



ANNUAL REPORT



2011



CENTRAL GEORGIA
cg**tc**
TECHNICAL COLLEGE



MISSION STATEMENT

Central Georgia Technical College (CGTC) is a member of Georgia's system of technical colleges and an institution of higher education that supports the educational, economic, and community development climate of its seven-county service area. CGTC accomplishes its mission by providing quality academic and technical education, student support services, customized business and industry services, continuing education, and adult education services through traditional and distance modes of delivery, which are responsive to the workforce needs of the public and private sectors.

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COLLEGE LEADERSHIP

BOARD OF DIRECTORS: 2010 - 2011

Robby Whitehead, Chairman

Dr. Sarah Hawthorne, Vice Chairwoman

Michael Bowers

Deborah Revis

David Danzie

Charlie Ross

Robert Landau

Dorothy Walker

Robert Ray



ADMINISTRATIVE OFFICERS

Dr. Michael D. Moye

President

Rebecca Lee

Vice President, Economic Development

Deborah Burks

Executive Director, Institutional Effectiveness

Gardner Long

Vice President, Technology

Dana Davis

Vice President, Facilities and Ancillary Services

Tonya McClure

Executive Director, Advancement and Public Relations

Dr. Eddy Dixon

Vice President, Student Affairs

Elaine Truelove

Vice President, Administrative Services

Hank Griffeth

Vice President, Academic Affairs

PRESIDENT'S MESSAGE



2011 proved to be a busy and exciting year for CGTC. The faculty and staff worked diligently on successfully implementing the Technical College System of Georgia's (TCSG) plan for our state-wide conversion from quarters to semesters while managing an enrollment increase. Along with the calendar conversion, the faculty also re-evaluated and re-structured most of the College's curriculum to allow for a better educational experience for our students. We experienced record high enrollment for a second year running, resulting in over 12,200 credit students served for FY 2011. During the academic year, 1,801 students achieved their goal of graduating, receiving over 2,225 awards, and the College realized a job placement rate of 98.4%. We commend these students for staying committed and focused during a tough economic time. Their success is a result of the continued dedication of our hard-working faculty and staff. We would not be the best technical college in Georgia without the over 800 full-time and part-time employees who have committed their expertise to our mission.

During a time of budget cuts and layoffs, CGTC has weathered the storm well by thorough planning and preparation from the College's leadership. Along with this, we approached an aggressive grants plan that I am pleased to report was a resounding success. We received the largest amount of grant funds in the College's history; over \$5 million in federal, community and private grants were awarded in FY 2011. Our future plans are to expand these efforts and work towards bringing in more funds to offset continuing reduced dollars received from the state. Although cuts loomed across the state, CGTC was able to continue with several campus renovations, and along with financial assistance from the CGTC Foundation, a new location for the CGTC Bookstore was purchased on Macon Tech Drive. Our Foundation trustees expertly negotiated the price and payment for this new facility, which doubled the size of the former bookstore and allowed for easier access to our students.

“We experienced high enrollment for a second year running, resulting in over 12,200 credit students served for FY 2011. During the academic year, 1,801 students achieved their goal of graduating, receiving over 2,225 awards, and the College realized a job placement rate of 98.4%.”

Economic development continues to be a key component to the success of our community, and CGTC fully embraces our role in this endeavor. We continue to serve all the current and potential industries in our seven county service area by offering training and re-training components, as well as providing assessments to help better utilize the potential of existing employees. We will strive to reinforce the achievements of our community partners and help promote central Georgia as the best place to do business in our state. It has been an honor to serve as your president during this past year, and I look forward to 2012 with confidence and excitement for our students and for our future.

A handwritten signature in black ink that reads "Michael D. Moye". The signature is written in a cursive, flowing style.

ACADEMIC AFFAIRS

The Office of Academic Affairs is responsible for all academic programs that include associate degrees, diplomas, and technical certificates and the Adult Education Program. The faculty and instructional staff report to the Vice President of Academic Affairs.

HIGHLIGHTS

ACADEMIC AFFAIRS

- The Quarter-to-Semester (Q2S) Conversion was completed along with the implementation of Sungard Higher Education DegreeWorks Advisement and Degree Evaluation System.
- The Automotive Technology program at the Macon Campus was reaccredited by the National Automotive Technicians Education Foundation (NATEF).
- Students in the following programs had a 100% pass rate on their respective certification examinations: Barbering, CIS (all campuses), Cosmetology (all campuses), Esthetician, Firefighter I, Hemodialysis Patient Care, Medical Assisting (Milledgeville Campus), Nail Technology (Macon Campus), Pharmacy Technology, and Radiologic Technology.
- Sonia Wynne, Hemodialysis Patient Care Specialist Program Chair, presented at the National Kidney Foundation Annual Symposium in September 2010. She was also re-elected for a second term on the board of directors of the National Kidney Foundation.
- Anita Dailey, Early Childhood Care and Education (ECCE) Program Chair, and Deborah Higgins, ECCE Instructor, presented at the 2011 Southern Early Childhood Association (SECA) Conference in Savannah in January 2011.



