Central Georgia Technical College
Local Board of Directors Meeting

AGENDA

Tuesday, June 23, 2020
Lake Room – Houston Lake Country Club
10:30 a.m. – 11:00 a.m.

Call to Order   Mr. Danny Carpenter

Invocation and Pledge of Allegiance

Approval of Minutes   Mr. Danny Carpenter

Division Reports

- **Academic Affairs**   Dr. Amy Holloway
  - **ACTION ITEMS**

- **Administrative Services**   Dr. Michelle Siniard

  - **Affirm Budget for FY2021**

President's Report   Dr. Ivan Allen

Old Business   Mr. Danny Carpenter

New Business   Mr. Danny Carpenter

- **Vote on New Board Members**
- **Board Member Recognition**
- **Special Recognition – Retirement**

Adjourn

Central Georgia Technical College Board of Directors
Local Board Meeting
Thursday, May 14, 2020
10:30 a.m. – 12:00 p.m.
Teleconference

In Attendance

Allen, Ivan	Jennings, Manse
Bailey, Karen	Kelly, Janet
Brown, Brenda	McClure, Tonya
Burks, Deborah	Ross, Trish
Buzzell, Marsha	Scruggs, Jeff
Carpenter, Danny	Siniard, Michelle
Couch, Mike	Snelgrove, Brian
Danzie, David	Steadman, Cambri
Davis, Dana	Steele, Danielle
Faircloth, Jimmy	Tippy, Cristina
Griner, Andrea	Williams, Avis
Holloway, Amy	Wilson, Eric
Jackson, Craig	

I. **Call to Order**

Mr. Danny Carpenter called the meeting to order at 10:30 a.m.

II. **Approval of Minutes**

The March meeting minutes were approved.

III. **President's Report**

Dr. Allen provided an update on the College.

IV. **Meeting Adjourned**

The Board of Directors meeting was adjourned at 11:05 a.m.

Academic Affairs Update
CGTC Board of Directors Meeting

Report Date: **June 16, 2020**

Meeting Date: June 23, 2020

Prepared By: Dr. Amy Holloway, Vice President for Academic Affairs

---

<div align="center">

NEW PROGRAM REQUEST

CYBERSECURITY DEGREE (CY13)

Associate of Applied Science (AAS) Degree

</div>

Proposed Date of Implementation: Fall Semester 202112

Location: Warner Robins, Macon, and Milledgeville Campuses and Online

Program Description: The Cybersecurity associate degree program is a sequence of courses designed to provide students with an understanding of the concepts, principles, and techniques required in computer information processing. Graduates are to be competent in the general areas of humanities or fine arts, social or behavioral sciences, and natural sciences or mathematics, as well as in the technical areas of computer terminology and concepts, computer design and development, and computer networking. Program graduates are qualified for employment as Cybersecurity Specialists or Information Security Analysts.

Statement of Need for Program in the Service Area: Employment of information security analysts is projected to grow 32% from 2018 to 2028, much faster than the average for all occupations. Demand for information security analysts is expected to be very high, as these analysts will be needed to create innovative solutions to prevent hackers from stealing critical information or causing problems for computer networks.

Program Curriculum

CYBERSECURITY DEGREE			
General Education Core			**15**
Area I – Language Arts/Communication			
ENGL	1101	Composition & Rhetoric	3
Area II – Social/Behavioral Sciences			
XXXX	xxxx	Social/Behavioral Sciences Elective	3
Area III – Natural Sciences/Mathematics			
MATH	1101	Mathematical Modeling OR	3

