



Warner Robins Air Logistics Complex (WR-ALC) Robins Air Force Base, Georgia Pathways Intern Program



WR-ALC Pathways Intern Program:

On December 27, 2010, President Obama signed Executive Order (E.O.) 13562 establishing the Internship Program and the Recent Graduates Program and revising and reinvigorating the Presidential Management Fellows (PMF) Program. These two new programs, along with the PMF Program, collectively form what the President called the Pathways Programs. The U.S. Office of Personnel Management (OPM) issued the final rule for the Pathways Programs on May 11, 2012. The Internship Program is for current students and individuals accepted for enrollment in a qualifying educational program. This program provides current students enrolled in a variety of educational institutions with paid opportunities to work in agencies and explore Federal careers while still in school.

How does the Program work: *Wage Grades (WGs) are hired in as a WG-03, General Schedules (GSs) are hired in as a GS-04/05*
Applicants must be enrolled in an accredited Vocational Technical College or University at least half-time pursuing a Certificate/Degree and remain in the curriculum they are hired for throughout the duration of the program for continued eligibility. Must have a minimum GPA of WG 2.0/GS 3.0 or higher. Interns work part-time and attend school simultaneously. Choose a work schedule between 32 and 64 hours per pay period. Supervisor and student agree on a formally-arranged schedule so work schedule does not interfere with academic schedule.

Promotions while a Pathways Intern: *WG-05/GS- 05/07*

- * Complete 320 hours of on the job training (OJT)
- * Supervisor favorable recommendation for promotion
- * Enrolled in school at least part-time with a minimum GPA of WG 2.0/GS 3.0 or higher

WR-ALC may convert a Pathways Intern to Career-Conditional Full-time after graduation if they have:

- * Met the requirements identified in their participants' agreement
- * Completed a minimum of 640 hours of OJT prior to graduation
- * Completion of Certificate/Diploma or Bachelor's degree program hired on with a minimum GPA of WG 2.0/GS 3.0 or higher
- * Official Transcript is required and presented to the Program Lead in a sealed envelope
- * Supervisor favorable recommendation for conversion

Current Approved WG Intern Series:

- *WG-2604 Electronics Mechanic
- *WG-2606 Electronic Industrial Controls Mechanic
- *WG-2805 General Electrician
- *WG-3414 Machine Tool Operator
- *WG-3801 Millwright
- *WG-3806 Sheet Metal Mechanic
- *WG-4102 Aircraft Painter
- *WG-4204 Pipefitting
- *WG-5350 Production Machinery Mechanic
- *WG-8255 Pneudraulics Mechanic
- *WG-8268 Aircraft Pneudraulics Mechanic
- *WG-8810 Aircraft Propeller Mechanic
- *WG-8801 Aircraft Mechanic
- *WG-8852 Aircraft Mechanic

Current Approved GS Intern Series:

- *GS-0301 Program Specialist
- *GS-0301 Process Analyst
- *GS-0343 Management Analyst
- *GS-0501 Budget Analyst
- *GS-0895 Industrial Engineering Technician
- *GS-1101 Maintenance Workload Analyst
- *GS-1101 Production Operations Management Specialist
- *GS-1152 Production Controller
- *GS-1702 Training Technician
- *GS-1712 Training Specialist

GS Candidates - no specific Degree requirement

Wage Grade Candidates must meet one of the following standards:

Technical Certificate from an accredited institution in Skills such as:

- *Electronics Fundamental and Electronics Technology (2604)
- *Industrial Systems Technology (2606-3801-4204-5350-5378)
- *Electrical Systems Technology (2805)
- *Machine Tool Technology (3414)
- *Automotive Collision Repair (4102)
- *Aviation Maintenance Technology (8255-8268-8801-8852)
- *Aircraft Structural Technology (3806)



USAJOBS FACT SHEET



What is USAJOBS?

USAJOBS.gov is a free web-based job board enabling federal job seekers access to thousands of job opportunities across hundreds of federal agencies and organizations.

Who can use USAJOBS?

USAJOBS.gov is available to everyone. Setting up a USAJOBS account simply requires an email to sign up. Registered users can build a resume or upload a resume in a compatible format for submission across all federal agencies.

How do I get started?

1. Visit www.USAJOBS.gov
2. Click on "Create an Account" in the upper right-hand corner.
3. Provide your email (required), create a username and agree to the USAJOBS terms and conditions.
4. Create and upload your resume.
5. Search and apply for a federal job.

How do I search for potential Pathways Internships at Robins AFB.

To search for potential job matches, seekers can look for positions through a variety of methods including agency, job type or location.

1. Visit www.USAJOBS.gov
2. Follow the sign in procedures.
3. Search by "Location" in the top right corner. Enter "Robins AFB, Georgia".
4. Search by "Keywords" Pathways Internship or Student Trainee and select the position you want to apply for.
5. Follow the application procedures.

What documents are required when applying for Pathways Internship at Robins AFB?

1. **Resume** - be sure to include any relevant work experience on your resume, include specific training you may have taken or award/accommodations you have received.
2. **Transcript** - upload your most recent unofficial transcript.
3. Only submit documents in approved formats which are specific to and located in the job announcement.

How do I check the status of my application?

You can view the progress of your application based on real-time data provided by Agencies. Simply log in to your USAJOBS.gov account and go to the "Home" tab on the top left of the page.