

Central Georgia Technical College

Local Board of Directors Meeting

AGENDA

Wednesday, August 7, 2019

Sonny Watson Health Sciences Building, Warner Robins Campus

10:30 a.m. – 12:00 p.m.

Call to Order

Mr. Danny Carpenter

Invocation and Pledge of Allegiance

Approval of Minutes

Mr. Danny Carpenter

Division Reports

- Academic Affairs
- Administrative Services
- Adult Education
- Economic Development
- Executive Vice President
 - Facilities
 - Global Initiatives
 - VECTR Center
- Institutional Advancement
- Institutional Effectiveness
- Satellite Operations
- Student Affairs

Dr. Amy Holloway

Dr. Michelle Siniard

Ms. Brenda Brown

Ms. Andrea Griner

Mr. Jimmy Faircloth

Mr. Rick Hutto

Col. (Ret.) Patricia Ross

Ms. Tonya McClure

Ms. Deborah Burks

Ms. Dana Davis

Dr. Craig Jackson

President's Report

Dr. Ivan Allen

Old Business

Mr. Danny Carpenter

New Business

Mr. Danny Carpenter

Adjourn

Central Georgia Technical College Board of Directors
Local Board Meeting
Wednesday, June 19, 2019
10:30 a.m. – 12:00 p.m.
Hawkinsville Workforce Development Center – Room 135

In Attendance

Allen, Ivan	Holloway, Amy
Bailey, Karen	Jennings, Genelle
Burks, Deborah	Jennings, Manse
Buzzell, Marsha	Keadle, Gina
Carpenter, Danny	Kelly, Janet
Couch, Mike	McClure, Tonya
Danzie, David	Powell, Lindsey
Davis, Dana	Ross, Patricia
Dominy, Carol	Scruggs, Jeff
Durham, Ray	Siniard, Michelle
Early, Marcus	Snelgrove, Brian
Faircloth, Jimmy	Steele, Danielle
Ferguson, Dorothy	Wilbanks, Bob
Griner, Andrea	

I. Call to Order

Mr. Danny Carpenter called the meeting to order at 10:33 a.m.

II. Invocation & Pledge of Allegiance

Mr. David Danzie led the invocation, and Ms. Gina Keadle led the Pledge of Allegiance.

III. Approval of Minutes

The April and May meeting minutes were approved.

IV. New Business

Mr. Manse Jennings took the New Board Member Oath of Office, officiated by Mr. Jeff Scruggs.

Dr. Amy Holloway presented a new TCC in Nurse Aide Essentials for dual enrollment students. The Board unanimously agreed to approve the program.

Dr. Michelle Siniard presented the FY2020 budget for the College to the Board, and the Board unanimously agreed to approve the budget.

V. President's Report

Dr. Allen provided an update on the College and shared information regarding the College's study into student housing.

VI. Meeting Adjourned

The Board of Directors meeting was adjourned at 12:06 p.m.



Academic Affairs Update

CGTC Board of Directors Meeting

Report Date: July 26, 2019

Meeting Date: August 7, 2019

Prepared By: Dr. Amy Holloway, Vice President for Academic Affairs

Articulation Agreements

In July, CGTC signed articulation agreements for the new AS in General Studies with Gordon State College and Georgia Southwestern University. Similar agreements are being finalized with Mercer University and Wesleyan College.

Aerospace, Trade, and Industry

CGTC will host the 2020 Trade and Industrial Educators of Georgia (TIEGA) Winter Conference which will be held on the Macon Campus. CGTC hosted MAGIC and STEM summer camps for Bibb County middle school girls to introduce them to non-traditional career opportunities.

Aerospace, Trade, and Industry – Dual Enrollment

Industrial Systems Technology will have a new dual enrollment partnership with Bibb County Public Schools and Purdue Farms to be taught at the Jones Center beginning fall semester 2019. Signing day is August 26. Monroe County High School's first dual enrollment welding cohort will be attending Macon campus fall semester 2019.

Diesel Equipment Technology

CGTC has hired a full-time diesel mechanic instructor located at the Peach County Development Center. CGTC is working on a new partnership with Rush Trucking and others to provide diesel equipment training as well as plans to expand the program to the diploma level.

Industrial Systems Technology

CGTC has signed a Registered Apprenticeship agreement with Northrup Grumman. At this time there are five student apprentices in the program—four of whom are non-traditional students. CGTC and the Southern Company have restarted the Industrial Systems Technology apprenticeship program. Classes began in July.

Aviation Maintenance Technology

Moving the AVMT program to the regional airport is on schedule. There will be an FAA inspection between July 30 and August 2 to certify the powerplant phase of the program.

Automotive Technology

Napleton Infinity and CGTC have a new agreement for Napleton to hire CGTC students. They are offering students \$5,000 in tuition assistance and \$1,000 for tools

Commercial Truck Driving

For fall semester, CGTC will offer Commercial Truck Driving for the first time on the Macon campus.

Welding and Joining Technology

Evening welding classes in Milledgeville will be offered to the general public using Baldwin High School labs. A second shift of Welding instruction is also planned for VECTR fall semester.

NEW PROGRAMS REQUEST

PERTINENT FACTS:

We request the following CGTC programs for implementation for Georgia Department of Corrections.

<u>Major Code</u>	<u>Program Name</u>
HM12	Hotel/Restaurant/Tourism Management Diploma
HP31	Hospitality Operations Associate TCC
MD12	Business Management Diploma
ASG1	Automotive Chassis Technician Specialist TCC
BI31	Barber II TCC
FPW1	Food Production Worker I TCC
SB41	Small Business Management Specialist TCC
SSM1	Service Sector Management Specialist TCC
WA21	Warehouse and Distribution Technician TCC

RECOMMENDATION:

That the above programs of study be activated for spring semester (202014 term).

NEW PROGRAM REQUEST

COMMERCIAL ELECTRICAL CONSTRUCTION TECHNICIAN

Technical Certificate of Credit

Proposed Date of Implementation: Spring Semester 202014

Location: Veterans Education Career Transition Resource Center

Program Description: The Commercial Electrical Construction Technician TCC provides is designed for careers in the electrical construction industry. A combination of basic concepts, theory, and practical application is utilized to develop academic, technical, and professional knowledge and skills. Topics include safety practices, basic residential electrical installations and building prints, plans and general construction basics.

Statement of Need for Program in the Service Area: As the population grows, electricians will be needed to wire new homes, restaurants, schools, and other structures that will be built to accommodate this growth. In addition, older buildings will require improvements to their electrical systems to meet update codes, and to accommodate higher electricity consumption due to the greater use of electronic equipment in homes and workplaces.

Program Curriculum

COMMERCIAL ELECTRICAL CONSTRUCTION TECHNICIAN			
ELTR	1010	Direct Current Fundamentals	3
ELTR	1020	Alternating Current Fundamentals	3
ELTR	1080	Commercial Wiring I	5
ELTR	1090	Commercial Wiring II	3
ELTR	1060	Electrical Prints, Schematics, and Symbols	2
OR			
ELTR	1270	N.E.C. Industrial Wiring Applications	(4)
TOTAL			16

Admission Requirements:

Minimum Test Scores: Placement scores in accordance with TCSG standards

NEW PROGRAMS REQUEST

PERTINENT FACTS:

We request the following CGTC programs for implementation for the VECTR Center.

<u>Major Code</u>	<u>Program Name</u>
IE41	Industrial Electrician TCC
IF11	Industrial Fluid Power TCC
IM11	Industrial Maintenance Assistant TCC
WA21	Warehouse and Distribution Technician TCC

RECOMMENDATION:

That the above programs of study be activated for spring semester (202014 term).