Student enrolled in CGTC's Automotive Technology program



Library at Macon Campus

- Dr. Joan Thompson was hired in May 2011 as CGTC's first Associate Vice President for Academic Affairs.
- The Certified Nursing Assistant/Patient Care Assisting (CNA/PCA) program met 100% compliance with no suggestions or recommendations in the annual review.
- The Dental Hygiene program received acceptance for a chapter in Sigma Phi Alpha, the national dental hygiene honor society.
- The library at the Macon Campus averaged 435 visitors per day, an annual total of 89,211 visitors. The library at the Milledgeville Campus averaged 177 visitors per day for a yearly total of 36,822 visitors.
- The Office of Academic Affairs and Office of Satellite Operations were merged into one division: the Office of Academic Affairs.

SATELLITE OPERATIONS

- Lt. Governor Casey Cagle announced \$3.16 million in College and Career

ACADEMIC AFFAIRS (CONTINUED)

SATELLITE OPERATIONS (CONTINUED)

Academy funding for the Baldwin County Career Academy, a partnership between the Baldwin County school system and CGTC. The school was among three selected by the State Board of the Technical College System of Georgia to receive a grant that will be matched with local funding. College and career academies partner local school systems with the State's technical colleges and local businesses, enabling the development of high school and college-level programs that train students for quality, in-demand jobs.

- A total of 72 (duplicated) class sections were offered at the Monroe County Center, an increase of 188% from FY 2010.
- The distance education course section offerings delivered by CISCO TelePresence increased to nine for FY 2011, an increase of five from FY 2010.
- Baldwin, Crawford, Monroe, and Putnam Counties earned Georgia Work Ready Community Certification. Personnel at CGTC's satellite campuses and centers were directly involved in the assessments and tracking responsibilities for this initiative and instrumental in achieving this certification.
- A permanent Academic Success Center was opened at the Milledgeville Campus to serve students in both day and evening programs.

ACCREDITATION

Central Georgia Technical College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Central Georgia Technical College. Accreditation processes are coordinated at the College by the Executive Director of Institutional Effectiveness. For more information please call (478) 757-3424.

Advisory Committee Member of the Year



CGTC proudly announces Hattie O'Bryant as the 2011 Advisory Committee Member of the Year. A nurse for 60 years, O'Bryant serves on CGTC's Practical Nursing Advisory Committee. She retired from Macon OB/GYN Associates in March 2011 and now devotes her time to volunteer work in the community.

The Advisory Committee Member of the Year award began in 2000 and is given annually to an advisory committee member who demonstrates outstanding service to CGTC. Nominees are selected by advisory committee members and the winner is selected by a jury of community members.

ACADEMIC AFFAIRS (CONTINUED)

CGTC's advisory committees consist of business leaders who counsel and guide instructors to maintain quality programs and educational training standards. Advisory committees provide advice for programs of study and make recommendations for improvement to meet employment standards within the occupation. CGTC would like to thank these industry leaders for volunteering their time and expertise to CGTC.

ADVISORY COMMITTEE PROGRAM CHAIRS

Accounting

Banking & Finance

Amy Garcia

Air Conditioning Technology

Tom Daniel

Aircraft Structural Technology

Carl Schuchmann

Automotive Collision Repair

Elijah Morgan

Automotive Technology

Freddie Stephens

Barbering

Richard Jolly

Biotechnology

Mark Wyzalek

Business Administrative Technology

Lee Laughter

Cabinetmaking

Carpentry

Construction Management

Barney Poole

Cardiovascular Technology

Lori Wilkes

Clinical Laboratory Technology

Laura Kurish

Computer Animation & Multimedia

Bart Campione

Computer Information Systems

Joey Kinard

Cosmetology

Beverly Pitts

Criminal Justice Technology

Sheriff Jerry Modena

Dental Hygiene

Dr. Bob Betzel

Distribution & Materials Management

Orrin Carstarphen IV

Drafting Technology

Carrie Lattaurlo

Early Childhood Care & Education

Connie Mathis

Electrical Construction & Maintenance

Chuck Hawkins

Electronics Technology

Lee Fouraker

Emergency Management

David Gowan

Hemodialysis

Patient Care Specialist

Forest Rawls, Jr.

Industrial Systems Technology

Instrumentation Technology

Tim Grisham

Management & Supervisory Development

Hotel/Restaurant/Tourism Management

Marketing Management

Keith Scott

Medical Assisting

Dr. J. Eric Roddenberry

Orthopedic Technology

Dr. Jeffrey Fried

Paralegal Studies

Kelly C. Talbot

Paramedic Technology

Chris Hobbs

Pharmacy Technology

Gladys Pless

Polysomnography

Holly Pasto

Practical Nursing

Mimi Brown

Radiologic Technology

Pat Dunaway

Surgical Technology

Diane Franklin

Welding & Joining Technology

Zane Lee

ADULT EDUCATION PROGRAM

The mission of CGTC's Adult Education Program is to help each adult learner acquire the basic skills - reading, writing, computation, speaking, and listening - necessary to compete successfully in today's workplace, to strengthen individual character and family foundations, and to exercise full citizenship.

