

# Health Science Programs Competitive Selection

Spring 2025, Summer 2025, and Fall 2025 Semesters Valid from June 2, 2024 - June 1, 2025







**Thank you** for your interest in the competitive Health Sciences programs at Central Georgia Technical College (CGTC). The information contained in this brochure is applicable to competitive selection health programs at all CGTC locations. This information has been provided in good faith and is up-to-date as of the print date listed below. If the information contained in this booklet is in direct conflict with prescribed Technical College System of Georgia (TCSG) admissions policies and procedures or with TCSG curriculum standards, the TCSG guidelines will prevail.

For information about the competitive selection process, please contact the Health Sciences Office at <a href="healthselection@centralgatech.edu">healthselection@centralgatech.edu</a> or call (478) 757-2506. If you have specific questions about courses, program outcomes, or need advisement, please contact the CGTC instructor listed as the advisor for your intended program on the Selection Requirements section of this booklet.



Unlawful Harassment and Non-Discriminatory Policy and Procedure

As set forth in its student catalog, Central Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all technical college-administered programs, programs financed by the federal government including any Workforce Innovation and Opportunity Act (WIOA) Title I financed programs, educational programs and activities, including admissions, scholarships and loans, student life, and athletics. It also encompasses the recruitment and employment of personnel and contracting for goods and services. CGTC shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity. The following person has been designated to handle inquiries regarding the non-discrimination policies: The Title VI/Title IX/Section 504/ADA Coordinator for CGTC non-discrimination policies is Cathy Johnson, Executive Director of Conduct, Appeals & Compliance; Room A-136, 80 Cohen Walker Drive, Warner Robins, GA 31088; Phone: (478) 218-3309; Fax: (478) 471-5197; Email: cajohnson@centralgatech.edu. (reviewed 2/1/2023)

# **Competitive Health Science Programs**

# **Admissions and Selection Process**

Admission to Central Georgia Technical College and the competitive selection process are two distinct processes; students are responsible for understanding both. This document provides step-by-step directions for both college admission and competitive selection.

Please read this entire document carefully.

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To be	accepted into the College and qualify for selection, students must complete all CGTC admissions requirements*:
	Submit a completed Application for Admission
	Submit an official copy of your high school transcript OR official transcript of High School Equivalency test score
	Be at least 18 years of age (at the time the student begins the program PNSG courses)
	Submit an official college transcript from <u>all</u> colleges attended, if applicable
	Provide a copy of a current driver's license or other acceptable documentation to verify age and residency to determine tuition rates
	Submit an official copy of your high school transcript or an official transcript of High School Equivalency test

Acceptance into the college does not guarantee selection into a desired health science program. The competitive selection process is a separate process that must be completed to gain entry into the student's program or cohort.

\*For complete information about CGTC's Admissions requirements, please visit https://www.centralgatech.edu/admissions-financial-aid.

### COMPETITIVE SELECTION PROCESS =

All steps below must be completed before the competitive selection deadline published for each program. Current dates are listed on the *Important Dates, Deadlines, and Information* section of this booklet. To be considered for selection for a seat in a competitive health science program, a student must:

- □ Successfully complete all required courses for selection, if applicable. (see the Selection Requirements section in this booklet for information specific to each program).
- □ **Submit mandatory TEAS Exam Scores.** the Test of Essential Academic Skills (TEAS) score is required to be considered for the competitive selection process. **CGTC only accepts Version 7 TEAS exam scores.** No previous versions of the TEAS exam will be accepted. TEAS exam scores for consideration in health selection are due by the published deadline. No late TEAS exam scores will be accepted. If applicant has taken the ATI TEAS exam at another institution, the TEAS exam score transcript must be received electronically at CGTC through ATI by the published deadline. CGTC will not accept any paper copies of ATI TEAS scores. CGTC will only accept TEAS exam scores that are proctored in-person/on-campus at an institution/testing center. TEAS exams must be taken in-person; "at home" TEAS exam scores will not be considered for selection. CGTC offers in-person TEAS testing by appointment. Visit <a href="https://www.centralgatech.edu/testingcenter">www.centralgatech.edu/testingcenter</a> for testing information.
- □ Submit a Competitive Health Selection form (the form is available online in the forms section of the Student Portal; go to <a href="https://portal.centralgatech.edu">https://portal.centralgatech.edu</a>, click Competitive Health Selection, complete the form, and click the Submit Application button once). If the published deadline falls on a weekend, students are responsible for submitting all documentation in person or electronically by close of business on the preceding workday. A confirmation will be sent to your student email address. Submitting the competitive selection form electronically is the preferred method. If you do not have access to the Student Portal, you must request a paper version of the form in the Admissions Office or by emailing <a href="https://person.edu">healthselection@centralgatech.edu</a>.
- □ Submit active, unencumbered and unrestrictive license (ASN Bridge and Practical nursing Programs). Students must email a copy of their license to <a href="mailto:healthselection@centralgatech.edu">healthselection@centralgatech.edu</a>.

Once selections are made, all applicants will be notified through the email account provided on the Competitive Health Selection form of their acceptance or denial for admission into a competitive program (see the *Important Dates, Deadlines, and Information* section of this booklet). When notified, students will have 24 hours to respond via email to the offer for selection.

