SATISFACTORY ACADEMIC PROGRESS (SAP)

Students who receive federal, state, or dual enrollment funding must follow the Satisfactory Academic Progress (SAP) standards. This includes maintaining minimum requirements, outlined below, in order to continue receiving financial aid funding.

Satisfactory Academic Progress (SAP) Requirements

2.0 GPA

This is the minimum grade point average (GPA) for all classes (other than learning support) that you have taken (your cumulative GPA). You can keep a 2.0 GPA by making a C or better in your classes.

AND

67% completion

You have to finish and pass at least 67% of the classes that you start. For example, if you take 3 classes, you have to pass at least 2 (2/3 = 67%). You can pass by making an A | B | C | or D in your classes. You will lower your completion rate if you withdraw or make an F.

AND

150% time frame

You have to complete your program within a certain number of credit hours. For example, if you are taking a 60 credit hour program, you have to take LESS than 90 credit hours (90/60 = 150%). You can go over the 150% time frame if you change majors too many times.

Frequently Asked Questions

What happens if I do not meet one of the SAP requirements?
You may be placed on warning or suspension depending on how long you have not met the requirements. Please reference **The Satisfactory Academic Progress (SAP) Process** flowchart for a complete overview of SAP.

What if my appeal has not been approved by the payment deadline?
Submission of an appeal does not guarantee approval and appeals may not be approved by a payment deadline. If the appeal is not approved by the payment deadline, you are responsible for making payment arrangements for the class(es) that you have signed up for.

How will I know if my appeal has been approved?
The SAP Appeal Committee's decision will be sent to your **CGTC student email**. The committee's decision is final. If your appeal is approved, you must respond and agree to the academic plan that is provided for you. To maintain eligibility for aid granted by the appeal process, you must follow and fulfill the guidelines of the academic plan; otherwise, eligibility and financial aid will be revoked.

Where can I find more information?
Visit www.centralgatech.edu/financialaid/things-that-may-affect-your-aid and click SATISFACTORY ACADEMIC PROGRESS (SAP)
How to access the Financial Aid Forms portal:
https://www.centralgatech.edu/financialaid/finaidforms

CENTRAL GEORGIA cgtc TECHNICAL COLLEGE

The Satisfactory Academic Progress (SAP) Process

START HERE → **?** Do you meet SAP requirements?

- **Yes** → ✔ You are OK for financial aid!
- **No** → ⚠ **WARNING!** You are still eligible for financial aid but must meet SAP requirements by the end of the semester.

? It's the end of the semester. Do you meet SAP requirements now?

- **Yes** → ✔ You are OK for financial aid!
- **No** → ✖ **SUSPENSION!** You are not eligible for financial aid. You will stay on suspension until you meet SAP requirements or successfully appeal the decision.

? Would you like to appeal the decision?

- **Yes** → ⚖ Submit a **Satisfactory Academic Progress (SAP) Appeal Form** with all supporting documentation through the Financial Aid Forms Portal.
- **No** → ✖ **You will not be eligible to receive financial aid for this semester.** You will have to pay out of pocket for your class(es) until you meet SAP requirements or successfully appeal the decision.

? Was your appeal approved?

- **Yes** → ✔ You are OK for financial aid as long as you follow and fulfill the guidelines of your academic plan.
- **No** → ✖ **You will not be eligible to receive financial aid for this semester.** You will have to pay out of pocket for your class(es) until you meet SAP requirements or successfully appeal the decision.

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