESL4 Intermediate Low	18	905	3	17%
ESL5 Intermediate High	16	1,033	4	25%
ESL6 Advanced	7	395	2	29%
TOTAL	482	16,813	34	7.7%

*Due to current TCSG distance education (DE) policy, only hours using approved DE curriculum are being entered into the Georgia Adult Learners Information System (GALIS). The other hours are being kept locally for documentation.

Workforce Training – The following programs are offered to all students and students apply to participate in the training based upon their personal career goals.

- Accelerating Opportunities Program

- 10 students enrolled
- Career Plus HSE
 - 15 students enrolled
- Integrated Education & Training (IET)
 - Houston County- 4 students
- Youth Success Academy
 - 258 Approved Out of School Youth Students
 - 22 Work Experience Participants
 - 13 Enrolled in CGTC credit class
 - 5 GED® credentials earned

AED Updates:

- Adult Education Blackboard Training and migration continues
- September 1-30 Literacy Month
 - Voter registration drive (Federal Goal) during Literacy month to assist adult learners in exercising their full citizenship
 - Recruitment and retention incentive activity contest awarding learners who meet certain persistence criteria
- September 8-30 IET- Warehouse & Distribution Fundamentals, Houston County
- September 30 Blackboard Class begins (English Language Program)
- October 13 Fall Session Two Begins; new AO and Career Plus HSE students begin
- October 14 Blackboard Collaborate Only Class begins (Adult Basic & Secondary Education)
- October 16 ESL Recruitment event- International Curbside Food Event & Festival
Co-Sponsored by CGTC Adult Education & Bibb County Schools
Macon Campus, Building K

Economic Development Update

CGTC Board of Directors Meeting

Report Date: September 29, 2020

Meeting Date: October 7, 2020

Prepared By: Ms. Andrea Griner, Vice President for Economic Development

Customized Business and Industry Training:

Business or Organization	Training Delivered	Number Trained	Length of Course	Training Dates
Dixon Ticonderoga	Powered Industrial Trucks (PIT) – Forklift Recertification	4	8 hours	8/2
	Powered Industrial Trucks (PIT) – Forklift Certification	8	8 hours	8/8
DAU	Various Courses (online delivery)	N/A	Various	9/1 – 9/30
WR-ALC	Production Environment Readiness	15	43 hours	9/3 – 9/11
Georgia Piedmont Technical College	Weld Qualification Testing	4	2 hours	9/4
Kumho Tire Georgia	Leadership Development Series	11	8 hours	9/15
	Leadership Development Series	23	8 hours	9/22
Clean Control	First Aid/CPR/AED	1	8 hours	9/24

Continuing Education Courses Delivered:

Training Delivered	Number Trained	Length of Course	Training Dates
CTM –Professional Development	116	Varies	8/1 – 8/31
DHS CE	94	Varies	9/1 – 9/30
Driver Training (drive only)	11	6 hours	9/1 – 9/30
Professional Testing	6	Varies	9/1 – 9/30
Ed2Go Online Training	9	24 hours	9/1 – 9/30
Ed2Go Online Training Series	1	72	8/19 – 12/23
Driver’s Education (30/6)	15	36 hours	9/12 – 9/30
Certified Ethical Hacker	3	40 hours	9/21 – 9/25
Forklift Safety Training	2	8 hours	9/22

Integrated Education & Training (Truist Workforce Investment Grant):

Training Delivered	Number Trained	Length of Course	Training Dates
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Forklift Safety Training (PIT)	4	8 hours	9/22
First Aid/CPR AED	3	8 hours	9/24

U.S. DoL OSHA Susan Hardwood Grant:

Training Delivered	Number Trained	Length of Course	Training Dates
Forklift Safety Training (PIT)	2	7.5 hours	9/1
Lock Out Tag Out	2	3 hours	9/3
Requirements in OSHA Standards	1	7.5 hours	9/11 – 9/18
Forklift Safety Training (PIT)	2	7.5 hours	9/12
Bloodborne Pathogens WebEx	1	3 hours	9/15
Forklift Safety Training (PIT)	2	7.5 hours	9/16
Forklift Safety Training (PIT)	4 (1 Clean Control Corp)	7.5 hours	9/23