HIGHLIGHTS

- The Adult Education Program (AEP) was a recipient of the Literacy Awareness Campaign for Service Delivery Areas (SDA) Award by the Technical College System of Georgia's Office of Adult Education. The award recognizes the SDA for activities that have raised community awareness of the efforts of the Adult Learning Centers to improve literacy.
- The AEP hosted a Partners' Appreciation Event on November 18, 2010 for over 70 local businesses and organizations.
- On May 26, 2011, 90 General Educational Development (GED) diploma graduates from Baldwin, Bibb, Crawford, Monroe, Putnam, and Twiggs Counties participated in a formal graduation ceremony. Billy Pitts, president and CEO of the Mutual Financial Group and past chairman of the CGTC Foundation's Board of Trustees, served as commencement speaker.
- On June 2, 2011, a graduation ceremony was held for 35 GED diploma graduates from Jones County. Donald Black, retired local principal and the program coordinator for the Jones County Operation Early Intervention, served as commencement speaker.
- The AEP exceeded its federal National Reporting System goal for transitioning students into post-secondary education. Over 70% of students who set a post-secondary goal met that goal by the end of the fiscal year.
- Career Connection Centers (CCC) were expanded to serve four additional areas of the community and enhance services provided to AEP students. CCCs are community labs that are set up in partnership sites to provide educational support to adults seeking to improve their education and earn Georgia Work Ready certification.
- The AEP expanded services that allowed students access to a learning support lab while awaiting placement in a traditional



Honorary GED graduate Helen Hill Thomas and AEP Dean Sallie Devero

classroom. Approximately 150 students participated in the program between January and April. After ten weeks, 44% assessed as Level Completers and 69% demonstrated academic gains of over 10%. Students completed over 825 hours in the lab and 3,426 hours online. This initiative was funded by a mini-grant.

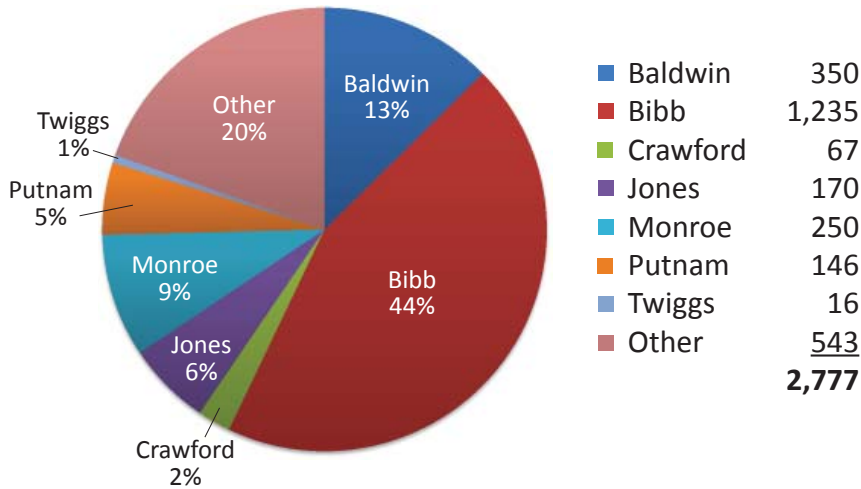
- The Bibb County Certified Literate Community Programs (CLCP) application was resurrected with the establishment of the DREAM (Dedicated to Reading and Educational Advancement in Macon) Team. The DREAM Team is committed to building community awareness to the issues of adult, family, financial, and health literacy with emphasis on reducing the high school dropout rate, as well as increasing AEP outcomes.
- The AEP collaborated with Baldwin 20/20 and the Communities In Schools boards to submit an application to the Office of Adult Education for Baldwin County to become a CLCP.



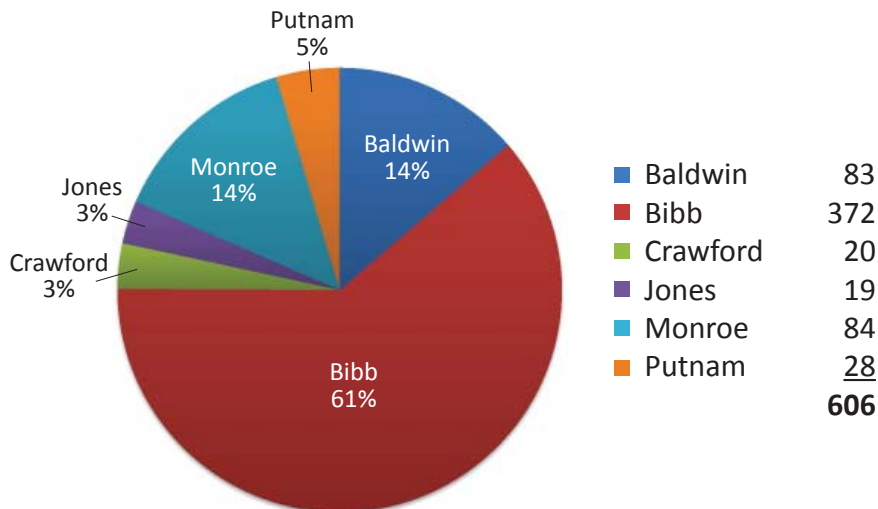
Dr. Moye and guests at Partners' Appreciation Event