MATH	1103	Quantitative Skills and Reasoning OR	(3)
MATH	1111	College Algebra	(3)
Area IV – Humanities/Fine Arts			
XXXX	xxxx	Humanities/Fine Arts Elective	3
Program-Specific Requirements			
XXXX	xxxx	General Core Elective (from Areas I – IV)	3
Occupational Courses			**45**
COMP	1000	Introduction to Computer Literacy	3
CIST	1001	Computer Concepts	4
CIST	1122	Hardware Installation & Maintenance	4
CIST	1401	Computer Networking Fundamentals OR	4
CIST	2451	Introduction to Networks – CISCO	(4)
CIST	1601	Information Security Fundamentals	3
CIST	1602	Security Policies and Procedures	3
CIST	2601	Implementing Operating Systems Security	4
CIST	2602	Network Security	4
CIST	2611	Network Defense and Countermeasures	4
CIST	2612	Computer Forensics	4
CIST	2613	Ethical Hacking and Penetration Testing	4
XXXX	xxxx	Elective	4
		TOTAL CREDIT HOURS	**60**

Admission Requirements:
Minimum Test Scores: Associate degree level placement in accordance with TCSG standards

CYBERSECURITY DIPLOMA (CY12)

Proposed Date of Implementation: Fall Semester 202112

Location: Warner Robins, Macon, and Milledgeville Campuses and Online

Program Description: The Cybersecurity diploma program is a sequence of courses designed to provide students with an understanding of the concepts, principles, and techniques required in computer information processing. Graduates are to be competent in the basic skills areas of English and mathematics, as well as in the technical areas of computer terminology and concepts, computer networking, and network security. Program graduates are qualified for employment as Computer Network Security Specialists, Cybersecurity Specialists or Information Security Analysts.

Statement of Need for Program in the Service Area: Employment of information security analysts is projected to grow 32% from 2018 to 2028, much faster than the average for all occupations. Demand for information security analysts is expected to be very high, as these analysts will be needed to create innovative solutions to prevent hackers from stealing critical information or causing problems for computer networks.

Program Curriculum

CYBERSECURITY DIPLOMA			
Basic Skills Courses			**8**
ENGL	1010	Fundamentals of English I	3
MATH	1012	Foundations of Mathematics	3
EMPL	1000	Interpersonal Relations & Professional Development	2
Occupational Courses			**38**
COMP	1000	Introduction to Computer Literacy OR	3
CIST	1001	Computer Concepts	4
CIST	1122	Hardware Installation & Maintenance	4
CIST	1401	Computer Networking Fundamentals OR	4
CIST	2451	Introduction to Networks – CISCO	(4)
CIST	1601	Information Security Fundamentals	3
CIST	2601	Implementing Operating Systems Security	4
CIST	2602	Network Security	4
CIST	2612	Computer Forensics	4
CIST	XXXX	CIS Networking Elective	8
		MINIMUM TOTAL	**46**

Admission Requirements:
Minimum Test Scores: Diploma-level placement in accordance with TCSG standards

NEW PROGRAM REQUEST

CYBERSECURITY FUNDAMENTALS (CW71)

Technical Certificate of Credit

Proposed Date of Implementation: Fall Semester 202112

Location: Online; Warner Robins, Macon, and Milledgeville Campuses

Program Description: The Cybersecurity Fundamentals TCC offers a sequence of courses designed, upon completion of required prerequisite courses, to provide students with an understanding of the fundamental concepts, principles, and techniques required in computer information processing. Completion of the TCC will prepare students to either continue more advanced studies in cybersecurity leading to a diploma or broaden their current CIST knowledge base.

Statement of Need for Program in the Service Area: According to the Bureau of Labor Statistics, employment of information security analysts is projected to grow 28 percent from 2016 to 2026. This certificate serves as a launching pad for further computer science studies, a supplement to work experience or education in a related computer science field.

Program Curriculum

CYBERSECURITY FUNDAMENTALS TCC			
CIST	1001	Computer Concepts	4
CIST	1122	Hardware Installation and Maintenance	4
CIST	1601	Information Security Fundamentals	3
CIST	1602	Security Policies and Procedures	3
CIST	1401	Computer Networking Fundamentals	4
		MINIMUM TOTAL	**18**

Admission Requirements:
Minimum Test Scores: Placement in accordance with TCSG standards

NEW PROGRAM REQUEST

ENGINEERING TECHNOLOGY ESSENTIALS (Institutionally-developed)

Technical Certificate of Credit

Proposed Date of Implementation: Fall Semester 202112

Location: Dual enrollment locations in CGTC's service area.