NEW PROGRAM REQUEST
DIESEL EQUIPMENT TECHNOLOGY TCC

Proposed Date of Implementation: Spring Semester 202014

Location: Peach County Workforce Development Center

Program Description: The Diesel Equipment Technology TCC program is a sequence of courses designed to prepare students for careers in the diesel equipment service and repair profession. Learning opportunities enable students to develop academic, technical and professional knowledge and skills required for job acquisition, retention, and advancement. The program emphasizes a combination of truck, heavy equipment, marine systems, or emergency power generator repair theory and practical application necessary for successful employment depending on the specialization area a student chooses to complete. Program graduates receive a Diesel Equipment Technology Technical Certificate of Credit (TCC) that qualifies them as entry-level Diesel Equipment technicians.

Statement of Need for Program in the Service Area: Local industry has requested more initial training to make-level technicians viable and provide a path for training to accomplish during a multi-year apprenticeship, mirroring other programs in TCSG.

Program Curriculum

DIESEL EQUIPMENT TECHNOLOGY TCC			
Basic Skills Core (3 hours)			
MATH	1012	Foundations of Mathematics	3
Occupational Courses (27 hours)			
DIET	1000	Intro to Diesel Technology, Tools, & Safety	3
DIET	1010	Diesel Electrical & Electronic Systems	7
DIET	1020	Preventative Maintenance	5
DIET	1030	Diesel Engines	6
DIET	1040	Diesel Truck & Heavy Equipment HVAC Systems	3
DIET	2010	Truck Brake Systems	4
DIET	2000	Truck Steering & Suspension Systems	4
DIET	2020	Truck Drive Trains	4
TOTAL			39

Admission Requirements:

Minimum Test Scores: Placement scores in accordance with TCSG standards

Central Georgia Technical College
FY 2019 YTD Analysis
as of June 30, 2019

		Annual Budget	Current Year		Current Year Expenditures	Net Amount
			Revenue	Receivables		
01932	State Appropriation	22,865,013	22,865,013		22,142,700	722,313
01938	Adult Ed State Funds	1,005,500	860,107		1,009,453	(149,346)
02000	Equipment Refresh Funds	774,072	774,072		774,072	0
18000	CMVOST - CDL Grant	111,427	47,704		47,704	0
19100	RSI - Student Success	1,129,398	634,461		634,461	0
22015	First in the World Grant	209,977	209,977		209,977	0
23016	DoD OEA Grant	198,803	198,803		198,803	0
2419A	Federal Work Study Funds	319,076	225,900		225,900	0
24999	OSHA Susan Harwood Grant	163,781	101,507		101,507	0
25382	RUS Grant (A/E Equipment)	136,500	136,500		136,500	0
2619A	Adult Ed Federal Funds	1,341,609	1,323,274		1,323,274	0
26991	VBOC Grant	282,091	228,553		228,553	0
2919A	FY19 WIOA Adult	309,497	238,047		238,047	0
2919D	FY19 WIOA Dislocated Worker	253,225	115,353		115,353	0
2919V	FY19 WIOA Veteran	0	136,746		136,746	0
2919Y	FY19 WIOA Youth	485,000	280,606		280,606	0
30140	SNAP	147,726	137,034		137,034	0
3238A	FY19 Carl Perkins	1,704,990	1,692,092		1,692,092	0
35315	CCampus Grant	127,984	77,386		77,386	0
36201	ECLC Quality Rated Grant	60,840	90,421		90,421	0
38190	GA Gear Up	1,500	0			0
48001	Lumina Foundation Grant	9,327	6,000		6,000	0
55002	Live Work - Cosmetology	26,618	19,690		23,949	(4,259)
55004	Live Work - Auto Tech	22,000	17,930		15,494	2,436
55011	Live Work - Child Dev Ctr	200,000	391,292		431,984	(40,692)
55024	Live Work - Dental Hygiene	45,000	42,971		43,401	(430)
55029	Live Work - Diesel Mechanic	0	590		138	452
60001	Tuition	14,049,795	13,856,136		18,214,945	(4,358,809)
60005	GED Testing	230,258	72,578		158,659	(86,081)
60015	Miscellaneous	8,300	1,542,645		186,407	1,356,238
60030	Testing Center	0	101,880		101,880	0
60133	Misc Income Registration Fees	912,726	862,303		252,038	610,265
60134	Misc Income Application Fees	58,755	74,298			74,298
60135	Student Technology Fee	1,597,271	1,497,581		1,169,620	327,962
60136	Misc Student Fees	1,080,337	1,553,743		293,674	1,260,069
61001	Continuing Education	295,000	355,649		355,197	452
61003	Business & Industry General	787,619	922,338		637,318	285,020
61125	DAU	260,000	260,146			260,146
61127	CLCP	15,000	16,344		16,344	0
61143	FAA	40,000	55,950		33,358	22,592
61158	CDL Testing	15,000	8,550		1,945	6,605
61161	American Heart CTC	35,000	41,821		31,419	10,401
61272	GDC Occupational Skills	2,198,722	2,058,623		1,555,662	502,961
61295	EOC Head Start	61,750	61,750		61,750	0
61335	A/E Miscellaneous	0	0		760,960	(760,960)
61337	Jones County A/L	20,000	20,000			20,000
62007	Concession Sales	105,000	111,180		95,448	15,732
90112	FY2019 GA Dept of Corr	0	21,450		21,450	0
90360	Child & Adult Care Food Prog	39,000	35,855		58,240	(22,385)
90370	Two Gen Innovation Grant	35,000	14,862		15,142	(280)
90391	Bright from Start PreK Funds	284,156	288,516		323,732	(35,216)
92999	State General Funds	58,535	58,535		58,535	0
94358	DJJ Grant	119,956	129,447		85,115	44,332
95336	VECTR Equipment Bond	614,749	35,869	475,310	511,179	0
95342	FY2018 MRR Bond	70,495	69,801	425	70,226	0
95343	FY2018 Equipment Bond	596,812	1,097	161,257	162,353	0
95348	FY2019 MRR Bond	158,727	144,258	5,236	149,493	0
96219	FY19 DHR Training Grant	9,000	182,406	1,750	136,746	47,409
Grand Total		55,687,917	55,307,637	643,978	55,840,388	111,227

Net to Date	111,227
Prior Year Carry-over	984,554
<i>Net Income, including Prior Yr Carry-over</i>	<u>1,095,781</u>

