



2019–2020 DEPENDENT VERIFICATION WORKSHEET TRACKING GROUP V4 – CUSTOM

Your 2019–2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. To verify that you provided correct information, we will compare your FAFSA with the information on this verification document and other required documents. If there are differences, your FAFSA information will be corrected in this process. You and a parent whose information was reported on the FAFSA must complete and sign this verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have any questions about verification, contact us as soon as possible in order to avoid delays with processing of your financial aid.

A. Student's Information

Student's Last Name

First Name

M.I.

Student's Social Security Number

Student's Street Address (include apt. no.)

Student's Date of Birth

City State Zip Code

Student's Email Address

Student's Home Phone Number (include area code)

Student's Alternate or Cell Phone Number

B. High School Completion Status

Provide one of the following documents that indicate the student's high school completion status when the student will begin college in 2019–2020:

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State authorized examination (GED test, HiSET, TASC, or other State authorized examination) that the State recognizes as the equivalent of a high school diploma.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a homeschooled student in a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential:
- For a homeschooled student in a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript of the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

If the student is unable to obtain the documentation listed above, he or she must contact the financial aid office.

Student's Last Name

First Name

M.I.

Student's ID Number

c. Identity and Statement of Educational Purpose (To Be Signed at the Institution)

Please note that the student must complete EITHER #1 OR #2 below. #1 must be signed at the institution. #2 must be notarized.

1. Must Be Signed at the Institution

The student must appear in person at _____ to
(Name of Postsecondary Educational Institution)

verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this
(Print Student's Name)

Statement of Educational Purpose and that the federal student financial assistance

I may receive will only be used for educational purposes and to pay the cost of attending

_____ for 2019–2020.
(Name of Postsecondary Educational Institution)

(Student's Signature)

(Date)

(Student's ID Number)

**COPY OF PHOTO ID MUST BE SUBMITTED WITH THIS FORM
TO THE FINANCIAL AID OFFICE**

 Student's Last Name First Name M.I. Student's ID Number

2. Identity and Statement of Educational Purpose (To Be Signed in the Presence of a Notary)

If the student is unable to appear in person at _____
 (Name of Postsecondary Educational Institution)

- To verify his or her identity, the student must provide:
- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
 - (b) The original notarized Statement of Educational Purpose, which is provided below, must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I, _____ am the individual signing this
 (Print Student's Name)
 Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending _____ for 2019-2020.
 (Name of Post-Secondary Institution)

 (Student's Signature) (Date)

 (Student's ID Number)

Notary's Certificate of Acknowledgement

State of _____
 City/County of _____

On _____, before me, _____,
 (Date) (Notary's name)

personally appeared, _____, and provided to
 (Printed name of signer)
 me on basis of satisfactory evidence of identification _____
 (Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal
 (seal)

 (Notary signature)

My commission expires on _____

COPY OF PHOTO ID MUST BE SUBMITTED WITH THIS FORM TO THE FINANCIAL AID OFFICE