Program Description: The Engineering Technology Essentials technical certificate provides an introduction to engineering technology to high school students.

Statement of Need for Program in the Service Area: The Engineering Technician technical certificate provides an embedded, stackable credential into CGTC's existing AAS degree in Engineering Technology.

Program Curriculum

ENGINEERING TECHNOLOGY ESSENTIALS TCC			
ENGT	1000	Introduction to Engineering Technology	3
ENGT	2500	Engineering Internship	3
Select one of the following for a minimum of 3 credit hours:			
AUMF	1150	Introduction to Robotics	3
CIST	1305	Program Design & Development	3
DFTG	1101	CAD Fundamentals	4
DFTG	2010	Engineering Graphics	4
MATH	1113	Pre-Calculus	3
XXXX	xxxx	Advisor Approved Elective (1000 series or above)	3
		TOTAL CREDIT HOURS	**9**

Admission Requirements: Degree-level mathematics placement score.

NEW PROGRAM REQUEST

MEDICAL CODING ESSENTIALS (Institutionally-developed)

Technical Certificate of Credit

Proposed Date of Implementation: Fall Semester 202112

Location: Dual enrollment locations in CGTC's service area.

Program Description: The Medical Coding Essentials technical certificate provides an introduction to medical coding using basic computer skills, medical terminology, and essential skills required to process medical records.

Statement of Need for Program in the Service Area: This new program is designed to introduce the medical coding field to high school students. Graduates of this certificate may enroll in the Medical Coding (MC41) TCC having several courses already completed.

Program Curriculum

MEDICAL CODING ESSENTIALS TCC			
ALHS	1090	Medical Terminology for AHS	2
BUSN	1100	Introduction to Keyboarding	3
MAST	1100	Medical Insurance Management	2
MAST	1120	Human Diseases	3
		TOTAL CREDIT HOURS	**10**

Admission Requirements:
Minimum Test Scores: Placement scores in accordance with TCSG standards