Industry Outreach:

- Kumho Tire Georgia – Bibb
- WR-ALC – Houston
- PHP Apprenticeship Discussion - Pulaski

Community Outreach:

- Perry Chamber of Commerce Board of Directors meeting
- Houston County Family Connection Board of Directors meeting
- Houston County Development Authority Board Meeting
- OneMacon Monthly Meeting
- Middle Georgia Economic Alliance (MGEA Works) Monthly Meeting
- Pulaski Archway Committee Meeting
- Macon-Bibb Workforce Board Meeting
- Live Well Twiggs Monthly Meeting
- Fatherhood Program
- SHRM Monthly Meeting

Facilities:

- **Over 50 visitors utilized the facilities at the Warner Robins** campus during the month of September including Middle Georgia RESA, American Red Cross, Grove Church, Houston County Board of Health, Georgia Army National Guard, and Houston County Sheriff Office K-9 Division.
- The **Macon campus** hosted an American Red Cross Blood Drive on its campus September 16, 2020 and Middle Georgia RESA TKES training on September 29, 2020.
- **Over 65 visitors utilized the facilities at the Milledgeville** campus during the month of September including Milledgeville/Baldwin Chamber of Commerce, Communities in Schools, and Baldwin County Board of Education.
- Blue Bird Corporation conducted several onboarding and employee training events at the **Peach County Workforce Development Center** during the month of September.

Enrollment Services, Marketing, and Public Relations Update

Report Date: October 6, 2020

Meeting Date: October 7, 2020

Prepared By: Dr. Janet Kelly, Assistant Vice President for Enrollment Services, Marketing, and Public Relations

Enrollment and Registration

- A comparison of net registrants for Fall 2019 and Fall 2020 is shown in the chart below as of October 6, 2020
- The College is actively recruiting new fall enrollees for Session 2 to help bridge the enrollment gap; S2 begins October 13.
- S2 2019 total enrollees = 586
- S2 2020 total enrollees = 759 students (as of October 6, 2020)
 - S2 enrollees are up by 26% for the current term

Net Registration Day to Day comparison as of October 6, 2020

NET	Credit Registrants	HS Registrants	DCOR Registrants
Fall 2019	5279	2146	302
Fall 2020	5620	2204	201
	341 6.5%	58 2.7%	-101 33.4%

As of 10/6/2020: Total unduplicated headcount 8,039*

Compared to Fall 2019 final unduplicated headcount: 8,244

Current difference of -2.4%

**Includes Accelerating Opportunity (AO) students*

Admissions and Recruitment

- Enrollment processing for Fall Semester Session 2 is ongoing; Session 2 begins October 13
- Working to contact students who've not completed spring 2021 apps
- The College has been invited to participate in several upcoming recruitment events and will be making lunch room visits as able with local high schools

Communications Center

Tickets Past 90 Days	21,750
Tickets Resolved in CC Past 90 Days	19,474 (90%)

Financial Aid

- The FA department is awaiting notification for the exit conference for the A-133 audit
 - All requested documentation has been submitted to the auditor
- Received notice of approval for recertification for the College's ECAR (Eligibility and Certification Approval Report) on Oct. 2, 2020
 - Newly approved ECAR includes DOC locations for the Second Chance Pell initiative

High School Initiatives

- Fall semester dual enrollment: 2,203 students currently registered
- All students for the ECON Pilot with Houston County Schools for Fall semester have been accepted and registered
- The college expects to enroll a similar number for all high schools for spring semester, with the exception of Northside High; NHS frontloaded the college-level ECON students for fall so they will not offer spring courses.
 - Fall semester ECON numbers: Total 563 students
 - HoCo HS: 104
 - Northside HS: 194
 - Perry HS: 88
 - WR HS: 50
 - Veterans HS: 127

Marketing and Public Relations

- Pushing marketing campaign for Fall S2
- Collaborating with working group to create marketing materials for the Ag Vets success program at the Milledgeville campus, which begins Spring 2021
- Designing/preparing college annual report to the community
- Working to promote adult ed programs including the new Career + HSE program
- Campus News available at www.centralgatech.edu/campus-news