Central Georgia Technical College
YTD Analysis - FY2019 vs. FY 2018
June

	FY2018			FY2019			FY19 vs. FY18
	Revenue	Expenditures	Net	Revenue	Expenditures	Net	Net Difference
01932 State Appropriation	22,898,062	22,364,519	533,543	22,865,013	22,142,700	722,313	188,769
01938 Adult Ed State Funds	1,015,400	936,494	78,906	860,107	1,009,453	(149,346)	(228,252)
02000 Equipment Refresh Funds			0	774,072	774,072	0	0
18000 CMVOST - CDL Grant	10,019	10,019	0	47,704	47,704	0	0
19014 Trade Adj. Asst. CC Grant	19,921	19,921	0	-	-	0	0
19100 RSI - Student Success	470,905	491,486	(20,581)	634,461	634,461	0	20,581
22015 First in the World Grant	534,757	573,182	(38,425)	209,977	209,977	0	38,425
23016 DoD OEA Grant	247,063	247,513	(450)	198,803	198,803	0	450
2418A Federal Work Study Funds	223,487	223,801	(314)	225,900	225,900	0	314
24999 OSHA Susan Harwood Grant			0	101,507	101,507	0	0
25382 RUS Grant (A/E Equipment)	279,486	279,486	0	136,500	136,500	0	0
2619A Adult Ed Federal Funds	1,314,675	1,329,573	(14,898)	1,323,274	1,323,274	0	14,898
26991 VBOC Grant	17,909	18,256	(347)	228,553	228,553	0	347
28012 PBI Grant	38,048	38,048	0	-	-	0	0
2919A FY19 WIOA Adult			0	238,047	238,047	0	0
2919D FY19 WIOA Dislocated Worker			0	115,353	115,353	0	0
2919V FY19 WIOA Veteran			0	136,746	136,746	0	0
2919Y FY19 WIOA Youth			0	280,606	280,606	0	0
30140 SNAP			0	137,034	137,034	0	0
3236A Carl Perkins	1,494,435	1,494,435	0	1,692,092	1,692,092	0	0
35315 CCampus Grant			0	77,386	77,386	0	0
36201 ECLC Quality Rated Grant			0	90,421	90,421	0	0
38190 GA Gear Up			0	0	0	0	0
48001 Lumina Foundation Grant	4,000	4,000	0	6,000	6,000	0	0
55002 Live Work - Cosmotology	26,725	7,973	18,752	19,690	23,949	(4,259)	(23,011)
55004 Live Work - Auto Tech	21,485	10,792	10,692	17,930	15,494	2,436	(8,257)
55011 Live Work - Child Dev Ctr	227,814	374,383	(146,569)	391,292	431,984	(40,692)	105,877
55024 Live Work - Dental Hygiene	42,731	33,757	8,974	42,971	43,401	(430)	(9,404)
55029 Live Work - Diesel Mechanic			0	590	138	452	452
60001 Tuition	14,077,208	16,522,405	(2,445,197)	13,856,136	18,214,945	(4,358,809)	(1,913,612)
60005 GED Testing	80,813	82,866	(2,053)	72,578	158,659	(86,081)	(84,028)
60015 Miscellaneous	1,041,262	296,700	744,562	1,542,645	186,407	1,356,238	611,677
60030 Testing Center	188,015	76,133	111,883	101,880	101,880	0	(111,883)
60133 Misc Income Registration Fees	912,301	254,426	657,875	862,303	252,038	610,265	(47,610)
60134 Misc Income Application Fees	75,460	75,460	0	74,298	74,298	0	74,298
60135 Student Technology Fee	1,598,187	1,434,326	163,861	1,497,581	1,169,620	327,962	164,100
60136 Misc Student Fees	1,410,055	1,336,548	73,506	1,553,743	293,674	1,260,069	1,186,563
61001 Continuing Education	240,570	335,636	(95,066)	355,649	355,197	452	95,519
61003 Business & Industry General	778,007	675,192	102,815	922,338	637,318	285,020	182,205
61125 DAU	260,723	5,867	254,856	260,146	260,146	0	5,290
61127 CLCP	15,759	15,759	0	16,344	16,344	0	0
61143 FAA	22,523	10,349	12,174	55,950	33,358	22,592	10,419
61158 CDL Testing	1,300	1,300	0	8,550	1,945	6,605	5,305
61161 American Heart CTC	33,893	27,708	6,185	41,821	31,419	10,401	4,217
61267 RSAT Training	816,972	750,643	66,329	-	-	0	(66,329)
61272 GDC Occupational Skills	1,711,845	1,571,634	140,211	2,058,623	1,555,662	502,961	362,750
61295 EOC Head Start	61,750	61,750	0	61,750	61,750	0	0
61309 Early Head Start Food Grant	303	303	0	-	-	0	0
61335 A/E Miscellaneous			0	-	760,960	(760,960)	(760,960)
61337 Jones County A/L	20,000	20,000	0	20,000	20,000	0	20,000
62007 Concession Sales	106,866	100,769	6,097	111,180	95,448	15,732	9,635
90112 FY2019 GA Dept of Corr			0	21,450	21,450	0	0
90360 Child & Adult Care Food Prog	27,149	27,149	0	35,855	58,240	(22,385)	(22,385)
90370 Two Gen Innovation Grant			0	14,862	15,142	(280)	(280)
90391 Bright from Start PreK Funds	290,637	237,618	53,019	288,516	323,732	(35,216)	(88,235)
92999 State General Funds			0	58,535	58,535	0	0
94358 DJJ Grant	219,381	155,665	63,715	129,447	85,115	44,332	(19,383)
94387 University of Mass Grant	130,533	130,533	0	0	0	0	0
95313 TCSG313-Equipment Bond			0	-	-	0	0
95321 FY2015 MRR Bond			0	-	-	0	0
95336 VECTR Equipment Bond			0	511,179	511,179	0	0
95337 FY2017 Equipment Bond			0	-	-	0	0
95338 VECTR Equipment Bond			0	-	-	0	0
95342 FY2018 MRR Bond			0	70,226	70,226	0	0
95343 FY2018 Equipment Bond			0	162,353	162,353	0	0
95348 FY2019 MRR Bond			0	149,493	149,493	0	0
96218 DHR Training Grant	194,247	194,247	0	184,156	136,746	47,410	47,410
Grand Total	53,202,678	52,857,324	345,354	55,951,614	55,840,388	111,227	(234,128)

Net to Date	345,354	111,227	
Prior Year Carry-over	639,200	984,554	
<i>Net Income, including PY Carry-over</i>	<u>984,554</u>	<u>1,095,781</u>	<u>111,226</u>

Central Georgia Technical College
FY 2019 YTD Analysis
as of July 31, 2019

		Annual	Current Year		Current Year	
		Budget	Revenue	Receivables	Expenditures	Net Amount
01932	State Appropriation	23,669,346	1,972,446	87,500	1,882,127	177,819
01938	Adult Ed State Funds	1,015,000		84,583	70,624	13,959
18000	CMVOST - CDL Grant	123,690		1,147	1,147	0
19100	RSI - Student Success	542,016		39,238	39,237	0
2420A	Federal Work Study Funds	228,000				0
24999	OSHA Susan Harwood Grant	70,000		300	300	0
2620A	Adult Ed Federal Funds	1,324,000	37,812	57,414	95,225	0
26991	VBOC Grant	101,125		18,991	18,991	0
30140	SNAP	65,000		8,105	8,105	0
3240A	FY20 Carl Perkins	1,502,028	76,898	21,163	98,060	0
35315	CCampus Grant	127,984		2,824	2,824	0
3549A	FY20 WIOA Adult	239,250		9,380	9,380	0
3549D	FY20 WIOA Dislocated Worker	195,750		7,675	7,675	0
3549V	FY20 WIOA Vet	779,615		2,834	2,834	0
3549Y	FY20 WIOA Youth	485,000		15,805	15,804	0
36201	ECLC Quality Rated Grant	140,000	8,287			8,287
38190	GA Gear Up					0
48001	Lumina Foundation Grant					0
55002	Live Work - Cosmetology	19,000	2,087		1,870	217
55004	Live Work - Auto Tech	18,000	1,090		252	838
55011	Live Work - Child Dev Ctr	250,000	18,853		36,520	(17,667)
55024	Live Work - Dental Hygiene	42,000	2,656		8,774	(6,118)
55029	Live Work - Diesel Mechanic	1,000				0
60001	Tuition	15,649,134	1,067,978		1,585,749	(517,770)
60005	GED Testing	65,000	3,219		13,214	(9,996)
60015	Miscellaneous	1,000,000	21,728		25,342	(3,614)
60030	Testing Center	90,000	7,440			7,440
60133	Misc Income Registration Fees	910,000	82,858		20,864	61,994
60134	Misc Income Application Fees	70,000	12,025			12,025
60135	Student Technology Fee	1,575,000	146,861		102,259	44,601
60136	Misc Student Fees	1,000,000	131,752		15,295	116,457
61001	Continuing Education	250,000	11,432		24,071	(12,639)
61003	Business & Industry General	865,000	21,388		53,269	(31,882)
61125	DAU	258,500	26,673			26,673
61127	CLCP	16,000	1,370		1,370	0
61143	FAA	55,000	3,815		1,385	2,430
61158	CDL Testing	8,500	1,050			1,050
61161	American Heart CTC	40,000	5,397			5,397
61272	GDC Occupational Skills	1,941,103	141,051		112,066	28,985
61295	EOC Head Start	60,000	5,146		5,792	(646)
61335	A/E Miscellaneous				51,099	(51,099)
61337	Jones County A/L	20,000				0
62007	Concession Sales	105,000	4,227		3,542	685
90112	FY20 GA Dept of Corrections	100,000				0
90360	Child & Adult Care Food Prog	35,000	5,905			5,905
90370	Two Gen Innovation Grant	15,000				0
90391	Bright from Start PreK Funds	300,578		29,562	29,562	0
94358	DJJ Grant	219,381	12,296		6,792	5,504
95336	VECTR Equipment Bond	400,000				0
95348	FY2019 MRR Bond	355,031				0
95357	FY2020 MRR Bond	531,713				0
95358	FY2020 Equipment Refresh	573,225				0
96220	FY20 DHS/DFCS Training Grant	170,000		5,581	5,581	0
Grand Total		57,615,969	3,833,739	392,100	4,357,001	(131,162)