Central Georgia Technical College
FY 2020 YTD Analysis
as of May 31, 2020

		Annual Budget	Current Year Revenue	Receivables	Current Year Expenditures	Net Amount
01932	State Appropriation	24,789,261	22,723,485		20,564,919	2,158,566
01938	Adult Ed State Funds	1,002,820	919,255		955,919	(36,664)
18000	CMVOST - CDL Grant	200,461	89,387	2,394	91,781	0
19100	RSI - Student Success	494,937	775,455	39,933	815,388	0
2416W	FY20 GA Apprenticeship Grant	100,000	5,671	1,955	7,626	0
2420A	Federal Work Study Funds	293,386	239,032	16,180	255,212	0
24999	OSHA Susan Harwood Grant	209,672	124,060	8,982	133,042	0
2620A	Adult Ed Federal Funds	1,323,928	1,181,197		1,396,793	(215,596)
26425	CARES Act Institutional Relief	2,550,144	2,550,144		134,913	2,415,231
26991	VBOC Grant	252,070	270,187	31,449	301,636	0
30141	SNAP	149,335	119,172	8,764	127,936	0
3240A	FY20 Carl Perkins	1,555,673	1,251,212	79,619	1,330,831	0
35315	CCampus Grant	178,582	84,658	4,241	88,899	0
3549A	FY20 WIOA Adult	239,250	353,314	33,827	387,141	0
3549D	FY20 WIOA Dislocated Worker	195,750	236,477		236,477	0
3549V	FY20 WIOA Vet	779,615	87,519	225	87,744	0
3549Y	FY20 WIOA Youth	485,000	230,337		230,337	0
36201	ECLC Quality Rated Grant	140,000	69,873		69,873	0
38190	GA Gear Up	917	917		917	0
3Y999	COVID-19 Relief Funds	0	0		8,162	(8,162)
55002	Live Work - Cosmotology	19,000	11,001		13,445	(2,444)
55004	Live Work - Auto Tech	18,000	15,756		4,862	10,894
55011	Live Work - Child Dev Ctr	250,000	299,694		323,054	(23,360)
55024	Live Work - Dental Hygiene	42,000	24,110		34,452	(10,342)
55029	Live Work - Diesel Mechanic	1,000	236		55	181
60001	Tuition	15,649,134	14,248,391	189,814	18,256,688	(3,818,483)
60005	GED Testing	65,000	57,148		158,457	(101,309)
60015	Miscellaneous	1,000,000	1,001,601		445,562	556,039
60030	Testing Center	90,000	56,561		15,566	40,995
60133	Misc Income Registration Fees	910,000	753,068	4,044	229,450	527,662
60134	Misc Income Application Fees	70,000	47,955			47,955
60135	Student Technology Fee	1,575,000	1,293,828	6,218	1,053,340	246,706
60136	Misc Student Fees	1,000,000	1,349,061	5,286	313,362	1,040,985
61001	Continuing Education	250,000	174,818		293,398	(118,580)
61003	Business & Industry General	865,000	786,014		636,688	149,326
61125	DAU	258,500	258,500	21,290	783	279,007
61127	CLCP	16,000	15,887		15,887	0
61143	FAA	55,000	12,576		11,206	1,370
61158	CDL Testing	8,500	10,810			10,810
61161	American Heart CTC	40,000	40,142		16,943	23,199
61272	GDC Occupational Skills	1,941,103	1,387,227		1,302,012	85,215
61295	EOC Head Start	61,750	56,604		63,715	(7,111)
61335	A/E Miscellaneous	0	0		522,790	(522,790)
61337	Jones County A/L	20,000	20,000			20,000
62007	Concession Sales	105,000	55,206		60,149	(4,943)
90113	FY20 GA Dept of Corrections	19,650	21,150		21,150	0
90360	Child & Adult Care Food Prog	35,000	35,790	32,435	72,433	(4,208)
90370	Two Gen Innovation Grant	20,138	8,320	3,872	12,192	0
90391	Bright from Start PreK Funds	300,578	298,696	38,420	349,726	(12,610)
94358	DJJ Grant	147,550	137,768	12,296	22,293	127,771
95348	FY2019 MRR Bond	355,031	141,427	52,476	193,903	0
95357	FY2020 MRR Bond	529,186				0
95358	FY2020 Equipment Refresh	573,225	493,571	44,215	537,786	0
96220	FY20 DHS/DFCS Training Grant	190,110	154,972	4,043	159,015	0
Grand Total		**61,421,256**	**54,579,240**	**641,978**	**52,365,908**	**2,855,310**

Net to Date	2,855,310	
Prior Year Carry-over	1,095,781	
Net Income, including Prior Yr Carry-over		*3,951,091*