GEORGIA VECTR CENTER AWARDED WORKFORCE DEVELOPMENT GRANT

<https://www.centralgatech.edu/georgia-vectr-center-awarded-workforce-development-grant>

ADULT EDUCATION DIVISION AT CGTC LOOKS FOR FRIENDLY INPUT AT UPCOMING CONVERSATION AND LUNCH: A HOUSTON COUNTY LITERACY MONTH INITIATIVE

<https://www.centralgatech.edu/adult-education-division-at-cgtc-looks-for-friendly-input-at-upcoming-conversation-and-lunch-a-houston-county-literacy-month-initiative>

AMAZON WEB SERVICES CERTIFICATE COURSES OPEN FOR FALL SESSION 2 ENROLLMENT AT CGTC

<https://www.centralgatech.edu/amazon-web-services-certificate-courses-open-for%e2%80%affall%e2%80%afsession-2-enrollment-at-cgtc%e2%80%af>

CGTC CHILD DEVELOPMENT CENTER STUDENT WINS COLLEGE SAVINGS CONTRIBUTION

<https://www.centralgatech.edu/cgtc-child-development-center-student-wins-college-savings-contribution>

EXECUTIVE VICE PRESIDENT DIVISION

CGTC BOARD OF DIRECTORS MEETING



VECTR Update

Report Date: September 28, 2020

Meeting Date: October 7, 2020

Prepared By: Col. (Ret.) Patricia Ross, Chief Operating Officer

Statistics: 2 Aug 16 – 30 Sept 20:

- Provided 52,571 requested services to veterans, service members/families
- Career Coaching 3,123
- Community Resources 2,093
- Education-Financing 1,871
- Testing Center 3,337
- Entrepreneurship 3,072
- Department of Labor (DOL) 878
- Education-TCSG 2,189
- Education-USG 643
- United Way - Mission United 811
- WIOA 264
- Veterans Services (VSO) 33,677
- VA Health Enrollment 123
- Other 416
- Hosted - Hosted 20,244 more for base training/events

CGTC Classes:

Name	Number Trained	Length of Course (Weeks)	Training Dates
Welding	6	15	6/1-9/25
HVAC	6	15	6/1-9-25
Electrical Construction	5	13	6/1-9/25
Industrial Systems	6	15	6/1-9/25
CDL	10	5	8/11-9/14
CDL	10	5	9/22-10/22
Certified Ethical Hacker	4	1	9/21-9/25

VBOC:

Events	Location	Number Trained	Training Dates
B2B	Fort Stewart- In Person	9	9/1
B2B	Kings Bay- In Person	2	9/3
B2B	MCLB Albany	3	9/16
B2B	Fort Benning- Virtual	20	9/16

Reboot	Virtual	20	9/16-9/17
B2B	Jackson/Shaw- Virtual	15	9/22-9/23
Reboot	Virtual	13	9/22

Outreach:

Events	Location	Number Trained	Training Dates
CSP- Virtual	Stewart	37	9/16
CSP- Virtual	Hunter	15	9/17
CSP- Virtual	Stewart	17	9/22
CSP- Virtual	Hunter	32	9/23

Industry/Community Outreach:

- Charlotte Kaye, Health Care, Education and Veterans Affairs Policy Legislative Assistant, Office of US Senator David Perdue Visit
- Amazon Warehouse Employment Opportunities Meeting
- State Representative Jimmy Pruet
- Brig Gen Jen Hammerstedt (WR-ALC/CC)
- WR Development Authority/City Council - Pennrose Project, Phase II
- VA Veteran Engagement Team
- Farmers to Families Food (2,400 boxed provided)
- Robins Regional Eggs & Issues (21 Century Partnership)
- Booz-Allen-Hamilton on workforce needs
- 78 ABW/CV and MSG/CC tour

Other news

- National Endowment for the Humanities Dialogues on the Experience of War
- US Navy Community College Stage 1 Submission
- Unite US- New CRM Platform
- Veterans Business Outreach Center Annual Review
- CMVOST (Department of Transportation Grant) Review