## **Questions?**

scores

For questions about the admissions process for CGTC, please contact the Admissions Office at (478) 988-6800 or admissionsoffice@centralgatech.edu. For questions about the competitive selections process, please contact the Health Sciences Office at <a href="healthselection@centralgatech.edu">healthselection@centralgatech.edu</a> or call (478) 757-2506. For program-specific questions please contact the appropriate program advisor (contact information is available in the Selection Requirements section).

# **The Competitive Selection Process**

Space for each program cohort is limited by the number of available clinical slots and/or the requirements of the program accrediting agency. Therefore, the number of students accepted for each program can vary by semester. Only students who meet the minimum eligibility requirements as outlined in this booklet will be considered for selection. Competitive health selection trend data, including the average number of students selected to each program, highest and lowest test scores and GPAs, and highest and lowest total selection scores for past cohorts is available online at <a href="https://www.centralgatech.edu">www.centralgatech.edu</a> (click Admissions & Financial Aid, click Competitive Selection, then click Health Science Programs Competitive Selections Score Trends).

### **Selection Period**

To determine when the selection process will take place for each program, refer to the *Important Dates, Deadlines,* and *Information* page.

### Age

Each program has a minimum age requirement (refer to the minimum age column in the *Selection Requirements* section of this booklet). The student can be admitted to the college, take core classes, and participate in the selection process prior to meeting the age requirement. However, the student must meet the minimum age no later than the first day of the first semester when the selected program cohort begins.

### **Courses Evaluated for Selection**

Each program has required courses that must be completed in order for a student to compete for selection (refer to the Selection Requirements section). Courses may be in progress at the selection deadline for students enrolled at CGTC, but must be successfully completed at the end of the semester. In order for a Session 2 (S2) course to be used for selection calculation, a student must be registered for the course by the competitive selection deadline.

For students who want transfer credit considered, all final official transcripts must be received by the selection deadline. Courses from one institution that are listed on another institution's transcript as transfer credit are not eligible for consideration. Courses for selection must include at least one passing attempt of C or higher within the required timeframe to be considered for a competitive health selection program Also, failing grades may be used toward calculation based on the course expiration guidelines in this handbook. (Official transcripts must be sent directly from the college attended).

Only the *Courses Evaluated for Selection* listed for each program (refer to the *Selection Requirements* section) will be calculated in the selection grade point average (GPA). Other courses taken will not be calculated in the selection GPA. All programs require courses beyond those calculated for selection. For full program curriculum requirements, please refer to the CGTC catalog online at <a href="https://www.centralgatech.edu/catalog">www.centralgatech.edu/catalog</a>.

### **Course Substitutions:**

Students requesting course substitutions must submit an academic appeal on or before the competitive selection deadline. The academic appeal form can be found on the college website at: <a href="www.centralgatech.edu/academics">www.centralgatech.edu/academics</a>. For questions regarding course substitutions, please call (478) 757-2506 or email <a href="mailto:healthselecton@centralgatech.edu">healthselecton@centralgatech.edu</a>.

# Minimum requirements for Courses Evaluated for Selection:

### Expiration of Grades:\*

- General education core courses, such as English and psychology, do not expire.
- Math and science courses evaluated for selection (refer to the *Selection Requirements* section) expire after five years. If the last attempt is outside the five-year period, the student must re-take the course(s) to be eligible for selection. (For Example: MATH 11XX taken any time in 2020 will expire December 31, 2025).
- + Expiration of grades applies ONLY to the courses evaluated for selection (refer to the *Selections Requirements* section). Graduation requirements may be different; see your advisor regarding expiration of other courses.

### Multiple Attempts:

- Multiple attempts at a course can affect financial aid; students should contact the Financial Aid office before re-taking a course.
- For courses that expire, the average grade of the two highest attempts for each course for selection within five years will be used to calculate the selection GPA.
- For courses (English and Psychology) that do not expire, the highest attempt will be used to calculate the selection GPA.
- Failing grades may be used toward selection GPA calculation.

#### **Transfer Credit:**

- For courses completed at an institution other than CGTC, transcripts will be evaluated and grades from applicable coursework will be calculated in the selection GPA in accordance with the criteria in this booklet.
- All official transcripts must be received by the Registrar's Office by the published competitive selection deadline for each program in order to be considered eligible for selection (refer to the Important Dates, Deadlines, and Information section).

### **Entrance Test for Selection**

Students competing for selection must complete the Test of Essential Academic Skills (TEAS) requirement by the established selection deadline. Please refer to the *Important Dates, Deadlines, and Information* section of this booklet for detailed information.

CGTC will only accept TEAS exam scores that are proctored in-person/on-campus at an institution or testing center. TEAS exams must be taken in-person; "at home" TEAS exam scores will not be considered for selection.

The TEAS can be taken at the CGTC Testing Center on any campus with picture ID. Seat availability may be limited for dates closer to the competitive selection deadline; please plan accordingly. For information on registering for the TEAS, please go to <a href="https://www.centralgatech.edu/testingcenter">www.centralgatech.edu/testingcenter</a>. The student may choose to take the TEAS at another testing center. Transfer of TEAS scores from other testing sites is not automatic. Any student who takes the TEAS at a testing center other than CGTC, must request their scores be sent to CGTC.