Central Georgia Technical College
YTD Analysis - FY2020 vs. FY 2019
May

		FY2019			FY2020			FY20 vs. FY19
		Revenue	Expenditures	Net	Revenue	Expenditures	Net	Net Difference
01932	State Appropriation	21,238,536	19,667,750	1,570,786	22,723,485	20,564,919	2,158,566	587,780
01938	Adult Ed State Funds	930,782	1,126,123	(195,341)	919,255	955,919	(36,664)	158,677
02000	Equipment Refresh Funds	550,243	550,243	0	-	-	0	0
18000	CMVOST - CDL Grant	43,839	43,839	0	91,781	91,781	0	0
19100	RSI - Student Success	600,408	600,408	0	815,388	815,388	0	0
22015	First in the World Grant	212,384	212,384	0	-	-	0	0
23016	DoD OEA Grant	198,803	198,803	0	-	-	0	0
2416W	FY20 GA Apprenticeship Grant	-	-	0	7,626	7,626	0	0
2420A	Federal Work Study Funds	209,006	209,006	0	255,212	255,212	0	0
24999	OSHA Susan Harwood Grant	89,030	89,030	0	133,042	133,042	0	0
2620A	Adult Ed Federal Funds	1,010,603	1,124,825	(114,222)	1,181,197	1,396,793	(215,596)	(101,374)
26425	CARES Act Institutional Relief	-	-	0	2,550,144	134,913	2,415,231	2,415,231
26991	VBOC Grant	207,456	207,456	0	301,636	301,636	0	0
30141	SNAP	124,595	124,595	0	127,936	127,936	0	0
3240A	Carl Perkins	1,445,719	1,445,719	0	1,330,831	1,330,831	0	0
35315	CCampis Grant	55,251	55,251	0	88,899	88,899	0	0
3549A	FY20 WIOA Adult	208,377	208,377	0	387,141	387,141	0	0
3549D	FY20 WIOA Dislocated Worker	103,521	103,521	0	236,477	236,477	0	0
3549V	FY20 WIOA Vet	-	-	0	87,744	87,744	0	0
3549Y	FY20 WIOA Youth	260,725	260,725	0	230,377	230,377	0	0
36201	ECLC Quality Rated Grant	80,440	58,097	22,343	69,873	69,873	0	(22,343)
38190	GA Gear Up	-	-	0	917	917	0	0
3Y999	COVID-19 Relief Funds	-	-	0	-	8,162	(8,162)	(8,162)
48001	Lumina Foundation Grant	6,000	6,000	0	-	-	0	0
55002	Live Work - Cosmotology	17,318	24,069	(6,751)	11,001	13,445	(2,444)	4,307
55004	Live Work - Auto Tech	16,505	13,824	2,681	15,756	4,862	10,894	8,213
55011	Live Work - Child Dev Ctr	317,569	402,391	(84,822)	299,694	323,054	(23,360)	61,462
55024	Live Work - Dental Hygiene	38,509	41,044	(2,535)	24,110	34,452	(10,342)	(7,807)
55029	Live Work - Diesel Mechanic	590	138	452	236	55	181	(271)
60001	Tuition	13,969,998	17,577,347	(3,607,349)	14,438,205	18,256,688	(3,818,483)	(211,134)
60005	GED Testing	62,122	150,608	(88,486)	57,148	158,457	(101,309)	(12,823)
60015	Miscellaneous	1,051,512	149,413	902,099	1,001,601	445,562	556,039	(346,060)
60030	Testing Center	90,267	99,434	(9,167)	56,561	15,566	40,995	50,162
60133	Misc Income Registration Fees	875,306	234,957	640,349	757,112	229,450	527,662	(112,687)
60134	Misc Income Application Fees	66,098	-	66,098	47,955		47,955	(18,143)
60135	Student Technology Fee	1,531,786	1,083,001	448,785	1,300,046	1,053,340	246,706	(202,079)
60136	Misc Student Fees	1,591,767	244,515	1,347,252	1,354,347	313,362	1,040,985	(306,267)
61001	Continuing Education	238,265	302,516	(64,251)	174,818	293,398	(118,580)	(54,329)
61003	Business & Industry General	740,796	570,818	169,978	786,014	636,688	149,326	(20,652)
61125	DAU	237,278	-	237,278	279,790	783	279,007	41,729
61127	CLCP	13,604	14,974	(1,370)	15,887	15,887	0	1,370
61143	FAA	52,974	30,009	22,965	12,576	11,206	1,370	(21,595)
61158	CDL Testing	8,450	1,945	6,505	10,810	-	10,810	4,305
61161	American Heart CTC	36,074	24,255	11,819	40,142	16,943	23,199	11,380
61272	GDC Occupational Skills	1,894,747	1,446,191	448,556	1,387,227	1,302,012	85,215	(363,341)
61295	EOC Head Start	56,604	61,126	(4,522)	56,604	63,715	(7,111)	(2,589)
61335	A/E Miscellaneous	-	554,624	(554,624)	-	522,790	(522,790)	31,834
61337	Jones County A/L	20,000	-	20,000	20,000	-	20,000	0
62007	Concession Sales	103,445	92,700	10,745	55,206	60,149	(4,943)	(15,688)
90113	Ga Dept of Corrections Testing	1,500	-	1,500	21,150	21,150	0	(1,500)
90360	Child & Adult Care Food Prog	32,815	49,556	(16,741)	68,225	72,433	(4,208)	12,533
90370	Two Gen Innovation Grant	13,674	13,674	0	12,192	12,192	0	0
90391	Bright from Start PreK Funds	288,516	300,513	(11,997)	337,116	349,726	(12,610)	(613)
94358	DJJ Grant	114,705	79,370	35,335	150,064	22,293	127,771	92,436
95342	FY2018 MRR Bond	511,179	511,179	0	-	-	0	0
95343	FY2018 Equipment Bond	70,226	70,226	0	-	-	0	0
95348	FY2019 MRR Bond	149,493	149,493	0	193,903	193,903	0	0
95358	FY2020 Equipment Refresh	-	-	0	537,786	537,786	0	0
96220	DHS/DFCS Training Grant	138,892	138,892	0	159,015	159,015	0	0
Grand Total		**51,928,302**	**50,724,954**	**1,203,348**	**55,221,258**	**52,365,948**	**2,855,310**	**1,651,962**

