

Central Georgia Technical College

Local Board of Directors Meeting

AGENDA

Friday, June 4, 2021

A Building Board Room – Macon Campus

11:00 a.m. – 12:00 p.m.

Call to Order

Dr. Avis Williams

Invocation and Pledge of Allegiance

Approval of Minutes

Dr. Avis Williams

Division Reports

- Academic Affairs Dr. Amy Holloway
 - ACTION ITEM – TCC Approval
- Administrative Services Dr. Michelle Siniard
 - ACTION ITEM – Affirm budget for FY2022
- Adult Education Ms. Brenda Brown
- Economic Development Ms. Andrea Griner
- Executive Vice President
 - Enrollment/Marketing/PR Dr. Janet Kelly
 - Facilities/Satellite Operations Mr. Jeff Scruggs
 - Financial Aid Audits Update
 - VECTR Center Col. (Ret.) Patricia Ross
- Institutional Advancement Ms. Tonya McClure
- Institutional Effectiveness Ms. Deborah Burks
- Student Affairs Dr. Craig Jackson

President's Report

Dr. Ivan Allen

Old Business

Dr. Avis Williams

New Business

Dr. Avis Williams

Adjourn

Central Georgia Technical College Board of Directors
Local Board Meeting
Tuesday, April 6, 2021
10:30 a.m. – 11:00 a.m.
Houston Lake Country Club

In Attendance

Allen, Ivan
Bailey, Karen
Burks, Deborah
Brown, Rachel
Couch, Mike
Griner, Andrea
Holloway, Amy
Jennings, Manse
Kelly, Janet
Lambert, Karen

McClure, Tonya
Nester, DeAnn
O’Neal, Kathy
Redding-Andrews, Karla
Rivera-Thompson, JoBen
Siniard, Michelle
Steele, Danielle
Walker, Mary
Williams, Avis
Wilson, Eric

I. Call to Order

Mr. Mike Couch called the meeting to order at 10:28 a.m.

II. Approval of Minutes

The March meeting minutes were approved.

III. Special Presentation

Central Georgia Technical College’s GOAL Winner (Rachel Brown) and Rick Perkins Award Winner (Mary Walker) presented their speeches to the Board. Each winner will compete on April 22, 2021 in the Regional Competition, hosted by the Technical College System of Georgia.

IV. President’s Report

Dr. Allen provided an update on the College and a financial overview.

V. Meeting Adjourned

The Board of Directors meeting was adjourned at 11:10 a.m.



Academic Affairs Update

CGTC Board of Directors Meeting

Report Date: May 27, 2021

Meeting Date: June 4, 2021

Prepared By: Dr. Amy Holloway, Vice President for Academic Affairs

NEW PROGRAM REQUEST

COMPUTER ENGINEERING TECHNOLOGY (CET1)

Technical Certificate of Credit

Proposed Date of Implementation: Fall Semester 202212

Location: Online/eCampus

Program Description: The Computer Engineering Technology technical certificate program provides students with the basic technical skills required to enter the computer engineering technology field through a short-term certificate program. The program emphasizes the application of science, mathematics, and engineering knowledge and methods combined with technical skills in support of engineering activities.

Statement of Need for Program in the Service Area: This TCC serves as a stackable credential into CGTC's Engineering Technology AAS program.

Program Curriculum

COMPUTER ENGINEERING TECHNOLOGY TCC			
ECET	1101	Circuit Analysis I	4
or			
ECET	1102	Circuit Analysis I	(3)
and			
ECET	1102L	Circuit Analysis I Lab	(1)
ECET	1110	Digital Systems I	4
or			
ECET	1111	Digital Systems I	(3)
and			
ECET	1111L	Digital Systems I Lab	(1)

ECET	1191	Computer Programming Fundamentals	3
ENGT	1000	Introduction to Engineering	3
TOTAL			14

Admission Requirements: Minimum Test Scores: Placement scores in accordance with TCSG standards