Net to Date	(131,162)
Prior Year Carry-over	1,095,781
<i>Net Income, including Prior Yr Carry-over</i>	<u>964,619</u>

Central Georgia Technical College
YTD Analysis - FY2020 vs. FY 2019
July

		FY2019			FY2020			FY19 vs. FY18
		Revenue	Expenditures	Net	Revenue	Expenditures	Net	Net Difference
01932	State Appropriation	1,961,985	1,903,873	58,112	2,059,946	1,882,127	177,819	119,707
01938	Adult Ed State Funds	84,617	71,287	13,330	84,583	70,624	13,959	630
18000	CMVOST - CDL Grant	-	-	0	1,147	1,147	0	0
19100	RSI - Student Success	28,196	28,196	0	39,237	39,237	0	0
22015	First in the World Grant	62,842	62,842	0	-	-	0	0
23016	DoD OEA Grant	13,703	13,703	0	-	-	0	0
2418A	Federal Work Study Funds	16,407	16,407	0	-	-	0	0
24999	OSHA Susan Harwood Grant	-	-	0	300	300	0	0
2620A	Adult Ed Federal Funds	200,926	124,802	76,124	95,225	95,225	0	(76,124)
26991	VBOC Grant	12,276	12,276	0	18,991	18,991	0	0
30140	SNAP	-	-	0	8,105	8,105	0	0
3240A	Carl Perkins	73,525	73,525	0	98,061	98,061	0	0
35315	CCampus Grant	-	-	0	2,824	2,824	0	0
3549A	FY20 WIOA Adult	14,743	14,743	0	9,380	9,380	0	0
3549D	FY20 WIOA Dislocated Worker	18,368	18,368	0	7,675	7,675	0	0
3549V	FY20 WIOA Vet	-	-	0	2,834	2,834	0	0
3549Y	FY20 WIOA Youth	-	-	0	15,804	15,804	0	0
36201	ECLC Quality Rated Grant	5,070	-	5,070	8,287	-	8,287	3,217
55002	Live Work - Cosmetology	2,232	4,288	(2,056)	2,087	1,870	217	2,273
55004	Live Work - Auto Tech	522	-	522	1,090	252	838	316
55011	Live Work - Child Dev Ctr	17,714	24,430	(6,716)	18,853	36,520	(17,667)	(10,951)
55024	Live Work - Dental Hygiene	3,320	2,581	739	2,656	8,774	(6,118)	(6,857)
55029	Live Work - Diesel Mechanic	-	-	0	-	-	0	0
60001	Tuition	997,025	1,574,544	(577,519)	1,067,978	1,585,748	(517,770)	59,749
60005	GED Testing	1,106	16,391	(15,285)	3,219	13,214	(9,996)	5,290
60015	Miscellaneous	67,686	2,171	65,515	21,728	25,340	(3,612)	(69,127)
60030	Testing Center	19,485	3,000	16,485	7,440	-	7,440	(9,046)
60133	Misc Income Registration Fees	78,477	27,258	51,219	82,858	20,864	61,994	10,775
60134	Misc Income Application Fees	10,400	-	10,400	12,025	-	12,025	1,625
60135	Student Technology Fee	139,646	-	139,646	146,861	102,260	44,601	(95,045)
60136	Misc Student Fees	121,591	12,298	109,293	131,752	15,295	116,457	7,164
61001	Continuing Education	11,560	23,580	(12,020)	11,432	24,071	(12,639)	(619)
61003	Business & Industry General	52,020	53,235	(1,215)	21,388	53,270	(31,882)	(30,667)
61125	DAU	21,463	-	21,463	26,673	-	26,673	5,210
61127	CLCP	1,370	1,370	0	1,370	1,370	0	0
61143	FAA	2,195	2,409	(214)	3,815	1,385	2,430	2,644
61158	CDL Testing	1,100	-	1,100	1,050	-	1,050	(50)
61161	American Heart CTC	6,980	1,743	5,237	5,397	-	5,397	160
61272	GDC Occupational Skills	8,930	131,851	(122,921)	141,051	112,066	28,985	151,906
61295	EOC Head Start	5,146	-	5,146	5,146	5,792	(646)	(5,792)
61335	A/E Miscellaneous	-	-	0	-	51,099	(51,099)	(51,099)
61337	Jones County A/L	-	-	0	-	-	0	0
62007	Concession Sales	4,738	3,350	1,388	4,227	3,542	685	(703)
90112	Ga Dept of Corrections Testing	-	-	0	-	-	0	0
90360	Child & Adult Care Food Prog	4,250	3,045	1,205	5,905	-	5,905	4,700
90370	Two Gen Innovation Grant	-	-	0	-	-	0	0
90391	Bright from Start PreK Funds	24,327	21,604	2,723	29,562	29,562	0	(2,723)
92999	State General Funds	-	-	0	-	-	0	0
94358	DJJ Grant	13,026	7,071	5,955	12,296	6,792	5,504	(451)
95336	FY2017 MRR Bond	20	20	0	-	-	0	0
95342	FY2018 MRR Bond	20,804	20,804	0	-	-	0	0
95343	FY2018 Equipment Bond	7,139	7,139	0	-	-	0	0
95348	FY2019 MRR Bond	-	-	0	-	-	0	0
96220	DHS/DFCS Training Grant	17,915	17,915	0	5,581	5,581	0	0
Grand Total		4,154,845	4,302,119	(147,274)	4,225,838	4,357,000	(131,162)	16,113

Net to Date	(147,274)	(131,162)	
Prior Year Carry-over	984,554	1,095,781	
<i>Net Income, including PY Carry-over</i>	<u>837,280</u>	<u>964,619</u>	<u>127,340</u>



Adult Education Update

CGTC Board of Directors Meeting

Report Date: July 31, 2019

Meeting Date: August 7, 2019

Prepared By: Ms. Brenda Brown, Vice President for Adult Education

National Reporting System (NRS) Statistics - Students acquiring 12 or more attendance hours (NRS Statistics are unduplicated)

	Total Number Enrolled	Enrollment Goal	Total Attendance Hours	Number Completed Level	Percentage Completing Level	Enrollment Difference	GED® Graduates
FY17	2,645	3200	235,961	1,450	55%	-10%	710
FY18	2,432*	3370	206,808	1,347	55%	-8%	828
FY19	2,241*	3473	194,101	1,152	51%	-8%	720

*Total number of Periods of Participation

WIOA Local – Gains and Attendance by EFL – WIOA local totals of the number of students enrolled, total attendance hours, MSG and percentages by entering educational functioning level for all POPs.