### Selection test requirements for health programs:

- CGTC will only accept TEAS exam scores that are proctored in-person/on-campus at an institution/ testing center. TEAS exams must be taken inperson; "at home" TEAS exam scores will not be considered for selection. CGTC offers in-person TEAS testing by appointment.
  - Visit <u>www.centralgatech.edu/testingcenter</u> for testing information.
- The highest TEAS score (Version 7) within the published competitive selection period (June 2, 2024 June 1, 2025) will be used for selection. The test must be taken on or before the deadline of the published competitive selection submission period for each program listed in the *Important Dates, Deadlines, and Information* section of this booklet in order to be considered for selection. If the published deadline falls on a weekend, students are responsible for taking the exam by close of business on the preceding workday.
- Students who have taken the TEAS prior to the published selection period are not required to retake the test unless an updated version of the test has been released. The highest TEAS score for an exam taken prior to the selection period will be used.

### Test of Essential Academic Skills (TEAS) Exam

- The TEAS exam requires a fee. For information related to testing fees, please check the CGTC website for the latest information.
- CGTC recommends that students complete BIOL 2113 prior to taking the TEAS exam.
- The TEAS can be taken at any time during the normal operating hours of the Testing Center (a complete

- schedule is available at <a href="https://www.centralgatech.edu/testingcenter">www.centralgatech.edu/testingcenter</a>).
- Students must request that their TEAS scores be sent to CGTC if the student takes the exam at a testing site other than CGTC.

### **Health Selection Forms**

Students competing for selection must submit a *Competitive Health Selection form* by the published deadline.

- Current CGTC students must submit this form online through the Student Portal (<a href="https://portal.centralgatech.edu">https://portal.centralgatech.edu</a>). Once submitted, a confirmation email will be sent to the student's CGTC email address.
- Students who do not have access to the Student Portal must request a paper version of the Competitive Health Selection form via email at healthselection@centralgatech.edu or in person from the Admissions Office.

A Competitive Health Selection form must be submitted for each program for which the student wishes to compete. If a student is not selected and would like to compete in the next selection cycle, the student must submit a new Competitive Health Selection form each time. It is the student's responsibility to ensure that all required course grades and time frames are still applicable.

### **Calculation Criteria**

CGTC uses an objective, quantitative process to score all eligible candidates for selection into competitive health science programs. Selection into each program is based on a rank-order calculation where the student with the highest total score is selected first, and remaining seats are filled according to rank-order.

Upon successful completion of all requirements, students will be considered for selection based on the following criteria:

### Formula

(GPA of Selection Courses x 100) + Highest TEAS Test Score

Total Rank-Order Calculation Score

#### Tiebreaker

In the case of a tie in the rank-order calculation score, the student with the highest TEAS exam score average will be selected. If students have the same TEAS exam score, the student who has the highest score in the Science category will take precedence. If students have the same TEAS exam score and the same score in the Science category, the student who has the highest score in the Math category will take precedence.

### **Notification of Selection**

For associate degree programs, students will receive selection notification one semester prior to the cohort start semester (ex: if the cohort begins Spring 2025, notifications will be sent before Fall 2024).

For the Practical Nursing Certificate Program, students will receive selection notification during the semester prior to the cohort's starting semester. (ex: if the cohort begins spring 2025, notifications will be sent during fall 2024).

Students who apply for selection will receive an email at their CGTC student email address\* with more detailed information regarding notification before the selection process begins. Students should ensure that contact information is up-to-date each semester in Banner Self-Service (BannerWeb). When notified, students will have 24 hours to respond to the offer for selection. Students must confirm acceptance of the seat in order to be added to the program. If a student does not accept, the seat will be offered to the next student in the rank-order calculation.

Once selection is confirmed, students will receive further information regarding orientation and advisement for registration. Once a student begins their cohort, they will not be considered for any other competitive programs unless they are in their last semester prior to graduation.

(\*During the selection period, emails will be sent to CGTC student email accounts. Students should check this email account frequently and ensure that the email inbox is not full and the deleted items folder is emptied regularly. Refer to the Student Technology Guide at <a href="https://www.centralgatech.edu/studenttech">https://www.centralgatech.edu/studenttech</a> for information on how to access your CGTC student email. Any student who completes the paper version of the Competitive Health Selection form will be notified at the email provided on the paper version of the Competitive Health Selection form.)

### Other Criteria

Students who are selected for CGTC's health programs must submit to a background check and a drug screen prior to enrollment in an occupational/clinical course. Students who re-enter a program must fulfill this requirement again upon re-entry to the program.

A student who has been convicted of a felony or misdemeanor may be selected for a health sciences program; however, a conviction may prevent the student from being accepted into a clinical training site and/or taking certification/registry/licensure exams. Additionally, students who test positive for drugs or illegal/controlled substances may be precluded from clinical participation.

CGTC cannot guarantee licensure to any graduate, or the ability to participate in clinical rotations. Student eligibility for clinical participation is determined and subject to

the rules and regulations of the partner clinical sites. If you are unsure about your ability to participate, please contact your program advisor.

Students are expected to uphold professional and ethical standards at all times in accordance with CGTC's Code of Conduct. The full Code of Conduct can be accessed online in the academic catalog (<a href="www.centralgatech.edu/catalog">www.centralgatech.edu/catalog</a>).

# **Frequently Asked Questions**

# Q. How many programs can I compete for each semester?

**A.** You can compete for as many programs as you would like, as long as you have met the selection criteria for each program. You can also opt to compete for the same program at multiple campuses.