Central Georgia Technical College
FY 2021 YTD Analysis
as of May 31, 2021

	Annual Budget	Current Year Revenue	Current Year Receivables	Current Year Expenditures	Net Amount
01932	State Appropriation	21,779,410	19,964,456	18,843,969	1,120,487
01935	Economic Development Grant	28,000	0	0	0
01938	Adult Ed State Funds	913,500	837,366	844,436	(7,070)
18000	CMVOST - CDL Grant	105,115	29,799	41,271	0
19100	RSI - Student Success	792,315	530,707	598,939	0
2416W	Apprenticeship-AAI	27,170	15,170	15,170	0
2421A	Federal Work Study Funds	298,372	137,227	151,386	0
24999	OSHA Susan Harwood Grant	173,005	110,979	8,839	119,818
2620A	Adult Ed Federal Funds	106,556	106,556	106,556	0
2621A	Adult Ed Federal Funds	1,341,000	1,021,900	1,174,011	(152,111)
26425	CARES Act Institution Relief	8,946,821	1,591,879	901,209	2,493,088
26436	CARES Strengthening Inst.	342,472	342,472	342,472	0
26991	VBOC Grant	410,331	278,363	62,561	340,923
28128	DOE-Enhancing Capacity Plan	449,800	136,528	103,838	32,690
30142	SNAP	149,335	111,082	8,184	119,266
3230B	FY21 Carl Perkins	1,682,771	1,257,427	150,498	1,407,925
33421	Ag Vets/NIFA - USDA Grant	118,366	88,407	15,538	103,944
35315	CCampus Grant	173,856	88,251	29,268	117,519
3550A	FY21 WIOA Adult	499,757	247,349	41,966	289,315
3550D	FY10 WIOA Dislocated Worker	446,332	304,317	15,605	319,922
3550Y	FY21 WIOA Youth	384,366	141,546	52,687	194,232
36201	ECLC Quality Rated Grant	24,633	24,633	24,633	0
48015	TCSG Foundation - Truist	9,500	2,250	2,250	0
55002	Live Work - Cosmetology	19,000	2,750	11,273	(8,523)
55004	Live Work - Auto Tech	18,000	4,546	3,605	941
55011	Live Work - Child Dev Ctr	250,000	359,861	360,122	(261)
55024	Live Work - Dental Hygiene	42,000	27,022	35,255	(8,233)
55029	Live Work - Diesel Mechanic	1,000	1,564	1,374	190
60001	Tuition	15,649,134	12,938,214	2,115,437	18,028,963
60005	GED Testing	167,245	29,498	152,025	(122,527)
60015	Miscellaneous	1,000,000	1,288,604	256,533	1,032,071
60030	Testing Center	90,000	83,357	3,628	79,729
60133	Misc Income Registration Fees	910,000	738,828	227,591	511,237
60134	Misc Income Application Fees	70,000	765	765	765
60135	Student Technology Fee	1,575,000	1,291,030	790,829	500,201
60136	Misc Student Fees	1,000,000	1,335,601	311,282	1,024,319
61001	Continuing Education	250,000	174,695	254,988	(80,293)
61003	Business & Industry General	865,000	465,153	452,166	12,987
61125	DAU	260,580	216,300	21,715	238,015
61127	CLCP	16,000	13,824	15,011	(1,187)
61143	FAA	40,000	28,124	12,184	15,940
61158	CDL Testing	8,500	10,570	699	9,871
61161	American Heart CTC	40,000	23,101	16,400	6,701
61272	GDC Occupational Skills	1,373,158	1,077,310	1,198,202	(120,892)
61295	EOC Head Start	60,000	30,875	62,862	(31,987)
61335	A/E Miscellaneous			688,656	(688,656)
61337	Jones County A/L	20,000	20,000		20,000
62007	Concession Sales	105,000	19,989	33,856	(13,867)
90112	FY20 GA Dept of Corrections	25,000			0
90360	Child & Adult Care Food Prog	35,000	26,814	28,465	61,628
90391	Bright from Start PreK Funds	260,824	271,944	22,354	298,278
94358	DJJ Grant	240,000	189,556	95	189,461
95348	FY2019 MRR Bond	1,230,482	65,007	1,142,538	1,207,545
95357	FY2020 MRR Bond	529,186	356,032	162,326	518,358
95358	FY2020 Equipment Refresh	645,727	100,945	222,248	323,193
95367	FY2021 MRR Bond	971,248	25,876	84,826	110,702
96221	FY21 DHS/DFCS Training Grant	125,604	93,317	92,563	754
Grand Total	67,095,471	48,679,736	5,180,125	53,284,746	575,115

Net to Date	575,115
Prior Year Carry-over	3,684,024
<i>Net Income, including Prior Yr Carry-over</i>	<u>4,259,139</u>

Central Georgia Technical College
YTD Analysis - FY2021 vs. FY 2020
May

	FY2020			FY2021			FY21 vs. FY20	
	Revenue	Expenditures	Net	Revenue	Expenditures	Net	Net Difference	
01932	State Appropriation	22,723,485	20,564,919	2,158,566	19,964,456	18,843,969	1,120,487	(1,038,079)
01935	Economic Development Grant	-	0	0	-	-	0	0
01938	Adult Ed State Funds	919,255	955,919	(36,664)	837,366	844,436	(7,070)	29,594
18000	CMVOST - CDL Grant	91,781	91,781	0	41,271	41,271	0	0
19100	RSI - Student Success	815,388	815,388	0	598,939	598,939	0	0
2416W	FY20 GA Apprenticeship Grant	7,626	7,626	0	15,170	15,170	0	0
2421A	Federal Work Study Funds	255,212	255,212	0	151,386	151,386	0	0
24999	OSHA Susan Harwood Grant	133,042	133,042	0	119,818	119,818	0	0
2620A	Adult Ed Federal Funds	-	-	0	106,556	106,556	0	0
2621A	Adult Ed Federal Funds	1,181,197	1,396,793	(215,596)	1,021,900	1,174,011	(152,111)	63,485
26425	CARES Act Institution Relief	2,550,144	134,913	2,415,231	2,493,088	2,493,088	0	(2,415,231)
26436	CARES Strengthening Inst.	-	-	0	342,472	342,472	0	0
26991	VBOC Grant	301,636	301,636	0	340,924	340,924	0	0
28128	DOE-Enhancing Capacity Plan	-	-	0	136,528	103,838	32,690	32,690
30142	SNAP	127,936	127,936	0	119,266	119,266	0	0
3230B	Carl Perkins	1,330,831	1,330,831	0	1,407,925	1,407,925	0	0
33421	Ag Vets/NIFA - USDA Grant	-	-	0	103,944	103,944	0	0
35315	CCampus Grant	88,899	88,899	0	117,519	117,519	0	0
3550A	FY21 WIOA Adult	387,141	387,141	0	289,315	289,315	0	0
3550D	WIOA Dislocated Worker	236,477	236,477	0	319,922	319,922	0	0
3549V	WIOA Vet	87,744	87,744	0	-	-	0	0
3550Y	WIOA Youth	230,377	230,377	0	194,232	194,232	0	0
36201	ECLC Quality Rated Grant	69,873	69,873	0	24,633	24,633	0	0
38190	GA Gear Up	917	917	0	-	-	0	0
3Y999	COVID-19 Relief Funds	-	8,162	(8,162)	-	-	0	8,162
48015	TCSG Foundation - Truist	-	-	0	2,250	2,250	0	0
55002	Live Work - Cosmetology	11,001	13,445	(2,444)	2,750	11,273	(8,523)	(6,079)
55004	Live Work - Auto Tech	15,756	4,862	10,894	4,546	3,605	941	(9,953)
55011	Live Work - Child Dev Ctr	299,694	323,054	(23,360)	359,861	360,122	(261)	23,099
55024	Live Work - Dental Hygiene	24,110	34,452	(10,342)	27,022	35,255	(8,233)	2,109
55029	Live Work - Diesel Mechanic	236	55	181	1,564	1,374	190	9
60001	Tuition	14,438,205	18,256,688	(3,818,483)	15,053,651	18,028,963	(2,975,312)	843,171
60005	GED Testing	57,148	158,457	(101,309)	29,498	152,025	(122,527)	(21,218)
60015	Miscellaneous	1,001,601	445,562	556,039	1,288,604	256,533	1,032,071	476,032
60030	Testing Center	56,561	15,566	40,995	83,357	3,628	79,729	38,734
60133	Misc Income Registration Fees	757,112	229,450	527,662	738,828	227,591	511,237	(16,425)
60134	Misc Income Application Fees	47,955	-	47,955	765	-	765	(47,190)
60135	Student Technology Fee	1,300,046	1,053,340	246,706	1,291,030	790,829	500,201	253,495
60136	Misc Student Fees	1,354,347	313,362	1,040,985	1,335,601	311,282	1,024,319	(16,666)
61001	Continuing Education	174,818	293,398	(118,580)	174,695	254,988	(80,293)	38,287
61003	Business & Industry General	786,014	636,688	149,326	465,153	452,166	12,987	(136,339)
61125	DAU	279,790	783	279,007	238,015	-	238,015	(40,992)
61127	CLCP	15,887	15,887	0	13,824	15,011	(1,187)	(1,187)
61143	FAA	12,576	11,206	1,370	28,124	12,184	15,940	14,570
61158	CDL Testing	10,810	-	10,810	10,570	699	9,871	(939)
61161	American Heart CTC	40,142	16,943	23,199	23,101	16,400	6,701	(16,498)
61272	GDC Occupational Skills	1,387,227	1,302,012	85,215	1,077,310	1,198,202	(120,892)	(206,107)
61295	EOC Head Start	56,604	63,715	(7,111)	30,875	62,862	(31,987)	(24,876)
61335	A/E Miscellaneous	-	522,790	(522,790)	-	688,656	(688,656)	(165,866)
61337	Jones County A/L	20,000	-	20,000	20,000	-	20,000	0
62007	Concession Sales	55,206	60,149	(4,943)	19,989	33,856	(13,867)	(8,924)
90112	Ga Dept of Corrections Testing	21,150	21,150	0	-	-	0	0
90360	Child & Adult Care Food Prog	68,225	72,433	(4,208)	55,279	61,628	(6,349)	(2,141)
90370	Two Gen Innovation Grant	12,192	12,192	0	-	-	0	0
90391	Bright from Start PreK Funds	337,116	349,726	(12,610)	294,298	298,274	(3,976)	8,634
94358	DJJ Grant	150,064	22,293	127,771	189,556	95	189,461	61,690
95348	FY2019 MRR Bond	193,903	193,903	0	1,207,545	1,207,545	0	0
95357	FY2020 Equipment Refresh	537,786	537,786	0	518,358	518,358	0	0
95358	FY2020 MRR Bond	-	-	0	323,193	323,193	0	0
95367	FY2021 MRR Bond	-	-	0	110,702	110,702	0	0
96220	DHS/DFCS Training Grant	159,015	159,015	0	93,317	92,563	754	754
Grand Total		55,221,258	52,365,948	2,855,310	53,859,861	53,284,746	575,115	(2,280,195)