	FY2019			FY2020		FY20 vs. FY19
Net to Date	1,203,348			2,855,310		
Prior Year Carry-over	984,554			1,095,781		
Net Income, including PY Carry-over		2,187,902			3,951,091	1,763,189

Central Georgia Technical College
Proposed Annual Budget
FY 2021

Expenses:

Salaries and Benefits	$	44,288,782
Liability Insurance		252,031
Unemployment Insurance		26,714
Worker's Compensation		300,520
Operating Expenses		8,083,441
Total Expenses	$	52,951,488

Revenue Sources:

State Appropriation**	$	21,065,718
VECTR Appropriation**		910,559
Adult Education - State Funds**		903,350
Adult Education - Federal Funds		1,324,000
CMVOST - CDL Grant		45,000
RSI Student Success		250,000
VBOC Grant		475,000
Federal Work Study		228,000
OSHA Susan Harwood Grant		99,493
Carl Perkins		1,580,829
Workforce Investment Act		948,776
SNAP		149,335
Ccampus Grant		168,714
Livework		329,000
Tuition		15,649,134
Fees		3,555,000
B&I Revenue		1,045,000
Continuing Education		250,000
DAU		260,580
Corrections		1,865,000
Other Local Revenue		1,679,000
DFACS Grant		170,000
	$	52,951,488

**Anticipated amount based on prior year - includes 11% budget cut

Adult Education Update
CGTC Board of Directors Meeting

Report Date: **June 17, 2020**

Meeting Date: June 23, 2020

Prepared By: Ms. Brenda Brown, Vice President for Adult Education

National Reporting System (NRS) Statistics (WIOA Local) - *Students acquiring 12 or more attendance hours (NRS Statistics are unduplicated)*

	Total PoPs*	Total Attendance Hours	Total Number of PoPs with MSGs	Percentage Completing Level	GED® Graduates
FY19	**1992**	**177,998**	**1003**	**50%**	670
FY20	1654	140,733	745	45%	457

Total number of Periods of Participation

WIOA Local – Gains and Attendance by EFL – *WIOA local totals of the number of students enrolled, total attendance hours, MSG and percentages by entering educational functioning level for all POPs.*