# Q. How much should I expect to spend on books and supplies in my first semester?

A. Book costs vary by program; however, you should expect to spend the largest amount of money on books within the first semester. Often, books will be used for multiple classes throughout the duration of the program. Check with the program advisor for more specific information. Students should also be prepared for other out-of-pocket expenses including background check fees, uniforms, licensure testing, etc. A good faith estimate of costs associated with each program can be found on the *Important Dates, Deadlines, and Information* section in this booklet.

# Q. How do I know which program may be best for me?

**A.** If you are unsure of exactly which health science program you would like to pursue, visit CGTC's Career Services Office, where career advisors can provide you information on areas that interest you and perform a career assessment that can help you decide. You can also speak with the various health program faculty advisors to help inform your decision or contact one of the CGTC Health Success Coaches: Anne Sartain (478) 218-3266, Laura Stefan (478) 218-3758, or Becky Darley (478) 445-2311.

**Selection Requirements**Complete program curriculum information is available online (<a href="www.centralgatech.edu/catalog">www.centralgatech.edu/catalog</a>).

Program	Minimum Age for Selection	Courses Evaluated for Selection  (Only the GPA for these classes are included in the calculation for selection. All other courses/grades are excluded. All curriculum requirements must be met for graduation.)	Program Advisor Contact Information	Entrance Test						
ASSOCIATE DEGREE PROGRAMS										
Associate of Science in Nursing (AN43)	18	□ ENGL 1101 Composition and Rhetoric □ BIOL 2113 Anatomy and Physiology I □ BIOL 2113 Anatomy and Physiology Lab I □ PSYC 1101 Introduction to Psychology	Ashleigh Scott amscott@centralgatech.edu (478) 218-3214	TEAS (minimum of 65)						
Associate of Science in Nursing (ASN) Bridge (AF93)	18	□ ENGL 1101 Composition and Rhetoric □ MATH 11XX Mathematics* □ BIOL 2113 Anatomy and Physiology I □ Humanities/Fine Arts Elective* □ BIOL 2114 Anatomy and Physiology Lab I □ PSYC 1101 Introduction to Psychology □ Program Specific Requirement* □ BIOL 2114 Anatomy and Physiology Lab II □ BIOL 2117 Microbiology □ BIOL 2117 Microbiology Lab  Courses must be successfully completed by the designated selection application deadline. Please refer to Catalog for Associate of Science in Nursing (ASN) Bridge (AF93) for required	Ashleigh Scott amscott@centralgatech.edu (478) 218-3214	TEAS (minimum of 65)						
		prerequisite core courses.								
Cardiovascular Technology (CT13)	18	□ ENGL 1101 Composition and Rhetoric □ BIOL 2113 Anatomy and Physiology I □ MATH 1111 College Algebra* □ BIOL 2113L Anatomy and Physiology Lab I □ PSYC 1101 Introduction to Psychology	Kaitlyn Farris kdfarris@centralgatech.edu (478) 476-5232	TEAS						
Dental Hygiene (DH13)	18	□ ENGL 1101 Composition and Rhetoric □ CHEM 1211 L Chemistry Lab I □ BIOL 2113 Anatomy and Physiology I □ CHEM 1211 Chemistry I □ BIOL 2113 Anatomy and Physiology Lab I	Kelly Scruggs kscruggs@centralgatech.edu (478) 218-3261	TEAS						
Echocardiography (EC23)	18	□ ENGL 1101 Composition and Rhetoric □ MATH 1111 College Algebra* □ BIOL 2113 Anatomy and Physiology Lab I □ PSYC 1101 Introduction to Psychology	Kaitlyn Farris kdfarris@centralgatech.edu (478) 476-5232	TEAS						
Medical Laboratory Technology (CLT3)	18	□ ENGL 1101 Composition and Rhetoric □ MATH 1111 College Algebra* □ CHEM 1211 Chemistry Lab I □ BIOL 2113 Anatomy and Physiology Lab I □ BIOL 2113L Anatomy and Physiology Lab I	Andrea Selby aselby@centralgatech.edu (478) 218-3809	TEAS						
Orthopedic Technology (OT13)	18	□ ENGL 1101 Composition and Rhetoric □ MATH 1111 College Algebra* □ BIOL 2113 Anatomy and Physiology I □ ALHS 1090 Medical Terminology for Allied Health Sciences	Crystal Black cblack@centralgatech.edu (478) 757-3568	TEAS						
Physical Therapist Assistant (PTA3)	18	□ ENGL 1101 Composition and Rhetoric □ BIOL 2113L Anatomy and Physiology Lab I □ PHYS 1110 Conceptual Physics □ BIOL 2113 Anatomy and Physiology I □ PHYS 1110L Conceptual Physics Lab	Mary Walker mawalker@centralgatech.edu (478) 218-3765	TEAS						
Radiologic Technology (RT23)	18	□ ENGL 1101 Composition and Rhetoric □ MATH 1111 College Algebra* □ ALHS 1090 Medical Terminology for Allied Health Sciences □ BIOL 2113 Anatomy and Physiology I □ BIOL 2113L Anatomy and Physiology Lab I	Macon Amanda Cobb acobb@centralgatech.edu (478) 757-2514 Warner Robins Jennifer Dugan jdugan@centralgatech.edu (478) 218-3252	TEAS						
Surgical Technology (ST13)	17	□ ENGL 1101 Composition and Rhetoric □ BIOL 2113 Anatomy and Physiology I □ BIOL 2113 Anatomy and Physiology Lab I □ PSYC 1101 Introduction to Psychology	Silke Baumgaertel sbaumgaertel@centralgatech.edu (478) 218-3805	TEAS						
		CERTIFICATE PROGRAMS								
Practical Nursing (PN12)	18	Not Applicable	Cindyann Stegner cstegner@centrsalgatech.edu (478) 218-3743	TEAS (minimum of 60)						

\*Other Math courses may be used for competitive selection calculation according to program state standards as listed in the CGTC Catalog (<a href="www.centralgatech.edu/catalog">www.centralgatech.edu/catalog</a>). Students requesting math course substitutions for math courses not listed in the CGTC Catalog must submit an academic appeal on or before the competitive selection deadline. The academic appeal request form is located on the CGTC website (www.centralgatech.edu/academics). NOTE: MATH 1127, Introduction to Statistics, will not be accepted for competitive selection calculation.