Net to Date	2,855,310	575,115	
Prior Year Carry-over	1,095,781	3,684,024	
<i>Net Income, including PY Carry-over</i>	<u>3,951,091</u>	<u>4,259,139</u>	<u>308,048</u>

Central Georgia Technical College
Proposed Annual Budget
FY 2022

Expenses:

Salaries and Benefits	\$ 45,505,708
Liability Insurance	82,094
Unemployment Insurance	13,499
Worker's Compensation	185,130
Operating Expenses	<u>8,083,441</u>
Total Expenses	<u><u>\$ 53,869,871</u></u>

Revenue Sources:

State Appropriation	\$ 21,501,323
VECTR Appropriation	920,790
Adult Education - State Funds	913,500
Adult Education - Federal Funds	1,398,550
CMVOST - CDL Grant	45,000
RSI Student Success	150,000
VBOC Grant	475,000
Strengthening Institutions Program	449,856
Federal Work Study	228,000
OSHA Susan Harwood Grant	35,000
Carl Perkins	1,559,497
Workforce Investment Act	1,214,559
SNAP	149,335
AgVets Grant	136,445
CCampus Grant	168,714
Livework	329,000
Tuition	15,649,134
Fees	3,555,000
B&I Revenue	1,045,000
Continuing Education	250,000
DAU	43,430
Corrections	1,865,000
Other Local Revenue	1,679,000
DFACS Grant	<u>108,738</u>
	<u><u>\$ 53,869,871</u></u>



Adult Education Update

CGTC Board of Directors Meeting

Report Date: May 25, 2021

Meeting Date: June 4, 2021

Prepared By: Ms. Brenda Brown, Vice President for Adult Education

National Reporting System (NRS) Statistics (WIOA Local) - *Students acquiring 12 or more attendance hours (NRS Statistics are unduplicated)*

	Total PoPs	Total Attendance Hours	Total Number of PoPs with MSGs	Percentage Completing Level	GED® Graduates
FY20	1,992	177,998	1003	50%	670
FY21	1,311	93,989	465	36%	273

**Total number of Periods of Participation*

WIOA Local – Gains and Attendance by EFL – *WIOA local totals of the number of students enrolled, total attendance hours, MSG and percentages by entering educational functioning level for all POPs.*

Entering Educational Functioning Level	Total number of Periods of Participation	Total Attendance Hours for all participants*	Total number of Periods of Participation with Measurable Skill Gains	Percentage of Periods of Participation with measurable Skill Gains
ABE1 Beginning Literacy	92	6,380	32	35%
ABE2 Beginning Basic Education	534	36,881	159	30%
ABE3 Intermediate Low	418	23,692	121	29%
ABE4 Intermediate High	90	4,878	42	47%
ASE1 Low	7	280	4	57%
ASE2 High	3	157	2	67%
ESL1 Beginning Literacy	21	2,014	13	62%
ESL2 Low Beginning	37	5,060	24	65%
ESL3 High Beginning	24	3,648	15	63%
ESL4 Intermediate Low	38	5,367	24	63%
ESL5 Intermediate High	33	3,748	20	61%
ESL6 Advanced	14	1,887	9	64%
TOTAL	1,311	93,989	465	36%

***Due to current TCSG distance education (DE) policy, only hours using approved DE curriculum are being entered into the Georgia Adult Learners Information System (GALIS). The other hours are being kept locally for documentation.**

Workforce Training – The following programs are offered to all students and students apply to participate in the training based upon their personal career goals.