Institutional Advancement Update

CGTC Board of Directors Meeting

Report Date: September 30, 2020

Meeting Date: October 7, 2020

Prepared By: Ms. Tonya McClure, Assistant Vice President for Advancement

Events

- Board of Trustees Strategic Planning Retreat
 - Identify strategic priorities and engage members
 - Capstone Advancement Partners to facilitate
- CGTC Holiday Luncheon
 - December 16
 - More info forthcoming
- Casino Night Fundraiser
 - January 22, 2021
 - Soliciting sponsors and solidifying marketing plans

Special Projects

- Georgia Education Advancement Council
 - Statewide organization for advancement professionals in higher education (includes TCSG, USG and private institutions)
 - Tonya McClure is serving as president-elect and conference chair
 - Virtual conference scheduled for November 18-19
- Donor Database (Talisma by Anthology)
 - Data transition initiated
 - Transfer should be completed over the next several weeks
- Operational
 - FY20 financial review underway
 - Roof/wall repairs are ongoing at the Macon campus bookstore
 - Facilitating transfer of property to Foundation's new LLC



Institutional Effectiveness Update

CGTC Board of Directors Meeting

Report Date: September 29, 2020

Meeting Date: October 7, 2020

Prepared By: Ms. Deborah Burks, Vice President for Institutional Effectiveness

Information Items

SACSCOC

- The 2020 SACSCOC Annual Meeting will be held virtually this year December 2 – 9, 2020. Personnel from various Divisions plan to attend. For more information contact Deborah Burks, CGTC's SACSCOC Institutional Accreditation Liaison.
- QEP – The College's QEP (Quality Enhancement Plan) Committee is working to complete the steps necessary to finalize the QEP Impact Report. More information is forthcoming. Steering Committee members have been assigned groups to complete sections in various stages towards a final document. The QEP Impact Report accompanies the College's Fifth Year Report due in 2021.

Grants

New Award – SIP (Strengthening Institutions Program) Grant – 5 Year Funding Award

- Received notification of award for Oct. 1, 2020 – Sept. 30, 2025, **\$2,216,705**
- Provides funding for CGTC to improve business and industry participation and collaboration efforts, increase instructional capacity in general studies, improve at-risk student participation and performance, and increase institutional outcomes for retention and completion.

New Award - Susan Harwood Capacity Building Grant – Follow on Year 2

Dept. of Labor

- Received notification of award for Sept 2020 – Sept 2021, **\$132,658**
- Provides funding for CGTC Economic Development to offer free OSHA training to small businesses and targeted populations through the Regional Safety Training Center

New Award - Defense Community Economic Development Grant

TCSG Office of Workforce Development

- Lead applicant City of Warner Robins, 12 month performance period **\$60,000**
- Provides funding for training (including IT certifications) for transitioning military and spouses

New Award – Community Development Block Grant

Macon-Bibb County Office of Economic and Community Development

- Received notification of award for 12 month performance period **\$1,000**
- Provides funding for bus passes for economically disadvantaged students residing in Bibb County

Susan Harwood Capacity Building Grant

Dept. of Labor

- Provides funding for CGTC Economic Development to offer free OSHA training to small businesses and targeted populations through the Regional Safety Training Center
- Successfully completed multiple federal reviews, confirming compliance with funder requirements
 - Financial Monitoring Review - Sept 2020
 - Training Observation – July 2020
 - Performance Monitoring Review – June 2020

Veterans Business Opportunity Center (VBOC)

Small Business Administration

- Provides funding for VECTR to offer free entrepreneurship training for transitioning military in Georgia and South Carolina
- Successfully completed District Office Site Visit (virtual) – Sept 2020

Grant Proposals in Development -

National Endowment for the Humanities – Dialogues on the Experience of War

Dept. of Labor – Strengthening Community Colleges

Dept. of Education – Institutional Resilience and Expanded Postsecondary Opportunity

Perkins Grant –

Technical Assistance:

- A new iNet Report #413 – Special Populations, has been developed to assist with the identification of students within special population categories. Training on how to utilize the report is being developed.

Budget:

- Budget revisions were reviewed and revised for the September amendment submission. Total budget remains the same as initial allocation with individual line item allocation changes to personnel, equipment, professional development, and travel lines.

Reporting:

- IE team members are assisting in the System's review of the processes to implement Perkins V evaluation and stakeholder involvement in the Local Application process in light of COVID-19 operational changes that may have affected business and industry, secondary education, students, community organizations, and postsecondary stakeholder mode of operations. IE team members are developing a COVID-19 climate assessment survey to gather this information from external stakeholders.