**NOTE:** MATH 1127, Introduction to Statistics, will not be accepted for Competitive Selection Calculation.

# **Competitive Health Science Programs**

### Important Dates, Deadlines, and Information: Spring 2025 - Fall 2025

Program	Selected Cohort Begins	Campus(es) for Selected Class (Core classes are offered at multiple locations)	Competitive Selection Submission Period* (All requirements must be completed within this time frame)	Approximate Program Costs** Other than tuition/fees					
	ASSOCIATE DEGREE PROGRAMS								
	Spring 2025	Warner Robins	March 2, 20234- June 1, 2024						
Associate of Science in Nursing (AN43)	Fall 2025	Milledgeville	October 2, 2024 - March 1, 2025	\$5,000					
	Spring 2026	Warner Robins	March 2, 2025 - June 1, 2025						
Associate of Science in Nursing (ASN) Bridge (AF93)	Summer 2025	Macon	October 2, 2024 - March 1, 2025	\$5,000					
Cardiovascular Technology (CT13)	Spring 2025	Macon	March 2, 2024 - June 1, 2024	¢3,000					
Cardiovascular Technology (CT13)	Spring 2026	Macon	March 2, 2025 - June 1, 2025	\$3,000					
Dantel Union (DUIA)	Fall 2025	Macon	October 2, 2024 - March 1, 2025	#C 205					
Dental Hygiene (DH13)	Fall 2025	Warner Robins	October 2, 2024 - March 1, 2025	- \$6,395					
Education (ECT2)	Spring 2025	Macon	March 2, 2024 - June 1, 2024	#2.000					
Echocardiography (ECT2)	Spring 2026	Macon	March 2, 2025 - June 1, 2025	\$3,000					
Madical Laboratory Task rate (CLT2)	Spring 2025	Warner Robins	March 2, 2024 - June 1, 2024	#2.000					
Medical Laboratory Technology (CLT3)	Spring 2026	Warner Robins	March 2, 2025 - June 1, 2025	\$2,000					
Orthopedic Technology (OT13)	Fall 2025	Macon	October 2, 2024 - March 1, 2025	\$675					
Physical Therapist Assistant (PTA3)	Fall 2025	Warner Robins	October 2, 2024 - March 1, 2025	\$4,000					
	Spring 2025	Warner Robins	March 2, 2024 - June 1, 2024						
Radiologic Technology (RT23)	Fall 2025	Macon	October 2, 2024 - March 1, 2025	\$3,200					
	Spring 2026	Warner Robins	March 2, 2025 - June 1, 2025						
Complete Tarabase In a (CT42)	Fall 2025	Warner Robins	October 2, 2024 - March 1, 2025	#2,000					
Surgical Technology (ST13)	Spring 2026	Warner Robins	March 2, 2025 - June 1, 2025	\$2,000					
DIPLOMA PROGRAMS									
Dynatical Nuveina (DN12)	Spring 2025	Warner Robins   Macon   Milledgeville	June 2, 2024 - October 1, 2024	¢4.200					
Practical Nursing (PN12)	Fall 2025	Warner Robins   Macon   Milledgeville	March 2, 2025 - June 1, 2025	\$4,300					

#### \*Note

- · All admissions requirements and competitive selection process requirements must be completed before the published date for each program.
- If the published deadline falls on a weekend, students are responsible for submitting all documentation, in person or electronically, by close of business on the preceding workday.
- If the published deadline falls mid-semester, **students currently enrolled at CGTC** and taking one or more courses evaluated for selection have until the end of that semester to complete those courses.
- Students requesting transfer credit must ensure that final transcripts have been received by the Office of the Registrar on or before the published competitive selection deadline for each program.
- Students requesting course substitutions must submit an academic appeal on or before the competitive selection deadline. The academic appeal form can be found on the college website at: <a href="https://www.centralgatech.edu/academics">www.centralgatech.edu/academics</a>.
- For questions related to course substitutions, please call (488) 757-2506 or email your questions to healthselection@centralgatech.edu.



<sup>&</sup>quot;Includes books, supplies, uniforms, testing fees, background check fees, and other associated out-of-pocket costs for the duration of the program.

# Associate of Science in Nursing (ASN) Bridge (AF93) Selection Requirements

Complete program curriculum information is available online (www.centralgatech.edu/catalog).