- Accelerating Opportunities Program
 - 10 students enrolled
- Career Plus HSE
 - 30 students enrolled
- Integrated Education & Training (IET)
 - Bibb County ABE
 - Warehouse & Distribution Fundamentals- 14 Students
 - Bibb & Houston County IELCE
 - Hospitality & Tourism- 15 Students
 - Total Certifications Earned
 - CPR/First Aid 27
 - Forklift 14
 - OSHA 10 Hour 22
 - ServSafe 12

Youth Success Academy

- 268 Approved Out of School Youth Students
- 25 Work Experience Participants
- 21 Enrolled in CGTC credit class
- 16 GED® credentials earned
- 3 Enrolled in Career Plus HSE
- 11 Virtual Work Experience Completions

AED Updates:

- March-April HiSET Exam Rollout in Progress at CGTC
- April 27 Lunch & Learn: Release Stress in 2 minutes
 Macon Campus Building K
- May 5 Summer Academic Fair, Macon Campus Building K
 Co-Sponsors: CGTC Adult Ed, Bibb County Schools
- May 17 AO and CPH Summer Class Begins
- May 17 Lunch & Learn: Release Stress in 2 minutes
 Cohen Walker Campus Building W

- April 12-May 14 Atlanta CareerRise Virtual Work Experience Program
8 Youth Success Academy Students Completed
- May 11-12 TCSG Adult Education Virtual Conference
- May 20 Global Accessibility Awareness Day, CGTC Adult Ed Master Blackboard
Course is 100% Blackboard approved accessible
- May 25 Pop-In Lunch & Enroll, Macon Campus Building K
- May 26 TCSG HSE Test Administrators' Virtual Training
- June 1 Warehousing & Distribution Fundamentals in Macon-Bibb
- June 4 Central Georgia Technical College Commencement Ceremony
- June 15 Last day of Adult Education Class
- May - June CLCP Marketing & Outreach Grant CoxNext Digital Marketing Campaign
Bibb, Dooly, Houston, Peach, Pulaski Counties

May-June Preparing to move to a hybrid model with Blackboard in FY22



Economic Development Update

CGTC Board of Directors Meeting

Report Date: May 25, 2021

Meeting Date: June 4, 2021

Prepared By: Ms. Andrea Griner, Vice President for Economic Development

Customized Business and Industry Training:

Business or Organization	Training Delivered	Number Trained	Length of Course	Training Dates
Kohls	Forklift Training	1	8 hours	3/23
DAU	Various Courses – Web Delivered	N/A	Various	4/1 – 4/30
	Various Courses – Web Delivered	N/A	Various	5/1 – 5/31
Clean Control Corporation	OHSA 30	1	30 hours	4/5 – 4/9
Elliott Machine Shop	OHSA 30	1	30 hours	4/5 – 4/9
Construction Specialties	OHSA 30	2	30 hours	4/5 – 4/9
Aspen Products	OHSA 30	2	30 hours	4/5 – 4/9
Graphic Packaging - Perry	Forklift Training	5	8 hours	4/7
	Forklift Training	1	8 hours	4/14
	Forklift Training	1	8 hours	4/21
	Forklift Training – Recertification	4	1 hour	4/22
	Forklift Training – Recertification	10	1 hour	5/4
	Forklift Training	5	8 hours	5/12
AAA Heating/Air, Electrical & Appliance	Electrical CE	2	4 hours	4/8
Macon Transitional Center	Forklift Training	7	8 hours	3/20
	Forklift Training	8	8 hours	4/3
	Forklift Training	9	8 hours	4/24
American Treasures	Electrical CE	2	4 hours	4/8
Barfield Electric	Electrical CE	1	4 hours	4/8
Bennett Electric LLC	Electrical CE	1	4 hours	4/8
Bowman Electric, Inc.	Electrical CE	1	4 hours	4/8
Delma Jones Elec	Electrical CE	1	4 hours	4/8
Dowd Electric	Electrical CE	1	4 hours	4/8
Elite Professional Electric	Electrical CE	2	4 hours	4/8
Expert Electric	Electrical CE	1	4 hours	4/8

Georgia Electrical Services	Electrical CE	1	4 hours	4/8
Georgia Power	Electrical CE	1	4 hours	4/8
Gordon Appraisals	Electrical CE	1	4 hours	4/8
Griggers Electric	Electrical CE	2	4 hours	4/8
Hogans Electric	Electrical CE	2	4 hours	4/8
Houston County Board of Education	Electrical CE	1	4 hours	4/8
Hurt Electric	Electrical CE	1	4 hours	4/8
Johnson Control/ Macon Power	Electrical CE	1	4 hours	4/8
Leverett's Electric	Electrical CE	1	4 hours	4/8
M. L. Davidson Electric Co	Electrical CE	1	4 hours	4/8
Martin Marietta	Electrical CE	1	4 hours	4/8
McDaniel Electric Service	Electrical CE	1	4 hours	4/8
OJ's Electric	Electrical CE	1	4 hours	4/8
Parker Brothers Electric	Electrical CE	1	4 hours	4/8
Patterson Electric	Electrical CE	1	4 hours	4/8
Richard Miller Electrical	Electrical CE	1	4 hours	4/8
Robinson Electrical Solutions LLC	Electrical CE	10	4 hours	4/8
Smith Brothers Electric Co.	Electrical CE	1	4 hours	4/8
Starr Electric	Electrical CE	1	4 hours	4/8
Stevenson Heating & Air- conditioning Inc.	Electrical CE	1	4 hours	4/8
Taylor Electric Company	Electrical CE	1	4 hours	4/8
Thiele Kaolin Company	Electrical CE	7	4 hours	4/8
Tri-County EMC	Electrical CE	1	4 hours	4/8
Versatech Electrical	Electrical CE	1	4 hours	4/8
Walker Electric	Electrical CE	1	4 hours	4/8
Westbrook Electric	Electrical CE	1	4 hours	4/8
White's Electric Service	Electrical CE	1	4 hours	4/8
GEICO	Basic Excel	1	6 hours	4/14
Cascade Corporation	Basic Excel	1	6 hours	4/14
Central Georgia Technical College	Basic Excel	1	6 hours	4/14
	Heartsaver First Aid CPR AED	5	8 hours	5/20
Central GA Health Network	Basic Excel	1	6 hours	4/14
Global Parts Distributors, Inc.	Basic Excel	1	6 hours	4/14
Ortho Georgia	Basic Excel	1	6 hours	4/14
Portable Air and Power	Basic Excel	1	6 hours	4/14
WR-ALC	Production Environment Readiness	16	40 hours	4/15 – 4/22
	Production Environment Readiness	11	40 hours	4/29 – 5/6
	Production Environment Readiness	10	40 hours	5/13 – 5/19
Trinity School of Medicine	HeartCode BLS, ACLS, and PALS	38	11 hours	4-19 – 4/23