Student Success

TEAMS Outreach Center

- CGTC's TEAMS Outreach Center has received 445 student alerts as of Sept 23, 74% of the 605 alerts received in Fall 2019 semester
- New data driven alert implemented to assist students who tested low on Math and English diagnostic pre-exams in connecting with online tutoring and enrolling in supplemental courses. The alert will continue while the placement test waiver due to COVID-19 is in effect.
- Interviews have been completed for the AmeriCorp-funded VISTA positions and four applicants have been selected. The regional office is reviewing applicant information with onboarding projected for mid-October,

R.E.ACH (Raising Expectations of Achievement) Student Organization

- Thirteen (13) participants collectively earned 40 awards (TCC, diploma, or degree) during AY2020
- 5 REACH students participated in the virtual commencement ceremony. REACH assisted graduates with the graduation application process, assisting with photos and advocating for financial assistance to cover graduation-related fees where applicable.
- Utilizing promotional PPE supplies (face mask/ hand sanitizers) as recruitment incentives
- Received positive feedback from students participating in the "Resource Roundhouse" session intended to familiarize students with College resources
 - Academic Success Center & Library Services
 - Technology Resources
 - Foundation Scholarships
 - Career Connections and Transition (SNAP E&T Program)
 - Counseling Services
- Invited Community Guests to present during fall REACH sessions
 - Blake Robinson (New Georgia Project) – non-partisan voter registration awareness
 - DeAnn Dent (Robins Financial Credit Union) – financial education coordinator
- Collaborating with the Counseling Resource Center to provide opportunities for open discussion on topics that affect men of color and decreasing stigma around mental health by providing wellness strategies

Data

IPEDS – Fall IPEDS Survey data is being input by College staff and several data uploaded by TCSG. This data is then reviewed and verified by IE staff in collaboration with other responsible personnel.

Scorecard - Annual College Scorecard results are being finalized after the end of year deadline on September 15 for retention, graduates, and awards. Preliminary data indicates that CGTC will continue to lead TCSG in graduates (unduplicated) and awards for the seventh consecutive year, as shown in Table 1: College Scorecard – Technical Education Metrics. Adult Education and Economic Development metrics are presented in Tables 2 and 3, respectively.

Table 1. College Scorecard - Technical Education Metrics

as of September 25, 2020 1:15pm

Enrollment	2019	2020	2020 Rank within TCSG
Total Credit Enrollment	12,048	11,459	3 rd
Enrollment (FTE)	5,581	5,305	3 rd
Dual Enrollment Count	2,410	2,778	4 th
Dual Enrollment Percent	20.0%	24.2%	11 th
Outcomes	2019	2020	2020 Rank within TCSG
Retention Rate (Overall)	69.9%	72.3%	11 th
Dual Enrolled Conversion Rate	15.5%	16.2%	15 th
High School Equivalency Conversion Rate	32.3%	32.1%	1 st
Graduation Rate*	80.8%	82.9%	5 th
Graduates	4,194	3,900	1 st
Awards	6,850	6,213	1 st
Graduates (HOPE Career Grant)	2,053	1,740	1 st
Graduates (Dual Enrolled)	767	1,081	1 st
Awards (Dual Enrolled)	1,147	1,437	1 st
Job Placement Rate (Overall)	97.9%	99.5%	13 th
Job Placement Rate (In-Field)	84.4%	81.4%	15 th

Data Sources: MEB0199 College Scorecard; MES0199 TCSG System Scorecard; *TES3111 Graduation Rate

Table 2. College Scorecard - Adult Education Metrics as of September 25, 2020 1:15pm

Enrollment	2019	2020	2020 Rank within TCSG
Enrollment (Adult Basic Education)	1,705	1,372	3 rd
Enrollment (Adult Secondary Education)	119	1	17 th
Enrollment (English as a Second Language)	332	257	7 th
Measurable Skill Gains (Adult Basic Education)	829	615	3 rd
Measurable Skill Gains (Adult Secondary Education)	82	1	15 th
Measurable Skill Gains (English as a Second Language)	231	146	5 th
Graduates	2019	2020	2020 Rank within TCSG
High School Equivalency Graduates	231	118	9 th

