

MEMORANDUM OF UNDERSTANDING

Albany State University

and

Central Georgia Technical College

Albany State University (ASU) and Central Georgia Technical College (CGTC) seek to provide a streamlined approach to higher education access, transfer, and degree-completion opportunities for CGTC students and graduates. ASU and CGTC are committed to expanding pathways to higher education and career advancement through collaboration, recruitment, transfer, articulation, and student-centered support.

I. Purpose

- This MOU formally recognizes the shared interest of ASU and CGTC in creating greater educational opportunities for students transferring from CGTC to ASU.
- The Parties will work to develop clear and efficient transfer pathways that maximize the applicability of appropriate CGTC coursework and credits toward ASU degree requirements, consistent with institutional and governing policies.
- Students participating in approved articulation pathways will receive the transfer-credit benefits specifically identified in the applicable pathway or articulation agreement.
- This MOU does not supersede existing agreements between ASU and CGTC. The Parties may develop customized addenda or separate articulation agreements to address specific academic programs or strategic priorities.
- ASU and CGTC will jointly identify academic programs for which program-to-program articulation agreements may be appropriate and may develop such agreements through separate written addenda or articulation agreements approved by both institutions.

II. Accreditation of the Parties

Albany State University is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate, baccalaureate, master's, and specialist degrees. Albany State University is a member institution of the University System of Georgia.

Central Georgia Technical College is accredited by Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees and may offer approved certificates and diplomas. CGTC is a unit of the Technical College System of Georgia.

III. Scope of the Partnership

The Parties intend for this partnership to advance educational access, transfer, degree completion, workforce preparation, and institutional collaboration through activities that may include:

- Student transfer and degree-completion pathways;
- Pathways from associate-degree programs to appropriate bachelor's-degree programs;
- Transfer awareness, recruitment, and outreach;
- Coordinated advising, admissions support, and academic planning;
- Workforce development and career-readiness partnerships;
- Faculty collaboration and scholarly engagement;
- Academic innovation and pathway development;

- Professional development;
- Joint grant development and sponsored initiatives;
- Student mentoring and leadership development;
- Community engagement; and
- Other mutually beneficial initiatives consistent with the missions and governing policies of both institutions.

Nothing in this MOU obligates either institution to admit a student who does not satisfy its published admission requirements or to accept or apply credit outside applicable institutional, accreditation, Technical College System of Georgia (TCSG), University System of Georgia (USG), or governing-board policies.

IV. Initial Priority Transfer Pathways

The Parties identify the following as initial priority areas for faculty review, curriculum mapping, and development of program-specific articulation pathways. These pathways are intended to guide collaborative planning and do not, by themselves, guarantee that every credit will apply to a specific ASU degree requirement. Final course equivalencies, applicable credits, admission standards, and remaining degree requirements will be established through approved pathway maps, addenda, or articulation agreements.

- **CGTC Associate of Science in Criminal Justice** → ASU Bachelor of Science in Criminal Justice
- **CGTC Associate of Science in Psychology** → ASU Bachelor of Arts in Psychology
- **CGTC Associate of Science in Social Work** → ASU Bachelor of Social Work
- **CGTC Associate of Science in Education** → appropriate ASU bachelor's-level education pathway, including Education, Elementary Education, or Middle Grades Education, subject to program admission and teacher-education requirements
- **CGTC General Studies / transfer-oriented associate degree** → appropriate ASU bachelor's-degree pathway based on the student's intended major and completed coursework
- **CGTC Business Management, Accounting, Logistics Management, or related business associate degree** → appropriate ASU business pathway, which may include Management, Accounting, Marketing, or Supply Chain and Logistics Management, following faculty review of course equivalencies
- **CGTC Computer Programming, Cybersecurity, Information Technology, or related computing associate degree** → ASU Bachelor of Science in Computer Science or another appropriate technology-related pathway following faculty review of course equivalencies

The Parties may prioritize additional pathways in healthcare, public safety, professional services, workforce-aligned disciplines, and other areas of mutual interest. Any pathway involving selective admission, professional licensure, clinical requirements, or specialized accreditation will remain subject to all applicable program-specific requirements.

V. Obligations of Albany State University

- Collaborate with CGTC in the development, distribution, review, and accuracy of approved transfer articulation pathways and related transfer information.
- Provide appropriate print and digital materials and, as mutually agreed, information or training to CGTC faculty and staff regarding the partnership and available transfer pathways.
- Retain sole discretion over admission decisions in accordance with ASU and USG policies and applicable program requirements.
- Participate, as mutually agreed and based on availability, in transfer fairs, recruitment activities, student information sessions, and other opportunities designed to inform CGTC students and graduates about educational opportunities at ASU.

- Provide transfer and admissions information to help prospective transfer students understand applicable requirements, processes, resources, and next steps.

VI. Obligations of Central Georgia Technical College

- Promote the partnership and appropriate transfer opportunities with ASU through internal communication channels serving faculty, staff, students, and graduates and, where appropriate, provide links to relevant ASU transfer information.
- Provide ASU with timely curriculum updates for programs included in approved transfer articulation pathways or agreements.
- Inform students and graduates of articulation and transfer opportunities through appropriate advising, alumni, transfer, newsletter, website, social media, and other communication channels.
- Invite ASU, as appropriate and based on event capacity and purpose, to participate in transfer fairs, recruitment opportunities, student information sessions, and other related events offered by CGTC.