ADULT EDUCATION PROGRAM (CONTINUED)

AEP ENROLLMENT



GED DIPLOMA RECIPIENTS



Exceptional Adult Georgian in Literacy Education (EAGLE) Award



Julian Gallemore and nominating instructor Tammy Webb

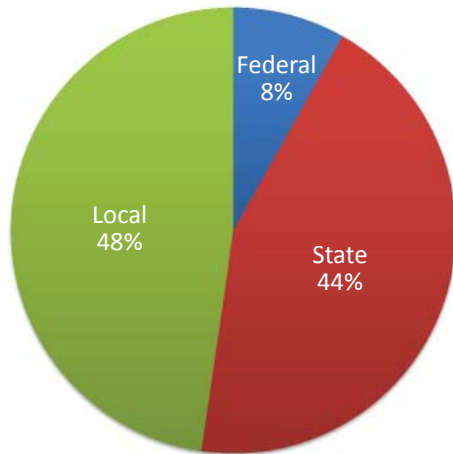
Julian Gallemore was selected as CGTC's 2011 EAGLE Ambassador. Gallemore is enrolled in GED classes in Bibb County and was nominated by Tammy Webb, his AEP instructor. For the next year, he will act as a local ambassador for literacy education. He will also receive an all-expense-paid trip to the state EAGLE Leadership Institute, which will provide workshops in building strong leadership and character skills.

The EAGLE program recognizes adult learners who have demonstrated exceptional achievement in adult education classes. The program is designed to create a greater awareness of the educational opportunities available in local communities across the state and to foster involvement in lifelong learning pursuits.

ADMINISTRATIVE SERVICES

The Office of Administrative Services performs the following functions: management and operation of accounting, budgeting and financial reporting, inventory and asset management, payroll records management, purchasing, health and flexible benefit programs, human resources, accounts payable, accounts receivable, shipping and receiving, and financial aid refund disbursement.

REVENUES

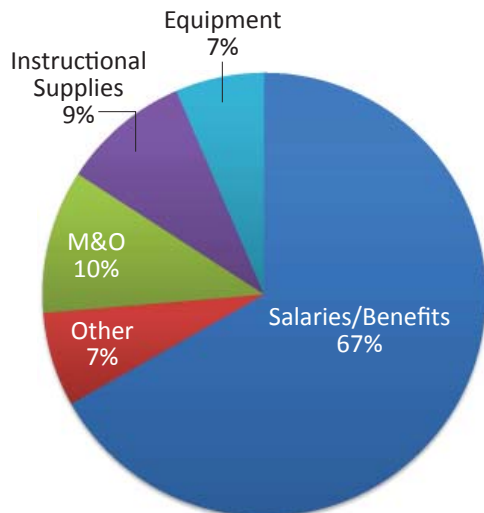


REVENUES*

■ Federal	\$ 2,833,827
■ State	15,318,427
■ Local	<u>16,539,747</u>
	\$34,692,001

*Includes funds to be carried over to next fiscal year

EXPENSES



EXPENSES

■ Salaries and Benefits	\$22,766,185
■ Equipment	2,342,636
■ Maintenance and Operations (M&O)	3,566,421
■ Instructional Supplies	3,191,478
■ Other Expenses	<u>2,214,817</u>
	\$34,081,537

ADVANCEMENT AND PUBLIC RELATIONS

The Office of Advancement and Public Relations coordinates all public relations and fundraising efforts that support the growth and development of the college. The goal of the department is to enhance the college's presence throughout the central Georgia community, as well as manage fundraising and grant initiatives to strengthen and support the College.

HIGHLIGHTS

GRANTS

- Over \$12 million in public and private sector grants were compiled and applied for, with over \$5 million awarded (\$7 million still pending and, if awarded, would be counted in FY 2012).
- In FY 2011, the grants division sought the largest financial amount in the college's history.

PUBLIC RELATIONS

- The first-ever CGTC Viewbook was designed and produced to be utilized as CGTC's premier marketing tool for promotion of the college.
- Content suggestion and content design was streamlined for digital signage, CGTC's internal marketing system for students, employees, and visitors to the campuses.
- A media blitz and marketing campaign was launched for Cougar Athletics, CGTC's new athletic department.
- A marketing plan was created and new advertising launched for CGTC's Adult Education program to increase participation and community awareness.
- The Office of Facilities and Ancillary Services was assisted with the design of a new monument sign at the main entrance of the Macon Campus. The signage will contain LED displays and will feature high-tech graphics and information.

ADVANCEMENT

- The internal annual fund drive for FY 2011 received 99% participation from full time employees, a college record. Past drives averaged around 75% participation.



New CGTC Bookstore, located on Macon Tech Drive at the Macon Campus

- A Feasibility Study was successfully completed and included new advancement publications: draft Case for Support brochure, professional report from needs assessment, and Central Georgia Advanced Manufacturing and Industrial Center project proposal.
- The CGTC Foundation successfully negotiated and purchased a building adjacent the Macon Campus to house the CGTC bookstore. The 10,000 square foot structure doubled the size of the former bookstore.