Data Source: MES0199 TCSG System Scorecard

Table 3. College Scorecard – Economic Development Metrics as of September 25, 2020 1:15pm

Customized Contract Training (CCT)	2019	2020	2020 Rank within TCSG
Companies Trained (CCT)	313	245	2 nd
Training Hours (CCT)	2,184,315	2,879,710	1 st

Data Source: MES0199 TCSG System Scorecard

Institutional Effectiveness Operations -

- New IE SharePoint site has replaced the retired IE Portal.
<https://centralgeorgiatech.sharepoint.com/sites/IE> [CGTC login required]
- Presented to the Fall Program Chair Meeting for Academic Affairs on August, 2020.

Planning and Assessment -

- Planning units are reminded to close out all 2020 operational assessment plans now that end of year data is final. In addition, faculty must have all student learning outcome plans finalized. Planners are asked to upload their 2021 goals.
- A new one-stop training site, [Closing the Loop One-Stop Shop: 2020 Close-Out and 2021 Planning](#), has been developed to assist faculty and staff assigned as responsible persons for planning. Brief how-to videos, PowerPoints, how-to guides, and training materials are provided on the site. One-on-one virtual training sessions can be scheduled as needed. Contact an IE team member for more information.

Programmatic Accreditation -

- The Radiologic Technology-Warner Robins submitted a response to JRCERT after receiving a request for additional/clarifying information in regards to the recently submitted interim report. Additional/clarifying information was requested for Objective 6.5.

Career Connections and Transition – DFCS SNAP Education & Training Project

Outreach/Recruitment:

- SNAP E&T Presentations
 - Individuals (2)
 - Groups:
 - Cosmetology Classes (2)
 - Virtual REACH Session (1)
- Disseminated CCT/SNAP Information

Reverse Referrals: 3

“Connect and Share” Information: (Disseminated to **79** SNAP Recipients)

Wrap-a-Round Referral Resources:

- Financial Aid/Education (1)

Breaking Barriers Sessions: (3)



Student Affairs Update

CGTC Board of Directors Meeting

Report Date: September 29, 2020

Meeting Date: October 7, 2020

Prepared By: Dr. Craig Jackson, Vice President for Student Affairs

Student Affairs continues to be involved with increasing fall enrollment by participating in Project Harvest (making calls to potential students) and registering new students for second session in the CARE Center. Counseling and Campus Life departments are preparing a fall schedule to include virtual activities and events.

Career Services

Overall placement rate: 99.5%

Placed in Field rate: 81.4%

Campus Life

Campus Life has several scheduled virtual activities and meetings along with at least one strategic on campus event (grab & go, students could pick up goody bags in route to class or enrolment offices). Clubs and organizations are meeting virtually and each month. Students are preparing to attend fall leadership conference which will be held virtually this year.

Counseling Department

September concluded Suicide Awareness month. October sessions will be held in recognition of Mental Health Education month and Bullying and Harassment. Behavioral Health Symposium on September 29th hosted by River Edge Behavioral Health via zoom.

Global Initiatives

- The postponed Dual Enrollment Study Abroad session in Ireland that was cancelled because of coronavirus has been re-scheduled for June 6 – 17, 2021. The four Pulaski County students who were given full scholarships have been assured their award will be transferred to the new dates. Board members who are interested in attending for \$2850 should contact Rick Hutto at rhutto@centralgatech.edu
- We are currently confirming new dates and costs for CGTC's regular study abroad session in York, England in late June to early July of 2021.

Athletics

All student athletics are back on campus and following the recommended guidelines provided by NJCAA <https://www.njcaa.org/general/2019-20/releases/20200618nx2y02>

Cross Country team continues to have a winning season and looking forward to competing in the GCAA Region 17 championship on October 21st at GMC. This link will provide the schedule for the season. <https://cgtctitans.com/general/2020-21/releases/20200828g1nahq>

Basketball season has rescheduled to begin play in January 2021. Conditioning is allowed now with team practicing beginning in October. All athletes have been tested for COVID and monitored daily with temperature checks and completing daily questionnaires. All results came by negative and teams are staying safe.