

# Paralegal Studies

The Paralegal Studies Associate of Applied Science degree program requires in-person attendance (synchronous instruction) for the following courses: PARA 1105 Legal Research & Writing I, PARA 1110 Legal Research & Writing II, PARA1130 Civil Litigation, and PARA1140 Tort Law. Each course is a total of 3 credit hours. Synchronous delivery requires students to be in attendance online or in classrooms at specific dates/times during the term. Additional information is provided during program advisement.

Paralegals shall not engage in the unauthorized practice of law as per O.C.G.A. §15-19-51 and must work under the supervision of an attorney in good standing with the State Bar of Georgia.

## Associate of Applied Science Degree

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### Curriculum

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<b>General Education Core</b>	<b>18</b>
<b>Area I: Language Arts/Communication</b>	<b>9</b>
Required Courses:	
ENGL 1101 Composition and Rhetoric (3)	
ENGL 1102 Literature and Composition (3)	
SPCH 1101 Public Speaking (3)	
<b>Area II: Social/Behavioral Sciences (Choose ONE course below.)</b>	<b>3</b>
ECON 1101 Principles of Economics (3)	
Or HIST 1111 World History I (3)	
or HIST 2111 U.S. History I (3)	
or POLS 1101 American Government (3)	
or PSYC 1101 Introduction to Psychology (3)	
or SOCI 1101 Introduction to Sociology (3)	
<b>Area III: Natural Sciences / Mathematics (Choose ONE course below.)</b>	<b>3</b>
MATH 1103 Quantitative Skills and Reasoning 3	
or MATH 1101 Mathematical Modeling (3)	
or MATH 1111 College Algebra (3)	
or MATH 1113 Pre-Calculus (3)	
or MATH 1127 Introduction to Statistics (3)	
<b>Area IV: Humanities/Fine Arts (Choose ONE course below.)</b>	<b>3</b>
ARTS 1101 Art Appreciation (3)	
ENGL 2130 American Literature (3)	
HUMN 1101 Introduction to Humanities (3)	
MUSC 1101 Music Appreciation (3)	

**Occupational Courses** 51**Required Courses:** 36

- COMP 1000 Introduction to Computers (3)
- PARA 1100 Introduction to Law and Ethics (3)
- PARA 1105 Legal Research and Writing I (3)
- PARA 1110 Legal Research and Writing II (3)
- PARA 1115 Family Law (3)
- PARA 1120 Real Estate Law (3)
- PARA 1125 Criminal Law and Criminal Procedure (3)
- PARA 1130 Civil Litigation (3)
- PARA 1135 Wills, Trusts, Probates, and Administration (3)
- PARA 1140 Tort Law (3)
- PARA 1145 Law Office Management (3)
- PARA 1150 Contracts, Commercial Law and Business Organizations (3)

Choose **ONE** option: 6

- PARA 2210 Paralegal Internship I (6)
- PARA 2200 Paralegal Practicum (6)

**Elective Courses:** 9

*Select nine credit hours from the [Occupational Electives List](#).*

Total Credit Hour (minimum): 69

*Occupational Electives (Choose 9 credit hours)****Paralegal Electives***

- PARA 1200 Bankruptcy/Debtor-Creditor Relations (3)
- PARA 1205 Constitutional Law (3)
- PARA 1210 Legal and Policy Issues in Healthcare (3)
- PARA 1215 Administrative Law (3)
- PARA 2205 Advanced Legal Research and Writing (3)
- PARA 2215 Paralegal Internship II (6)

***Interdisciplinary Electives***

- BUSN 1230 Legal Terminology (3)
- ENGL 1105 Technical Communications (3)
- MGMT 1110 Employment Law (3)

## Paralegal Studies

The Paralegal Studies Advance Legal Assistant, Technical Certificate of Credit program requires in-person attendance (synchronous instruction) for the following courses: PARA 1105 Legal Research & Writing I, PARA1130 Civil Litigation, and PARA1140 Tort Law. Each course is a total of 3 credit hours. Synchronous delivery requires students to be in attendance online or in classrooms at specific dates/times during the term. Additional information is provided during program advisement.

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### Advanced Legal Assistant Technical Certificate of Credit AL41

## Curriculum

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### Occupational Courses

- COMP 1000 Introduction to Computers (3)
- PARA 1100 Introduction to Law and Ethics (3)
- PARA 1105 Legal Research and Writing I (3)
- PARA 1115 Family Law (3)
- PARA 1120 Real Estate Law (3)
- PARA 1125 Criminal Law and Criminal Procedure (3)
- PARA 1130 Civil Litigation (3)
- PARA 1140 Tort Law (3)
- PARA 1150 Contracts, Commercial Law and Business Organizations (3)

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