ECONOMIC DEVELOPMENT

The Office of Economic Development is responsible for customized training, business and industry programs, and continuing education. Quick Start programs and the Computer Training Center are part of the College's economic development services.

HIGHLIGHTS

- CGTC was awarded the 2010 Partnership in Safety Award of Excellence by Project Safe Georgia, Safety Engineering Division of the Georgia Department of Labor, for providing high quality safety training and workshops to area employers. The award was issued at the annual Georgia Safety, Health, and Environmental Conference in Savannah, Georgia. *(pictured top)*
- All seven counties in CGTC's service delivery area achieved Certified Work Ready Community status by the Governor's Office of Workforce Development.
- A core team representing five area manufacturers was established dedicated to the growth of existing industry through identification of new, flexible, high quality training programs.



Pictured left to right: Paul Welch, Director of Safety Engineering; Clay Teague, CGTC Director of Continuing Education; Tim Evans, Department of Labor



Encore Plastics Corporation Quick Start Training Plan signing in Forsyth, Georgia. Pictured left to right: Karl McMichael, Encore Plastics; Marla Lowe, Quick Start; Dr. Michael Moye.

Quick Facts

128,290
customized training hours

139
companies served

7,158
employees trained

7
Quick Start projects

10,601
Georgia Work Ready certifications

7,883
visitors utilized CGTC facilities

FACILITIES AND ANCILLARY SERVICES

The Office of Facilities and Ancillary Services is responsible for the coordination and oversight of campus expansion, construction, renovation, facilities maintenance, grounds, custodial services, safety, and security.

HIGHLIGHTS

FACILITIES

- Landscaping for Building A was completed to enhance the north entrance of the Macon Campus.
- A new façade was added to Building B, thus correcting structural issues and updating the esthetics of the facilities. The playground for the Early Childhood Care and Education program was relocated to accommodate the updated architecture.
- Renovation of the first floor of Building A was completed to provide office space and conference facilities for the Office of Academic Affairs.
- Signage at all campuses and centers was modified and updated with the new CGTC logo, as well as signage added at all Adult Education Program sites.
- Learning Villas, including nine classrooms and ten offices, were added to the Macon Campus to accommodate increased enrollment.
- Funding was awarded for the construction of a Center for Health Sciences building at the Milledgeville Campus. A general contractor and construction manager have been awarded the project.
- The warehouse HVAC and classroom conversion project was completed at the Crawford County Center.
- Buildings A – J, J and K, and J and the bookstore were connected via underground conduit to enhance reliability of network communications in severe weather.



New facade for Building B at Macon Campus



Chief Lionel Doss and Lieutenant Stephen Hutto sworn in as police officers for Department of Public Safety by Judge Simms

SAFETY AND SECURITY

- The Department of Public Safety was created to provide high levels of safety and security at CGTC. A Director of Campus Safety and Security and full-time police personnel were added, and contract security personnel were converted to CGTC employees. CGTC received approval as a recognized Georgia Law Enforcement Agency.
- The School Messenger emergency mass notification system was implemented to allow CGTC to connect with students, faculty, and staff through voice, SMS text, email, and social media outlets.

INSTITUTIONAL EFFECTIVENESS

The Office of Institutional Effectiveness supports a comprehensive institutional effectiveness process that utilizes the institution's mission and purpose as the foundation of planning and evaluation. The IE office provides a means by which faculty, staff, students, and administration have opportunities for input concerning programs, processes, and services at the College, and ensures that continuous improvement occurs based on the use of accurate information for decision-making.

HIGHLIGHTS

- CGTC's total enrollment increased from 11,652 to 12,201, a 4.7% increase.
- The Full Time Equivalent (FTE) increased from 6,286 to 6,888, a 9.6% increase.
- CGTC served 6,118 online credit students with 1,326 web-enhanced courses, 421 hybrid courses, and 905 online courses.
- In FY 2011, twelve licensure programs experienced a 100% passage rate for students sitting for and passing their licensure exams.
- CGTC received approval of its Quality Enhancement Plan and Fifth Year Report from the Southern Association of Colleges and Schools, Commission on Colleges (COC).

Quick Facts

12,201
credit students enrolled

8,013
females enrolled

4,188
males enrolled

309,960
total credit hours

1,801
total graduates (*unduplicated*)

2,225
total awards (*duplicated*)

SUCCESS INDICATOR RESULTS

Graduation Rate: 44.5% | Retention Rate: 67.3%
Graduate Employment Retention Rate: 80.4%*
Full Time Equivalent (FTE): 6,888 | Job Placement Rate: 98.4%

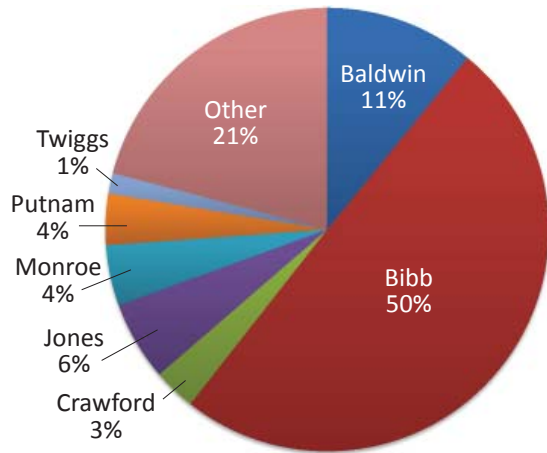
RACE AND ETHNICITY

Race and Ethnicity	Number Enrolled	Percent of Enrollment
American Indian	36	0.30%
Asian	87	0.71%
Black	7,706	63.18%
Hispanic	101	0.83%
White	4,084	33.47%
Non-Resident Alien	2	0.02%
Multi-Racial	58	0.48%
Unknown	112	0.91%
TOTAL	12,201	

*Represents FY 2010 data; figures for FY 2011 were not reported by the Department of Labor in time for this publication.