Entering Educational Functioning Level	Total number of Periods of Participation	Total Attendance Hours for all participants	Total number of Periods of Participation with Measurable Skill Gains	Percentage of Periods of Participation with measurable Skill Gains
ABE1 Beginning Literacy	92	9,868	55	60%
ABE2 Beginning Basic Education	538	42,964	218	41%
ABE3 Intermediate Low	664	61,276	320	48%
ABE4 Intermediate High	469	36,936	424	52%
ASE1 Low	96	6,874	67	70%
ASE2 High	27	1,326	19	70%
ESL1 Beginning Literacy	55	6,011	40	72%
ESL2 Low Beginning	98	9,082	62	63%
ESL3 High Beginning	67	6,542	43	64%
ESL4 Intermediate Low	49	4,993	31	63%
ESL5 Intermediate High	70	6,831	45	64%
ESL 6 Advanced	16	1,3299	10	63%
TOTAL	2,241	194,101	1,152	51%

Workforce Training Statistics – The following programs are offered to all students and students apply to participate in the training based upon their personal career goals.

- Accelerated Opportunity Program
 - 165 students enrolled (Record AO enrollment)
 - **Majority of enrolled students attempted Nurse Aide, PC Repair, Network Technician TCCs (students were enrolled in all available pathways)**
 - **58 unduplicated credentials (GED, TCC) earned to-date for FY 2019.**
 - **Partnership continued into third fiscal year with Milledgeville Youth Challenge Academy**
 - **Established guaranteed interviews with business partners for AO graduates (Tractor Supply, General Steel, CHS-Ga)**
- BB&T Workforce Investment Program
 - 27 students completed
 - 54 certifications earned
- Macon-Bibb Success Academy funded by CDBG
 - 55 students completed
 - 52 certifications earned
- Youth Success Academy
 - 127 Approved Out of School Youth Students
 - 38 GED® Credentials Earned
 - 12 Work Experience Participants

FY2020 Areas of Focus

- Increase Enrollment
- Increase Measurable Skill Gains (MSGs)
- Introduce Entrepreneurship to workforce program
- Implement HSE Leadership Academy for students

FY20 Georgia Measurable Skill Gains (MSG) Targets		
Entering Educational Functioning Level	FY19 Target Percentages	FY20 Target Percentages
ABE Level 1	59	60
ABE Level 2	54	55
ABE Level 3	52	53
ABE Level 4	54	55
ABE Level 5	66	66
ABE Level 6	56	57
ESL Level 1	60	61
ESL Level 2	62	63
ESL Level 3	62	63
ESL Level 4	61	61
ESL Level 5	56	57
ESL Level 6	57	58

Information Items:

- July 8 First day of Adult Education FY20 Summer Semester
- July 16 TCSG Program Administrators Operations Meeting, Warner Robins Campus

Upcoming Events:

- August 20-21 IET/SSLO Technical Assistance Workshops, Milledgeville Campus
- August 21 Transition Specialist Fall Meeting, Milledgeville Campus
- September 8-10 Southeastern Employment and Training Association (SETA) Conference, Hyatt Regency Savannah



Economic Development Update

CGTC Board of Directors Meeting

Report Date: July 26, 2019

Meeting Date: August 7, 2019

Prepared By: Ms. Andrea Griner, Vice President for Economic Development

Customized Business and Industry Training:

Business or Organization	Training Delivered	Number Trained	Length of Course	Training Dates
GDC – Macon Transition Center	Forklift Safety	6	8 hours	6/1
DAU	Various Courses	290	Varies	6/1-6/30
Burruss Correctional	Teamwork	3	8 hours	6/3
Burruss Correctional	Leadership & Influence	3	8 hours	6/4
GDC – Macon Transition Center	ServSafe	7	3 hours	6/5
WR-ALC	General Maintenance Procedures	20	24 hours	6/7-6/11
GDC – Macon Transition Center	OSHA 10	20	10 hours	6/8-6/9
Graphic Packaging	Forklift Safety	1	8 hours	6/11
Graphic Packaging	Leadership Seminar	13	4 hours	6/11
GDC – Macon Transition Center	ServSafe	6	3 hours	6/12
Graphic Packaging	Leadership Seminar	8	4 hours	6/13
Kumho Tires	Hazard Communication, Lockout/Tag Out, Slips, Trips & Falls, Team Building	73	9 hours	6/13
WR-ALC	Production Environment Readiness	71	43 hours	6/13-6/20
GDC – Macon Transition Center	Forklift Safety	10	8 hours	6/15
Burruss Correctional	Stress Management	4	8 hours	6/17
Burruss Correctional	Self-Awareness	10	8 hours	6/18
Brent Scarborough & Co.	MSHA Refresher	10	9 hours	6/18
Geotechnical Environmental	MSHA Refresher	1	8 hours	6/18
Industrial Propane Gas	MSHA Refresher	4	8 hours	6/18
WR-ALC	Operations Management 201	22	32 hours	6/18-6/21
Graphic Packaging	Forklift Training	4	8 hours	6/19

Kumho Tires	Hazard Communication, Lockout/Tag Out, Slips, Trips & Falls, Team Building	88	9 hours	6/20
WorkSource Macon-Bibb	Soft Skills	20	14 hours	6/20-6/21
WR-ALC	General Maintenance Procedures	20	24 hours	6/21-6/25
Kumho Tires	Hazard Communication, Lockout/Tag Out, Slips, Trips & Falls, Team Building	74	9 hours	6/25
Kumho Tires	Hazard Communication, Lockout/Tag Out, Slips, Trips & Falls, Team Building	71	9 hours	6/26
Graphic Packaging	Forklift Safety	2	8 hours	6/26
WorkSource Macon-Bibb	Soft Skills	16	14 hours	6/27-6/28
WR-ALC	Production Environment Readiness	25	43 hours	6/27-7/5
DAU	Various Courses	210	Varies	7/1-7/31
Burruss Correctional	Emotional Intelligence	5	8 hours	7/8
WR-ALC	Operations Management 101B	24	32 hours	7/9-7/12
WR-ALC	Production Environment Readiness	30	43 hours	7/11-7/18
WR-ALC	General Maintenance Procedures	8	24 hours	7/19-7/23
Graphic Packaging	Forklift Training	2	8 hours	7/20
CGTC	Forklift Training	1	8 hours	7/20
Burruss Correctional	Self-Awareness	8	8 hours	7/22
GDC-Riverbend Correctional Facility	Welding	8	120 hours	7/22-8/30
Burruss Correctional	Stress Management	7	8 hours	7/23
WR-ALC	Operations Management 201	22	32 hours	7/23-7/26
WR-ALC	Production Environment Readiness	33	43 hours	7/25-7/31

Continuing Education Courses Delivered:

Training Delivered	Number Trained	Length of Course	Training Dates
Driver's Education	20	36 hours	6/1-6/30
Driver Training (Drive Only)	4	6 hours	6/1-6/30
Forklift Safety	17	8 hours	6/5
Forklift Safety	6	8 hours	6/11
Forklift Safety	4	8 hours	6/13
Certified Ethical Hacker	11	16 hours	6/17-6/20
Forklift Safety	2	8 hours	6/19
CPR AED w Child & Infant modules	1	4 hours	6/20
Security+	8	16 hours	6/24-6/27
Driver's Education	36	19 hours	7/1-7/31
Driver Training (Drive Only)	6	7 hours	7/1-7/31
Forklift Safety	5	8 hours	7/20

Susan Hardwood Grant:

Training Delivered	Number Trained	Length of Course	Training Dates
Forklift Safety	7	7.5 hours	6/1
Forklift Safety	3	7.5 hours	6/3
Forklift Safety	3	7.5 hours	6/18
Forklift Safety	4	7.5 hours	6/25
Fall Protection	8	3 hours	6/27
Personal Protective Equipment (PPE)	8	3 hours	6/27
Machine Guarding	23	3 hours	7/9
Forklift Safety	4	7.5 hours	7/10

BB&T Workforce Investment Grant:

Training Delivered	Number Trained	Length of Course	Training Dates
First Aid CPR AED	8	7 hours	6/6

Industry Outreach:

- Kumho Tires – Macon-Bibb
- Blue Bird – Peach County
- WR-ALC - RAFB
- Graphic Packaging – Macon-Bibb
- Robins Federal Credit Union – Houston County
- Portable Air and Power –Peach County
- Hollingsworth & Vose – Pulaski County
- Ag Georgia Farm Credit – Houston County
- YKK – Macon-Bibb
- Tractor Supply – Macon-Bibb

Community Outreach:

- Career Women's Network Lunch
- Greater Macon Chamber of Commerce – Presented “Getting the Most from Microsoft Office” to 24 employees from 15 different businesses
- Houston County Family Connection
- Macon-Bibb Workforce Partners Meeting
- OneMacon Steering Committee
- HDCI Grant Meeting

Facilities:

- **Over 2,525 visitors utilized facilities at the Warner Robins campus** during the months of June and July including Middle GA RESA, Grove Church, Life League, Air Evac Lifeteam, Georgia Chamber of Commerce, SunMark Bank, Houston County Legislative Delegation, Babies Can't Wait, Georgia Department of Corrections, Georgia Power, Houston Medical, GA DECAL, AFLCMC, Northrop Grumman, American Red Cross, HCBOE, Alpha Kappa Alpha Sorority, Delta Sigma Theta Sorority.
- **Over 1,480 visitors utilized facilities at the Macon campus** during the months of June and July including Middle GA RESA, Georgia College & State University, Irving Consumer Products, Armstrong World Industries, Interfor, Bibb County Quality Rated Support Network, Gear Up Georgia, Region F Healthcare Coalition, TCSG Academic Affairs, Department of Correction Inmate Services, Horne Brothers Construction, Amazon, TCSG Student Services, MidSouth Community Federal Credit Union, Georgia State Retirees Association – Macon Middle Georgia Chapter, Department of Behavioral Health & Developmental Disabilities, Georgia QuickStart, Bright from the Start Quality Rated Advisory Board, Georgia Society of CPAs, Georgia Fire Inspectors Association, TCSG Office of Adult Education, Bibb County Board of Education Support Services, TCSG Campus Safety, and Middle Georgia Community Action Agency.
- **Over 250 visitors utilized the facilities at the Milledgeville campus** during the months of June and July including Carl Vinson Institute of Government/University of Georgia, Communities in Schools, Georgia College, Georgia Department of Corrections, Georgia Department of Juvenile Justice, Macon Coliseum Health System, and Oconee Center.

Facilities and Ancillary Services Update

Report Date: July 31, 2019

Meeting Date: August 7, 2019

Prepared By: Mr. Jimmy Faircloth, Assistant Vice President for Ancillary Services

TCSG 351 VECTR Industrial Lab Expansion

Construction of two industrial labs attached to existing VECTR building on east end (north building) and one classroom/lab/office building adjacent to the Commercial Truck Driving pad (south building). Approximately 11,000 sq. ft. both buildings. Construction started June 21, 2019. Material Completion projected to be November 26, 2019, with Substantial Completion December 26, 2019.

Construction Budget:	\$3,004,000
Furniture, Fixtures and Equipment:	\$450,000
Commissioning Agent:	\$47,552
Special Inspections/CMT:	\$29,701
Total:	\$3,531,253

Site work ongoing, footers poured, foundation pads to be poured week of July 29, 2019. Construction is on schedule and within budget.

Maintenance, Repairs & Renovations Update

Macon Boiler replacement is within 30 days of completion. Project cost: \$355,600.00

Milledgeville gutters, in process of establishing a start date. Project cost: \$49,949.00

Warner Robins Cooling tower, Scheduled for December to avoid down time during hot months. Project cost: \$145,123.00 The new cooling tower was delivered to the Warner Robins campus Wednesday, 7/31/2019.

Warner Robins automotive HVAC, in process of scheduling a start date. Project cost: \$70,538.00

Card key access with emergency lock down, waiting on review by IT and Security department so final review can proceed.

Georgia Aviation Partnership

Planning meetings continue with Robins Air Force Base personnel for renovations to the old Boeing building at the Macon Airport. Cost estimates for renovations in process. RAFB renovating current office space into classrooms. Currently scheduling equipment to be moved from program locations on the Warner Robins and Macon campuses. CGTC's Aircraft Maintenance Technician and Aircraft Service Technician programs will be located in a portion of this building (approximately one-quarter), with RAFB programs occupying the balance of the building.

Aircraft Maintenance Technician program has moved to the old Yulista building at the Macon Airport, with FAA certification in process. The program will be available at this location for Fall Semester start August 13, 2019.

<u>06/01/2019-07/15/2019</u>	Warner Robins Campus	Macon Campus	Milledgeville Campus	VECTR Center	Eatonton Center	Fort Valley Center	Hawkinsville Center	Forsyth Center	Total
Calls for Service/Emergency									
Calls for Service/Non-Emergency	956	406	65	230	2	32		2	1693
Alledged Weapon Offenses									
Alledged Sex Offenses									
Arrests									
Assist motorist/Unlock	16	28							44
Assist motorist/Jump	14	46	1						61
Assist motorist/Other	23	67							90
Traffic Stops	2	3							5
Agency Assist		2							2
Incident Reports	2	1							3
Miscellaneous Reports	2	5							7
Accident Reports									
Injury Reports		1		3					4
Code of Conduct Complaint/Report									
Checked Fire Extinguishers	80	147	56	18	12	2	4		319
Special Event Detail	28	9	1	1					39
Parking Tickets/Warnings	79	72	5	1					157

Global Initiatives

Report Date: July 22, 2019

Meeting Date: August 7, 2019

Prepared By: Mr. Rick Hutto, Executive Director for Global Initiatives

- CGTC successfully completed Georgia's first high school dual enrollment study abroad session in Ireland on June 8-19. Twenty-nine high school students earned academic credit in both humanities and speech. The post-trip survey completed by the students reported that 100% "strongly agreed" that they would recommend the program to other students. Among their comments were the following:
 - *I had a great time and made some amazing life-long friends while visiting an amazing place.*
 - *No changes are needed. The program is perfect as is.*
 - *If possible, extend the length of the trip.*
 - *Overall, the trip was one of the best experiences I have ever had in my life.*
 - *The organization of the trip while we were there was put together very nicely. It was cool to learn about Irish history and then visit the sites and then the team building activities at the end of the day were really fun.*
 - *I want to thank Mr. Hutto and everyone at CGTC who made it possible for us to experience Institute of Study Abroad Ireland. This is an experience I will always cherish. Thank you so much!*
- We have committed to continuing the program in the summer of 2020 and already have in hand financial sponsorship for four students from Pulaski County.
- We completed our second college study abroad session in York, England. Eight students earned humanities credit and most received some financial support from CGTC's foundation. We were delighted to have with us Chris Orrison, chairman of CGTC's foundation board, and his wife, Melissa, a member of our faculty. Chris represented us well in a meeting with the Vice-Chancellor (their equivalent of our president) to thank York St. John University for its hospitality. We intend to continue that program as well.

