



CENTRAL GEORGIA TECHNICAL COLLEGE and INTERFOR MEMORANDUM OF UNDERSTANDING

Purpose and Goals

This Memorandum of Understanding (MOU) establishes a cooperative relationship between Central Georgia Technical College (hereafter, CGTC or the college) and Interfor that recognizes their shared commitment to providing educational opportunities that promote workforce development in our region.

The purpose of this agreement is to minimize training duplication by setting forth the conditions to award CGTC college credit for training and closely related work experience earned through Interfor's Millwright Apprenticeship Program, which is U.S. Department of Labor recognized and approved.

Conditions

Both parties ensure that the academic and workforce development goals are achieved to their mutual benefit and satisfaction by agreeing to the following:

1. CGTC agrees to award credit to qualified students who have completed Interfor's Millwright Apprenticeship Program and have met the Admissions requirements of the college under the following conditions:
 - a. Qualified students may be awarded up to 45 semester hours of occupational block transfer college credit into CGTC's AAS program in Technical Studies and/or course credit toward other CGTC programs as outlined in Appendix A of this agreement.
 - b. All students must request the awarding of credit under this agreement through the college's Prior Learning Assessment (PLA) process, online at <https://www.centralgatech.edu/pla>.
 - c. All fees for PLA application processing apply.
 - d. All awarded credit is subject to CGTC's course expiration policy as stated in the college catalog.
 - e. To be awarded a degree, students must meet all CGTC graduation requirements, including the residency requirement as outlined in the CGTC online catalog.
2. Each party will establish one or more primary point(s) of contact for this agreement.
3. CGTC and Interfor agree to cooperate in communicating with each other and with their publics concerning the relationship between the two parties. Communications may include common publications and announcements concerning their affiliation and the specific joint program. Announcements of this agreement will have a coordinated release to the public from both parties. Both parties will encourage the dissemination of information related to this agreement with interested and qualified students, with both parties providing advising and counseling to prospective students.
4. This agreement will be re-evaluated pending any changes in CGTC curriculum content, industry standards, and/or Interfor's apprenticeship program.
5. Either party may cancel this MOU and any extension thereof by providing the other party with 30-day written notice of cancellation.
6. Each Party acknowledges and agrees that it shall comply with the Family Educational Rights and Privacy Act ("FERPA") and all other applicable federal, state or local laws, regulations, and accreditation requirements. The parties further acknowledge that student information received by CGTC from Interfor may be protected by the Family Educational Rights and Privacy Act ("FERPA"), and agree to use such information only for the purpose for which it was disclosed and not to make it available to any third party without first obtaining the Student's written consent.
7. All policies and procedures related to both parties will be applicable to this agreement.

ADDENDUM A
CGTC Prior Learning Credit

CGTC will accept Millwright Apprenticeship training offered by Interfor for prior learning credit as specified in the table below.

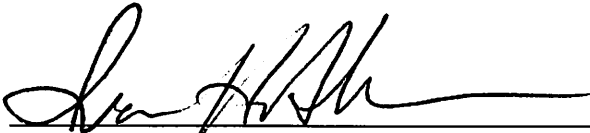
Non-Credit Industry Training	CGTC Course(s)	Credit Hours
Interfor Millwright Apprenticeship training certificate of completion	Block transfer	Up to 45 semester hours* of block transfer – TS23 Technical Studies AAS only <i>(* Please note at least 15 sem hours must be completed at CGTC to earn this degree per the college's residency requirement.)</i>
Industrial Safety (Level 1, Section 1) Introduction to Mechanical Systems (Level 1, Section 1) Applied Mathematics and Measurements (Level 1, Sections 1 & 2) Maintenance Tools and Materials (Level 1, Section 2) Power Transmission Systems (Level 2, Section 2) Basic System Principles and Components (Level 1, Section 1; Level 2, Sections 3 & 3)	IDSY 1170 -Industrial Mechanics	4
Industrial Safety (Level 3, Section 2) Hydraulic Systems Principles (Level 3, Sections 1 & 2) Hydraulic Systems Components (Level 3, Sections 1, 2, 3) Pneumatic Systems Principles (Level 3, Section 2) Pneumatic Systems Components (Level 3, Section 2)	IDSY 1190 – Fluid Power Systems	4
Industrial Safety (Level 3, Section 2) Piping Systems (Level 3, Section 2) Pumps (Level 3, Sections 2 & 3)	IDSY 1195 – Pumps and Piping Systems	3

Signatures

This agreement is in effect and valid starting with the date of the signatures below and will remain in effect until terminated in writing by either institution.

Central Georgia Technical College

Interfor



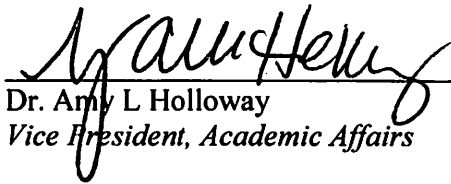
Dr. Ivan H. Allen
President

Date

Sandy Deer

Date

Director, Human Resources Southern Operations



4-7-22

Dr. Amy L. Holloway
Vice President, Academic Affairs

Date



4-7-22

Michael Engel

Date

Dean, Aerospace, Trade & Industry

PRIOR LEARNING ASSESSMENT

Prior Learning Assessment (PLA) is a pathway for assessing learning gained outside of a traditional academic environment. CGTC recognizes that many professionals have college-level documented learning experiences such as industry certifications, professional licensing boards, and continuing education credit.

More detailed information concerning PLA can be found at <https://www.centralgatech.edu/pla>

Completion of the Millwright Apprenticeship training offered by Interfor will be accepted for up to 45-credit hour block transfer for students seeking TS23 - Technical Studies Associate of Applied Science degree with CGTC



1.

Complete Interfor Millwright Apprenticeship training program.



2.

Apply for admission to CGTC.



3.

After acceptance to CGTC, complete the Application for Prior Learning Assessment.

[CGTC.IO/PLA](https://www.centralgatech.edu/pla)



4.

Complete all steps on the Credit by Documented Learning Form for a "Standard" PLA.

[CGTC.IO/PLADOCLEARNING](https://www.centralgatech.edu/pla/doclearning)



5.

Pay the applicable PLA fee. Attach receipt to the Application for Prior Learning Assessment.



6.

Submit the completed forms, receipt, and certificate of apprenticeship completion to the PLA Coordinator or Registrar's office.

PLA COORDINATOR

By email: PLA@centralgatech.edu

OR

In person: Warner Robins Campus (room A-138)
Macon Campus (room A-122)
Milledgeville Campus (room H-101)
Satellite Center Director at any satellite location

REGISTRAR'S OFFICE

By email: registraroffice@centralgatech.edu

OR

In person: Warner Robins Campus (room A-107)
Macon Campus (room J-138)
Milledgeville Campus (room A-141)
Academic Affairs at any satellite location