



Flora W. Tydings, Ed.D
Interim President

Application For Admission

**Admissions and Financial Aid Applications are available online
www.centralgatech.edu
Toll Free 1-866-430-0135 (outside local calling area)**

Macon Campus

**3300 Macon Tech Drive
Macon, GA 31206
478-757-3400**

Milledgeville Campus

**54 Hwy 22 W
Milledgeville, GA 31061
478-445-2300**

Putnam County Center

**580 James Marshall By-Pass
Eatonton, GA 31024
706-923-5000**

Crawford County Center

**640 Georgia Hwy 128
Roberta, GA 31078
478-836-6001**

Twiggs County Center

**Twiggs County BOE
952 Main Street
Jeffersonville, GA 31044
478-945-3127**

Imagine The Possibilities

Application Deadlines

Fall Quarter – September 10
Winter Quarter – December 10

Spring Quarter – March 10
Summer Quarter – June 10

Steps for Admission

- ❑ Complete and submit the Application for Admission along with the \$15 non-refundable application fee.
- ❑ Request an OFFICIAL High School or GED Transcript. An official copy is one received in a sealed envelope. Refer to the List of Programs of Study to determine if high school graduation/GED is required for admissions into specific programs.
- ❑ Persons having attended another accredited college or technical institute must request an official transcript be submitted from the most recently attended school.
- ❑ If interested in requesting transfer of credits, request official transcript(s) from the college(s) from which transfer of credit is requested and complete a Request for Transfer Credit form.
- ❑ Take the required placement test at CGTC or submit acceptable scores from one of the following: ASSET, COMPASS, ACT, CPE, SAT. Scores must be earned within the last five (5) years. Students with disabilities requiring testing accommodation must contact the Admissions Office prior to their assigned testing time. Transfer students may exempt testing by submitting an official transcript from their prior college documenting **completion** of program-level Math and English course work. Applicants without a high school diploma or GED, are assigned the Ability to Benefit (ATB) admissions test.
- ❑ All students are encouraged to apply for financial aid to assist in the cost of tuition, fees and other educational costs. Students must qualify and meet quarterly deadlines. To apply go to www.centralgatech.edu/studeserv/finaid.html or contact the Financial Aid Office at (478) 757-3422. Students are responsible for payment of all tuition, fees, required books and supplies.

Return the completed application and fee to the Admissions Office at any CGTC campus.

Visit www.centralgatech.edu to:

- Complete the Online Admissions Application,
- Pay the one-time application fee, and
- Get additional Admissions & Financial Aid information.

Central Georgia Technical College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, GA 30033-4097; Telephone Number 404-679-4501) to award Associate degrees.

CGTC does not discriminate on the basis of sex, race, color, national origin, age, political affiliation, belief, or disability in admissions, in employment, or in access to its educational programs and/or activities. The Vice President of Student Services, Room A-210, phone number 757-3400, is the coordinator for Title IX and Section 504 and is responsible for the administration of the student recourse procedure. The Vice President of Administrative Services, Room H-154, phone 757-3400 is the coordinator for structural concerns under ADA. The Vice President of Student Services, Room A-210, phone number 757-3400 is the ADA coordinator for student concerns.

For office use:

ID# _____

Application for Admission

Please print or type. A \$15 non-refundable fee is required with this application.

PERSONAL DATA

Social Security Number: _____

Name: _____ List all former names: _____

Last First Middle

Address: _____

City: _____ County: _____ State: _____ Zip: _____

Telephone: Primary: _____ Secondary: _____ E-Mail: _____

Emergency Contact

Name: _____

Relationship: _____ Last Primary: _____ First Secondary: _____

Date of Birth: ____/____/____ Sex: Male Female
MO DAY YR

How long have you been a legal resident of Georgia?
_____ years _____ months

Are you a U.S. Citizen?

Yes, I am a U.S. Citizen

No, but I am an eligible noncitizen

Alien Registration #A _____

No, I am not a citizen or eligible noncitizen

List current VISA type _____

Country of Citizenship (if not USA) _____

Ethnic/Racial Background*:

1. Are you Hispanic/Latino? Yes No

2. Check applicable box:

American Indian/Alaskan Native Asian

Black/African American White

Native Hawaiian/Pacific Islander

Other _____

2 or more _____

* This information is for statistical reporting purposes only.

ENTRANCE DATA

Quarter you plan to enter: Summer, July Fall, September Winter, January Spring, March Year _____

When do you plan to attend? Day Evening

Campus you plan to attend? Macon Milledgeville Crawford Putnam

Twiggs Online Off-campus site _____

I plan to pursue: Technical Certificate Diploma Associate of Applied Science Degree

List the program of study you plan to pursue. Refer to the *Program of Study* list for the proper program name & code.

Program Name _____ Program Code _____

Type of Admission (check one):

Beginning Freshman (no previous college work)

Transfer from another Institution/College/University

Former CGTC/Macon Tech Student (no application fee required)

Last year attended _____

Former CGTC/Macon Tech Applicant (never enrolled)

Year application submitted _____

Audit (No credit or grade received – no financial aid available)

Transient (Transient letter from your home college must accompany application)

Senior Citizen (Age 62 or older, Georgia resident only)

Testing Data

Have you ever taken the ASSET, SAT, ACT, or Compass?

Yes No

If yes, request your test scores be sent to CGTC Admissions.

Scores over 5 years old may require retesting.

Current High School Students

Joint Enrollment Youth Apprenticeship Dual Enrollment

If courses are to be used for High School Carnegie units, you must have the high school submit a Letter of Approval.

EDUCATIONAL DATA

Check those that apply to you:

- Graduated high school
- Earned GED
Date _____
- Currently enrolled in high school
Expected graduation date _____
- Neither graduated nor currently attending high school
- Attended some college
- Earned Associate Degree (2 yr) College _____ Year _____
- Earned Bachelor's Degree (4 yr) College _____ Year _____

High School Information

Name of School _____

City _____ State _____

Year Graduated or Last Attended _____

List below all colleges attended. An Official Transcript is required from the last college attended and any college you wish to request transfer of credit. Completion of the "Request for Transfer Credit Form" is required. No transfer credit will be awarded without a "Request for Transfer Credit Form."

Name of College	City	State	Dates Attended	Degree Earned (i.e. A.A., B.A., B.S.)
Last Attended:				

Are you eligible to return to the last college/technical college attended? Yes No

If no, please explain _____

I hereby consent to the release of directory information, as defined in the school catalog/handbook. I further give permission for my likeness, voice or comments to be used in any promotional item on behalf of CGTC or the Georgia Department of Technical and Adult Education.

I certify that the foregoing information contained in this application is true and correct. I understand that misrepresentation or omission of information will be sufficient cause for rejection or dismissal. If admitted as a student at CGTC, I agree to abide by the rules and regulations of the College regarding conduct and other obligations.

Signature _____ Date _____

Reminder: Be sure you have completed all sections of the application. Incomplete applications cannot be processed and will be returned for completion. **Students with disabilities requesting special assistance must contact the Vice President of Student Services at (478) 757-3507 before program acceptance.** Failure to meet this requirement may result in a loss of requested assistance.