Program	Minimum Age for Selection	Courses Evalua (Only the GPA for these classes are inclu courses/grades are excluded. All curriculu	Program Advisor Contact Information	Entrance Test	
Associate of Science in Nursing (ASN) Bridge (AF93)	18	□ ENGL 1101 Composition and Rhetoric □ MATH 11XX College Algebra* □ Humanities/Fine Arts Elective* □ PSYC 1101 Introduction to Psychology □ Program Specific Requirement*	□ BIOL 2113 Anatomy & Physiology I □ BIOL 2113L Anatomy & Physiology Lab I □ BIOL 2114 Anatomy & Physiology II □ BIOL 2114 Anatomy & Physiology Lab II □ BIOL 2117 Microbiology □ BIOL 2117L Microbiology Lab	Ashleigh Scott amscott@centralgatech.edu (478) 218-3214	TEAS (minimum of 65)
		Courses must be successfully completed by the Please refer to Catalog for Associate of Scient prerequisite core courses.			

<sup>\*</sup> For a complete list of course options that can be used for selection see the CGTC Catalog www.centralgatech.edu/catalog).

### Important Dates, Deadlines, and Information:

Program	Selected Cohort Begins	Campus(es) for Selected Class (Core classes are offered at multiple locations)	Competitive Selection Submission Period* (All requirements must be completed within this time frame)	Approximate Program Costs** Other than tuition/fees
Associate of Science in Nursing (ASN) Bridge (AF93)	Summer 2025	Macon	October 2, 2024 – March 1, 2025	\$5,000

### **ASN Bridge Program Competitive Selection Process**

Students who intend to apply for selection to the Associate of Science in Nursing Bridge program option must meet the following criteria and submit the required documentation by the designated selection application deadline. Selection is granted on a space-available basis based on the criteria below.

### The applicant must:

- 1. Be a graduate of an accredited Practical Nursing (LPN) program or Paramedicine degree or diploma program. Graduates of other health programs may appeal for selection eligibility following the college's academic appeals process, outlined in the CGTC catalog. \*\*Graduates of other health programs who are considering filing appeal, please review the Graduates of Other Health Programs Appeal Procedures section of this booklet.
- 2. Submit a copy of active, current license or certification to practice as a Licensed Practical Nurse (LPN) or Paramedic, or other Health Professional issued on or before February 28th, 2024. All applicants must hold an active, unencumbered and unrestricted license at the time they are admitted into the program, and must maintain that license until they receive their registered nursing license. Students must email a copy of their license to healthselection@centralgatech.edu.
- 3. Submit a Competitive Selection Form by March 1, 2025 to be considered for the Summer 2025 ASN Nursing Bridge cohort. Current CGTC students must submit this form online through the Student Portal (https://portal.centralgatech.edu). Once submitted, a confirmation email will be sent to the student's CGTC email address.

StudentswhodonothaveaccesstotheStudentPortal must request a paper version of the Competitive

- Health Selection Form from <a href="healthselection@centralgatech.edu">healthselection@centralgatech.edu</a> or the Admissions Office.
- 4. Submit all official academic transcripts for any LPN, Paramedicine, or other Health Program award (degree, diploma, or certificate), as well as associate degree-level prerequisite courses that have been successfully completed at an institution other than CGTC. These transcripts must include a conferred date for LPN, Paramedicine, or health program award and all successfully completed associate degree-level prerequisite courses.

**Note:** All required core prerequisite courses must have been completed with a grade of "C" or higher <u>and</u> must meet CGTC course expiration date guidelines. See Catalog for expiration date guidelines and required prerequisite core courses for Associate of Science in Nursing (ASN) Bridge (AF93) at <u>www.centralgatech.edu/catalog</u>.

5. Submit TEAS scores. Must meet the minimum score requirement of 65. The highest TEAS score (Version 7) will be used for selection. The Test must be taken on or before March 1, 2025. CGTC will only accept TEAS exam scores that are proctored in-person/on-campus at an institution/testing center. "At home" TEAS exam scores will not be considered for selection. All documents must be submitted within the published Competitive Selection Period (October 2, 2024 - March 1, 2025). If the published deadline falls on a weekend, students are responsible for submitting all documentation, in person or electronically, by close of business on the preceding workday.

### Graduates of Other Health Programs - Appeal **Procedures:**

Graduates of other health programs must provide the following documentation attached to the academic appeal request form:

- 1. Copies of all official academic transcripts to include conferred award for other health programs and all associate degree level pre-requisite courses if award was earned or courses were completed at an institution other than CGTC. All required prerequisite core courses must be completed with a grade of "C" or higher
- 2. A copy of active, current, unencumbered and unrestricted license or certification to practice as a health professional issued on or before February 28, 2024

The academic appeal form can be found on the college website at: www.centralgatech.edu/academics.

The Request for Appeal form and all required documentation must be submitted as indicated on the appeal form no later than January 31, 2025 for consideration for Summer 2025 ASN Bridge program selection. Appeal requests for Summer 2025 ASN Bridge cohort will not be considered if received after January 31, 2025.

### The Appeal Process:

Once the appeal is received, the Dean for Health Sciences will review the appeal request along with the supporting documentation and render a decision within 20 business days of the date the appeal was filed. The Dean will send the decision in a response letter to the email address listed on the Request for Appeal form. If the appeal is approved, the student will be directed on next steps in the appeal response letter.

### Next steps if the appeal is approved:

- 1. The student must contact the Dean of Health Sciences to schedule a date and time to take the Allied Health Sciences Competency Exam. The Dean will provide exam details at the time of scheduling. To be considered for selection the student must score 70% or higher on the Allied Health Competency Exam.
- 2. If successful on the Allied Health Sciences Competency Exam, students must complete steps 1-5 above in the ASN Bridge Program Competitive Selection Process.

