

eBooks on ProQuest (Ebook Central) contains over 800,000 academic eBooks. You can search by author, title, subject, keyword, ISBN or category. You can search every word in every eBook, or search within one eBook.

- 1. Start at the **CGTC Library** website <u>www.centralgatech.edu/library</u>.
- 2. Select **Library Resources** from the right navigation menu.
- 3. Select **eBooks on ProQuest** then **eBooks on ProQuest**.

*Off-campus users sign in with your CGTC email and password.

- 4. **Enter your search terms** in the "Search" box and select "Search." Default searching is by keyword, but you may search by Title, Author, or Subject. Select "Advanced Search" for other search capabilities.
- 5. **eBook results** are listed by first ten titles, with book covers and brief citation information.
- 6. Locate the eBook title you want to view from the results list and select the title to view the book summary and table of contents.
- 7. You can read the book by either selecting the "Read Online" button or selecting a section from the Table of Contents.
- 8. **Printing** a limited number of pages from an eBook can be done by:
 - A. Select the "Read Online" option.
 - B. Select the printer icon from top horizontal menu.
 - C. Select "Current Page" or range of pages.
 - D. Select the "Continue" button to generate the PDF.
- 9. Options to download, email, obtain citations and other options are available along the left side of the book summary page.