

AUGUST 9, 2017 MINUTES

**Central Georgia Technical College Board of Directors
Local Board Meeting**

Wednesday, August 9, 2017, 10:30 am – 12:00 pm
VECTR CENTER WARNER ROBINS

In Attendance

Bailey, Karen
Brown, Brenda
Burks, Deborah
Buzzell, Marsha
Carpenter, Danny
Couch, Mike
Davis, Dana
Faircloth, James
Holloway, Amy
Hutto, Rick
Jackson, Craig
Jefferson, Dana
Jones, Carol

Kelly, Janet
Landau, Bob
Lucas, Brittany
McClure, Tonya
Ross, Patricia
Scruggs, Jeff
Simmons, Tonja
Siniard, Michelle
Snelgrove, Brian
Steadman, Cambri
Steele, Danielle
Wilson, Eric

I. Call to Order

Chairman Danny Carpenter called the meeting to order at 10:37 am at the VECTR Center in room 144.

II. Invocation and Pledge of Allegiance

Mr. Jimmy Faircloth led the invocation and Ms. Marsha Buzzell led the Pledge of Allegiance.

III. New Board Member Oath of Office

Mr. Eric Wilson was sworn in by Mr. James Faircloth.

IV. Approval of Minutes – 1 min

The June 8, 2017 meeting minutes were approved as submitted. Motion to approve was made by Ms. Bailey with a second by Ms. Buzzell.

V. Division Reports:

- Academic Affairs – Dr. Amy Holloway - 1 min

Radiologic Technology students from the Macon campus successfully completed their registry exams with a 100 percent pass rate; CNA students at Hutchings College and Career Academy earned 100 percent pass rates on their registry exams; our Milledgeville Medical Assisting students had a 100 percent pass rate on their certification exams. These statistics speak to the quality of instruction provided at our various campuses and centers.

- Administrative Services – Ms. Michelle Siniard - 1 min

Report stands as written; the College is doing well at the start of this new fiscal year.

- Adult Education – Ms. Brenda Brown – 2 min

The upcoming Operations Meeting was announced and will be held August 21-23. A publication was included: "CGTC Adult Education Program Newsletter: Annual Report Edition."

- Economic Development – Ms. Andrea Griner – 2 min

Mr. Jeff Scruggs gave the Economic Development report on behalf of Ms. Andrea Griner, who was attending a meeting with Dr. Allen. One of the business and industry outreach highlights was the Apprenticeship Symposium held in Warner Robins.

- Enrollment, Marketing and Public Relations – Ms. Janet Kelly – 4 min

Face-to-face orientation is being reintroduced due to its success. The fall campaign will include new ads for Move On When Ready (MOWR).

- Executive Vice President Division

- Facilities – Mr. Jimmy Faircloth – 3 min

Campus Carry, House Bill 280, signed into state law on July 1, 2017, was discussed. The concealed carry of handguns in some areas of public college and university campuses is legalized. The bottom line is that anyone with a license has to understand the law. There has been no increase in activity noted.

- Information Technology – Mr. Brian Snelgrove – 1 min

There are 7,044 emails a day, with a significant increase at the beginning of the week and a decrease on the weekends.

- VECTR – Col. Patricia Ross – 10 min

The Georgia Veterans Education Career Transition Resource (VECTR) Center is the only

centralized primary access agency in the nation with this type of service. A major challenge is reaching out to veterans who have been out for a long period of time.

- Institutional Advancement – Ms. Tonya McClure – 1 min

The 8th Annual Race for Education will take place on Saturday, September 9, 2017.

- Institutional Effectiveness – Ms. Deborah Burks– 1 min

IE has submitted WIOA One Stop plans for both Macon and Warner Robins.

- Satellite Operations – Ms. Dana Davis – 1 min

A continued focus on enrollment in Milledgeville and other locations.

- Student Affairs – Mr. Craig Jackson – 3 min

One point over from last year for summer 2016.

VI. President's Report – Dr. Ivan Allen – 10 min

Mr. Jeff Scruggs presented the President's Report on behalf of Dr. Allen. The president's TCSG evaluation was discussed, which was satisfactory. There has been an emphasis on enrollment. The Communications Center reports that 88 percent of tickets have been resolved.

VII. Old Business – Mr. Danny Carpenter

None

VIII. New Business – Mr. Danny Carpenter

None

IX. Meeting Adjourned

The Board meeting was adjourned at 11:33 am.