### **Calculation Criteria:**

CGTC uses an objective, quantitative process to score all eligible candidates for selection into competitive health science programs. Selection into each program is based on a rank-order calculation where the student with the highest total score is selected first, and remaining seats are filled according to rank-order.

Upon successful completion of all requirements, students will be considered for selection based on the following criteria: Highest TEAS Test Score.

In the case of a tie in the rank-order calculation score, the student with the highest TEAS exam score average will be selected. If students have the same TEAS exam score, the student who has the highest score in the Science category will take precedence. If students have the same TEAS exam score and the same score in the Science category, the student who has the highest score in the Math category will take precedence. If a tie still needs resolution, the score for Reading Comprehension Category would be considered next, followed by the English Language Usage section.

Incomplete/late applications will not be considered for selection. Completion of requirements below does not guarantee selection into the Associate of Science in Nursing Bridge program.

## ASSOCIATE OF SCIENCE IN NURSING (ASN) BRIDGE (AF93)

The Associate of Science in Nursing (ASN) Bridge program provides an alternate, accelerated track for licensed LPNs, paramedics and other licensed health professionals to earn the ASN degree. Program graduates receive an Associate of Science in Nursing (ASN) degree. Program graduates who meet exit requirements will be eligible to take the National Council Licensing Examination for Registered Nurses (NCLEX-RN). Upon successfully passing the NCLEX-RN and meeting the requirements of the Georgia Board of Nursing, graduates are granted licensure to practice nursing in the state of Georgia as Registered Nurses (RNs).

Education Requireme	nts	Area III – Natural Sciences/Mathematics				
Admission: TCSG Standard		MATH 1111 College Algebra	3			
Graduation:	High school diploma or GED®	or MATH 1101 Mathematical Modeling	(3)			
Placement Measure:	Standard	or MATH 1103 Quantitative Skills and Reasonin	ıg (3)			
Minimum Age:	18	Area IV - Humanities/Fine Arts				
Location(s) Offered:	Warner Robins   Milledgeville	XXXX xxxx Humanities/Fine Arts Elective	3			
General Education Con Area I – Language Arts	Credit Hours re Courses 15	Program Specific Requirement PSYC 2103 Human Growth and Development or SOCI 1101 Introduction to Sociology or MATH 1127 Introduction to Statistics	3 (3) (3)			
ENGL 1101 Compositi	on and Rhetoric 3	Occupational Core Courses	12			
Area II – Social/Behavi PSYC 1101 Introduction		BIOL 2113 Anatomy and Physiology I BIOL 2113L Anatomy and Physiology Lab I BIOL 2114 Anatomy and Physiology II	3 1 3			

BIOL 2114L Anatomy and Physiology Lab II	1
BIOL 2117 Introductory Microbiology	3
BIOL 2117L Introductory Microbiology Lab	1
RNSG Occupational Courses	35
RNSG 1034 Pharmacology for Nursing	3
RNSG 1036 Health and Illness Nursing I	6
RNSG 1038 Transition to Associate Degree Nurs	ing 6
RNSG 2032 Health and Illness Nursing II	6
RNSG 2034 Family Nursing	6
RNSG 2036 Health and Illness Nursing III	6
RNSG 2040 Capstone Seminar	2
Total Hours	62

Upon successful completion of RNSG 1038, 6 additional semester credit hours will be granted for RNSG 1036

# **Practical Nursing (PN21) - Addendum Selection Requirements for Fall Semester 2025**

Central Georgia Technical College issues this addendum to acknowledge a change in the College's selection criteria for the Practical Nursing (PN21) program effective Fall Semester 2025.

Program	Program   Age for   3			ntrance Test Health Sciences Success Coaches				
Practical Nursing (PN21)	18	Cindyann Stefan cstegner@centralgatech.edu (478) 218-3743	TEAS (minimum of 60)	Warner Robins Campus Anne Sartain asartain@centralgatech.edu (478) 218-3266	Macon Campus Laura Stefan Istefan@centralgatech.edu (478) 218-3758	Milledgeville Campus Becky Darley bdarley@centralgatech.edu (478) 445-2311		

Complete program curriculum information is available online (www.centralgatech.edu/catalog).

### Important Dates, Deadlines, and Information:

Program	Selected Cohort Begins	Campus(es) for Selected Class (Core classes are offered at multiple locations)	Competitive Selection Submission Period* (All requirements must be completed within this time frame)	Approximate Program Costs** Other than tuition/fees
Practical Nursing (PN21)	Fall 2025	Warner Robins   Macon  Milledgeville	March 2, 2025 – June 1, 2025	\$4,300**

<sup>\*</sup>All admissions requirements and competitive selection process requirements must be completed before the published date listed of June 1, 2025.

### Practical Nursing (PN21) Competitive Selection Process

Students who intend to apply for selection to the Practical Nursing program option must meet the following criteria and submit the required documentation by the designated selection application deadline. Selection is granted on a space-available basis based on the criteria below.

### College Admission and Competitive Selection **Process:**

- 1. Complete the College Admissions Process
  - ☐ Submit a completed Application for Admission
  - ☐ Submit an official copy of your high school transcript or an official transcript of High School Equivalency test scores
  - ☐ Be at least 18 years of age
  - ☐ Submit official college transcripts from all colleges attended, if applicable
  - ☐ Provide a copy of a current driver's license or other acceptable documentation to verify age and residency to determine tuition rate.