VECTR Update

Report Date: August 1, 2019

Meeting Date: August 7, 2019

Prepared By: Col. (Ret.) Patricia Ross, Chief Operating Officer

Statistics: 2 Aug 16 – 31 Jul 19:

- Provided **38,073** requested services to veterans, service members/families
- Career Coaching 2,373
- Community Resources 1,549
- Education-Financing 1,378
- Testing Center 2,136
- Entrepreneurship 1,444
- Department of Labor (DOL) 685
- Education-TCSG 1,448
- Education-USG 526
- United Way - Mission United 578
- WIOA 186
- Veterans Services (VSO) 25,541
- Hosted - Hosted 18,181 more for base training/events

CGTC Classes:

Name	Number Trained	Length of Course	Training Dates
CDL	19	41	5/17-7/17
HVAC-Intro To Welding	6	48	5/17-7/26

Robins AFB training events:

Name	Number Trained	Length of Course (Days)	Training Dates
AFLCMC/WIU	15	1	7/2
Common Avionic (AFLCMC)	8	1	7/8
HQ AFRC/A6	30	4	7/9-7/12
AF DCGS	25	1	7/10
HQ AFRC/A6	30	3	7/16-7/18
1st SGT Training	20	2	7/16-7/17
AF DCGS	25	2	7/17-7/18
WR-ALC/OBHA	20	4	7/23-7/26
C-5 AFLCMC/WLS	30	1	7/23
WR-ALC/OBHA	25	3	7/29-7/31
AFMC Robins	25	5	7/29-/8/2

Workshops conducted:

Name	Organization	Number Trained	Training Dates
VA Disability Workshop	Chief Rodriguez	20	7/2
HUD/VASH	Veteran Affairs	15	7/2
Peer Discussion Group	Ronald Johnson	6	7/11,7/25
Volunteers of America	Chad Cheshire	10	7/19

VBOC:

Events	Location	Number Trained	Training Dates
B2B	Ft. Gordon, GA	27	7/9-7/10
B2B	Ft. Jackson, SC	13	7/9-7/10
B2B	MCLB-Albany, GA	2	7/16-7/17
B2B	Robins AFB, GA	17	7/18-7/19
B2B	Ft. Stewart	36	7/30-7/31

Outreach:

Events	Location	Number Trained	Training Dates
CSP	Hunter AAF/ Ft. Stewart	13/98	7/10-7/11
CSP	Hunter AAF/ Ft. Stewart	30/70	7/17-7/18
CSP	Hunter AAF/ Ft. Stewart	15/95	7/24-7/25

Events hosted:

- ASVAB Test
- Middle Georgia Honor Flight
- ISC2 Middle Georgia Chapter
- SBA VBOC Audit
- Middle GA Veteran Master List Meeting
- TCSG-351 VECTR Industrial Lab OAC
- Carl Vinson VAMC Director, David Whitmer,

Industry/Community Outreach:

- Graphic packaging Visit
- Hiring Military Spouses Meeting at Robins Regional Chamber
- Georgia Cyber Center Tour
- Middle Georgia Veteran homeless working group
- 78th Air Base Wing Change of Command
- Warner Robins Transit
- Hiring Military Spouses meeting

News: Now in possession of 55 dorm rooms on Robins AFB, project use of 53 the week of 13 August.

Institutional Advancement Update

CGTC Board of Directors Meeting

Report Date: July 29, 2019

Meeting Date: August 7, 2019

Prepared By: Ms. Tonya McClure, Assistant Vice President for Advancement

Events

- 2019 Annual Giving Campaign
 - Over \$68,000 raised
 - Just under 40% participation rate for full and part time employees
- Race for Education benefitting CGTC's Adult Education Program
 - September 7 at the Warner Robins campus
 - Sponsors needed

Special Projects

- Summer Semester Scholarships - \$36,420
 - Tuition - \$22,420
 - Textbooks - \$14,000
- Large Gifts and Grants
 - Museum of Aviation Foundation (VECTR)
 - \$10,000 received via proceeds from the winning ticket for their July auction
 - Peyton Anderson Foundation (Econ Dev/Academic Affairs)
 - \$630,000 dispersed over three years (notified in June)
 - Workforce development matching grant
 - Identifying naming opportunity to honor gift
 - Robins Financial Credit Union
 - Requesting funds for a workforce development training center on the Warner Robins campus similar to the GEICO Center in Macon
 - Emergency Food and Shelter National Board Program Grant (VECTR)
 - Amount requested: \$19,000
 - US Dept of Labor – Women in Nontraditional Occupations (WANTO) Technical Assistance Grant (VECTR/Academic Affairs/Econ Dev)
 - Amount requested: \$488,868
 - Collaborated with IE, VECTR, Academic Affairs and Econ Dev
 - Charles H Jones Family Foundation
 - Identifying naming opportunity to honor workforce development grant received in June
- In Kind Donations
 - Property
 - 2.98 acres at 3150 Clark Street adjacent Macon campus
 - Conducting environmental assessment and title exam

- Easlan Capital Project
 - Working with college leadership and investment company to identify options for dormitory housing on Foundation property
- Advancement/Foundation Operations
 - Facilities
 - Jones Center roof repairs (ongoing)
 - Estimated 30 days for completion

Institutional Effectiveness Update

CGTC Board of Directors Meeting

Report Date: July 30, 2019

Meeting Date: August 7, 2019

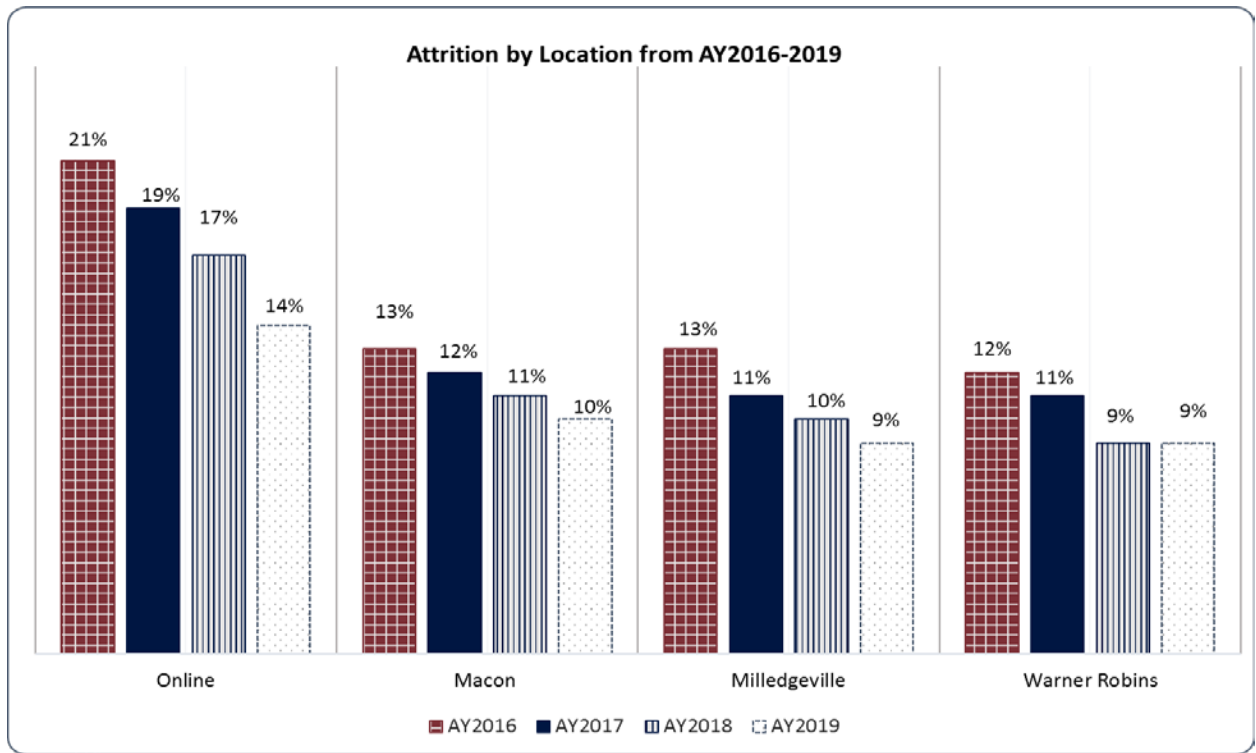
Prepared By: Ms. Deborah Burks, Vice President for Institutional Effectiveness