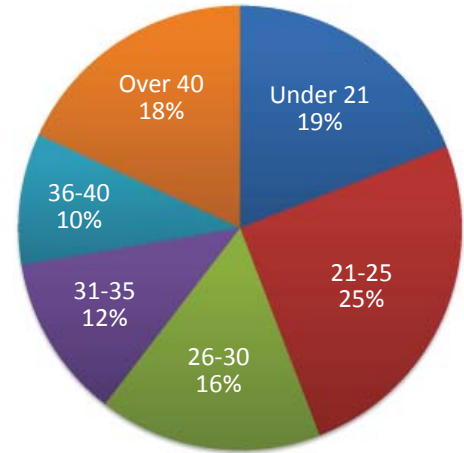
INSTITUTIONAL EFFECTIVENESS (CONTINUED)

CREDIT ENROLLMENT DEMOGRAPHICS (UNDUPLICATED)



ENROLLMENT BY COUNTY
(12,201 STUDENTS)

Baldwin	1,331	Monroe	538
Bibb	6,062	Putnam	455
Crawford	375	Twiggs	183
Jones	707	Other	2,550



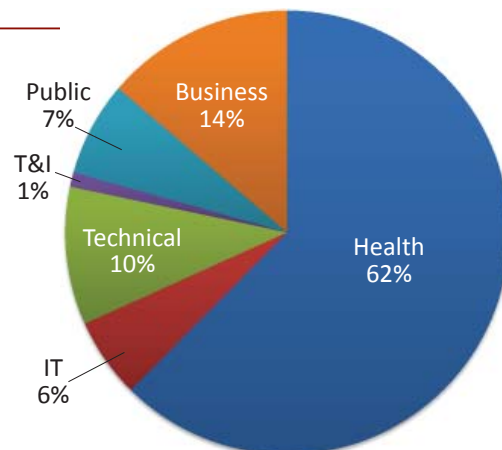
ENROLLMENT BY STUDENT AGE
(12,201 STUDENTS)

Under 21	2,321	31-35	1,454
21-25	3,067	36-40	1,164
26-30	1,985	Over 40	2,210

HIGH SCHOOL ENROLLMENT PROFILE

Dual Enrollment: 129 | Joint Enrollment: 60

Health Technology	118
Information Technology (IT)	11
Technical	19
Trade and Industrial (T&I)	2
Public Services	13
Business Technology	<u>26</u>
Total	189



STUDENT AFFAIRS

The Office of Student Affairs provides the following services: Admissions, Registrar's Office, Financial Aid Services, Career Services, Student Activities, Disability Services, Workforce Development (WIA), Special Population Services (Youth and Adult), Career Assessment/Work Keys testing, and GED testing.

HIGHLIGHTS

- Total credit hours increased from 282,908 to 309,360 (9.6% increase), compared to a 27.6% increase the previous year.
- A total of 9,301 special populations students were served, compared to 8,150 students in FY 2010.
- A total of 11,333 students received financial aid from the Federal Pell Grant, Georgia HOPE, SEOG, Federal Work Study, LEAP and other forms of assistance. The total amount of financial aid disbursed was \$34,138,082.71.
- The placement rate increased to 98.4%, compared to 93.4% in FY 2010.
- The Cougars intercollegiate athletics program was launched with the introduction of men's and women's basketball. The inaugural season concluded with a respectable number of wins and plans are in place to expand the program.
- The Office of High School Initiatives partnered with Northeast High School in Bibb County to offer Joint Enrollment on Northeast's campus through the Extended Learning Program. Courses are offered online and students will have opportunities to meet with professionals in their field of study.
- The Office of High School Initiatives partnered with the John H. Lounsbury College of Education at Georgia State College and University (GCSU) in Milledgeville to provide students in GCSU's Early College Program with Dual Enrollment credit. These students are offered math, English and computer courses online.
- The Office of Career Services hosted a career fair on April 11, 2011 in which 29 vendors participated. Over 350 students and alumni attended this event.

Georgia Occupational Award of Leadership (GOAL)



Derek Seay, an Aircraft Structural Technology student from Bibb County, was named as CGTC's GOAL winner for 2011. Seay was chosen over three other nominees by a panel of local leaders. Seay is pictured at left with Dr. Michael Moye, CGTC president, and Mike Engel, Seay's nominating instructor.

