

CGTC TIMELINE

FIFTH YEAR INTERIM REPORT and REAFFIRMATION

*Fifth Year Interim Report and QEP 2010	Track A
Notification Letter sent to CGTC President	September 2009 (FY2010)
Interim Report and QEP Progress Due	September 15, 2010 (FY2011)
Review by Committee on Compliance & Reports (C&R)	December 2015 (FY2016)

Reaffirmation 2015	Track A
Orientation of Leadership Teams	January 2013 (FY2013)
Compliance Certification Due	March 2014 (FY2014)
Off-Site Peer Review Conducted	May 2014 (FY2014)
Quality Enhancement Plan Due (and optional Focused Report)	4-6 weeks in advance of On-site Review
On-Site Peer Review Conducted	Sept. – November 2014 (FY2015)
Review by the Commission on Colleges	June 2015 (FY2015)

COC/Timeline_Reaffirmation2015_QEP2010

***Fifth Year Interim Report includes the following:**

- **Part I: Signatures Attesting to Integrity (*applicable to all institutions*).** Requests that the chief executive officer and accreditation liaison attest to the accuracy of institutional assessment and documentation supporting that assessment.

- **Part II: Abbreviated Institutional Summary Form Prepared for Commission Reviews (*applicable to all institutions*).** Requests that the institution complete the abbreviated “Institutional Summary Form Prepared for Commission Reviews.”

- **Part III: Abbreviated Compliance Certification (*applicable to all institutions*).** Monitors continued compliance with identified Core Requirements and Comprehensive Standards at the decennial interval.

- **Part V: Additional requested information (*applicable to select institutions*).** Addresses issues identified in an action letter following a recent review of the institution. If applicable, issues are identified in an attached letter.

- **Part VI: Impact Report of the Quality Enhancement Plan (*applicable to all institutions reaffirmed since 2004 using the Principles of Accreditation*).**

Part III: Abbreviated Compliance Certification includes the following standards, core and Federal requirements:

Core Requirements

1. CR 2.8 Faculty
2. CR 2.10 Student Support Services

Comprehensive Standards

3. CS 3.2.8 Qualified administrative/academic officers
4. CS 3.4.3 Admissions Policies
5. CS 3.4.11 Academic Program Coordination
6. CS 3.11.3 Physical Facilities
7. CS 3.3.1 – 3.3.1.1 Institutional Effectiveness – educational programs
8. CS 3.10.3 Financial Aid Audits

FR (Federal Requirements)

9. FR 4.1 Student Achievement
10. FR 4.2 Program Curriculum
11. FR 4.3 Publication of Policies
12. FR 4.4 Program Length
13. FR 4.5 Student Complaints
14. FR 4.6 Recruitment Materials
15. FR 4.7 Title IV Program Responsibilities

Part VI: Impact Report of the Quality Enhancement Plan includes: (The report should not exceed ten pages, including narrative and appendices.)

(1) a brief description of the institution, including a description of its current mission and its geographic service area, a description of the composition of the student population and enrollment, governance structure, and a description of any unusual or distinctive features of the institution;

(2) the title and a brief description of the institution's Quality Enhancement Plan as initially presented;

(3) a succinct list of the initial goals and intended outcomes of the QEP;

(4) a discussion of significant changes made to the QEP and the reasons for making those changes; and

(5) a description of the QEP's direct impact on student learning including the achievement of goals and outcomes as outlined in item three above, and unanticipated outcomes of the QEP, if any. (Source: COC Fifth Year Interim Report; <http://www.sacscoc.org/FifthYearInterimReports.asp>)