VII. Joint Obligations

- Ensure that appropriate faculty, staff, advisors, and other institutional representatives are aware of this MOU and the transfer opportunities associated with the partnership.
- Exchange data and documents, as mutually agreed and permitted by law and institutional policy, to support the maintenance, assessment, and improvement of transfer arrangements identified under this MOU.
- Create, disclose, maintain, and protect educational records in accordance with the Family Educational Rights and Privacy Act (FERPA) and all other applicable laws and institutional policies.
- Comply with applicable federal and state nondiscrimination laws and the nondiscrimination policies of each institution.
- Refrain from using the other institution's name, trademarks, logos, or other protected marks in connection with products, services, promotions, news releases, or other publicity without prior written authorization, except as otherwise mutually approved.
- Maintain regular communication among appropriate faculty and staff and work collaboratively to identify and address transfer obstacles that arise during the partnership.
- Facilitate, as appropriate, communication among relevant academic, admissions, athletics, advising, and student-services personnel regarding student-athletes considering transfer, consistent with institutional policies and applicable athletic-association requirements.
- Periodically review opportunities to expand the partnership through additional articulation agreements, transfer pathways, recruitment initiatives, and other student-centered collaborations.

VIII. Transfer, Admission, and Articulation

Admission to ASU remains subject to ASU and USG admission requirements and any applicable program-specific standards. Transfer credit will be evaluated in accordance with current ASU, USG, accreditation, and program requirements. This MOU does not, by itself, guarantee admission, transferability of a specific course, applicability of transferred credit to a particular degree requirement, or admission to a selective or licensure program.

Any program-specific course equivalencies, transfer guarantees, prescribed curricular pathways, or articulation arrangements will be documented in a separate written addendum or articulation agreement following the appropriate faculty, curriculum, administrative, accreditation, TCSG, and USG review processes, as applicable.

IX. Student-Athlete Transfer and Athletics Collaboration

Recognizing that both institutions sponsor intercollegiate athletics, ASU and CGTC may collaborate to support student-athletes who are exploring transfer opportunities from CGTC to ASU. The Parties may facilitate communication among athletics compliance staff, coaches, academic advisors, admissions personnel, registrars, financial aid personnel, and other appropriate representatives to help student-athletes understand academic transfer requirements, degree applicability, admissions processes, and available institutional resources.

All recruitment, transfer, eligibility, financial aid, and athletics participation matters shall remain subject to applicable institutional policies and the rules, regulations, and eligibility standards of the National Collegiate Athletic Association (NCAA), the National Junior College Athletic Association (NJCAA), the Southern Intercollegiate Athletic Conference (SIAC), the Georgia Collegiate Athletic Association (GCAA), the University System of Georgia (USG), the Technical College System of Georgia (TCSG), and any other applicable governing body.

Nothing in this MOU guarantees a student-athlete admission to ASU, placement on an ASU athletics roster, athletics eligibility, playing time, or an athletics scholarship or other financial aid. Any recruitment or athletics-related commitment must be made only by authorized institutional representatives and in accordance with applicable rules and institutional procedures.

When appropriate and permissible, the Parties may also explore joint student-athlete transition programming, academic-support referrals, compliance education, campus visits, and other activities designed to promote a successful academic and institutional transition.

X. Term, Modification, and Termination

This MOU is an at-will agreement that commences upon execution by both Parties and remains in effect for five (5) years, unless extended or earlier terminated as provided herein. Either Party may request a meeting to discuss any aspect of this MOU at any time.

Either Party may withdraw from this MOU by giving written notice of intent to withdraw at least thirty (30) calendar days in advance of the effective withdrawal date. Notice shall be delivered to the coordinators and addresses listed in Section XV, as updated from time to time. A student who has already enrolled at either institution in reliance on this MOU will continue to receive the applicable Section IV benefits through the completion of that student's program, consistent with institutional policy, notwithstanding withdrawal of either Party.

This MOU may be modified at any time by written agreement signed by authorized representatives of both Parties. The responsibilities set forth herein remain effective until modified by such written agreement.

XI. Partnership Commitment

Albany State University and Central Georgia Technical College are committed to providing clear, accessible, and student-centered transfer opportunities. Through this MOU, the Parties seek to strengthen communication, recruitment, transfer, and the development of future articulation pathways that support educational attainment and career advancement.

XII. Institutional Contacts

Albany State University	Central Georgia Technical College
Primary Contact: Annice Yarber-Allen Title: Provost and Vice President for Academic	Primary Contact: DeAnn Nester Title: Vice President for Academic Affairs

Affairs
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XIII. Signatures

The undersigned representatives acknowledge their institutions' intent to collaborate in accordance with the terms of this Memorandum of Understanding.

ALBANY STATE UNIVERSITY

CENTRAL GEORGIA TECHNICAL COLLEGE



Robert Scott, Ph.D.
President

Date: 9-29-2026



Ivan H. Allen, Ed.D.
President

Date: 9/29/26