GOAL, a statewide program of the Technical College System of Georgia, honors excellence in academics and leadership among the state's technical college students. Local GOAL winners are selected at each of the state's 26 technical colleges as well as the two Board of Regents colleges with technical education divisions.

Central Georgia Technical College does not discriminate on the basis of sex, race, color, national origin, age, political affiliation, belief, or disability in admissions, in employment, or in access to its educational programs and/or activities. The Vice President of Student Affairs, Room A-319, phone number 757-3507, is the coordinator for Title IX and is responsible for the administration of the student recourse procedure. The Special Populations – Disabilities Coordinator, Room J-122, phone number 757-3676, manages Section 504 for the college. The Vice President of Facilities and Ancillary Services, Room A-317, phone number 757-3400, is the coordinator for structural concerns under ADA. The Vice President of Student Affairs, Room A-319, phone number 757-3507, is the ADA coordinator for student concerns.

TECHNOLOGY

The mission of the Office of Technology is to provide support and direction for all campus computing and network activities. Core activities include PC hardware and software maintenance and support, network services, server and systems maintenance, email system support, Banner technical support, maintenance of the campus web site, and network security.

HIGHLIGHTS

- Critical support for the Quarter-to-Semester (Q2S) conversion process was provided with customized reports, error checking, batch updates of student records and facilitation of the TCSG mandated changes to the Banner student information system. Technical implementation of the Sungard Higher Education DegreeWorks Advisement and Degree Evaluation System was also completed in conjunction with the Q2S conversion.
- Technical implementation of the SchoolMessenger notification system was completed for both emergency and general notifications to students, faculty and staff. Training on use of the new system was provided.
- A Proofpoint email archiving and retention system was implemented to store all electronic messages processed by the college email system in an unalterable format for a specified amount of time. This searchable storage system allows for retention and retrieval of all electronic correspondence to, from, or within the college email systems in a manner that is consistent with local, agency, state and federal requirements.
- The CGTC website was redesigned with collaboration from the Office of Advancement and Public Relations to include a new color scheme, new page elements, standardized themes and updated navigation.
- An interface for the submission and management of content for CGTC's digital signage was designed, allowing the same content to be posted to both the digital signage and college website through a single system.
- Six Cisco TelePresence C20 conference systems were installed: two in Macon, two in Milledgeville, one in Monroe County, and one in Putman County, which enables CGTC to expand classes and tutoring services for all sites.
- Network facilities and printing equipment for the Adult Education Program's (AEP) DFACS site was relocated to the new Booker T. Washington site for Bibb County.
- Technology for five student systems, network wiring, server, and instructor systems was installed for a new AEP site at Head Start facilities on Shurling drive in Bibb County.
- Technology for the AEP site for Monroe County was moved to CGTC's new Monroe County Center. This site has three rooms, including an office area supporting two instructor systems and other office facilities. The two classrooms have ten systems each with teacher presentation systems.
- Technology was installed for a new AEP site for Jones County in Haddock. This site has six students, as well as instructor and server setup for the delivery of the curriculum.
- Seventeen systems were installed at Central State Prison.
- Technology was installed for three Summer Enrichment Program sites: two in Putnam County and one in Bibb County.



Cisco TelePresence C20 conference system technology

PROGRAMS OF STUDY

BUSINESS TECHNOLOGY

Accounting*[#]
 Administrative Office Specialist*
 Associate of Applied Science – Business Studies*
 Banking and Finance*[#]
 Business Administrative Technology*[#]
 Business Computer Applications*
 Computerized Accounting Specialist*
 Distribution and Materials Management*[#]
 Entrepreneurship*
 General Office Assistant*
 Hospitality Customer Service Provider*
 Hotel/Restaurant/Tourism Management*[#]
 Human Resource Management Specialist*
 Insurance Marketing Representative*
 Inventory Control Technician*
 Legal Administrative Assistant*
 Management & Supervisory Development Tech Specialist*
 Management and Supervisory Development*[#]
 Management/Leadership Specialist*
 Marketing Management*[#]
 Medical Language Specialist*
 Medical Office Assistant*
 Purchasing Technician*
 Service Sector Management Specialist*
 Tax Preparation Specialist*
 Technical Management Specialist*
 Warehouse and Distribution Technician*

HEALTH TECHNOLOGY

Advanced Medical Imaging*
 Associate of Applied Science – Health Studies*
 Biotechnology*
 Cardiovascular Technology*
 Central Sterile Processing Technician*
 Clinical Laboratory Technology*
 Computed Tomography*
 Dental Hygiene*
 Direct Support Professional*
 Electrocardiographic Technician*
 EMT Intermediate*
 Geriatric Care Assistant*
 Gerontology*[#]
 Healthcare Assistant*
 Hemodialysis Patient Care Specialist*

Magnetic Resonance Imaging*
 Medical Assisting*[#]
 Medical Coding*
 Medical Skin Care Specialist*
 Orthopedic Technology*[#]
 Paramedic Technology*[#]
 Patient Care Assisting*
 Pharmacy Assistant*
 Pharmacy Technology*
 Phlebotomy Technician*
 Polysomnography*^(FY12)
 Practical Nursing*
 Radiologic Technology*
 Surgical Technology*[#]