Student Success initiatives, such as ALFAA Advising (QEP) and alerting students through TEAMS, have contributed to a decline in the percentage of students withdrawing from courses on all campuses and online. Online classes had the most significant improvement in attrition, decreasing from 21% to 14% within four years.

Attrition By Location from AY2016 - AY2019				
Location	AY2016	AY2017	AY2018	AY2019
Online Classes	21%	19%	17%	14%
Macon Campus	13%	12%	11%	10%
Milledgeville Campus	13%	11%	10%	9%
Warner Robins Campus	12%	11%	9%	9%

Source: LB0178 Attrition by Course Campus

Attrition = Number Enrolled/ Starting Enrollment



TEAMS Outreach Center

The number of students assisted by the TEAMS Outreach Center increased significantly (65%) during Summer Semester 2019 as compared with the prior year. The introduction of self-alerts provided students with a direct means to request assistance with academic or personal hardships before the issue interferes with academic success, which is when a student is normally alerted by faculty.

Table 1: Total Alerts, Year-to-Year Comparison

Academic Year	Alerts	Change
AY2018	687	+3%
AY2019*	710	

Table 2: Total Alerts, Term-to-Term Comparison

Summer Semester	Alerts	Change
201816	129	+65%
201916*	213	

**Data not final*

Note: Final data is adjusted for local anomalies

Grants

***New Application – Women in Apprenticeship and Nontraditional Occupations (WANTO)**

Dept. of Labor \$488,868

- Intended for development of new apprenticeship opportunities, delivering pre-apprenticeship training, and creation of a WANTO Center
- Funding for personnel, travel, supplies, etc. for one year
- Submitted July 2019, Award announcement expected Sept 2019

***New Application – Strengthening Institutions Program**

Dept. of Education \$2,249,224

- Intended to strengthen academic instruction, wrap-around student support programs, advising, and creating apprenticeship partnerships
- Funding for personnel, student support services, professional development for five years
- Submitted July 2019, Award announcement expected Sept 2019



Satellite Operations Update

CGTC Board of Directors Meeting

Report Date: July 30, 2019

Meeting Date: August 7, 2019

Prepared By: Ms. Dana Davis, Vice President for Satellite Operations

Bibb County

- Dana Davis is representing CGTC on the Bibb County Complete Count Committee which will oversee the 2020 census process.

Milledgeville Campus/Baldwin County

- CGTC and Baldwin HS have an MOU to utilize shared resources for CGTC to offer the Welding program in the BHS lab to the community. Baldwin Foothills program students are also enrolling as DE students. Cosmetology is not offered in the evenings at the Mville campus and CGTC will be offering it at the high school in the evenings for Baldwin Foothills students and can also be opened to the community.
- The City of Milledgeville hosted its annual Fourth of July Fireworks Celebration on July 3rd at CGTC's Milledgeville Campus. Utilizing the campus for the technical fireworks presentation allows the city to offer a more spectacular performance.
- Dana Davis and Carrie Dietrich met with Brandi Boswell, with Judge Trammel's office, Ocmulgee Judicial Circuit, to enhance the partnership with the Parental Accountability Court program to provide additional services to PAC participants in addition to GED classes and TCC's.

Jones Center

- CGTC provided items for the Jones County School District new teachers.

Monroe County Center

- The Monroe Center in conjunction with Economic Development recently completed a summer class of students obtaining CNA credentials. Eight students participated in clinical and sat for finals on July 25. Pruitt Health systems sponsored all students and anticipate subsequent employment.

Peach County Regional Workforce Development Center (PCRWDC)

- Mr. Lance Teele, Diesel Mechanics Instructor and Program Chair, is teaching Diesel Truck Maintenance TCC at the Peach Center beginning fall semester.

Putnam County Center

- The college sponsored the monthly LifeSource Food Distribution Program in Eatonton, for the month of July. We showcased resources that CGTC has to offer participants.



Student Affairs Update

CGTC Board of Directors Meeting

Report Date: July 30, 2019

Meeting Date: August 7, 2019

Prepared By: Dr. Craig Jackson, Vice President for Student Affairs

Enrollment numbers for the current term are available at:

<https://inet.centralgatech.edu>

Enrollment Services, Marketing, and Public Relations

Admissions

- Department updates
 - Enrollment for Fall Semester ongoing
 - Working to finalize the competitive health selection process for 12 fall diploma and spring degree programs currently available for selection.
 - Planning Fall Preview Day for Friday, November 15

Communications Center

Tickets Past 30 Days	11,589
Tickets Resolved In CC Past 90 Days	10,433 (90%)
Top 5 Departments Past 90 Days	Financial Aid: 3,156 Admissions: 2,418 Registrar: 1,563 Cashier's Office: 1,242 General Questions: 773

Financial Aid

- HOPE Career Grant expansion
 - 80 new programs have been approved, including aviation and logistics programs, to be added to the HOPE Career Grant list and three majors were deleted; CGTC offers more than 100 of the 480 available majors
 - The HOPE Career Grant gives students the opportunity to attend college practically for free in high demand career areas
 - Students must qualify for the HOPE Grant in order to use the HOPE Career Grant
- Submitted final report for R2T4 Financial Aid Risk Assessment review.

Financial Literacy

- Working to contact all students who have submitted a FAFSA for Fall semester, but are in default on a previous federal loan
 - Once contacted, the Financial Literacy office will work with these students to identify and advise of next steps for obtaining a waiver so F/A can be applied.

High School Initiatives

- Summer DE is 598, up from 552 last summer
- Moving forward with registering students for Fall semester
 - So far, 1,257 HS students are registered
- This will be the first semester for full operation for the Jones County Career Academy

Marketing and Public Relations

- Produced two new commercials for fall featuring:
 - New AS in General Studies
 - Expanded Aerospace programs
 - Commercial Truck Driving in Macon
 - Articulation Agreements
- Provided sponsorships for local and regional events

Student Communications

- Utilized guidance from the Department of Ed and TCSG to implement the early recession rule related to Gainful Employment regulations
- Implemented new process to update the College Catalog to reduce backlog and ensure timely updates for the College community.
- Implemented fall communications plan to reduce student balances and encourage students to meet F/A and payment requirements quickly; and to advise of status during the competitive Health Selection process