First Quality	Customized MS Excel	7	8 hours	4/28
78 th Force Support Squadron	EPA 608 Exam Preparation Course	10	16 hours	5/10 – 5/11
	EPA 608 Exam Preparation Course	10	16 hours	5/12 – 5/13
Prim Industrial Contractors	MSHA Annual Refresher	35	8 hours	5/28

Continuing Education Courses Delivered:

Training Delivered	Number Trained	Length of Course	Training Dates
Driver's Education	8	36 hours	4/1 – 4/30
Driver Training (Drive Only)	4	6 hours	4/1 – 4/30
TCSG Free Online Classes	43	Varies	4/1 – 4/30
YKK – Applied Technology	6	1	4/1 – 4/30
Ed2Go Online Training	14	24 hours	4/1 – 4/30
Ed2Go Online Personal & Professional Training	2	Varies	4/1 – 4/30
Electrical CE	8	4 hours	4/8
Forklift Training	4	8 hours	4/13
Basic Excel	1	6 hours	4/14
Professional Testing	37	Varies	4/14 – 5/20
Heartcode First Aid CPR AED	1	1 hours	4/16
CompTIA Security+ Bootcamp	5	64 hours	4/19 – 4/29
Heartsaver First Aid CPR AED	7	8 hours	4/21
Heartsaver First Aid CPR AED	7	8 hours	4/26
Driver's Education	17	36 hours	5/1 – 5/31
Driver Training (Drive Only)	6	6 hours	5/1 – 5/31
YKK – Applied Technology	3	1	5/1 – 5/20
Ed2Go Online Training	6	24 hours	5/1 – 5/20
Ed2Go Online Personal & Professional Training	1	Varies	5/1 – 5/20
OSHA 10 for General Industry	14	10 hours	5/3 – 5/4
Certified Ethical Hacker Bootcamp	4	64 hours	5/4 – 5/14
FAA A&P Preparation Course	5	56 hours	5/8 – 5/14
Forklift Training	5	8 hours	5/13
Intermediate Excel	11	6 hours	5/19
CompTIA Security+ Bootcamp	2	64 hours	5/18 – 5/27

DHS/DFCS Training Grant:

Training Delivered	Number Trained	Length of Course	Training Dates
FSGV 1020	9	112 hours	4/01 – 4/21
FS 1000V	10	84 hours	4/5 – 4/20

FSGV 1020	10	112 hours	4/12 – 5/3
FSGV 1020	25	112 hours	4/15 – 5/6
FSGV 1020	10	112 hours	4/21 – 5/13
FS 1000V	36	84 hours	4/26 – 5/12
FS 1000V	21	84 hours	5/10 – 5/25
FSGV 1020	37	112 hours	5/13 – 6/4
FMGA 2016	330	8 hours	5/24
FS 1000V	33	84 hours	5/24 – 6/9
FSGV 1020	21	112 hours	5/26 – 6/17

Adult Education - IET (Truist) Grant:

Training Delivered	Number Trained	Length of Course	Training Dates
Heartsaver First Aid CPR AED	4	8 hours	5/6
Forklift Training	4	8 hours	5/10
OSHA 10 for General Industry	4	10 hours	5/11 – 5/12

U.S. DoL OSHA Susan Hardwood Grant:

Training Delivered	Number Trained	Length of Course	Training Dates
Powered Industrial Trucks	6	7.5 hours	3/26
Workplace Violence Prevention	1	3 hours	3/30
Powered Industrial Trucks	4 (3-Clean Control Corporation; 1- Walgreens)	7.5 hours	3/30
Fall Protection	2 (Pyrotechnic Specialties)	3 hours	4/5
Powered Industrial Trucks	3 (Pyrotechnic Specialties)	7.5 hours	4/6
Hand and Power Tools	1	3 hours	4/13
Lockout/Tag Out	12 (Pearson Farms)	3 hours	4/20
Powered Industrial Trucks	3 (2-Advanced Project Consulting; 1-Mr. Chips)	7.5 hours	4/20
Powered Industrial Trucks	2	7.5 hours	4/29
Powered Industrial Trucks	3 (1-Medicare Givers)	7.5 hours	5/4
Personal Protective Equipment	1 (Dosadi P.M.)	3 hours	5/17
Lockout/Tag Out	1 (RD Miller Electrical Contracting)	3 hours	5/19

Defense Community Economic Development Grant (VECTR):

Training Delivered	Number Trained	Length of Course	Training Dates
Customer Service	6	8 hours	4/7
Public Speaking	5	8 hours	4/14

Industry Outreach:

- Graphic Packaging – Houston
- Northrop Grumman – Houston

- 402 Software Engineering Group – Houston
- Trinity School of Medicine – Houston
- Pearson Farms – Peach
- Construction Specialties – Peach
- Mason & Johnson – Baldwin
- Labor Finders - Bibb
- Perdue Farms - Monroe
- Cherokee Brick – Bibb
- Sheridan Construction – Bibb
- Diamond Plastics Corp. – Bibb
- Macon Bibb County – Bibb
- Bass Pro Shop – Bibb
- Sandler Nonwoven – Houston
- Interfor – Houston