INFORMATION TECHNOLOGY

Application Software Specialist*
 Cisco CCNP Specialist*
 Cisco Certified Security Professional*
 Cisco Network CCNA Specialist*
 Computer Forensics and Data Recovery*
 Computer Hardware Specialist*
 Computer Programming*[#]
 Computer Repair Technician*
 Computer Support Specialist*[#]
 Information Security Specialist*
 Internet Specialist– Web Applications and Services Development*[#]
 Internet Specialist Web Site Developer*
 Linux Specialist*
 Microsoft Networking Service Technician*
 Microsoft Word Application Specialist*^(FY12)
 Network Technician*
 Networking Specialist*[#]

PUBLIC SERVICES

Barbering for Cosmetologists*
 Barbering Instructor Training*
 Barbering*[#]
 Child Development Associate 1*
 Cosmetic Esthetician*
 Cosmetology Instructor Training*
 Cosmetology*[#]
 Criminal Justice Technology*[#]
 Culinary Nutrition Assistant*
 Culinary Nutrition Manager*
 Early Childhood Care and Education Basics*
 Early Childhood Care and Education*[#]
 Early Childhood Exceptionalities*
 Early Childhood Program

Administrator*
 Emergency Management*[#]
 Family Child Care Provider*
 Fire Fighter 1*
 Infant/Toddler Child Care Specialist*
 Nail Technician*
 Paralegal Studies*
 Public/Private Crisis Manager*

TECHNICAL

3D Animation Specialist*
 Advanced Architectural Drafting Specialist*
 Advanced CAD Technician*
 Advanced Industrial Systems Technician*
 Aircraft Assembly Technician*
 Aircraft Structural Maintenance*
 Aircraft Structural Technology*[#]
 Applied Manufacturing Technology*[#]
 Associate of Applied Science – Technical Studies*
 Basic Electronic Assembler*
 CAD Operator*
 Certified Calibration Technician*
 Certified Manufacturing Specialist*
 Computer Animation and Multimedia*[#]
 Drafting Technology*[#]
 Electrical Control Systems*[#]
 Electrical Maintenance Technician*
 Electrical Metrology*
 Electronics Fundamentals*[#]
 Electronics Technology*[#]
 Geographic Information Systems*[#]
 GIS Technology*
 Industrial Electrician*
 Industrial Electromechanical Technician*
 Industrial Fluid Power Technician*
 Industrial Mechanical Systems*[#]
 Industrial Motor Control Technician*[#]
 Industrial Preparation*
 Industrial Systems Mechanic*
 Industrial Systems Technology*[#]
 Instrumentation and Controls Technician*
 Instrumentation and Controls Technician I*
 Instrumentation and Controls Technician II*
 ISO 9000 Quality Systems*
 Mechanical Maintenance Technician*
 Mechanical Technician*

Metrology*[#]
 Physical Metrology*
 Programmable Control Technician I*
 Residential Drawing Technician*
 Robotics Technician*
 Technical Communications*

TRADE AND INDUSTRIAL

Air Conditioning Electrical Technician*
 Air Conditioning Technician Assistant*
 Air Conditioning Technology*[#]
 Automotive Body Repair Assistant*
 Automotive Brakes Technician*
 Automotive Collision Repair*
 Automotive Engine Performance Technician*
 Automotive Fundamentals*[#]
 Automotive Heating and Air Conditioning Technician*
 Automotive Suspension and Steering Technician*
 Automotive Technology*[#]
 Cabinetmaking Assembly Technician*
 Cabinetmaking*[#]
 Carpentry Framing*
 Carpentry*[#]
 Certified Construction Worker*
 Construction Management*[#]
 Construction Manager*
 Electrical Construction and Maintenance*[#]
 Flat Shielded Metal Arc Welding Technician*
 Gas Metal Arc Welding Technician*
 Gas Tungsten Arc Welding*
 Industrial Electrical Technology*[#]
 Lawn Equipment and Small Engine Repair*
 Overhead Shielded Metal Arc Welder*
 Pipe Welder*
 Residential Wiring Technician*
 Trim, Floors, and Doors*
 Vertical Shielded Metal Arc Welding Fabricator*
 Welding and Joining Technology*[#]

* Associate Degree

[#] Diploma

* Technical Certificate

^(FY12) New program added in FY11



3300 Macon Tech Dr.
Macon, GA 31206

Return address correction requested

CAMPUS LOCATIONS

Crawford County Center

640 GA Highway 128
Roberta, Georgia 31078
(478) 836-6001

Jones County Center

161 West Clinton Street
Gray, Georgia 31032
(478) 986-4370

Milledgeville Campus

54 Highway 22 West
Milledgeville, Georgia 31061
(478) 445-2300

Monroe County Center

433 Hwy 41, South
Forsyth, Georgia 31029
(478) 992-2717

Macon Campus

3300 Macon Tech Drive
Macon, GA 31206
(478) 757-3400
Toll Free: (866) 430-0135
www.centralgatech.edu

Putnam County Center

580 James Marshall Bypass
Eatonton, Georgia 31024
(706) 923-5000

Twiggs County Center

952 Main Street
Jeffersonville, GA 31044
(478) 945-3127