Acceptance to the college does not guarantee selection into the Practical Nursing (PN21) Program. The competitive selection process is a separate process that must be completed to be considered for acceptance into the Practical Nursing (PN21) Program.

- 2. Complete the Competitive Selection Process
  - ☐ Submit a Competitive Health Selection Form: The form is available online in the forms section of the Student Portal: go to <a href="https://portal.centralgat-">https://portal.centralgat-</a> ech.edu, click Competitive Health Selection, complete the form, and click the Submit Application button. Do not click the Submit Application button more than once. The Competitive Health Selection form must be submitted by the published deadline.
  - ☐ Submit Mandatory TEAS Exam Scores:

A Test of Essential Academic Skills (TEAS) score of at least 60.0 is required to be considered in the Practical Nursing (PN12) program competitive selection process. CGTC only accepts Version 7 TEAS exam scores. No scores from previous versions of the TEAS exam will be accepted. If an applicant has taken the ATI TEAS exam at another institution, please request that the TEAS exam score transcript be sent electronically to CGTC through ATI. CGTC will not accept any paper copies of ATI TEAS

- Study materials for the TEAS exam are available through Assessment Technologies Institute (ATI) at <u>www.ATItesting.com</u>. The student is responsible for securing appropriate TEAS exam study resources. TEAS Exam Workshops are offered periodically through CGTC's Library and Academic Support Services. Department. For more information about TEAS Exam Workshops visit https://cgtc.io/teas.
- It is the student's responsibility to contact the testing center to schedule a time for testing. The TEAS exam dates and instructions for scheduling can be found at www.centralgatech.edu/ testingcenter.
- CGTC will only accept TEAS exam scores that proctored in-person/on-campus at an institution or testing center. At-Home TEAS exam scores will not be considered for selection.
- It is recommended the student wait a minimum of 30 days between each exam attempt.

If the published deadline falls on a weekend, students are responsible for submitting all documentation, in person or electronically, by close of business on the preceding workday. \*\*Includes books, supplies, uniforms, exam fees, background check fees, and other associated out-of-pocket costs for the duration of the program. (Revised 03/11/2024)

□ Submit Documentation of Optional Points, if applicable: Optional points may be awarded for a license or certification as noted in the Optional Points Table. Supporting documentation of an active license or certification must be received by the selection deadline to be considered for optional points in the selection score. Please submit documentation via email to healthselection@centralgatech.edu.

Optional Points Table (Allowable Optional Points)  Maximum Allowable Points = 5 points								
Earned License/Certification (this does not apply to a Technical Certificate of Credit) (Optional points may be considered for selection for one of the licenses or certifications below.)	Possible Points							
Verified, active certification or license for <u>one</u> of the following:  • Certified Nursing Assistant (CNA) certification  • Emergency Medical Services (EMS) license  • Certified Medical Assistant (CMA) certification  • Certified Clinical Medical Assistant (CCMA) certification  • Registered Medical Assistant (RMA)  • National Certified Medical Assistant (NCMA)	5 points for one of the license or certification							

### Ranking Process for Practical Nursing (PN21)

CGTC uses an objective, quantitative process to score all eligible candidates for selection into the Practical Nursing (PN21) program. Selection is based on a rank-order calculation in which the student with the highest total score is selected first, and the remaining seats are filled according to rank-order. Candidates will be ranked based on the following scoring system once the Health Selection Form, TEAS Exam score, and supporting optional points documentation (if applicable) are received by the competitive selection deadline. The total number of students accepted is based on the number of available seats. Upon successful completion of all requirements, students will be considered for selection based on the following criteria:

### Formula for Rank-Order Calculation Score:

Mandatory Points: Highest TEAS Test Score + Optional Points: Points as indicated in Optional Points table (maximum points allowed is 5 points)

= Total Rank-Order Calculation Score

### <u>Tiebreaker</u>

In the case of a tie in the rank-order calculation score, the student with the highest TEAS exam score will be selected. If students have the same TEAS exam score, the student who has the highest score in the Science category will take precedence. If students have the same TEAS exam score and the same score in the Science category, the student who has the highest score in the Math category will take precedence. If a tie still needs resolution, the score for Reading Comprehension Category would be considered next, followed by the English Language Usage section.

### PRACTICAL NURSING (PN21)

Once the student has been accepted into the Practical Nursing (PN21) Program, the student will complete the sequence of Practical Nursing program courses outlined below to be awarded the Practical Nursing Technical Certificate of Credit. Students may typically complete the 49-credit hour certificate within 3 consecutive semesters. Students are required by the Georgia Board of Nursing (GBON) to complete.

# PRACTICAL NURSING (PN21) OCCUPATIONAL COURSES (49 Credit Hours Required)

- PNSG 1600 Pharmacology (3 credit hours)
- PNSG 1605 Fundamentals (6 credit hours)
- PNSG 1610 Adult Health Nursing I (6 credit hours)
- PNSG 1615 Adult Health Nursing II (6 credit hours)
- PNSG 1620 Adult Health Nursing III (6 credit hours)
- PNSG 1625 Adult Health Nursing IV (6 credit hours)
- PNSG 1630 Mental Health Nursing (4 credit hours)
- PNSG 1635 Maternal Nursing (4 credit hours)
- PNSG 1640 Pediatric Nursing (3 credit hours)
- PNSG 1645 Practical Nursing Capstone (5 credit hours)



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