Entering Educational Functioning Level	Total number of Periods of Participation	Total Attendance Hours for all participants	Total number of Periods of Participation with Measurable Skill Gains	Percentage of Periods of Participation with measurable Skill Gains
ABE1 Beginning Literacy	156	16,384	77	49%
ABE2 Beginning Basic Education	712	63,177	284	40%
ABE3 Intermediate Low	440	30,029	190	43%
ABE4 Intermediate High	86	4,924	47	55%
ASE1 Low	1	22	1	100%
ASE2 High	0	0	0	0%
ESL1 Beginning Literacy	46	4,264	24	52%
ESL2 Low Beginning	72	7,428	41	57%
ESL3 High Beginning	52	5,362	29	56%
ESL4 Intermediate Low	34	3,936	22	65%
ESL5 Intermediate High	41	3,699	21	51%
ESL6 Advanced	14	1,508	9	64%
TOTAL	**1654**	**140,733**	**745**	**45%**

Information Items:

- Accelerating Opportunity Program

- o   40 students enrolled

- BB&T Workforce Investment Program/Integrated Education and Training (IET)

  - o   75 students completed

  - o   192 certifications earned

  - o   Current Class:
    Virtual Cohort May 26 – June 16

- Youth Success Academy

  - o   273 Approved Out of School Youth Students

  - o   30 Work Experience Participants

  - o   34 Enrolled in CGTC credit class

- Career Plus HSE Pilot
  - ▪   6 Participants enrolled in online program

AED Updates:

- WIOA continues to compensate Youth Success Academy Work Experience participants unable to work due to COVID-19 pandemic business closures.

- Adult Education instruction will transition to Blackboard in late July

- GED® Testing resumed, while observing social distancing, at the Macon, Milledgeville, and Cohen Walker Campuses on May 20th after ten weeks of being closed

- Return to Work Plan, Phase 2, has been submitted

- June 5th   Pop-Up Partnership Luncheon; Adult Education fed 100 firefighters in Bibb County

- June 19th   Food Distribution in partnership with the Middle Georgia Community Food Bank, Bibb County Campus, 12-3

Economic Development Update
CGTC Board of Directors Meeting

Report Date: **June 17, 2020**

Meeting Date: June 23, 2020

Prepared By: Ms. Andrea Griner, Vice President for Economic Development

Customized Business and Industry Training:

Business or Organization	Training Delivered	Number Trained	Length of Course	Training Dates
DAU	Various Courses – Courses shifted to online delivery mid-March	N/A	Varies	5/1 – 6/30
WR-ALC	Production Environment Readiness	59	43 hours	5/28 – 6/4
	General Maintenance Procedures	10	24 hours	6/8 – 6/10
	Production Environment Readiness	53	43 hours	6/10 – 6/24
Macon-Bibb Enhancement Authority	Basic Construction Skills	16	45 hours	6/8 – 7/8

Continuing Education Courses Delivered:

Training Delivered	Number Trained	Length of Course	Training Dates
TCSG Free Online Classes	31	1.5 hours	5/1 – 5/31
Certified Ethical Hacker	3	72 hours	5/11 – 5/21
Drivers Education (30 hours of classroom training delivered online for April's class)	22	30 hours	5/18 – 5/29
Ed2Go Self-paced Training (no cost)	130	24 hours	5/29 – 6/12
Drivers Education (completion of driving with March's class)	26	6 hours	6/1 – 6/10

BB&T Workforce Investment Grant:

Training Delivered	Number Trained	Length of Course	Training Dates
Forklift Certification	5	8 hours	5/28
First Aid/CPR	4	8 hours	6/11

U.S. DoL OSHA Susan Hardwood Grant:

Training Delivered	Number Trained	Length of Course	Training Dates
Powered Industrial Trucks (Forklift Safety)	2	7.5 hours	5/28
Powered Industrial Trucks (Forklift Safety)	5 (Star Snacks)	7.5 hours	6/11

Industry Outreach:

- Star Foods – Bibb County
- Buffalo Rock Pepsi – Coweta County
- Southern Company

Community Outreach:

- Macon-Bibb Workforce Board Meeting
- Pulaski Archway Zoom Meeting
- Live Well Twiggs Meeting
- Houston County Development Authority Board Meeting
- Middle Georgia Economic Alliance – MEGA Works – Zoom Meeting

Facilities:
- **Over 50 visitors utilized the facilities at the Macon** campus June 1st – June 12th including Middle GA RESA and Direct Auto Insurance.
- During the months of May and June the **Warner Robins** campus hosted several American Red Cross Blood Drives and the Houston County Early Voting and Primary Elections.