Community Outreach:

- Perry Area Chamber of Commerce Board Directors meeting
- Houston County Family Connection Executive Board meeting
- Middle Georgia Innovation Project
- Perry Area Chamber’s Dogwood Festival
- SHRM meeting
- Economic Opportunity Council Board Meeting
- OneMacon Business Education Partnership
- Middle Georgia Economic Alliance (MGEA) Works Monthly Meeting
- WorkSource Macon-Bibb Board Meeting
- Greater Macon Chamber of Commerce State of the Community
- Middle Georgia Innovation Project
- OneMacon Steering Committee Meeting
- Leadership Perry Class – CGTC Visit
- Robins Regional Chamber of Commerce Eggs & Issues
- Georgia Economic Developer’s Association Spring Workshop

Facilities:

- **Over 680 visitors utilized the facilities at the Warner Robins campus** during the months of April and May including Houston County Sheriff Department, Trinity School of Medicine, Houston County Extension Office, Grove Church, Warner Robins Police Department, American Red Cross, Middle Georgia RESA, Georgia Dental Hygienists Association, Middle Georgia Innovation Project, Robins AFB, Department of Corrections, Perdue Farms, Leadership Perry, and Georgia Republican Party.

- **Over 480 visitors utilized the facilities at the Macon campus** during the months of April and May including Middle Georgia RESA, Irving Tissue, Georgia College and State University, MGEA Works, and Nichiha USA.
- **Over 135 visitors utilized the facilities at the Milledgeville** campus during the months of April and May including American Red Cross, Baldwin County Board of Education, Communities in Schools, Georgia Department of Juvenile Justice, and Milledgeville Baldwin County Chamber of Commerce.
- Blue Bird has an ongoing facilities agreement for space at the **Peach County Workforce Development Center** for employee onboarding and workforce training.

Enrollment Services, Marketing, and Public Relations Update

Report Date: May 25, 2021

Meeting Date: June 4, 2021

Prepared By: Dr. Janet Kelly, Assistant Vice President for Enrollment Services, Marketing, and Public Relations

Enrollment and Registration

Summer Semester

- A comparison of net registrants for Summer 2020 and Summer 2021 is shown in the chart below as of May 25
- The College is still enrolling credit students for the Summer mini-session, DOC, and HS DE students
 - Classes for the summer mini-session begin Tuesday, June 1.

Net Registration Day to Day comparison as of May 25

Summer	Overall	Credit	HS	DOC
2020	3400	2799	465	136
2021	3884	3344	390	139
Difference	484	545	75	3
	14%	19%	-16%	2%

Spring semester final data

Overall summary is indicative of the entire TCSG system.

Spring 2021 Final	Total Enrollment				Credit Hours			Full Time Equivalent (FTE)		
	College Name	Spring Semester 2020 EOS	Spring Semester 2021 EOS	Total Diff.	Percent Change	Spring Semester 2020 EOS	Spring Semester 2021 EOS	Percent Change	Spring Semester 2020 EOS	Spring Semester 2021 EOS
Central Georgia	7,742	7,247	-495	-6.4%	63,217.0	58,122.0	-8.1%	4,214	3,874	-8.1%
Overall Summary	100,248	87,853	-12,395	-12.4%	833,964.5	724,868.0	-13.1%	55,597	48,324	-13.1%

VECTR Update

Report Date: June 1, 2021

Meeting Date: June 4, 2021

Prepared By: Col. (Ret.) Patricia Ross, Chief Operating Officer

Statistics: 2 Aug 16 – 24 May 21:

- Provided 66,181 requested services to veterans, service members/families
- Career Coaching 3,374
- Community Resources 2,302
- Education-Financing 2,017
- Testing Center 4,255
- Entrepreneurship 4,398
- Department of Labor (DOL) 880
- Education-TCSG 2,793
- Education-USG 691
- United Way - Mission United 880
- WIOA 294
- Veterans Services (VSO) 39,914
- VA Health Enrollment 665
- Other 3,718
- Hosted - Hosted 20,381 more for base training/events

CGTC Classes:

Name	Number Trained	Length of Course (Weeks)	Training Dates
Welding	13	15	2/15 – 5/28
HVAC	15	15	2/15 – 5/28
Electrical Construction	14	15	2/15 – 5/28
Industrial Systems	5	15	2/15 – 5/28
Cisco Networking	15	15	1/7 – 5/3
CDL	15	5	4/5 – 5/6
Sec+ Bootcamp	2	2	5/18-5/28

Workshops conducted:

Name	Organization	Number Trained	Training Dates
Lunch & Learn Financial Literacy & Managing Debt (VECTR Students)	Mercer University	58	5/18

VBOC:

Events	Location	Number Trained	Training Dates
B2B	Beaufort	20	5/6
B2B	Dobbins	5	5/8
B2B	Benning	35	5/12
B2B	Virtual Outreach Event	8	5/14
B2B	Military Spouse Outreach	4	5/20

Outreach:

Events	Location	Number Trained	Training Dates
CSP- Virtual	Hunter	14	5/5
CSP- Virtual	Stewart	38	5/6
CSP- Virtual	Hunter		5/12
CSP- Virtual	Stewart	22	5/13
CSP- Virtual	Hunter		5/19

Industry/Community Outreach:**News:**

- Margaret Mullins, Senator Warnock's National Security Advisor visit
- VBOC Resource Partner Appreciation Event
- All 62 students passed and graduated the five main 15-week programs
- 47 passed their job shadowing in HVAC, Welding, Electrical Systems and Industrial Maintenance
- Financial Literacy class to all 47 students conducted by Mercer EOC
- GTRI Visit
- Franchise Network (Frannet) info session
- Arthur Blank Foundation Virtual tour of Electrical Systems
- Awarded Defense Community Economic Development Grant - \$60K
- Attended Governor Kemp's Memorial Day Ceremony (Atlanta)
- Attended Korean War Veterans Memorial Day Ceremony (Atlanta)
- Community Foundation of Central Georgia information session for Houston County

Upcoming:

- Work for Warriors and Southern Company Job Fair - 10 July

Institutional Advancement Update

CGTC Board of Directors Meeting

Report Date: May 24, 2021

Meeting Date: June 4, 2021

Prepared By: Ms. Tonya McClure, Assistant Vice President for Advancement

Events

- Annual Giving Campaign
 - **Be a HERO – Helping Everyone Reach Opportunities**
 - June 14-16
- Alumni Engagement
 - Alumni Network decals distributed at graduation
 - *Off Work, Ready to Work*
 - Business after hours format
 - July 12 @ Society Garden (Macon)
 - July 13 @ Rigby's Entertainment Complex (WR)
 - Virtual Career Fair
 - Features one-on-one time with industry partners
 - July 14-15
- Student Scholarship Brunch
 - New annual event to honor recipients and donors
 - August 25 (tentative)

Special Projects

- Large Gift/Grant Opportunities
 - Houston Healthcare (received)
 - \$75,000
 - R Moulton (received)
 - \$20,000
 - Adult Education Program
 - YES/Virtual Action Roundtable Grant (received)
 - \$20,000
 - Special populations
 - Terracon Foundation (pending)
 - \$10,000
 - Adult Education
- Operational
 - Roof repairs completed at the Macon campus bookstore
 - Board of Trustees Officers for FY22
 - Steve Williams, chair
 - Mike O'Hara, vice chair
 - Laura Gentry, secretary
 - Hank Griffeth, treasurer
 - Chris Orrison, emeritus liaison



Institutional Effectiveness Update

CGTC Board of Directors Meeting

Report Date: May 24, 2021

Meeting Date: June 4, 2021

Prepared By: Ms. Deborah Burks, Vice President for Institutional Effectiveness

GRANTS

Perkins V

Comprehensive Needs Assessment -

-Received approval of the FY 2022-2023 Perkins Local Area Needs Assessment Report (PLANAR) from TCSG on May 6, 2021. The 2022-2023 version of the Plan was updated for the upcoming budget and planning year taking into consideration COVID-19 implications and WIOA occupational program alignment. The PLANAR guides the development of the Perkins budget. The PLANAR was emailed to 72 internal and external stakeholders on May 11, 2021. The approved 2022-2023 PLANAR can be accessed in iNet under Department Links → IE – Perkins → Resources.

Perkins Budget 2022 – Allocation \$1,559,497

-The 2022 allocation is \$21,332.00 lower than the 2020 allocation as Perkins distribution of funds is based on total Pell students and CGTC experienced a drop in Pell participants from FY2019 (N=3,058) and FY2020 (N=2,862).

FY2022 Perkins funding is distributed to the following Divisions based on need and outcomes:

- Academic Affairs, \$749,343
- Student Affairs, \$481,791
- Executive VP/Enrollment Services, \$263,827
- Institutional Effectiveness, \$64,536

New Award - YES (Young, Employed, Successful) Project Grant

America's Promise Alliance \$20,000

- Provides funding for the CGTC Foundation and the REACH Student Organization to lead collaborative efforts with employer-partners and youth of color to co-design strategies to create inclusive workplace environments

AmeriCorp VISTA

Corporation for National and Community Service \$67,750

- Provides four VISTA positions to build the capacity of the TEAMS Outreach Center by increasing the number of low-income participants served; increasing anti-poverty outcomes among participants, and increasing resources leveraged in support of anti-poverty interventions.
- Year One report submitted May 9, 2021 documenting assistance provided by VISTA members
 - 1,098 students at risk of failing or dropping out were connected with support services
 - 351 students persisted in workforce training by reenrolling the subsequent term
 - 41 students earned a credential

CARES Act: Higher Education Emergency Relief Fund (HEERF)

Dept of Education

- Received award notifications for American Rescue Plan (ARP) for Student Aid and Institutional Aid.
- Student Aid \$15,585,019
Previous Total \$5,100,288; New Award ARP \$10,484,731
To provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to the COVID 19 pandemic
- Institutional Aid \$21,034,717
Previous Total \$11,496,965; New Award ARP \$9,537,752
To cover costs associated with significant changes to the delivery of instruction due to the COVID 19 pandemic
- Minority Serving Institution \$335,644, ARP supplement anticipated
To defray expenses associated with a transition to distance education
- Posted Quarterly Report on CGTC website

CMVOST (Commercial Motor Vehicle Operator Safety Training) Grant

Dept. of Transportation FY2019 grant: \$136,738; FY2020 grant: \$42,252

- Provides funding for tuition and fees to support military-affiliated students enrolled in the Commercial Truck Driving program
- Submitted quarterly reports (January – March 2021) for both FY2019 and FY2020 grants
 - Recruitment: 775 military-affiliated people received program information at in-person and virtual events across the state
 - Enrollment: 6 military-affiliated students were enrolled in CTDL courses
 - Graduates: 5 military-affiliated students completed all coursework

Community Development Block Grant

Macon-Bibb County Office of Economic and Community Development \$1,000

- Provides funding for bus passes for economically disadvantaged students residing in Bibb County
- Three students have been assisted with at least three months of bus passes to support continued enrollment in credit or GED classes

Enhancing Agricultural Opportunities for Military Veterans grant

Dept. of Agriculture/ Subaward through STAG Vets, Inc. \$750,000 total; \$391,914 subaward

- The Ag Tech to Success Project is intended to provide Georgia's veterans with the training required to become agricultural technicians, agribusiness entrepreneurs, and/or independent farmers
- Provides funding to develop and offer Sustainable Small Farm and Agriculture Technician TCC at the Milledgeville Campus beginning Spring 2021
 - 9 students enrolled Spring semester, including 6 veterans
 - 6 students enrolled Summer semester; 4 projected to complete TCC during Summer semester

RSI (Removing Barriers, Setting Benchmarks, & Improving Student Success) [PBI Competitive] Grant

Dept. of Education \$596,148

- Provides funding to increase minority populations access to and success in Engineering Technology educational opportunities leading to high-wage, high-demand careers
- Year 5 Report submitted for October 2019 – September 2020
 - Increased enrollment by 7% from 69 in AY2019 to 74 in AY2020
 - Increased graduates by 22%, from 9 in AY2019 to 11 in AY2020
 - Increased awards by 36% from 11 in AY2019 to 15 in AY2020