CENTRAL GEORGIA
cgtc
TECHNICAL COLLEGE

VECTR Update

Report Date: **June 8, 2020**

Meeting Date: June 23, 2020

Prepared By: Col. (Ret.) Patricia Ross, Chief Operating Officer

Statistics: 2 Aug 16 – 31 May 20:

- Provided 48,175 requested services to veterans, service members/families
- Career Coaching   2,995
- Community Resources   1,984
- Education-Financing   1,758
- Testing Center   2,988
- Entrepreneurship   2,659
- Department of Labor (DOL)   857
- Education-TCSG   1,938
- Education-USG   640
- United Way - Mission United 768
- WIOA   234
- Veterans Services (VSO)   31,225
- Other   129
- Hosted - Hosted 20,244 more for base training/events

CGTC Classes:

Name	Number Trained	Length of Course (Weeks)	Training Dates
Certified Ethical Hacker - Virtual	3	2	5/11-5/22

VBOC:

Events	Location	Number Trained	Training Dates
B2B- Virtual	Ft Jackson	9	5/5-5/6
B2B- Virtual	Kings Bay	13	5/-5/6
B2B- Virtual	Ft Benning	10	5/6-5/7
Reboot- Virtual	Acworth	8	5/12-5/13
B2B- Virtual	Robins AFB	6	5/14-5/15
B2B- Virtual	Kings Bay	13	5/26-5/27
B2B- Virtual	Ft Gordon	5	5/26-5/27

Outreach:

Events	Location	Number Trained	Training Dates
Resume Writing Webinar	WebEx	7	5/5
VA Educational Benefits Webinar	WebEx	19	5/21

Industry/Community Outreach:
- Full-time VA Health Eligibility Advisor arrival
- Data and Safety Mentoring Board Member – Approval of annual report for the Department of Veterans Affairs - Connecting Women to Care: Homebased Psychotherapy for Women with MST Living in Rural Areas
- Gilman-McCain Scholarship Panelist
- HQ USMC for DoD Skillbridge (all 11 programs offered at VECTR)
- Approval by Air Force Personnel Center for DoD Skillbridge
- VetJobs telecon on VECTR Services and cross-promoting
- US Naval Community College – final selection round
- Facebook Live program recruiting videos
- New dorm for VECTR students from Robins AFB (former lodging building – much nicer!)
- Grant for $15,000 to purchase dorm furniture
- Grant for $175,000 to purchase Industrial System equipment

Institutional Advancement Update
CGTC Board of Directors Meeting

Report Date: June 17, 2020

Meeting Date: June 23, 2020

Prepared By: Ms. Tonya McClure, Assistant Vice President for Advancement

---

Events
- Board of Trustees Planning Retreat (virtual)
  - August

- Race for Education
  - September 7 – 11
  - Virtual format
  - Sponsors needed

Special Projects
- Grants
  - Charles H Jones Foundation
    - $125,000 final gift payment from 2019 grant for manufacturing and aviation programs

  - Peyton Anderson Foundation
    - $250,000 matching grant for aviation programming

  - Community Foundation of Central Georgia
    - $8,000 for scholarships for students affected by COVID-19

  - Foundation Board of Trustees
    - Officers for FY21
      - Steve Williams, chair
      - Mike O'Hara, vice chair
      - Laura Gentry, secretary
      - Hank Griffeth, treasurer
      - Chris Orrison, emeritus liaison

    - Marsha Buzzell and David Danzie were unanimously approved to begin serving as CGTC Foundation Trustees on July 1, 2020

- Operational
  - Roof repairs are underway at the Macon campus bookstore and the Charles H Jones Center