Susan Harwood Capacity Building Grant

Dept. of Labor \$132,658

- Provides funding for CGTC Economic Development to offer free OSHA training to small businesses and targeted populations through the Regional Safety Training Center
- Quarterly report submitted for January – March 2021

- 18 classes conducted with 77 Trainees and 555 Total Training Hours
- Received notification of Program Monitoring Review (documentation due June 4) and Fiscal Monitoring Review (documentation due June 14)

Veterans Business Opportunity Center (VBOC)

Small Business Administration \$475,000

- Provides funding for training and counseling veteran small business owners and entrepreneurs
- Received Notification of Award for Option Year 3 (May 2021 – April 2022)

Grant Applications

- State Apprenticeship Expansion, Equity, and Innovation (SAEEI) Grant [Dept of Labor]
Lead Applicant: TCSG; \$10,000,000 to support apprenticeship program expansion
- Young Adult Reentry Partnership (YARP) Grant [Dept of Labor]
Lead Applicant: LaNise Alexander Research and Consulting; \$3,500,000 to support occupational training and GED instruction for young adults with justice system involvement
- Defense Community Economic Development Grant [WorkSource Georgia]
Lead Applicant: City of Warner Robins; \$60,000 for training of transitioning military and spouses

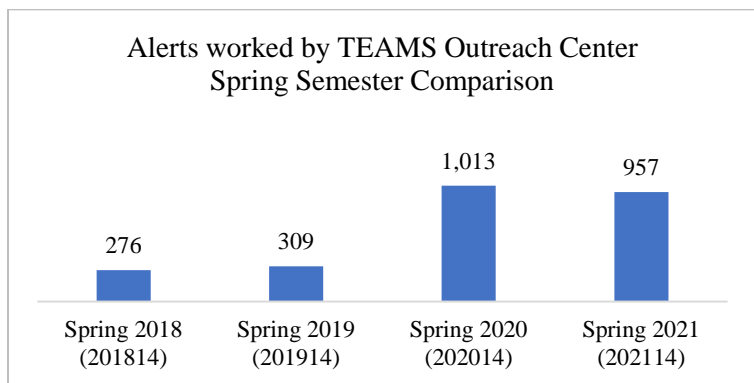
Grant Proposals in Development

Department of Education – PBI (Predominantly Black Institutions Program) Competitive Grant

Student Success

TEAMS Outreach Center

- In an effort to support enrollment, TEAMS reached out to 800+ students by phone and email to share
 - Enrollment and advisor information for students enrolled, but not registered for an upcoming semester
 - Information about the last day to drop classes with W grade and contact information for financial aid, advisors, and instructors
 - Shared best practices with students about time management
- The growth in early alerts worked by CGTC’s TEAMS Outreach Center (TOC) nearly quadrupled between Spring 2018 and Spring 2020 from 276 alerts to 1,013. Alerts continue to be high with a total of 957 alerts for the Spring 2021 semester.



REACH (Raising Expectations of Achievement) Student Organization

Spring Semester Outcomes

- 16 participants
- 90% class success rate
- 69% maintained or increased GPA

- 69% reenrolled for Summer and/or Fall semesters

REACH Student Success

- 6 REACH participants have earned a total of 21 credentials in AY2021
- Juwan Robinson was a 2021 GOAL student finalist and also earned REACH Student Leader recognition in Spring Semester

Summer 2021 REACH Student Session Dates and Tentative Topics:

Date	Speaker/Presentation	Session #
Thursday, May 27	<i>REACH Intro Session - Mentors Topic: "REACH: Who Are We?"</i>	<i>M&G</i>
Tuesday, June 8	<i>Presenter: Otis Lucas & Jeffrey Washington Topic: GET Resource Ready – All things "IT"</i>	<i>SS#1</i>
Tuesday, June 22	<i>Presenter: DeAnn Dent, RFCU Topic: Financial Literacy (Credit & Debt Awareness)</i>	<i>SS#2</i>
Tuesday, July 13	<i>Presenter: Tonja Lee Simmons, Counseling Services Topic: Candid Conversations (Situational Advice Topics)</i>	<i>SS#3</i>
Tuesday, July 20	<i>Presenter: TBA Topic: Test/Exam Prep Strategies (Acing the Finals)</i>	<i>SS#4</i>
Wednesday, July 21	<i>Can you hear me now? A collaboration workshop on being heard Speaker: ASC & REACH Partnership Event</i>	<i>Bonus Session</i>

CAREER CONNECTIONS AND TRANSITION

Outreach/Recruitment:

- Disseminated CCT/SNAP Information
 - Print (Flyers, Emails)
 - In-Person
 - Webex
 - Phone
 - Campus Life Events
- SNAP E&T Group Presentations – 2

Reverse Referrals (CGTC): 13

Direct Referrals (DFCS): 2

Orientations: 4

Wrap-a-Round Referrals:

- Financial Aid Education – 1
- Counseling Services – 1
- TEAMS - 1



Student Affairs Update

CGTC Board of Directors Meeting

Report Date: May 25, 2021

Meeting Date: June 4, 2021

Prepared By: Dr. Craig Jackson, Vice President for Student Affairs

Career Services

The office continues to serve students by offering Optimal Resume assistant, Workshops, Career Fairs, Work Study and WIOA (Workforce Innovation and Opportunity Act). Mr. Brandon Elam assumes the role as the new Director while Ms. Toliver transferred to the faculty.

Counseling Department

The department continues to conduct Mental Health First Aid training for faculty & staff. Group sessions for males and females are held regularly. The department continues to provide Telemental Health Counseling (Distance Counseling).

Campus Life

Campus Life sponsored a successful Spring Fling on all three campuses during the month of April. The department is planning for fall semester events and look forward to having a few more in person events.

Graduation

CGTC's 2021 Commencement Ceremony will be held on Friday, June 4, at 9:00 a.m. The ceremony will be held at Brad Henderson Memorial Stadium in Macon. Anticipating 500 Degree, Diploma and GED graduates to walk across the stage.